



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 1 OF 8

**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on January 8, 2018 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Bamman, Headley, Totton, West*
- *Absent: Coleman*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Darryl Jones

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Dylan Karren, Second Class Boy Scout

**ITEM V: APPROVAL OF AGENDA**

- Mayor Todd asked City Attorney Matt Geary to speak to the logistics of bringing a previously failed resolution back; Resolution 18-01 was on a previous agenda and failed but has been brought back up this evening; Mr. Geary shared resolutions can be brought back at a subsequent meeting with no restrictions however, if a motion fails during a meeting, a new vote can only be requested by someone on the winning side who would like to change their vote; Alderman Arnold questioned this explanation citing Robert's Rules of Order; Mr. Geary restated that at a subsequent meeting there is no restriction; Alderman Arnold questioned if even at a subsequent meeting the resolution would have to be brought back by the prevailing side and asked for the resolution to be tabled until more discussion occurs around the procedure; Mr. Geary shared that it is up to the chair whether to allow the resolution to be on the agenda
- No changes were made

**ITEM VI: POLICE OFFICER OATH OF OFFICE**

- City Clerk Theresa Osenbaugh administered the Police Officer Oath of Office to Matthew Arends

**ITEM VII: PROCLAMATIONS**

- None

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**  
 Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**  
 City Attorney Matt Geary  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
Regular Session

**01/08/2018**  
**PAGE 2 OF 8**

**ITEM VIII: CITIZEN PARTICIPATION**

- None

**ITEM IX: CONSENT AGENDA**

- September 20, 2017 – Planning and Zoning Meeting Minutes
- October 11, 2017 – Planning and Zoning Meeting Minutes
- December 11, 2017 – Board of Aldermen Regular Meeting Minutes
- December, 2017 – Court Report
- January 8, 2018 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Bamman*
  - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Bamman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 5-0-**

**ITEM X: PREVIOUS BUSINESS**

- None

**ITEM XI: NEW BUSINESS**

- None

**ITEM XII: PRESENTATIONS**

- Les Boatwright, Assistant Emergency Management Director for Central Jackson County Emergency Management Agency (CJCEMA) provided an annual update and presented the promulgation for the Local Emergency Operations Plan
  - Alderman Totton asked for information about the CJCEMA newsletter
  - Mr. Hunt explained the promulgation agreement; agreement requires the Mayor's signature and ideally this would be approved tonight
- *Alderman Headley made a Motion to approve Mayor Todd to enter into the promulgation agreement with CJCEMA*

**ELECTED OFFICIALS PRESENT**  
Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Chris Bamman  
Alderman Bob Headley  
Alderman Nancy Totton  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**  
Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**  
City Attorney Matt Geary  
City Administrator Ryan Hunt  
Assistant City Administrator Ken Murphy  
City Clerk Theresa Osenbaugh  
Community Development Director Rick Arroyo  
Chief David Starbuck  
Parks & Recreation Director Shannon Davies  
Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 3 OF 8

- *The Motion was Seconded by Alderman Totton*
  - No Discussion
- *Motion to approve Mayor Todd to enter into the promulgation agreement with CJCEMA was voted on with the following voice vote:*
  - *Aye: Arnold, Bamman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 5-0-**

**ITEM XIII: PUBLIC HEARING**

- None

**ITEM XIV: ORDINANCES**

**Bill No. B18-01:** An Ordinance Approving an Amendment to the Funding Agreement Between Herman Enterprises, LLC, and the City of Grain Valley, Missouri, Regarding an Application to Amend Project 3 of the Grain Valley Interchange TIF Related to Other Economic Development Incentives

