



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

05/13/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on May 13, 2019 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Derek Steinmuller

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Boy Scout Troop #322

ITEM V: APPROVAL OF AGENDA

- No Changes

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- None

ITEM VIII: CONSENT AGENDA

- April 2019 – Court Report
- April 2, 2019 – Park Board Meeting Minutes
- April 22, 2019 – Board of Aldermen Regular Meeting Minutes
- April 24, 2019 – Planning and Zoning Meeting Minutes
- May 13, 2019 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator/City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
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- *Aye: Cleaver, Bass, Headley, Stratton, Totton, West*
- *Nay: None*
- *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATIONS

- Cathy Boyer-Schesol gave a presentation to the Board of Aldermen on KC Communities for All Ages
 - Alderman Totton shared concerns about transportation for residents who need to leave the immediate area of Grain Valley or Blue Springs
 - Alderman Headley asked if there was a cost involved, other than staff time, to participate in the program; there are no additional costs to participate; discussion occurred around significant changes that were made in master plans and daily City operation after program participation

ITEM XII: PUBLIC HEARING

- None

ITEM XIII: ORDINANCES

- Mayor Todd introduced a change in the method in which ordinances were presented to the Board of Aldermen; City Attorney Lauber explained the process to the Board of Aldermen

Agenda Item XIII(A): An Ordinance Appointing Jamie Logan as the City Clerk of the City of Grain Valley

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-14*
- *The Motion was Seconded by Alderman Stratton*
 - Ordinance ratifies the action taken after City Clerk interviews; Jamie Logan was selected and started earlier this week
- *Motion to make the first reading of Bill No. B19-14 was voted upon with the*

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following voice vote:

- *Aye: Cleaver, Bass, Headley, Stratton, Totton, West*
- *Nay: None*
- *Abstain: None*

-Motion Approved: 6-0-

Bill No. B19-14: An Ordinance Appointing Jamie Logan as the City Clerk of the City of Grain Valley

City Attorney Joe Lauber read **Bill No. B19-14** for its first reading by title only

- *Alderman Headley moved to accept the first reading of Bill No. B19-14 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Stratton*
 - *No Discussion*
- *Bill No. B19-14 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-14 Approved for a Second Reading: 6-0-

Agenda Item XIII(A): An Ordinance Appointing Jamie Logan as the City Clerk of the City of Grain Valley

- *Alderman Cleaver moved to make the second reading by title only of Bill No. B19-14*
- *The Motion was Seconded by Alderman Headley*
 - *No Discussion*
- *Motion to make the second reading of Bill No. B19-14 was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
- *Abstain: None*

-Motion Approved: 6-0-

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Bill No. B19-14: An Ordinance Appointing Jamie Logan as the City Clerk of the City of Grain Valley

City Attorney Joe Lauber read **Bill No. B19-14** for its second reading by title only

- *Alderman Headley moved to accept the second reading of Bill No. B19-14 making it Ordinance #2467*
- *The Motion was Seconded by Alderman Stratton*
 - None
- *Bill No. B19-14 was voted upon with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-14 BECAME ORDINANCE #2467: 6-0-

Agenda Item XIII(B): An Ordinance Ratifying the Appointment of Susan Watkins as Judge, Grain Valley, Missouri, Municipal Division, Circuit Court of Jackson County, Missouri, and Setting the Pay Therefore

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-15*
- *The Motion was Seconded by Alderman Bass*
 - *Ordinance ratifies the appointment of Susan Watkins to the municipal court; per code compensation and terms need to be set by Ordinance; will be serving a four year term*
 - *Alderman Cleaver asked if the salary remains the same all four years; an additional ordinance would need to be adopted for compensation to be changed during the term*
- *Motion to make the first reading of Bill No. B19-15 was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
- *Abstain: None*

-Motion Approved: 6-0-

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Bill No. B19-15: An Ordinance Ratifying the Appointment of Susan Watkins as Judge, Grain Valley, Missouri, Municipal Division, Circuit Court of Jackson County, Missouri, and Setting the Pay Therefore

City Attorney Joe Lauber read **Bill No. B19-15** for its first reading by title only

- *Alderman Headley moved to accept the first reading of Bill No. B19-15 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Bass*
 - No Discussion
- *Bill No. B19-15 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-15 Approved for a Second Reading: 6-0-

Agenda Item XIII(B): An Ordinance Ratifying the Appointment of Susan Watkins as Judge, Grain Valley, Missouri, Municipal Division, Circuit Court of Jackson County, Missouri, and Setting the Pay Therefore

