



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/10/2018**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on December 10, 2018 at 7:02 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh called roll
- *Present: Bamman, Headley, Stratton, Totton, West*
- *Absent: Coleman*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Jason Williams

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Jayci Stratton

**ITEM V: APPROVAL OF AGENDA**

- Mayor Todd shared the discussion of donating paychecks from past meetings; Board Members will individually donate to charity of their choice should they wish

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- None

**ITEM VIII: CONSENT AGENDA**

- November 26, 2018 – Board of Aldermen Regular Meeting Minutes
- November 2018 – Court Report
- December 10, 2018 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
  - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Jeff Coleman	City Attorney Jim Cook
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Community Development Director Rick Arroyo
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		Interim Chief of Police James Beale
		Parks and Recreation Director Shannon Davies



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- *Abstain: None*

**-MOTION APPROVED: 5-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- None

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B18-23:** An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Establish the 2019 Full-Time and Part-Time Pay Scale

City Attorney Jim Cook read **Bill No. B18-23** for its second reading by title only

- *Alderman West moved to accept second reading of Bill No. B18-23 making it Ordinance #2451*
- *The Motion was Seconded by Alderman Headley*
  - City Administrator Hunt would like time to make adjustments to the presented scale and shared concerns of adopting a new scale with no implementation plan for current employees, adding to compression concerns; suggested tabling the second read of Ordinance until implementation is finalized
  - Alderman West asked for the employee exit rate; 25-30% of employees leave each year; City Administrator Hunt provided the exit interview policy; data is being analyzed to see if this is specific to certain departments
  - Alderman Totton asked if this included those who have been let go; this is total separation within the last two years including part-time employees
- *Alderman Headley moved to table B18-23*
- *The Motion was Seconded by Alderman Totton*
  - No Discussion
- *The motion to table Bill No. B18-23 was voted upon with the following voice vote:*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
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- *Aye: Bamman, Headley, Stratton, Totton, West*
- *Nay: None*
- *Abstain: None*

**-Bill No. B18-23 TABLED: 5-0-**

Mayor Todd noted that this process may take a few months and asked the Board to consider providing a 2.6% Cost of Living Adjustment raise to staff, effective January 1<sup>st</sup>, 2019; this was included in the implementation plan being discussed

- *Alderman Bamman moved to provide a 2.6% COLA raise to staff beginning January 1<sup>st</sup>, 2019*
- *The Motion was Seconded by Alderman West*
  - *Alderman Stratton abstains from voting*
- *The motion to provide a 2.6% COLA raise to staff beginning January 1<sup>st</sup> was voted on with the following voice vote:*
  - *Aye: Bamman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: Stratton*

**2.6% COLA raise to staff beginning January 1<sup>st</sup> Approved:- 4-0-1**

**Bill No. B18-24:** An Ordinance Approving the 2019 Fiscal Year Budget and Comprehensive Fee Schedule of the City of Grain Valley, Missouri

City Attorney Jim Cook read **Bill No. B18-24** for its second reading by title only

- *Alderman West moved to accept second reading of Bill No. B18-24 making it Ordinance #2452*
- *The Motion was Seconded by Alderman Headley*
  - *Final approval on 2019 Fiscal Year Budget and Comprehensive Fees for the City*
- *Bill No. B18-24 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-24 BECAME ORDINANCE #2452: 5-0-**

**Bill No. B18-25:** An Ordinance Amending the Budget of the City of Grain Valley, Missouri

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Jeff Coleman	City Attorney Jim Cook
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Community Development Director Rick Arroyo
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		Interim Chief of Police James Beale
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for the Fiscal Year 2018

City Attorney Jim Cook read **Bill No. B18-25** for its first reading by title only

- *Alderman West moved to accept first reading of Bill No. B18-25 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Bamman*
  - Budget amendment allows for an accurate reflection of expenditures and revenues and the end of the year; General Fund increased by \$90,000 to account for the transfer for the TIF Reserve Fund which would drop this line item from future budgets as the reserve policy has been met; amendment reflects CID budget approvals for Marketplace Project #2 and Project 1A to reimburse General Fund
- *Bill No. B18-25 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-25 Approved for a Second Reading: 5-0-**

