

**ITEM I: Call to Order**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on October 24, 2022, at 7:00 p.m. in the Board Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: Roll Call**

- City Clerk Jamie Logan called roll
- *Present: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: Invocation**

- Invocation was given by Pastor Mike Cassidy of Faith United Methodist Church

**ITEM IV: Pledge of Allegiance**

- The Pledge of Allegiance was led by Alderman Dale Arnold

**ITEM V: Approval of Agenda**

- No Changes

**ITEM VI: Proclamations**

- None

**ITEM VII: Public Comment**

- None

**ITEM VIII: Consent Agenda**

- October 10, 2022 – Board of Aldermen Regular Meeting Minutes
- October 24, 2022 – Accounts Payable
- *Alderman Skinner made a Motion to Accept the Consent Agenda*
- *The Motion was Seconded by Alderman Knox*
  - *No discussion*
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay:*
  - *Abstain:*

*-Motion Approved: 6-0-*

**ITEM IX: Previous Business**

- None

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ken Murphy  
Deputy City Administrator Theresa Osenbaugh  
Captain Jeff Palecek  
Finance Director Steven Craig  
Parks and Recreation Director Shannon Davies  
City Clerk Jamie Logan  
City Attorney Joe Lauber

**ITEM X: New Business**

- None

**ITEM XI: Presentations**

- Tasha Lindsey from the Grain Valley Partnership presented to the board – stated the mission of the Partnership to include Economic Development/Chamber of Commerce functions
- Introduced Partnership Board Members that were in attendance
- Membership includes 45% of Grain Valley businesses and have a goal to increase that number and part of their chamber activities include networking events (3 per month); there are 4 email touch points a month to include upcoming activities
- Provided a summary of programs/opportunities available to businesses as far as various topics concerning the Grain Valley community & educational opportunities
- Shared a list of events the Partnership shows representation at including Grain Valley Fair, District meetings MEDC/MOCC, steering committee for comprehensive plan & community brand, Leadership MO Alumni
- Shared affiliations of Grain Valley Partnership
- Shared 2023 Goals: increase membership, launch EDC committee (SWOT), Bootcamps, Grow Grain Valley, Increase Social Media Reach, Survey, update website, shared work space, hire additional staff, young entrepreneur group
- Working with the city on their community brand, encouraged the Partnership Board to look at their brand and how they are seen in the community
- Business Survey Responses:
  - 267 surveys were sent out via email; 23 responses
  - Workforce: employee make up of those working in Grain Valley
  - Educational Levels required: HS School Equivalent desired equating to good entry level positions; Of the businesses that responded they were asked if they planned on expansion and if their needs would be met in their location if they expanded – Partnership looks for ways to help meet these future needs to keep the business in Grain Valley
  - Reviewed the summary of doing business in Grain Valley and how the respondents rate the roads, city services, utilities, etc.
  - Reviewed suppliers these respondents use to see if there is a supplier that could be targeted to bring to Grain Valley if patters are shown
- She would like to have conversations to learn what the board's needs are from the Grain Valley Partnership; she suggested to reach out or go through Ken
- Alderman Arnold shared concern of the low response rate on the survey and suggested sharing low response to get more involved to share their needs; Tasha would like to push the survey and offer round tables
- Mr. Murphy thanked Tasha for presenting the semi-annual report

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
City Administrator Ken Murphy  
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Captain Jeff Palecek  
Finance Director Steven Craig  
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City Clerk Jamie Logan  
City Attorney Joe Lauber

**ITEM XII: Public Hearing**

*-Mayor Todd opened the public hearing for **Chapter 400 Zoning Regulation Amendment – Section 400.460(G) to change the parking regulations in the Downtown Overlay District to allow an exception for the Transition Zone or to that portion of the Downtown Zone which lies south of Harris Street** at 7:32PM*

- *Asking for exceptions within this area; to allow for parking in the front of the building vs. behind only; the city owns 3 vacant parcels in this area and their has been interest in buying /developing these and the parking exception would foster economic development*
- *No discussion by the board*