- *Alderman Cleaver moved to make the second reading by title only of Bill No. B19-15*
- *The Motion was Seconded by Alderman Stratton*
 - No Discussion
- *Motion to make the second reading of Bill No. B19-15 was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
- *Abstain: None*

-Motion Approved: 6-0-

Bill No. B19-15: An Ordinance Ratifying the Appointment of Susan Watkins as Judge, Grain Valley, Missouri, Municipal Division, Circuit Court of Jackson County, Missouri, and Setting the Pay Therefore

City Attorney Joe Lauber read **Bill No. B19-15** for its second reading by title only

- *Alderman Stratton moved to accept the second reading of Bill No. B19-15 making it*

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Ordinance #2468

- *The Motion was Seconded by Alderman Totton*
 - None
- *Bill No. B19-15 was voted upon with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-15 BECAME ORDINANCE #2468: 6-0-

ITEM XIV: RESOLUTIONS

Resolution No. R19-25: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Acknowledging, Supporting and Promoting the KC Communities for All Ages and Mid-America Regional Council’s Communities for All Ages Initiative

- Mayor Todd read **Resolution No. R19-25** by title only
- *Alderman Headley moved to accept Resolution No. R19-25 as read*
- *The Motion was Seconded by Alderman Cleaver*
 - Resolution is related to the presentation given by Ms. Boyer-Schesol earlier in the evening
 - Alderman Headley asked which staff members are involved with the project; Public Information Officer Sara Nadeu is the lead for City and has been attending meetings for some time
- *Resolution No. R19-25 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-25 Approved: 6-0-

Resolution No. R19-26: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into an Agreement with Jackson County, Missouri for Distribution of Combat Funds of \$87,204.00 for the 2019 Fiscal Year

- Mayor Todd read **Resolution No. R19-26** by title only
- *Alderman Bass moved to accept Resolution No. R19-26 as read*
- *The Motion was Seconded by Alderman Headley*
 - Annual resolution to accept COMBAT funds offered through Jackson County tax;

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an additional increase of about \$4,500 was received

- Alderman Bass asked what the money is used for; funds cover programs in schools such as crime prevention, DARE, etc. and National Night Out; School Resource Officers salaries are partially covered with this funding as well
- *Resolution No. R19-26 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-26 Approved: 6-0-

Resolution No. R19-27: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Approving a Three (3) Year Cooperative Agreement Between the City and the Grain Valley Partnership

- Mayor Todd read **Resolution No. R19-27** by title only
- *Alderman Headley moved to accept Resolution No. R19-27 as read*
- *The Motion was Seconded by Alderman Stratton*
 - Partnership is now in its fourth year as the Economic Development Corporation (EDC); this is the first renewal of the contract with the EDC; initially they were offered a 3 year agreement of \$35,000 per year; Central Jackson County Fire Protection District and the Grain Valley School District are also committed; this agreement has expired and moving forward the new cooperative agreement has been reduced to \$25,000 in part due to recruitment of new business being handled within City Hall
 - Alderman West asked if the EDC would be given a 1099 Miscellaneous if they are considered an independent contractor; in the past there was no documentation required from the Grain Valley School District, Central Jackson County Fire Protection District or the City in the form of a 1099; Alderman West would like this to be reviewed to make sure the City is in compliance
 - Alderman West asked if payment amount is limited; Board of Aldermen could increase this if desired but \$25,000 is the minimum payment; any additional payment would come before the Board of Aldermen for approval and a budget amendment
 - Alderman West asked for clarification on the business retention contacts; Ms. Tasha Lindsey from Grain Valley Partnership will be responsible for these contacts; annual report is required on or before October 1st to Board of Aldermen
 - Alderman Headley noted the contract shows that the annual report is due by April

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Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

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of each year; Board consensus was to have the annual report to the Board of Aldermen by October 1st which would be during the City’s budget season

- *Resolution No. R19-27 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-27 Approved: 6-0-

Resolution No. R19-28: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Adopting the City of Grain Valley, Missouri Economic Development Incentives Policies and Procedures

- Mayor Todd read **Resolution No. R19-28** by title only
- *Alderman Cleaver moved to accept Resolution No. R19-28 as read*
- *The Motion was Seconded by Alderman Headley*
 - Three workshops were held with City Attorney Lauber to set the policies and procedures and this resolution covers Chapter 99, Chapter 67, Chapter 238, Chapter 353 and Chapter 70 of State Statute; additional work needs to be done including the development of a target industry that the City wants to focus on; future workshop will be held to discuss Chapter 100 in further detail
- *Resolution No. R19-28 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-28 Approved: 6-0-

