



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/13/2020**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on January 13, 2020 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

**ITEM II: ROLL CALL**

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Mike Cassidy with Faith United Methodist Church

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman West

**ITEM V: APPROVAL OF AGENDA**

- No Change

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- None

**ITEM VIII: CONSENT AGENDA**

- December 9, 2019 – Board of Aldermen Regular Meeting Minutes
- January 13, 2020 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
  - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 Interim City Administrator Ken Murphy  
 Interim Deputy City Administrator Theresa Osenbaugh  
 Finance Director Steven Craig  
 Chief James Beale  
 Parks and Recreation Director Shannon Davies  
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- *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- Chief Jeff Grote from Central Jackson County Fire Protection District talked with the Board regarding the ballot issue on 2/4/2020
  - If the bond is passed, they plan to purchase 3 new fire trucks for 3 million dollars; 2020 price increases go into effect after February and they are the only issue on the ballot in February trying to take advantage of the price before the increase occurs; The second item the bond is for is there are several storm warning sirens and these are being operated on old technology and they plan to install 4 new sirens to help fill the gap in siren coverage; the new technology can be monitored from their site vs. going to each siren on test day to make sure they are working; Third item would be to purchase new personal protection gear to be up to date with the new standard as they have an aging fleet of gear; gear is expected to be good for 10 years; The last way the funds would be used, is they have a mismatch in their radios and the bond package could replace around half of their radio fleet which cost \$4,000-\$5,000 each
  - Alderman Totton asked how much Blue Springs is putting into it; Blue Springs will not put into it and neither will Grain Valley – there is no request from the cities
  - Alderman Stratton asked if the 4 new sirens would be in Grain Valley only; these are not in the Grain Valley city limits & are located in other areas that are lacking coverage
  - Alderman Headley asked about the monitoring of the new systems and if this would reduce the cost due to less manpower; Chief Grote said it is too early to tell if a big savings, but that is the thought
  - Alderman Cleaver asked if the repair & remodel existing facilities on the ballot is for the station in Grain Valley; Chief Grote said yes, the Grain Valley station

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needs updates on the inside and that down the road they want to look to see if a new facility should be built

- Jeff Myers, MSA, Client Services Manager Central Region with IMS Infrastructure Management Services, LLC presented
  - Mr. Myers explained surfaces are expensive to maintain; their program is designed to make these choices more affordable; they look for roads most expensive not to fix now; they gather this information by using GIS, collecting condition data, and then they analyze the data to come up with a 5 year plan; He shared examples of overlays vs. reconstruction as well as an example to show the cost of waiting and how their services would be used and how they give priority of one road over another
  - Alderman Headley asked if they pull all the data- where does that data get housed; IMS puts this data into a spreadsheet and doesn't require large amount of storage as pictures are not stored

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B20-01: An Ordinance Calling an Election in the City of Grain Valley, Missouri**

- *Alderman Headley moved to make the first reading by title only of Bill No. B20-01*
- *The Motion was Seconded by Alderman Stratton*
  - *Sid Douglas with Gilmore & Bell and Jack Ryan with Baker Tilley are here to discuss; Mr. Douglas shared the parameters from the constitution for no obligation bonds and how the limit for the bond was determined*
  - *Alderman West asked if we are at our bonding capacity; Mr. Douglas explained as it is paid down and the assessed value should increase each year, there will be additional capacity; she feels this is discouraging to her to tie up funds for this amount of time- 20 years; Finance Director Craig shared there are other funding mechanisms that could be used such as revenue bonds; Alderman West would like the layout of what debt the City currently has; Mr. Craig said he could provide the debt service schedule and they were conservative with their numbers when doing their projections*
  - *Alderman Bass requested what the annual growth in the City has been; Mr. Ryan from Baker Tilley shared they only projected a conservative 2% growth rate in the*

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*City which is assessed every odd numbered year*

- *Alderman Headley asked what happens if only part of the question passes, does that halt the project; the ballot language was written to connect the two questions; both questions would need to be approved to make the new facility operational*
- *Alderman Bass asked if the valuation of a city has ever gone down; Mr. Douglas said this is very rare; Mr. Murphy shared even during 2008 and 2009, we still had new construction in the city*
- *Alderman Headley asked Mayor how much the tax levy has lowered over the years and if it is still able to fund this project; yes*
- *Alderman West asked if the I-70 project has been paid for; No, the TIF funding pays for this*
- *Motion to make the first reading of Bill No. B20-01 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton*
  - *Nay: West*
  - *Abstain: None*

