

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
August 18, 2020

Meeting called to order at 7:00 P.M. by President Brad Welle.

**ROLL CALL:**

**PRESENT:** Brad Welle (President), Brian Bray (Vice President), Becky Gray (Secretary), Norm Combs, Don Caslavka, Nathan Hays, Jared English, Terry Hill, Shannon Davies (Director)

**ABSENT:** Chuck Harris, Alderman Jayci Stratton

**CONSENT AGENDA:**

- a. **APPROVAL OF MINUTES:** Motion by Jared English and seconded by Don Caslavka to approve the July Minutes. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:** Shannon highlighted and explained the more notable expenditures. Year-to-date revenues/expenses were also reviewed.

**CITIZEN COMMENTS:** none

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Mike Switzer
  - i. Mike reported that the dedication of the Veteran's Tribute is scheduled for October 21<sup>st</sup> at 4pm out at Butterfly Trail. He is working with the school district to coordinate involvement from the GVHS Band, ROTC and an MC.

**OLD BUSINESS:**

- a. **Blue Branch Creek Trail Project (Phase 2) Update** – Shannon Davies
  - i. We are in the process of obtaining the easement for the trail spur that will connect to Farmington Meadows Lake/Laura Lane from Missouri Habitat, LLC.
  - ii. We will be advertising the "Request for Proposals" for the pedestrian bridge next month.
  - iii. CFS has ran into several delays with the permitting through MoDOT and the COVID-19 pandemic has not helped speed things along. It looks like the bridge will not be installed until early next year.
- b. **Dillingham Trail Connector Project Update** – Shannon Davies
  - i. Shannon stated that the initial test roll of the subgrade did not pass inspection telling us that base was not adequately impacted.
  - ii. We will be conducting another test roll in the next 1-2 week. If compaction

Meets the required standard, the asphalt will be laid down within 1-2 weeks, weather dependent.

- c. **Park Ordinance “Sale of Services/Merchandise” Review** – Group Discussion
  - i. Shannon passed out an updated copy of the proposed changes by the city attorney to this ordinance.
  - ii. The current “Food Truck Friday” event would be in violation of this ordinance. If this event gets held again next year, having it on park property will need to be discussed.
  - iii. Other city co-sponsored events like the annual Fair, Night Out on Crime, etc. would be exempt but would still need to obtain all necessary licenses/permits.
  - iv. Jared English made a motion to change the language in the ordinance to include any and all denials/waivers of the ordinance done by the Parks and Recreation Director will be done “on behalf of the Park Board.” Nathan Hays seconded the motion.
  
- d. **Christina “Kiki” Claphan Memorial** – Shannon Davies
  - i. Shannon stated that we are looking at making updates to the playground equipment in Armstrong Park. This equipment is close to reaching its useful life.
  - ii. Shannon would like to replace the existing play structures with all-inclusive play equipment to include 100% ADA accessibility.
  - iii. Knowing that Kiki worked extensively with not only youth but also with kids who had special needs, it would make sense to honor Kiki’s contributions to the community by establishing a playground of this nature in her name.
  - iv. Shannon stated that they have earmarked 2022 as the replacement year for these play structures.

**NEW BUSINESS:**

- a. **2021 Budget Prep** – Shannon Davies
  - i. Shannon distributed a copy of the proposed 2021 Parks and Recreation budget for the Park Board to review.
  - ii. This will be discussed in-depth at the next Park Board meeting.

**DIRECTOR’S REPORT**

1. **Operational Updates**

- a. COVID-19 – Shannon provided some operational updates as it relates to COVID-19. In preparation for the Fall, youth baseball and softball leagues, we have either fenced-off or removed all bleachers and fenced-off the dugouts to try and maintain social distancing. Visitors to the park must bring their own lawn chairs and maintain social

distancing. Players will not be required to wear facemasks while out on the field and spectators won't be required either when seated but everyone must be wearing them when moving around in the park, in the restrooms, and/or in line at the concession stands.

- b. We have close to 350 kids registered for the fall baseball/softball season. We will be conducting inter-league play with Independence and Fort Osage in baseball and Oak Grove in softball.
- c. We are currently accepting bids from Pool Management companies for the 2021-2023 operating seasons.

**2. City Updates**

- a. Trail or Treat this year has been cancelled due to the pandemic. There would just be know way that we could control social distancing and the number of attendees.
- b. The annual City-Wide Clean-up is scheduled for September 26<sup>th</sup>.

**3. Past/Current Programs/Special Events**

- a. Group Swim lessons – 298 enrolled this year with just under \$15,000 in revenue.
- b. Private Swim lessons – 16 enrolled this year with just under \$2,000 in revenue.

**4. Upcoming Programs/Special Events**

- a. Life-Line Screening – 9/9
- b. Grain Valley Clue Game (trail activity)

**TOPICS FOR NEXT MEETING:**

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Dillingham Trail Connector Project
- c. “Sale of Merchandise/Services” Ordinance
- d. Christina “Kiki” Claphan Memorial
- e. 2021 Budget Prep

**ADJOURNMENT:**

Motion by Norm Combs, seconded by Don Caslavka, to adjourn. Motion carried.

Meeting adjourned at 7:49 P.M.

Next regular meeting will be September 15, 2020.

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