



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**07/13/2020**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on July 13 at 6:58 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Johnston

**ITEM II: ROLL CALL**

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Knox, Stratton, Totton*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Pastor Wayne Geiger with First Baptist Church of Grain Valley

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Cleaver

**ITEM V: APPROVAL OF AGENDA**

- No Changes

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- Citizens are Asked to Please Limit Their Comments to Two (2) Minutes
- Scott Shafer; 1006 SW Shorthorn; Requesting the City review the home at 31603 Ryan Road; He stated the home is not hooked up to the City Sewer system; There is a sewer line within distance to hook up to; He provided copy of the ordinance to the Board for their review; He asked that if this house is not required to hook to city water/sewer that he be allowed to install his own septic tank
  - Alderman Headley asked how many years it has been this way and Mr. Shafer said he guessed 15-16 years
  - Alderman Stratton asked if it was considered City, County or agricultural; He believes it is within City limits and it is zoned agricultural and the ordinance is clear that it should be hooked up

**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ken Murphy  
 Deputy City Administrator Theresa Osenbaugh  
 Chief James Beale  
 Parks and Recreation Director Shannon Davies  
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- Alderman Stratton asked if Staff has any comments on this topic; staff believes they have a comprehensive list of properties in this situation and this can happen during annexations; feels this should be a Board directive vs. City staff led directive; school and houses around it are hooked to sewer
- Alderman Cleaver asked if these houses should be hooked up & City Administrator Murphy said they could be if the City had requested this
- Mayor Johnston asked if there is any grandfathering; Mr. Murphy shared that no, grandfathering is not in the code
- Alderman Stratton asked if the City Attorney had any advice on this; Joe declined to comment as legal advice should be provided in closed session at the direction of the board

**ITEM VIII: CONSENT AGENDA**

- June 22, 2020 – Board of Aldermen Regular Meeting Minutes
- July 13, 2020 – Accounts Payable
- July 13, 2020 – Human Resources Destruction Certificate
- *Alderman Headley made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Knox*
  - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- B&B Theatres Liquor License
  - Since new license, Chief is giving them 90 days as a new license to establish liquor cards; he will allow them to proceed until then
  - Alderman Headley motioned to approve the liquor license as approved
  - Alderman Bass seconded the motion
- *Motion to Approve the liquor license for B&B Theatres was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ELECTED OFFICIALS PRESENT**

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 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
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**ITEM X: NEW BUSINESS**

- Mayor Pro-Tem and Board Liaison Assignments
  - Alderman Headley nominated Shea Bass to be the Mayor Pro-Tem
  - Alderman Knox seconded the motion
- *Motion to Appoint Shea Bass as Mayor Pro-Tem was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*
- Mayor Johnston appointed Alderman Knox as the small business liaison and all other boards will remain the same
- Food Truck License
  - The food trucks are handled differently in every city that was reviewed with exception that none of the Cities require a peddler/solicitor permit; The cost is \$50 and up; Some cities have separate code detailing their food truck code
  - Mayor Johnston clarified the food truck Friday's fees have been waived for the events scheduled as part of that this summer
  - City Administrator Murphy asked for clarification on what direction staff is to pursue when coming up with code if annual fee, per time fees, etc.
  - Alderman Headley suggested fees be kept as similar as possible and suggested staff look to see other City codes and where the trucks can park
  - Mayor Johnston asked for a per event fee to help to make equal for brick and mortar restaurants as they have an investment in the community paying property taxes, etc. and feels a substantial fee should be charged to food trucks and this would put them on a level playing field
  - Mayor Johnston asked that there be a substantial fee to put on level playing field with brick and mortar businesses; as they pay property taxes and sales taxes
  - Alderman Knox asked how this is policed if only charging by day or event at a time; Staff will have to be enlisted to help monitor this
  - City Attorney Lauber suggested the staff work on an ordinance to put into place if that is the desire of the board
  - Alderman Totton asked if others felt some of these are testing our area before moving towards a brick and mortar
  - Alderman Bass asked for annual fees for other cities

**ITEM XI: PRESENTATIONS**

- None

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**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Bob Headley  
Alderman Rick Knox  
Alderman Jayci Stratton  
Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

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**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B20-15:** An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into an Easement Agreement with Habitat-Missouri, LLC for the Conveyance of the Blue Branch Creek Trail Easement to the City

- *Alderman Headley moved to make the second reading by title only for Bill No. B20-15 making it ordinance #2508*
- *The Motion was Seconded by Alderman Stratton*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay:*
  - *Abstain:*

**-Motion Approved: 6-0-**

*Second reading of Bill No. B20-15 was read by City Attorney Joe Lauber*

**Bill No. B20-15:** An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into an Easement Agreement with Habitat-Missouri, LLC for the Conveyance of the Blue Branch Creek Trail Easement to the City

- *Alderman Headley moved to accept the second reading of Bill No. B20-15 making it ordinance #2508*
- *The Motion was Seconded by Alderman Stratton*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay:*
  - *Abstain:*

**-Bill No. B20-15 BECAME ORDINANCE #2508: 6-0-**

**Bill No. B20-16:** An Ordinance Approving the Final Plat of Rosewood Hills 10<sup>th</sup> Plat

- *Alderman Headley moved to make the second reading by title only for Bill No. B20-16*