**-Motion Approved: 5-1-**

*Bill No. B20-01 was read by City Attorney Jeffrey Deane*

**Bill No. B20-01:** An Ordinance Calling an Election in the City of Grain Valley, Missouri

- *Alderman Headley moved to accept the first reading of Bill No. B20-01 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Cleaver*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton*
  - *Nay: West*
  - *Abstain: None*

**-Bill No. B20-01 Approved for a Second Reading: 5-1**

**Bill No. B20-01:** An Ordinance Calling an Election in the City of Grain Valley, Missouri

*Bill No. B20-01 was read by City Attorney Jeffrey Deane*

- *Alderman Headley moved to accept the second reading of Bill No. B20-01 making it*

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*ordinance #2491*

- *The Motion was Seconded by Alderman Cleaver*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton*
  - *Nay: West*
  - *Abstain:*

**-Bill No. B20-01 BECAME ORDINANCE #2491: 5-1-**

**Bill No. B20-02:** An Ordinance Amending Title III: Traffic Code Section, Schedule IV: Parking Prohibited of the City of Grain Valley Municipal Code

- *Alderman Headley moved to make the first reading by title only of Bill No. B20-02*
- *The Motion was Seconded by Alderman Totton*
  - *This was brought to the attention of the Board by citizens due to travel difficulties along Pamela Blvd.; They are proposing to limit parking in this area to make it less of a safety concern for traffic in this area*
- *Motion to make the first reading of Bill No. B20-02 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

*Bill No. B20-02 was read by City Attorney Jeffrey Deane*

**Bill No. B20-02:** An Ordinance Amending Title III: Traffic Code Section, Schedule IV: Parking Prohibited of the City of Grain Valley Municipal Code

- *Alderman Headley moved to accept the first reading of Bill No. B20-02 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Totton*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*

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 Alderman Nancy Totton  
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- *Abstain: None*

**-Bill No. B20-02 Approved for a Second Reading: 6-0-**

**ITEM XIV: RESOLUTIONS**

**Resolution No. R20-01:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Interim City Administrator to Sign an Agreement with Dude Solutions, Inc. for Asset Management Software and Training

- *Alderman Headley motioned to approve Resolution No. R20-01*
- *The Motion was Seconded by Alderman Bass*
  - *This is the asset management software used in Public Works and support for this version of the system is going away; hoping to go paperless and use digital work orders; have liked the product, but need to go to the new version*
- *Resolution No. R20-01 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-01 Approved: 6-0-**

**Resolution No. R20-02:** A Resolution Authorizing the Interim City Administrator to Enter Into an Agreement With the Mid-America Regional Council (MARC) Solid Waste Management District as Related to Grain Valley’s Participation in the 2020 Regional Household Hazardous Waste Collection Program

Mayor Todd read **Resolution No. R20-02** by title only

- *Alderman Headley moved to accept Resolution No. R20-02*
- *The Motion was Seconded by Alderman Totton*
  - *This is the household hazardous waste program the City has been a participant of for many years; many pop up events throughout the year; this is a renewal of the agreement; Blue Springs has cut theirs for this year due to budget and the citizens are unhappy with that; Alderman Stratton asked if paid by person that goes to the facilities and the city is charged based on the population of each city*

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- *Resolution No. R20-02 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-02 Approved: 6-0-**

**Resolution No. R20-03:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Purchase Water Meters for the 2020 Meter Replacement Program

Mayor Todd read **Resolution No. R20-03** by title only

- *Alderman Headley moved to accept Resolution No. R20-03*
- *The Motion was Seconded by Alderman Stratton*
  - *The water meter replacement program was started seven or more years ago and a certain number are replaced each year; if they aren't replaced in time, they will not read properly and ends up costing the city; the oldest meters in the fleet are replaced first*
- *Resolution No. R20-03 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-03 Approved: 6-0-**

**Resolution No. R20-04:** A Resolution Authorizing the Interim City Administrator to Enter Into a Three-Year Enterprise Agreement With ESRI for Geographic Information System (GIS) Software and Support

Mayor Todd read **Resolution No. R20-04** by title only

- *Alderman Headley moved to accept Resolution No. R20-04*
- *The Motion was Seconded by Alderman Totton*
  - *GIS system is supported by ESRI that provides these services; This would be upgrading services with ESRI to provide enterprise version with more users and tools available; goal is to have a portal for citizens to find out this type of*

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*information*

- *Resolution No. R20-04 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-04 Approved: 6-0-**