Resolution No. R19-29: A Resolution by The Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter Into an Agreement with Entercom Kansas City for Media Services

- Mayor Todd read **Resolution No. R19-29** by title only
- *Alderman West moved to accept Resolution No. R19-29 as read*
- *The Motion was Seconded by Alderman Headley*
 - City Administrator Hunt discussed the agreement with Entercom Kansas City; includes live remotes, live mentions and recorded ads throughout the year;
 - Alderman Cleaver asked if any reports were provided showing results from advertising; can’t equate specific business to this promotion but City

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
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Administrator Hunt has heard from business owners that they felt this was the best effort made to promote the City; Alderman Cleaver would like to see data if it becomes available

- Alderman Stratton asked for clarification on the purpose of the ads in regards to bringing business to Grain Valley or bringing people to the businesses already in Grain Valley; advertisements work to accomplish both
- Mayor Todd shared an examples from the previous year of local businesses sharing their thanks for the efforts

- *Resolution No. R19-29 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-29 Approved: 6-0-

ITEM XV: CITY ATTORNEY REPORT

- City Officials Training seminar will be held Friday in Platte City; registration is still open
- Missouri Legislative Session will be ending at the end of the week; summary of legislation will be provided to the City

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Hunt
 - Thanked Ms. Bowden for service and time in Grain Valley as she is retiring soon
 - Next Board meeting is scheduled on Memorial Day; Board Consensus was to cancel the meeting without rescheduling
 - Missouri Municipal League Municipal Watch has highlighted legislation from the State that would limit sales tax in any City to 14%; this is concerning as the state is then regulating the decisions a City can make relating to their own taxing jurisdictions; additional issue is a fiscal note legislation; more information will be provided and Aldermen are encouraged to reach out to the elected officials
 - City is looking into refinancing the series 2012 Bonds; these are bonds backed by the City and moving forward incentives will be given in a pay as you go reimbursement based on performance, taking the City out of the process; Industrial Development Authority needs to be updated as they oversee the bonds issues within the City; currently four members are expired on this committee

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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- Deputy City Administrator Ken Murphy
 - None
- Parks & Recreation Director Shannon Davies
 - Aquatic facility will be opened Memorial Day weekend; two flume pool slide has been replaced
 - Provided report on budgeted Umpire in Charge position; will be on site twice per week for youth baseball and softball
- Finance Directors Cathy Bowden & Steven Craig
 - Ms. Bowden thanked the Board of Aldermen for the opportunity to work for the City as she is retiring at the end of the month
 - Mr. Craig congratulated Cathy on her career with the City
 - Mr. Craig shared that the 2012 Tax Increment Revenue Bonds conference call was held; will take City's annual appropriate for revenue bonds out of the refinancing; issue will be brought back for consideration in July
 - Mr. Craig thanked the Mayor and Board of Aldermen for the opportunity to be a part of Grain Valley
- Chief of Police James Beale
 - None
- Assistant City Administrator Theresa Osenbaugh
 - None

ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
 - Congratulated Ms. Bowden on her retirement
- Alderman Tom Cleaver
 - Congratulated Ms. Bowden on her retirement
- Alderman Bob Headley
 - Congratulated Ms. Bowden on her retirement
- Alderman Jacyi Stratton
 - Asked for clarification on the MML training compared to the local trainings that Lauber Municipal Law has put on
- Alderman Nancy Totton
 - Thanked Public Works for recent work they completed
 - Thanked Ms. Bowden for her work
 - Discussed tornado shelter options within the City
- Alderman Yolanda West
 - Shared sentiments with Ms. Bowden in relation to her retirement

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ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
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ITEM XVIII: MAYOR REPORT

- Mayor Mike Todd
 - Congratulated Ms. Bowden on her retirement
 - Discussion occurred around water issues for a resident on Lakeview; Alderman Stratton, Alderman Cleaver and Deputy City Administrator Murphy will contact the homeowner for follow up
 - Alderman liaison appointments need to be made; Alderman should let City Clerk Logan know if they have a specific interest
 - Mayor Pro Tem needs to be selected
 - *Alderman Stratton moved to appoint Alderman Headley as Mayor Pro Tem*
 - *The motion was seconded by Alderman Cleaver*
 - No Discussion
 - *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

ITEM XIX: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021(2) and 610.021(3), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Stratton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 8:40 PM-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
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Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

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- *Alderman West moved to open the Regular Meeting*
- *The motion was seconded by Alderman Totton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 10:18 PM

ITEM XX: ADJOURNMENT

- The meeting adjourned at 10:18 P.M.