- City Attorney Matt Geary read **Bill No. B18-01** for its first reading by title only
- *Alderman West moved to accept the first reading of Bill No. B18-01 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Headley*
  - Funding agreement was approved in 2017 for the development of a Community Improvement District petition (CID); it was discovered that the recapture of funding required an amendment to the TIF plan in order for a special allocation to come out as CID Funding; this would amend the TIF
  - Alderman West asked for clarification on Section 2; error will be edited and fixed for 2<sup>nd</sup> reading
- *Bill No. B18-01 was voted upon with the following roll call vote:*
  - *Aye: Bamman, Headley, Totton, West*
  - *Nay: Arnold*
  - *Abstain: None*

**-Bill No. B18-01 Approved for a Second Reading:4-1-**

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**  
 Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**  
 City Attorney Matt Geary  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 4 OF 8

**ITEM XV: RESOLUTIONS**

**Resolution No. R18-01:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Amend the Agreement for Environmental Services Between the City of Grain Valley and Jackson County, Missouri to Include Aquatic Venue Inspections

- City Attorney Matt Geary read **Resolution No. R18-01** by title only
- *Alderman Bamman moved to accept Resolution No. R18-01 as read*
- *The Motion was Seconded by Alderman Headley*
  - Mark Trosen and Deb Sees were present from Jackson County to clarify further information which was discovered after the December meeting; Jackson County does not have the authority to conduct aquatic inspections without an agreement; hotel and motel sanitation services were not included in the agreement considered in December but needed to be
  - Mr. Davies shared Jackson County reached out to aquatic venue operators in Grain Valley and a meeting occurred last Thursday, allowing questions and concerns to be discussed
  - Alderman Arnold questioned the properness of the resolution coming forward and was concerned that by adding hotels to the resolution this changed the nature of the resolution; does not want to add more governmental control to citizens; shared concerns about confidence in the County’s ability to structure and complete the program in relation to the way the resolution was presented; shared concerns about re-inspections; felt pools were operating professionally and had concerns about adding additional costs to those operating the pools
  - Alderman Bamman asked for confirmation that food service sanitation was the same as health department inspections; this is the same
  - Mark Trosen shared that the County ordinance allows, by agreement, for the County to provide services within the City limits; unincorporated Jackson County is the only area the County has the authority to enforce these regulations without the agreement; staff are well qualified to provide inspections; other governmental entities are inspecting pools but the County has not had a policy in place; County attempted to meet with those who would be impacted by the pool ordinance; felt this is a good program and one that will benefit the residents of Grain Valley
  - Alderman Bamman asked if Board does not ratify the agreement, would health department inspections stop as well; previous agreement would still be in place until termination occurs

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Jeff Coleman	City Attorney Matt Geary
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Nancy Totton		Community Development Director Rick Arroyo
Alderman Yolanda West		Chief David Starbuck
		Parks & Recreation Director Shannon Davies
		Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 5 OF 8

- Alderman Arnold shared that his concerns were strongly related to those who were not receiving profit from their pool; homeowners associations are private groups who provide a pool to their neighborhood; shared concerns that this program could shut down neighborhood pools; those who have reached out to him are in opposition of the program
- Alderman Totton asked if the rules are the same for homeowner’s associations as they are for the community pools; rules would be the same
- Costs that are associated with the inspections need to be recovered; this program provides an extra point of insurance for residents; Alderman Totton asked if insurance payments would go down for HOA’s
- Mr. Hunt pointed out that the title of the resolution is to include aquatic venue inspections; if resolution is approved it would need to be modified to include hotel motel sanitation as well
- Mayor Todd shared that the concerns are largely over fee structures and clarified that the only way to combat increased fees in the future would be to pull out of the agreement; this agreement would replace current agreement which would mean that the City could not stop one part of the agreement once it is signed; fees were looked at through 2019
- Mayor Todd asked Assistant City Administrator Murphy to review City Ordinances and see if homeowners associations or hotels are required to have pool management companies; Mr. Murphy was not aware of such an ordinance and the only inspection that occurs is when the pool is put in; ordinance could be put in place stating that all public pools have to have pool management companies and upon request the documents could be provided to the City
- Mayor Todd reminded the Board that the resolution failed with a 3-3 vote when last considered but if all votes remained the same, with Alderman Coleman absent, the resolution would pass as a 3-2 vote
- *Alderman Arnold moved to tabled R18-01*
- *Alderman Headley seconded*
  - Alderman Headley suggested the Board consider holding a workshop to discuss all suggestions
- *Resolution No. R18-01 motion to table was voted upon with the following voice vote:*
  - *Aye: Arnold, Headley, Totton, West*
  - *Nay: Bamman*
  - *Abstain: None*

