



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Budget Workshop

**11/05/2019**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met for a Budget Workshop on November 5, 2019 at 6:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

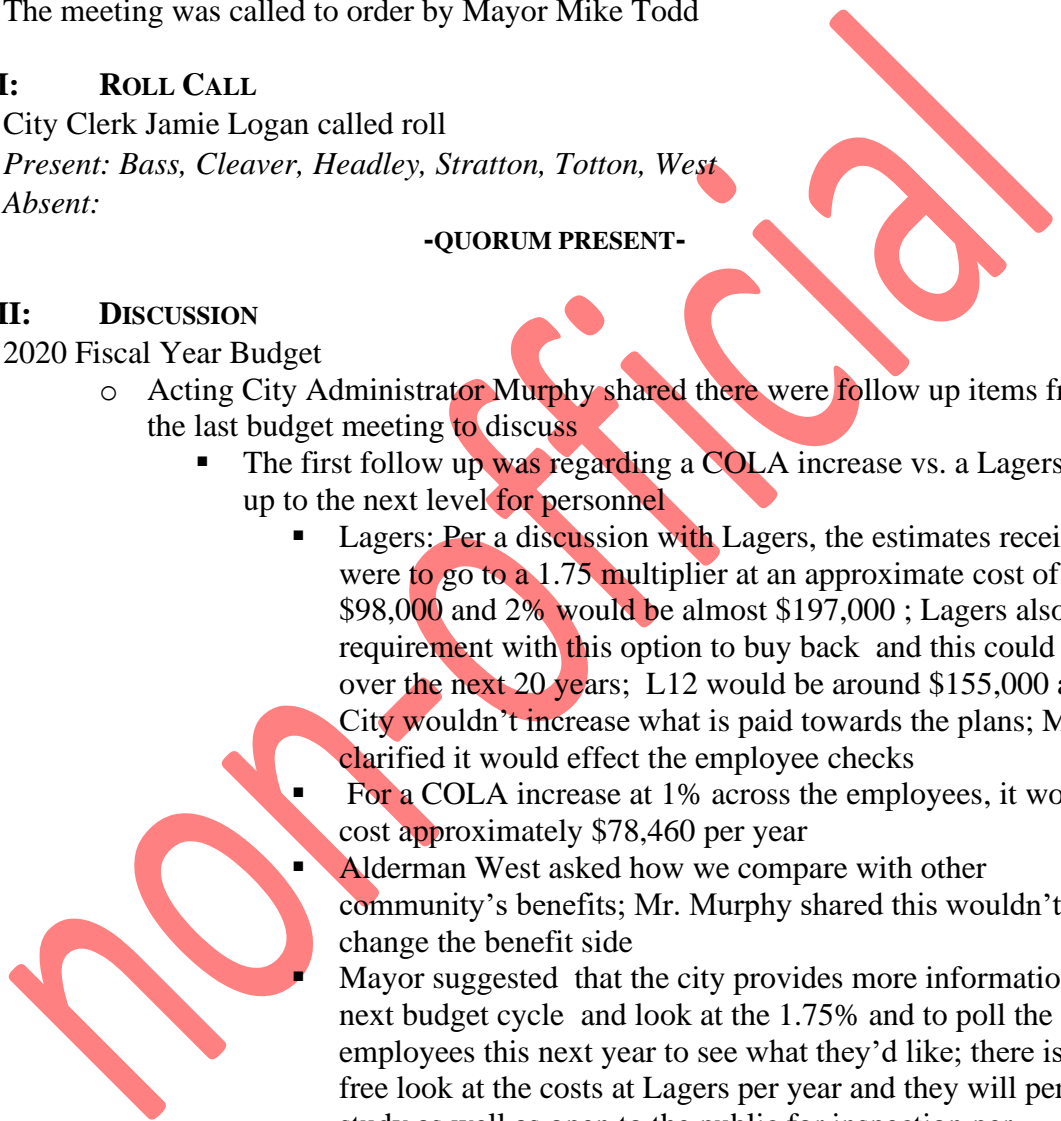
**ITEM II: ROLL CALL**

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: DISCUSSION**

- 2020 Fiscal Year Budget
  - Acting City Administrator Murphy shared there were follow up items from the last budget meeting to discuss
    - The first follow up was regarding a COLA increase vs. a Lagers buy up to the next level for personnel
      - Lagers: Per a discussion with Lagers, the estimates received were to go to a 1.75 multiplier at an approximate cost of \$98,000 and 2% would be almost \$197,000 ; Lagers also has a requirement with this option to buy back and this could be over the next 20 years; L12 would be around \$155,000 a year; City wouldn't increase what is paid towards the plans; Mayor clarified it would effect the employee checks
      - For a COLA increase at 1% across the employees, it would cost approximately \$78,460 per year
      - Alderman West asked how we compare with other community's benefits; Mr. Murphy shared this wouldn't change the benefit side
      - Mayor suggested that the city provides more information by next budget cycle and look at the 1.75% and to poll the employees this next year to see what they'd like; there is one free look at the costs at Lagers per year and they will perform a study as well as open to the public for inspection per requirements; Mayor Todd sees this as a potential retention piece for employees; Alderman Cleaver asked if we'd looked at other benefits providers and Acting City Administrator



**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

Acting City Administrator Ken Murphy  
 Assistant City Administrator Theresa Osenbaugh  
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Murphy shared MPR has been the carrier the last two years as their estimate is 15% increase when renewal time comes in June 2020

- Acting City Administrator Murphy shared what he learned about Alderman Headley's question regarding the VERP from the last meeting; With the general fund it gets difficult as all goes into one fund; even if this new set up happened, there would still need to be approvals by the board for new vehicle purchase; CIP could be a solution where all would be seen in one document as far as capital outlay for items \$25,000 and over for capital expenditures; Alderman Headley said that could assist with visibility issues and could help plan for large vehicle/equipment purchases; Acting City Administrator Murphy shared the computer and vehicle replacement plans need to be reviewed and potentially updated as the computers tend to go faster than currently planned for and cars are lasting longer than currently listed in the plan
- There are some updates to the budget that are not in the current budget:
  - The Water Line Project on Dillingham will not be completed this year and that fund balance will be moved to next year's budget
  - The on-call engineers recognized a section was missed in the project and it needs to be added to next year which would save money on the budget by doing all the design at same time