*-Mayor Todd opened the floor to citizens for comment at 7:34 PM-*

- *None*

*-Mayor Todd closed the public hearing for **400 Zoning Regulation Amendment – Section 400.460(G) to change the parking regulations in the Downtown Overlay District to allow an exception for the Transition Zone or to that portion of the Downtown Zone which lies south of Harris Street** at 7:34 PM -*

**ITEM XIII: Resolutions**

**Resolution No. R22-63** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Spend Funds to Renew the Annual Software and Hardware Maintenance and Support Agreement With Neptune Technology

- *Alderman Arnold moved to approve Resolution No. R22-63*
- *The Motion was Seconded by Alderman Skinner*
  - *This is the company the City uses for water meters and software; we use the wireless readings without having to drive down the streets; utility billing staff can better track if there is a potential leak proactively*
- *Resolution No. R22-63 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay:*
  - *Abstain:*

**-Resolution No. R22-63 Approved: 6-0-**

**Resolution No. R22-64** A Resolution by the Board of Aldermen of the City of Grain Valley, Authorizing the City Administrator to Execute an Agreement With Rodriguez Construction

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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**and Underground Inc. for the Buckner Tarsney Waterline Extension**

- *Alderman Bass moved to approve Resolution No. R22-64*
- *The Motion was Seconded by Alderman Knox*
  - This is a capital improvement project on city owned land up to Rock Creek Lane & this will create a loop connecting; the bid came in under what they anticipated
- *Resolution No. R22-64 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay:*
  - *Abstain:*

**-Resolution No. R22-64 Approved: 6-0-**

**ITEM XV: Ordinances**

**Bill No. B22-28:** An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri, Amending Section 105.060 of the Municipal Code Regarding Ward Boundaries

**Bill No. B22-28** was read by City Clerk Jamie Logan for the second reading by title only

- *Alderman Mills moved to accept the second reading of Bill No. B22-28 and approve it as ordinance #2400*
- *The Motion was Seconded by Alderman Cleaver*
  - Alderman Arnold expressed concerns about moving anything out of Ward 2 as they are landlocked between Ward 1 and Ward 3; the movement falls within the 10% required by state statute and feels Ward 1 and Ward 3 have growth potential; requesting an amendment to the ward boundaries
- *Motion to accept the second reading of Bill No. B22-28 and approve it as ordinance #2400 was voted upon with the following roll call vote:*
  - *Aye: Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay: Arnold*
  - *Abstain:*

**-Bill No. B22-28 Became Ordinance #2400 5-1-**

**Bill No. B22-29:** An Ordinance Amending Title IV (Land Use) of the Municipal Code of Ordinances in Section 400.460 (Downtown Overlay District) Pertaining to Parking Regulations

**Bill No. B22-29** was read by City Clerk Jamie Logan for the first reading by title only

- *Alderman Skinner moved to accept the first reading of Bill No. B22-29 and bring it back*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

**ELECTED OFFICIALS ABSENT**

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City Attorney Joe Lauber

*for a second reading at the next regular meeting*

- *The Motion was Seconded by Alderman Mills*
  - This is the ordinance corresponding to the public hearing this evening
- *Motion to accept the first reading of Bill No. **B22-29** and bring it back for a second reading was voted upon with the following voice vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay:*
  - *Abstain:*

**-Motion Approved 6-0-**

**Bill No. B22-30:** An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 4, 2023

**Bill No. B22-30** was read by City Clerk Jamie Logan for the first reading by title only

- *Alderman Arnold moved to accept the first reading of Bill No. **B22-30** and bring it back for a second reading at the next regular meeting*
- *The Motion was Seconded by Alderman Mills*
  - None
- *Motion to accept the first reading of Bill No. **B22-30** and bring it back for a second reading at the next regular meeting was voted upon with the following voice vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay:*
  - *Abstain:*

