



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

03/25/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on March 25, 2019 at 7:03 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Bamman, Headley, Stratton, Totton, West*
- *Absent: Bass*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Mike Cassidy

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Stratton

ITEM V: APPROVAL OF AGENDA

- None

ITEM VI: POLICE OFFICER OATH OF OFFICE

- City Clerk Theresa Osenbaugh administered the Police Officer Oath of Office to Kevin Bellmyer

ITEM VII: PROCLAMATIONS

- Mayor Todd presented Deputy City Clerk Khalilah Holland with a proclamation in recognition of her attainment of the Missouri Registered City Clerk certification; Sheryl Morgan, Western Missouri City Clerks and Finance Officers Association, presented Ms. Holland with a certificate in recognition of her achievement

ITEM VIII: CITIZEN PARTICIPATION

- None

ITEM IX: CONSENT AGENDA

- February 20, 2019– Planning and Zoning Commission Meeting Minutes
- March 7, 2019– Board of Aldermen Workshop Meeting Minutes
- March 11, 2019– Board of Aldermen Regular Meeting Minutes

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Shea Bass

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Chief of Police James Beale
 Parks and Recreation Director Shannon Davies
 Interim City Attorney Joe Lauber



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- March 25, 2019 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 5-0-

ITEM X: PREVIOUS BUSINESS

- None

ITEM XI: NEW BUSINESS

- None

ITEM XII: PRESENTATIONS

- Officer Arends, Grain Valley Police Department, presented information to the Board of Aldermen about the newly purchased digital speed signs
 - Alderman Bamman asked if complaints have been reduced; 15-20 areas are on request and some have multiple requests for the same area
 - Alderman Headley asked how long signs are placed in each area; signs are moved approximately every two to three weeks
 - Mayor Todd asked about vandalism; minimal damage has occurred to date
 - Alderman Headley asked the purchase price for the signs; two signs were purchased for \$5,300

ITEM XIII: PUBLIC HEARING

- None

ITEM XIV: ORDINANCES

Bill No. B19-06: An Ordinance Amending Section 115.270 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Municipal Judge Qualifications for Office

- City Attorney Joe Lauber read **Bill No. B19-06** for its second reading by title only
- *Alderman Stratton moved to accept the second reading of Bill No. B19-06 making it Ordinance #2459*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Shea Bass

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
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- *The Motion was Seconded by Alderman Totton*
 - City Administrator Hunt shared that this cleans up the Municipal Code which does not match the age requirements listed in the state statute
 - Alderman Bamman asked if the Judge is considered a part-time employee or a contractor
- *Bill No. B19-06 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-06 BECAME ORDINANCE #2459: 5-0-

Bill No. B19-07: An Ordinance Approving the Renewal of a Conditional Use Permit to Operate a Racetrack Facility at 348 East Old US 40 Highway

- City Attorney Joe Lauber read **Bill No. B19-07** for its second reading by title only
- *Alderman Headley moved to accept the second reading of Bill No. B19-07 making it Ordinance #2460*
- *The Motion was Seconded by Alderman Totton*
 - Renewal for the Conditional Use Permit which was approved in 2015; terms have not changed; applicant has requested that when this permit is up for renewal it occurs closer to the end of the season; complaints are down considerably
- *Bill No. B19-07 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-07 BECAME ORDINANCE #2460: 5-0-

Bill No. B19-08: An Ordinance Approving the Final Plat of Rosewood Hills 9th Plat, Phase B

- City Attorney Joe Lauber read **Bill No. B19-08** for its second reading by title only
- *Alderman Headley moved to accept the second reading of Bill No. B19-08 making it Ordinance #2461*
- *The Motion was Seconded by Alderman Bamman*
 - Final read for 9th Plat, Phase B

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Shea Bass	City Administrator Ryan Hunt
Alderman Chris Bamman		Deputy City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Finance Director Cathy Bowden
Alderman Nancy Totton		Chief of Police James Beale
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- *Bill No. B19-08 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-08 BECAME ORDINANCE #2461: 5-0-

Bill No. B19-09: An Ordinance Amending Section 700.070 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Disconnection in the Event of Delinquency—Deposits for Reconnection—Delinquent Bill in General

City Attorney Joe Lauber read **Bill No. B19-09** for its first reading by title only

- *Alderman West moved to accept the first reading of Bill No. B19-09 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Bamman*
 - Clarifies the delinquent fee which is charged for reconnection; delinquency of 2 months causes water to be shut off and a service fee is charged
 - Alderman Headley asked what drives the clarification; work has been done before water is ever shut off; this fee is a service fee to cover the expenses associated with the notifications of shut off and is not strictly the fee to reconnect the water
- *Bill No. B19-09 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-09 Approved for a Second Reading: 5-0-