**Resolution No. R20-05:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Interim City Administrator to Sign an Agreement With Infrastructure Management Services (IMS) LLC to Provide a Comprehensive Pavement Condition Assessment

Mayor Todd read **Resolution No. R20-05** by title only

- *Alderman Headley moved to accept Resolution No. R20-05*
- *The Motion was Seconded by Alderman Totton*
  - *This relates to the presentation earlier tonight; Road were something from the citizen’s survey that was important to the residents of Grain Valley; This would provide a 5-year plan for roadwork*
- *Resolution No. R20-05 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-05 Approved: 6-0-**

**Resolution No. R20-06:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Mayor to Sign an Agreement to Enter Into a Renewal With Ray County Sheriff’s Office to Provide Detention Services

Mayor Todd read **Resolution No. R20-06** by title only

- *Alderman Headley moved to accept Resolution No. R20-06*
- *The Motion was Seconded by Alderman Cleaver*
  - *Renewal of agreement for detention services*
  - *Alderman Cleaver asked if we go to Ray County to transport prisoners; yes*
  - *Alderman Bass asked how many are transported per month; 24-hour holds go to Blue Springs; The number varies by month to go to Ray county; Chief stated a lot*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
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**ELECTED OFFICIALS ABSENT**

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*of times Blue Springs is full*

- *Ray county was used years ago and when they discontinued so we used Johnson County; when the new sheriff came on, all contracts were removed; Chief reached back out to Ray county again and they are accepting prisoners again and Ray county will transport to us*
- *Alderman Totton asked if we'd have a holding facility if a new complex; Chief shared we would not*
- *With Johnson county the City had to transport prisoners to and from prison and to the hospital if prisoners got sick*
- *Alderman Bass asked if Ray county has transport fees; Chief Beale said no transport fees*
- *Alderman Bass asked if Ray county was municipally owned; Chief confirmed municipally owned*
- *Resolution No. R20-06 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-06 Approved: 6-0-**

**Resolution No. R20-07:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Interim City Administrator to Sign an agreement With Ron's Auto & Truck Towing Service to Extend for Year 2020 and Until Expiration on January 23, 2021

Mayor Todd read **Resolution No. R20-07** by title only

- *Alderman Headley moved to accept Resolution No. R20-07*
- *The Motion was Seconded by Alderman Stratton*
  - *Agreement to extend the agreement with Ron's Auto and Truck Towing Services; this is the last extension available; next year they will go out to bid for this*
  - *Alderman Cleaver asked if happy with the services; yes*
  - *Alderman Bass asked if this is for city vehicles and wrecked vehicles; if a car stop or police vehicles break down we use Ron's Tow*
  - *Alderman Totton asked who pays for the tow; Chief stated the Police Department if it is a police car*
  - *Alderman Stratton asked if this goes out to bid; Mr. Murphy says this goes out to bid next year*

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- *Resolution No. R20-07 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-07 Approved: 6-0-**

**Resolution No. R20-08:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Approving a Contract With the Grain Valley Assistance Council to Provide Funding for the Home Delivered Meals Program

Mayor Todd read **Resolution No. R20-08** by title only

- *Alderman Headley moved to accept Resolution No. R20-08*
- *The Motion was Seconded by Alderman Totton*
  - *City has participated in this program a number of years*
  - *Alderman Cleaver asked how many meals are provided; Alderman West and Ms. Osenbaugh attend monthly meetings with the Assistance Counsel & there are around 10-15 people serviced a month Monday to Friday*
- *Resolution No. R20-08 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-08 Approved: 6-0-**

**Resolution No. R20-09:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Approving the Second (2<sup>nd</sup>) of Three (3) Annual Payments to the Grain Valley Partnership per the Three (3) Year Cooperative Agreement Between the City and the Grain Valley Partnership, Formally Known as the Grain Valley Economic Development Corporation

Mayor Todd read **Resolution No. R20-09** by title only

- *Alderman Headley moved to accept Resolution No. R20-09*
- *The Motion was Seconded by Alderman Cleaver*
  - *Agreement was previously approved for a 3-year period*
  - *Ms. Osenbaugh shared she's been working with Tasha Lindsey and the*

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*partnership should provide an annual report to the Board of Aldermen each Fall per the contract, but their fiscal year is spring; Ms. Lindsey will return in April or May to provide a report*

- *Resolution No. R20-09 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-09 Approved: 6-0-**

**Resolution No. R20-10:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Interim City Administrator to Sign an Agreement with OATS, Inc for Transportation Services