  - Parks and Recreation Director Davies shared an update regarding the Dillingham connector trail from Prairie Branch and Rosewood Hills; We were not selected as one of the recipients of a grant and he would like to carry what was budgeted for the project to 2020 since this time of year is not ideal for this type of work; Pedestrian Bridge that was to be constructed it has been determined CFS will need to expand the scope of this project; since Tap funds administered by MODOT are involved, there is some right of way permitting and additional survey work required; the additional costs are just over \$14,000 and need to be added to 2020 budget to be able to continue with project and follow MODOT requirements
- Alderman Cleaver questioned the lawyer's budget for 2020; Acting City Administrator Murphy shared this is the first year of the agreement with our new lawyer; They are just estimates and the hope is that some of these costs are not this high as what is estimated; It was estimated by taking the average of the current monthly bills; Alderman Cleaver asked what the current payout to the attorney has been; \$63,660 and due for another bill for October soon; to better gauge these costs going forward, looking at potentially receiving

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estimates of costs/expected hours before starting projects in the future so we can decide if we want to proceed with certain projects or not; Prosecutor side is based on court at the time; in the past things were getting continued and dismissed and now there is a steady court revenue and expectations are known on all sides

- Alderman Cleaver asked what the new meter reading system's lifespan is; Community Development Director Trosen shared so long as a maintenance agreement is in place, the antennas will be replaced for free and that cost is in next year's budget
- Alderman Cleaver asked Chief Beale where they practice range; The shooting range the police department uses is owned by Jackson County; Chief Beale shared the use of the range is free, but the ammo is not and is budgeted for; Chief Beale shared they tried Target Time's shooting range and allowed a budget for the officers and it wasn't getting used
- Alderman West said all her questions have been answered
- Alderman Headley asked about the revenue of the General Fund and asked if the telecom franchise fee dropping is a bigger issue to plan for; Finance Director Craig shared this is a statewide trend in cities in Missouri and telecoms are paying less and finding ways to pay less
- Alderman Headley asked for clarification on page 10 of the general fund on the expenditures; noticed employee recognition expense and asked why the odd amount and Acting City Administrator Murphy shared this is the actual cost for the pins that will be given out this next year
- Alderman Headley asked if all the costs allocated for the prior city administrator including an air card, monthly service fees, etc. would be removed from the budget; Acting City Administrator Murphy shared they are still in there as we don't know how it is going to be going forward
- Alderman Headley requested clarification on page 13, general fund; The \$5,000 camera cost for next year and asked if surveillance cameras on the capital budget or a different kind of camera; Acting City Administrator Murphy shared this is to replace surveillance cameras
- Alderman Headley asked about page 20, general fund and clarified what kind of retreat this would be; Acting City Administrator Murphy shared they decided to do something smaller for the strategic planning with department heads only and not include the elected officials
- Alderman Headley page 95, park fund expenditures, he asked about the COP bonds for \$196,750; they will retire next year; page 99 \$210,000 transfer is the create a balanced budget and to cover those expenditures
- Alderman Headley asked about page 109, transportation; Cost for electricity