ITEM XV: RESOLUTIONS

Resolution No. R19-16: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Purchase a 2019 John Deere Gator XUV 855M for the Public Works Department for Infrastructure Repair and Maintenance

- City Attorney Joe Lauber read **Resolution No. R19-16** by title only
- *Alderman Totton moved to accept Resolution No. R19-16 as read*
- *The Motion was Seconded by Alderman Headley*
 - This is a budgeted item which will allow greater access for the Public Works Division; Public Works has been using Parks and Recreation's gator and this will allow them to have access to one when needed

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Shea Bass	City Administrator Ryan Hunt
Alderman Chris Bamman		Deputy City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Finance Director Cathy Bowden
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- *Resolution No. R19-16 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-16 Approved: 5-0-

Resolution No. R19-17: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of Nine New Street Lights in the Grayleigh Park Subdivision

- City Attorney Joe Lauber read **Resolution No. R19-17** by title only
- *Alderman Totton moved to accept Resolution No. R19-17 as read*
- *The Motion was Seconded by Alderman Bamman*
 - New streetlights due to new development
- *Resolution No. R19-17 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-17 Approved: 5-0-

Resolution No. R19-18: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of Eight New Street Lights in the Hoot Owl Estates Subdivision

- City Attorney Joe Lauber read **Resolution No. R19-18** by title only
- *Alderman Totton moved to accept Resolution No. R19-18 as read*
- *The Motion was Seconded by Alderman Headley*
 - New streetlights due to new development
- *Resolution No. R19-18 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-18 Approved: 5-0-

Resolution No. R19-19: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of Two New Street Lights in the Whispering Park Subdivision

- City Attorney Joe Lauber read **Resolution No. R19-19** by title only
- *Alderman Totton moved to accept Resolution No. R19-19 as read*
- *The Motion was Seconded by Alderman Bamman*
 - New streetlights due to new development

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Chris Bamman
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Shea Bass

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
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- *Resolution No. R19-19 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-19 Approved: 5-0-

Resolution No. R19-20: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into an Agreement with Lamp Rynearson Inc, for Professional Engineering Services

- City Attorney Joe Lauber read **Resolution No. R19-20** by title only
- *Alderman Bamman moved to accept Resolution No. R19-20 as read*
- *The Motion was Seconded by Alderman Totton*
 - On-call engineering services have been used in the past for things that cannot be handled “in-house”; RFQ was put out for professional engineering services; four responses were received, staff ranked those proposals and two were brought in for interviews; Lamp Rynearson Inc. was selected after that process; agreement is initially for two years and can be extended; Mr. Dan Miller, Lamp Rynearson was present for any questions
 - Alderman Bamman asked the type of disciplines that are in-house for this firm; civil engineering is “in-house”, traffic studies would be subcontracted as well as surveying; plan review and building inspections were also included in the scope of services if needed
- *Resolution No. R19-20 was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-20 Approved: 5-0-

ITEM XVI: CITY ATTORNEY REPORT

- All resolutions can be completed by consent agenda in the future if the Board wishes to move in that direction
- Mr. Lauber provided the Board of Aldermen with a brochure for the City Official Training Seminars; local training will be held on April 19th at MPR

ITEM XVII: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Hunt
 - Passed out a draft copy of the Elected Official Operating Guidelines; requested

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Shea Bass	City Administrator Ryan Hunt
Alderman Chris Bamman		Deputy City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Finance Director Cathy Bowden
Alderman Nancy Totton		Chief of Police James Beale
Alderman Yolanda West		Parks and Recreation Director Shannon Davies
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comments back by April 8th with the idea that a resolution to pass the guidelines by this Board will occur on April 22nd