**-Motion Approved 6-0-**

**ITEM XV: City Attorney Report**

- Mr. Lauber shared he spent part of this past week attending International Lawyer's Association meeting relating to national issues; a week from Friday, their office will be closed to move to a new location

**ITEM XVI: City Administrator & Staff Reports**

- City Administrator Ken Murphy
  - Police Chief job posting is live through 11/17/22, with a link to apply
  - Mr. Lauber went to Portland to receive an award
- Deputy City Administrator Theresa Osenbaugh
  - First step in the Downtown Revitalization project for the Town Hall on 11/15 as this is the first chance to begin visualizing downtown
- Captain Palecek Police Department
  - None

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Alderman Dale Arnold  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

**ELECTED OFFICIALS ABSENT**

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- Finance Director Steven Craig
  - None
- Parks & Recreation Director Shannon Davies
  - Spoke in the Budget workshops and the need to replace playground with an all inclusive playgrounds; applied for a grant to help fund this endeavor and were supposed to learn if they were awarded in 2021; official notification has now been received – 30 were submitted and we were 1 of 17 and were awarded \$121,650; will hopefully have this completed by this time next year
  - Downtown Spooktacular is this Friday; This is what was formerly known as Trail or Treat 6:30-8:30PM
- Community Development Director Mark Trosen
  - Provided a report related to the streetlight questions related to Evergy from a prior Board meeting; Alderman Arnold stated some of these were his questions and shared the cost is why he was interested in pursuing solar lights; he'd like the city to purchase solar equipment from another vendor; Mr. Murphy stated the pole is owned by Evergy and we are going through a process now to request permission to add flags to the poles
  - Alderman Cleaver asked if the solar power quality was equivalent to regular lights ; Alderman Arnold stated many seem to be based on what he's heard and would like more information researched
  - Mayor Todd asked if any communities around us use solar power; Mr. Trosen stated those with their own utility companies (Independence) who put up their own poles, maintenance, staffing, etc.; liability of a light going out
  - Alderman Arnold stated options should be researched to go green
  - Alderman Skinner asked if there was a path to ownership; he's concerned that we are at their mercy as we cannot purchase these in the case they increase rates
  - Alderman Knox asked if we own are parking lot lights; private spaces are City owned
- City Clerk Jamie Logan
  - None

**ITEM XVIII: Board of Aldermen Reports & Comments**

- Alderman Dale Arnold
  - Reported on high school sports achievements
- Alderman Shea Bass
  - None
- Alderman Tom Cleaver
  - Congratulations to Lauber Municipal Law
- Alderman Rick Knox
  - Asked for Police Station update; looking for bid process; looking at start date as 3<sup>rd</sup> week of March
- Alderman Darren Mills

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Alderman Ryan Skinner

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City Attorney Joe Lauber

- None
- Alderman Ryan Skinner
  - Congratulations to Football team

**ITEM XVIII: Mayor Report**

- None

**ITEM XIX: Executive Session**

- *Mr. Murphy stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended*
- *Alderman Bass moved to close the Regular Meeting for items related to Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended*
- *The motion was seconded by Alderman Skinner*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay: None*
  - *Abstain: None*

**-Motion Carried:6-0-**

**- The regular meeting closed at 8:00 PM-**

- *Alderman Bass moved to open the Regular Meeting*
- *The motion was seconded by Alderman Skinner*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
  - *Nay: None*
  - *Abstain: None*

**- Motion Carried: 6-0-**

**- The regular meeting opened at 8:40 PM-**

**ITEM: Adjournment**

- The meeting adjourned at 8:40 P.M.

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Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

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City Clerk Jamie Logan  
City Attorney Joe Lauber

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Minutes submitted by:

\_\_\_\_\_  
Jamie Logan  
City Clerk

\_\_\_\_\_  
Date

Minutes approved by:

\_\_\_\_\_  
Mike Todd  
Mayor

\_\_\_\_\_  
Date

Unofficial

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**ELECTED OFFICIALS PRESENT**

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