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 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

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*making it ordinance #2509*

- *The Motion was Seconded by Alderman Bass*
- *The Motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay:*
  - *Abstain:*

**-Motion Approved: 6-0-**

*Second reading of Bill No. B20-16 was read by City Attorney Joe Lauber*

**Bill No. B20-16:** An Ordinance Approving the Final Plat of Rosewood Hills 10<sup>th</sup> Plat

- *Alderman Headley moved to accept the second reading of Bill No. B20-16 making it ordinance #2509*
- *The Motion was Seconded by Alderman Bass*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay:*
  - *Abstain:*

**-Bill No. B20-16 BECAME ORDINANCE #2509: 6-0-**

**Bill No. B20-17:** An Ordinance Approving the Final Plat of Rosewood Hills – 9<sup>th</sup> Plat, Phase A, Tract C1

- *Alderman Headley moved to make the second reading by title only for Bill No. B20-17 making it ordinance #2510*
- *The Motion was Seconded by Alderman Bass*
  - *None*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay:*
  - *Abstain:*

**-Motion Approved: 6-0-**

*Second reading of Bill No. B20-17 was read by City Attorney Joe Lauber*

**Bill No. B20-17:** An Ordinance Approving the Final Plat of Rosewood Hills – 9<sup>th</sup> Plat, Phase A,

**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

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Tract C1

- *Alderman Headley moved to accept the second reading of Bill No. B20-17 making it ordinance #2510*
- *The Motion was Seconded by Alderman Bass*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay:*
  - *Abstain:*

**-Bill No. B20-17 BECAME ORDINANCE #2510: 6-0-**

**ITEM XIV: RESOLUTIONS**

**Resolution No. R20-36:** A Resolution Authorizing the Allocation of the City of Grain Valley 2020 Emergency Management Contribution to the Central Jackson County Fire Protection District

- *Alderman Headley motioned to approve Resolution No. R20-36*
- *The Motion was Seconded by Alderman Knox*
  - *Annual share of CJCEMA dues; budgeted expense; \$14,333; Alderman Totton asked if the Police have this type of thing; No, this is Citywide*
- *Resolution No. R20-36 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-36 Approved: 6-0-**

**Resolution No. R20-37:** A Resolution by the Board of Alderman Authorizing the City Administrator to Enter into an Agreement with Jackson County, Missouri for Distribution of Coronavirus Relief Funds in the Amount of \$865,728 for the 2020 Budget Year

- *Alderman Headley motioned to approve Resolution No. R20-37*
- *The Motion was Seconded by Alderman Cleaver*
  - *Unanticipated COVID expenses is the line item that increased with the increase in the agreement; lump sum payment will be provided once agreement received by County*
  - *Alderman Totton asked how we are prepared; the City feels like we are pretty*

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*prepared*

- *Alderman Headley asked what happens if money is not spent; City Administrator Murphy shared items such as front door system etc. are included in this; must be spent or committed by December 30.; In theory it isn't to replace lost revenue, but will help cover police personnel costs, some have been paid for and some are predicting; This protects the City as what was originally budgeted in some cases will stay there*
- *Resolution No. R20-37 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*
- *Alderman Totton asked about bed shortages etc. are taken care of; the items in our control are taken care of*

**-Resolution No. R20-37 Approved: 6-0-**

**ITEM XV: CITY ATTORNEY REPORT**

- City Attorney Lauber shared City officials training on 7/31 at MPR 8:30AM with training at 9:00 until 2:00; Registrations are taken up until the Wednesday before the conference

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ken Murphy
  - None
- Deputy City Administrator Theresa Osenbaugh
  - None
- Chief James Beale
  - None
- Finance Director Steven Craig
  - Water and sewer customers have a new payment method via automated system 24 hours a day; real time balances, due dates are available; notifications of this new payment method are in upcoming water bills; Alderman Headley asked if a surcharge; not to the customer, but the city pays the \$.85 per transaction plus fees to credit card companies
- Parks & Recreation Director Shannon Davies
  - None
- Community Development Director Mark Trosen
  - Written Report
- City Clerk Jamie Logan

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- None

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Shea Bass
  - None
- Alderman Tom Cleaver
  - None
- Alderman Bob Headley
  - None
- Alderman Rick Knox
  - None
- Alderman Jayci Stratton
  - None
- Alderman Nancy Totton
  - This is race week at the track with people from all around the country attending

**ITEM XVIII: MAYOR REPORT**

- Mayor Chuck Johnston
  - None

**ITEM XIX: EXECUTIVE SESSION**

- None

**ITEM XX: ADJOURNMENT**

- The meeting adjourned at 7:40 P.M.

**ELECTED OFFICIALS PRESENT**

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Alderman Shea Bass  
Alderman Tom Cleaver  
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Alderman Rick Knox  
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Minutes submitted by:

\_\_\_\_\_  
Jamie Logan  
City Clerk

\_\_\_\_\_  
Date

Minutes approved by:

\_\_\_\_\_  
Chuck Johnston  
*Mayor*

\_\_\_\_\_  
Date

non-official

**ELECTED OFFICIALS PRESENT**

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