



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
Regular Session

**03/12/2018**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on March 12, 2018 at 7:04 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- Deputy City Clerk Khalilah Holland called roll
- *Present: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by James Pycior

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Jeff Coleman

**ITEM V: APPROVAL OF AGENDA**

- No changes were made

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- Jan Brill, 1035 Ephriam, thanked the Board of Aldermen for the new grocery store and the work to make it happen

**ITEM VIII: CONSENT AGENDA**

- November 29, 2017 – Planning and Zoning Minutes
- February 26, 2018 – Board of Aldermen Regular Meeting Minutes
- February, 2018 – Court Report
- March 12, 2018 – Accounts Payable
  - *Alderman West made a Motion to Approve Consent Agenda*
  - *The Motion was Seconded by Alderman Arnold*
    - No Discussion
  - *Motion to Approve Consent Agenda was voted on with the following voice vote:*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Chris Bamman  
Alderman Jeff Coleman  
Alderman Bob Headley  
Alderman Nancy Totton  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Matt Geary  
City Administrator Ryan Hunt  
Assistant City Administrator Ken Murphy  
Deputy City Clerk Khalilah Holland  
Community Development Director Rick Arroyo  
Chief David Starbuck  
Parks & Recreation Director Shannon Davies  
Finance Director Cathy Bowden



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- *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Nay: None*
- *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- None

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B18-02:** An Ordinance Approving the Final Plat of Hoot Owl Estates

- City Attorney Matt Geary read **Bill No. B18-02** for its second reading by title only
- *Alderman Arnold moved to accept the second reading of Bill No. B18-02 making it Ordinance #2430*
- *The Motion was Seconded by Alderman Headley*
- *Bill No. B18-02 was voted upon with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B18-02 BECAME ORDINANCE #2430: 6-0-**

**Bill No. B18-03:** An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Amend the 2018 Budget to Allocate Funding from General Fund, Park Fund, and Water/Sewer Fund Reserves for the Completion of 2017 Capital Projects

- City Attorney Matt Geary read **Bill No. B18-03** for its first reading by title only
- *Alderman Headley moved to accept the first reading of Bill No. B18-03 bringing it back*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

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*for a second reading by title only*

- *The Motion was Seconded by Alderman West*
  - City Administrator Hunt explained the amendment would allocate money from the 2017 reserves to the 2018 budget for three projects started but not completed in 2017. Mr. Hunt explained moving the money from the fund reserves would be the proper accounting method to pay for the projects completed in 2018
    - Mr. Hunt clarified for Alderman Totton the City would be using money placed in reserves in 2017 to complete the specified projects in 2018
- *Bill No. B18-03 was voted upon with the following roll call vote:*
  - *Aye: Arnold, Coleman, Bamman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-03 Approved for a Second Reading: 6-0-**

**ITEM XIV: RESOLUTIONS**

**Resolution No. R18-13:** A Resolution Authorizing the Allocation of the City of Grain Valley 2018 Emergency Management Contribution to the Central Jackson County Fire Protection District

- City Attorney Matt Geary read **Resolution No. R18-13** by title only
- *Alderman West moved to accept Resolution No. R18-13 as read*
- *The Motion was Seconded by Alderman Bamman*
  - Mr. Hunt explained the resolution is approving the allocation of approved funding for the 2018 annual contract with the Central Jackson County Emergency Management Agency
    - Mr. Hunt invited Captain James Beale to address the Board of Aldermen
      - Captain Beale informed the Board of Aldermen of an upcoming severe workshop on March 24<sup>th</sup> from 9 am – 4 pm at the Central Jackson County Training Facility; encouraged the Elected Officials to sign up for the Nixle and Twitter emergency management updates; reported the Assistant Emergency Management Director sends out a monthly CJCEMA community connection newsletter; reported half of the last Community Emergency Response Team (CERT) training class were Grain Valley residents; encouraged attendance at the next CERT training beginning April 10, 2018

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- *Resolution No. R18-13 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-13 Approved: 6-0-**

**ITEM XV: CITY ATTORNEY REPORT**

- None

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - None
- Assistant City Administrator Ken Murphy
  - None
- Community Development Director Rick Arroyo
  - None
- Finance Director Cathy Bowden
  - Approximately 300 water billing customers in cycle one have signed up for email billing
- City Clerk Theresa Osenbaugh
  - None
- Chief David Starbuck
  - None
- Parks and Recreation Director Shannon Davies
  - 430 youth baseball and softball participants are registered for the upcoming spring season

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Dale Arnold
  - None
- Alderman Bob Headley
  - Thanked Chief Starbuck for the continued correspondence on the Rosewood subdivision issue
- Alderman Nancy Totton
  - Thankful for the wonderful people in Grain Valley
  - Requested dates for the upcoming TIF Elected Official training; Mr. Hunt confirming Mr. Lauber’s availability for training

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- Alderman Yolanda West
  - None
- Alderman Chris Bamman
  - Requested the school district state qualifiers be recognized by the Board of Aldermen
    - Staff will organize a recognition on behalf of the Board of Aldermen

**ITEM XVIII: MAYOR REPORT**

- Requested the Board of Aldermen consider waiving the variance permit fee of \$250 for non-profit organizations
  - Elected Officials agreed to have Staff consider waiving the permit fee for two to three non-profit organizations per year
  - City Attorney to confirm if it is legal for the City to waive the variance permit fee for non-profit organizations

**ITEM XIX: EXECUTIVE SESSION**

- None

**ITEM XX: ADJOURNMENT**

- The meeting adjourned at 7:25 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Khalilah Holland  
*Deputy City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

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