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for streetlights is \$165,000; asked since switched to LED lights should the cost go down; used to pay a lease fee on lights; we are still paying for these items, but in a different way via infrastructure costs

- Alderman Headley asked what page 124, \$362,000 for Sni-A-Bar Farms improvements was; Acting City Administrator Murphy shared this cost is not a physical project, but design cost budget for a proposed new community campus
- Alderman Bass page 4, General Fund; Sale of assets was the sale of 16 acres in a subdivision near the mayor's home for the Sni-A-Bar project
- Alderman Bass page 41, General Fund; questioned the two lines for police officers; Finance Director Craig shared when existing salary transferred over to the new budget, there was an HR budget that is difficult to change and there was a position that was missing in the old budget; this is to get total salary for department to match the existing costs and not additional funds for a new officer
- Alderman Totton asked about a 2 cents budget item for police officers and if this is done yet like other communities; Next year they will discuss a potential Public Safety Sales Tax; Chief Beale is working on setting up a public safety advisory board to discuss these items before it would go to a vote
- Alderman Totton asked if a car that was supposed to be replaced is still being used; Acting City Administrator Murphy shared the car she is referring to is still being used; it was originally in the budget
- Alderman Stratton doesn't have any questions other than the question she had for the Mayor earlier in the week; Acting City Administrator Murphy clarified that SROs that live far away will no longer have vehicles to take home as of the first of the year; Chief Beale and Acting City Administrator Murphy will make sure they are not taking cars and buying more cars if not needed; Chief Beale shared they did a mileage study; other departments have a take home policy within 10 miles, they can take cars home; Alderman Stratton shared take home cars and not having gas to pay it becomes a compensation question; SRO policy handled for now and the rest of the fleet will be reviewed in its entirety next
- Alderman West asked if the untimely passing of Mr. Flick would effect any of our current projects; Parks and Recreation Director Davies contacted Terra and Acting City Administrator Murphy shared they didn't receive any indication anything will be any different
- Acting City Administrator Murphy requested direction for a 2% COLA increase for this next year; Alderman Cleaver asked what the average was; Acting City Administrator Murphy shared just under 2% average; every 1%

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increase would be \$39,230 and shared each individual fund and 2% would be \$78,460; Mayor Todd asked the impact on the FOP; Acting City Administrator Murphy shared September 2020 would be the next wage negotiation; Police Officers would be treated the same as everyone else in the city and not make them wait until September 2020; Acting City Administrator Murphy said this could be sustained over time at the 2%; Alderman Headley asked if room in the budget for this; Springstead recommended keeping up with COLA to keep salaries in line; Mayor asked if any objections to this

- Acting City Administrator Murphy shared plans for Nichols building and the YMCA shared they have another space in town to use temporarily; need around \$60,000 to get the Nichols building up and running; need clarification on what to use the space for going forward; Senior luncheon space is a potential if broken into smaller luncheons; could be a budget amendment next year since they do not know what a new potential campus could offer if passed; The space needs some drywall and flooring, also needs to be made ADA compliant; Mayor asked if this decision could wait until the new facility would be built or not and how Nichols could be used; This will be discussed next summer

**ITEM XIX: EXECUTIVE SESSION**

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended and Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- *Alderman West moved to close the Regular Meeting for items related to Section 610.021(3) and Section 610.021(1) RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Headley*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 7:00 PM-**

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Stratton*
  - No Discussion

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- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 7:50 PM**

**ITEM IX: ADJOURNMENT**

- The meeting adjourned at 7:50 p.m.

Minutes submitted by:

\_\_\_\_\_  
 Jamie Logan  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

non-official

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