- Board Members will be issued a tablet after the election occurs; Mr. Hunt recommend a policy be considered that allows Elected Officials to take the electronic devices with them as they leave office in order to protect personal information; Alderman Bamman was in favor of this policy due to the need to enter credit card information in order to download apps needed for City business; Alderman Stratton is also in favor; Alderman Headley felt there were processes that will wipe the equipment clean and suggested it is worth looking at for devices that are fairly new; Mr. Hunt shared that “in-house” IT services are limited
 - Mayor Todd asked City Attorney Lauber if there is any concern that liability would come back on the City should personal information be recovered; Mr. Lauber reminded all that cities are immune from liability and waivers can be signed that reduce the liability; Mr. Lauber shared the Board of Aldermen could pass an ordinance to make these items part of compensation package but it would not be applicable until each individual has passed through an election cycle
 - Alderman Bamman asked if electronics could be paid for by the individual as a surplus item; Mr. Lauber noted that this would be in the City’s procurement policy and this would need to be reviewed; Alderman Headley felt more comfortable with a surplus option
 - Alderman West questioned what happened to each device when an Aldermen is reelected; currently have budgeted to replace all current devices but there will be a lifespan on each devices and when the lifespan is reached it will be replaced
- Mr. Hunt provided an update on the Legal Services RFQ process; 6 responses were received and all 6 requested to be considered for City Prosecutor; two firms indicated an interest in the role of City Attorney; Mayor Todd, Alderman Stratton and Alderman Headley have expressed interest in interviewing for legal services so they will interview the top 3 candidates for City Prosecutor; as only two applicants were received for City Attorney and the Board of Aldermen is familiar with both applicants discussion occurred whether interviews would be necessary
 - *Alderman Bamman moved to enter into an agreement with Lauber Municipal Law for City Attorney Services*
 - *The motion was seconded by Alderman West*
 - No Discussion

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Chris Bamman
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Shea Bass

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
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- *Motion to enter into an agreement with Lauber Municipal Law for legal services was voted upon with the following voice vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

- Deputy City Administrator Ken Murphy
 - Provided an update regarding Jefferson Road; MODOT has been working on the road and they hope to have it repaired tomorrow or Wednesday; this was a similar situation as the issue Alderman Headley brought up at the past meeting on Tyer Road
- Parks & Recreation Director Shannon Davies
 - Provided an update on youth baseball and softball registration
- Finance Director Cathy Bowden
 - Auditors are on-site at City Hall for the next two weeks; report should be ready at the end of May
- Chief of Police James Beale
 - Provided an update on police positions; Police Clerk, two Police Officers and the Animal Control Officer positions have been filled; Introduced Ken Tuttle, Animal Control Officer, to the Board of Aldermen
- Assistant City Administrator Theresa Osenbaugh
 - Meetings are underway with Sapp Design Architects + Helix for the Grain Valley Community Campus; Steering Committee is being assembled
 - Grain Valley Partnership Gala will be held on April 26th; if interested, please provide your name to Ms. Osenbaugh
 - Liquor Ordinance review has been occurring and updates have been passed to legal for review; significant updates are being made including the implantation of employee liquor permits; Chief Beale will visit with each business to make sure they are aware of the new process for employee permits
 - Grant applications have been submitted to Truman Heartland Foundation for 2020 Camp FOCUS (Police Department summer camp) and for Walmart to cover community center equipment

ITEM XVIII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Chris Bamman
 - None
- Alderman Bob Headley
 - Thanked Public Works Department for filling potholes; new patches were in many

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Mayor Mike Todd	Alderman Shea Bass	City Administrator Ryan Hunt
Alderman Chris Bamman		Deputy City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Finance Director Cathy Bowden
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spots around town and it was noticed

- Alderman Jacyi Stratton
 - None
- Alderman Nancy Totton
 - Thanked the Grain Valley Baseball Team who assisted with community service projects
- Alderman Yolanda West
 - None

ITEM XIX: MAYOR REPORT

- Mayor Mike Todd
 - Proposed that streetlight resolutions are placed on the consent agenda; consensus of Board of Aldermen was to move forward with this change
 - Proposed Board of Aldermen review trash can ordinance and parking in grass; currently allows for parking in the back yard but some houses back up to major streets and would like this section to be reviewed; Mr. Hunt noted that the entire code needs to be reviewed; Mr. Lauber suggested an flier which outlines the code through illustration; Alderman Totton shared concerns about parked cars during snow plow season

ITEM XX: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021 (3)
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021 610.021(3), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Totton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 5-0-

-THE REGULAR MEETING CLOSED AT 8:27PM-

- *Alderman West moved to open the Regular Meeting*
- *The motion was seconded by Alderman Totton*
 - No Discussion

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Bob Headley
 Alderman Jacyi Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Shea Bass

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
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- *The motion was voted on with the following roll call vote:*
 - *Aye: Bamman, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 5-0-

-THE REGULAR MEETING OPENED AT 9:25 PM

ITEM XXI: ADJOURNMENT

- The meeting adjourned at 9:25 P.M.

Minutes submitted by:

 Theresa Osenbaugh
City Clerk

 Date

Minutes approved by:

 Mike Todd
Mayor

 Date

Non-Official

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Shea Bass

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
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