**Bill No. B18-25:** An Ordinance Amending the Budget of the City of Grain Valley, Missouri for the Fiscal Year 2018

City Attorney Jim Cook read **Bill No. B18-25** for its second reading by title only

- *Alderman West moved to accept second reading of Bill No. B18-25 making it Ordinance #2453*
- *The Motion was Seconded by Alderman Headley*
  - None
- *Bill No. B18-25 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-25 BECAME ORDINANCE #2453: 5-0-**

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies



**ITEM XIV: RESOLUTIONS**

**Resolution No. R18-46:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter into an Agreement with Springsted Waters for Executive Search Services

City Attorney Jim Cook read **Resolution No. R18-46** by title only

- *Alderman West moved to accept Resolution No. R18-46 as read*
- *The Motion was Seconded by Alderman Stratton*
  - Resolution was prepared to consider executive search services for position of Police Chief; no bids received after advertising in August; Springsted Waters submitted proposal for recruitment; amount is \$24,500; due to amount of cost and satisfaction of existing Interim Police Chief, staff does not recommend approval of this resolution
- *Resolution No. R18-46 was voted upon with the following voice vote:*
  - *Aye:*
  - *Nay: Bamman, Headley, Stratton, Totton, West*
  - *Abstain: None*

**-Resolution No. R18-46 Failed: 0-5-**

**ITEM XV: CITY ATTORNEY REPORT**

- None

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - Jim Kissick passed away over the weekend; Jim was a pillar of this community; services will include a wake on Friday, December 14<sup>th</sup> from 4-8PM at Saint Peter's Catholic Church and Mass and Funeral on Saturday at 10AM with burial to follow and celebration of life afterwards
  - Mr. Cook will provide lunch for the City staff and Board of Aldermen on December 20<sup>th</sup> at 12PM; Staff and Board of Aldermen Holiday Party will be held on December 21<sup>st</sup> at 11AM
- Assistant City Administrator Ken Murphy
  - None
- Parks & Recreation Direction Shannon Davies
  - Community Center Hours will be changing on January 1<sup>st</sup>, 2019; historically opened at 5:30AM but moving forward the Community Center will open at 8:00AM due to usage; new hours have been posted since December 1st

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
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Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Community Development Director Rick Arroyo
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- Community Development Director Rick Arroyo
  - None
- Finance Director Cathy Bowden
  - None
- Interim Chief of Police James Beale
  - None
- City Clerk Theresa Osenbaugh
  - Election Filing begins tomorrow, January 11<sup>th</sup> and closes January 15<sup>th</sup>; ballot placement will occur in order of filing received

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Chris Bamman
  - None
- Alderman Bob Headley
  - None
- Alderman Jacyi Stratton
  - None
- Alderman Nancy Totton
  - Wished all a Merry Christmas
- Alderman Yolanda West
  - Thanked staff who put up the Christmas lights

**ITEM XVIII: MAYOR REPORT**

- Mayor Mike Todd
  - Shared that Alderman Coleman’s letter of resignation has been received, effective November 27<sup>th</sup>, as he was elected to the Missouri House of Representatives
    - *Alderman Bamman made a motion to accept the resignation of Alderman Coleman*
    - *Alderman Totton seconded the motion*
      - No Discussion
    - *Motion to accept Alderman Coleman’s letter of resignation was voted upon with the following voice vote:*
      - *Aye: Bamman, Headley, Stratton, Totton, West*
      - *Nay: None*
      - *Abstain: None*

**-Resignation of Alderman Coleman Accepted: 5-0-**

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
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Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
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**ITEM XIX: EXECUTIVE SESSION**

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021 (3), RSMo. 1998, as Amended and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021 (13) RSMo 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021(3), RSMo. 1998, As Amended and Section 610.021 (13), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Totton*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 5-0-**

**-THE REGULAR MEETING CLOSED AT 7:28PM-**

- *Alderman Totton moved to open the Regular Meeting*
- *The motion was seconded by Alderman Headley*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 5-0-**

**-THE REGULAR MEETING OPENED AT 8:09 PM**

**ITEM XX: ADJOURNMENT**

- The meeting adjourned at 8:09 P.M.

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**

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Minutes submitted by:

\_\_\_\_\_  
 Theresa Osenbaugh  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

*Non-Official Copy*

**ELECTED OFFICIALS PRESENT**

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 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

Alderman Jeff Coleman

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