Mayor Todd read **Resolution No. R20-10** by title only

- *Alderman Headley moved to accept Resolution No. R20-10*
- *The Motion was Seconded by Alderman Stratton*
  - *Provides transportation for seniors and persons with disabilities; citizens call OATS directly; only pay when there are rides scheduled; they are trying to grow program, and this is the annual renewal*
  - *Alderman Totton asked why only Grain Valley and Blue Springs; Mr. Murphy shared most only go within their own city and that only one van and trying not to tie up resources; Alderman Totton said she has to go to Lee's Summit; Mr. Murphy shared there are other ways this could be set up; Mr. Davies shared individuals with disabilities could use this even if not of a certain age*
- *Resolution No. R20-10 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R20-10 Approved: 6-0-**

**ITEM XV: CITY ATTORNEY REPORT**

- Mr. Jeffrey Deane shared there is a bill at Jefferson City that would reduce franchise fees available to the city; Nathan will be testifying on behalf of the city; Joe will be out of the office 1/20 to 1/25, but the rest of the staff will be in the office

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**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- Interim City Administrator Ken Murphy
  - Shared our City staff that worked during the storm did an amazing job with the recent storm and the parks and rec staff clearing sidewalks did a great job; he said they do not probably get enough credit, but thank you to all of them
    - Alderman Cleaver asked how budget is for snow event and overtime; Mr. Trosen said on track so far; he rotates shifts for crews on and off; asked if lots of salt and sand on hand; Mr. Trosen said depending on number of storms, they will need to purchase more, but this is in the budget
- Assistant City Administrator Theresa Osenbaugh
  - Will be hosting on 1/30 tours of the current city facilities from 6pm-7pm and by reservation only; this is not out to the public yet; the tour is of City Hall, Police Department, and the Community Center
- Chief James Beale
  - None
- Finance Director Steven Craig
  - None
- Parks & Recreation Director Shannon Davies
  - None
- Community Development Director Mark Trosen
  - Printed handout
  - Shared report from last snow event had 112 man hours
- City Clerk Jamie Logan
  - City Clerk Logan reminded everyone that the election candidate filing deadline closes at 5pm on 1/21/2020
  - Reminded Board that the annual PFD filers is due by May 1, 2020 and for candidates in the April 7 election are due by February 4, 2020

**ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Shea Bass
  - Thanked public works
- Alderman Tom Cleaver
  - None
- Alderman Bob Headley

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 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 Interim City Administrator Ken Murphy  
 Interim Deputy City Administrator Theresa Osenbaugh  
 Finance Director Steven Craig  
 Chief James Beale  
 Parks and Recreation Director Shannon Davies  
 Community Development Director Mark Trosen  
 City Clerk Jamie Logan  
 City Attorney Jeffrey Deane



- Thanked public works
- Alderman Jayci Stratton
  - Thanks to public works for their efforts during the storms
- Alderman Nancy Totton
  - Thanked Mark Trosen for his public service to a citizen; Also thanked public works, codes, and animal control
- Alderman Yolanda West
  - Asked if she could get a rollup of all existing bonding and where it stands now and where the funds go now; Mr. Craig will provide this to the board

**ITEM XVII: MAYOR REPORT**

- Mayor Mike Todd
  - Reached out to our Senator on the franchise fee; and we'd like to add police officers and not take away and he asked that this be considered
  - He did a ride along on a plow; he said this was a rough ride; he said Ward I did a good job removing cars from the road; the Police department had to tow one or two cars that were not moved; they worked 12 hour shifts; he thanked Mark Trosen for riding along and experiencing the plow truck and for his involvement in public works; Mr. Trosen said the group is great

**ITEM XVIII: EXECUTIVE SESSION**

- Mayor stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended*
- *The motion was seconded by Alderman Stratton*
  - No Discussion

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

Interim City Administrator Ken Murphy  
 Interim Deputy City Administrator Theresa Osenbaugh  
 Finance Director Steven Craig  
 Chief James Beale  
 Parks and Recreation Director Shannon Davies  
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 City Clerk Jamie Logan  
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**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
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- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 8:33 PM-**

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Stratton*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 8:40 PM**

**ITEM XIX: ADJOURNMENT**

- The meeting adjourned at 8:40 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Jamie Logan  
 City Clerk

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
 Mayor

\_\_\_\_\_  
 Date

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 Interim City Administrator Ken Murphy  
 Interim Deputy City Administrator Theresa Osenbaugh  
 Finance Director Steven Craig  
 Chief James Beale  
 Parks and Recreation Director Shannon Davies  
 Community Development Director Mark Trosen  
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