Minutes submitted by:

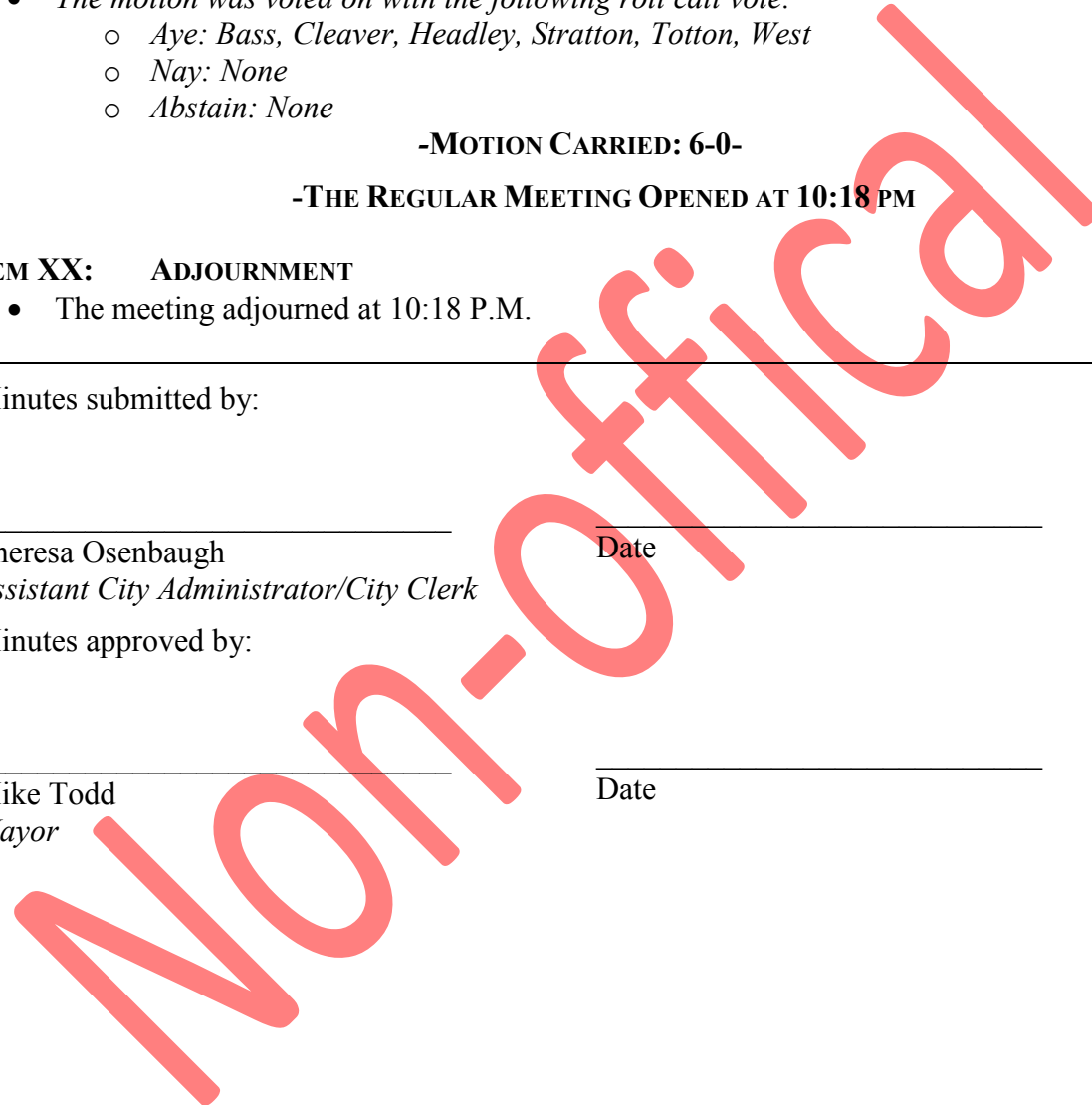
 Theresa Osenbaugh
Assistant City Administrator/City Clerk

 Date

Minutes approved by:

 Mike Todd
Mayor

 Date



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