**-Resolution No. R18-01 Tabled: 4-1-**

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**  
 Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**  
 City Attorney Matt Geary  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 6 OF 8

**Resolution No. R18-02:** A Resolution by the Board of Aldermen of the City Of Grain Valley, Missouri Appointing Becky Gray to the Grain Valley Park Board for a Three Year Term

- City Attorney Matt Geary read **Resolution No. R18-02** by title only
- *Alderman Headley moved to accept Resolution No. R18-02 as read*
- *The Motion was Seconded by Alderman Arnold*
  - Resolutions tonight fill two vacancies on Park Board; proposed representatives were present at meeting
- *Resolution No. R18-02 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-02 Approved: 5-0-**

**Resolution No. R18-03:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Charles Harris to the Grain Valley Park Board for a Three Year Term

- City Attorney Matt Geary read **Resolution No. R18-03** by title only
- *Alderman Headley moved to accept Resolution No. R18-03 as read*
- *The Motion was Seconded by Alderman Totton*
- *Resolution No. R18-03 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-03 Approved: 5-0-**

**ITEM XVI: CITY ATTORNEY REPORT**

- None

**ITEM XVII: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - Price Chopper will be opening on January 17<sup>th</sup>; ribbon cutting will be at 8:45AM
  - Partnership Website is up and running and City's website has also been updated
  - Jim Johnston passed away today; condolences sent to the Johnston family; Mr.

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**  
 Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**  
 City Attorney Matt Geary  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 7 OF 8

Hunt will keep the Board aware of the arrangements

- Community Development Director Rick Arroyo
  - Update of resources used during the past two winter events was provided; Mayor Todd asked for the number which residents should call if they have concerns or need street updates to be placed on social media
- Finance Director Cathy Bowden
  - None
- City Clerk Theresa Osenbaugh
  - Missouri Municipal League will hold its annual legislative conference on February 13<sup>th</sup> and 14<sup>th</sup> in Jefferson City; Aldermen wishing to attend should let staff know
  - Election Filing for 2018 will close January 16<sup>th</sup>, 2018
  - Update was provided regarding Grain Valley storefront businesses who have not renewed occupational licenses; Mayor Todd directed that the Board be updated in February and action will be considered at that point for those who have not renewed their license
- Chief David Starbuck
  - None
- Parks and Recreation Director Shannon Davies
  - None

**ITEM XVIII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Dale Arnold
  - None
- Alderman Bob Headley
  - None
- Alderman Nancy Totton
  - Thanked citizens for their involvement in helping others at Christmas
- Alderman Yolanda West
  - None
- Alderman Bamman
  - None

**ITEM XIX: MAYOR REPORT**

- None

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Jeff Coleman	City Attorney Matt Geary
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Nancy Totton		Community Development Director Rick Arroyo
Alderman Yolanda West		Chief David Starbuck
		Parks & Recreation Director Shannon Davies
		Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**01/08/2018**  
 PAGE 8 OF 8

**ITEM XX: EXECUTIVE SESSION**

- None

**ITEM XXI: ADJOURNMENT**

- The meeting adjourned at 8:01 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Theresa Osenbaugh  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

*Non-Official Copy*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**  
 Alderman Jeff Coleman

**STAFF OFFICIALS PRESENT**  
 City Attorney Matt Geary  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden