

CITY OF GRAIN VALLEY BOARD OF ALDERMEN REGULAR MEETING AGENDA

OCTOBER 9, 2017

7:00 P.M.

OPEN TO THE PUBLIC

LOCATED IN THE COUNCIL CHAMBERS OF CITY HALL
711 MAIN STREET – GRAIN VALLEY, MISSOURI

ITEM I: CALL TO ORDER

- Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh

ITEM III: INVOCATION

- James Pycior of Mission Woods Community of Christ

ITEM IV: PLEDGE OF ALLEGIANCE

- Alderman Chris Bamman

ITEM V: APPROVAL OF AGENDA

- City Administrator Ryan Hunt

ITEM VI: PROCLAMATIONS

- Grain Valley Historical Society 25th Anniversary-Marcia Napier
- National Biker Round Up Law Enforcement Assistance:
 - Blue Springs Police Department
 - Buckner Police Department
 - Jackson County Sheriff's Office
 - Missouri State Highway Patrol, Troop A
 - Oak Grove Police Department

ITEM VII: CITIZEN PARTICIPATION

- Citizens are Asked to Please Limit Their Comments to Two (2) Minutes



ITEM VIII: CONSENT AGENDA

- July 19, 2017 – Planning and Zoning Meeting Minutes
- September 25, 2017 – Board of Aldermen Regular Meeting Minutes
- September, 2017– Court Report
- October 9, 2017 – Accounts Payable
- October 9, 2017 – Human Resources Destruction Certificate

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATIONS

- None

ITEM XII: PUBLIC HEARING

- Establishment of Zoning-Southeast Corner of Buckner-Tarsney Rd (HWY BB) and Duncan Road

ITEM XIII: ORDINANCES

ITEM XIII (A) An Ordinance Establishing the Zoning for Certain Land in Grain Valley as R-1 Single Family and C-1 Central Business District for Justin Larkin

1ST READ

*Introduced by
Alderman
Arnold*

To establish the zoning for the property recently annexed into the City of Grain Valley

ITEM XIII (B) An Ordinance Amending Traffic Code Schedule II Stop Intersections Section of the City of Grain Valley Municipal Code

1ST READ

*Introduced by
Alderman
Arnold*

To add a 4-Way stop intersection at SW Montana Ridge Drive and SW Stockman Drive and SW Nelson Drive and Lee Ann Drive.

ITEM XIII (C) An Ordinance Amending Traffic Code Schedule IV Parking Prohibited Section of the City of Grain Valley Municipal Code

1ST READ

*Introduced by
Alderman
Coleman*

To prohibit parking on the west side of NE Clear Creek Drive from NE Wolf Creek Drive to end of road; prohibit parking on the north side of NE Coldwater Creek Drive from NE Deer Creek Drive to NE Clear Creek Drive; prohibit parking on the east side of NE Deer Creek Drive from NE Mcquerry Road to end of road; prohibit parking on the north side of NE Wolf Creek Drive from Seymour Road to end of road



**ITEM XIII (D) An Ordinance Approving the Final Plat of Grayleigh Park
B17-22**

1ST READ

*Introduced by To gain final plat approval for Grayleigh Park
Alderman
Arnold*

**ITEM XIII (E) An Ordinance Approving the Final Plat of Sni A Bar Crossing
B17-23 Phase IV**

1ST READ

*Introduced by To gain final plat approval for Sni-a-Bar Crossing Phase IV
Alderman
Arnold*

ITEM XIV: RESOLUTIONS

**ITEM XIV (A) A Resolution by the Board of Aldermen of the City of Grain Valley
R17-37 Authorizing the City Administrator to Enter Into an Agreement with
Introduced by Midwest Pool Management for the Management of the Grain Valley
Alderman Aquatic Center for the 2018, 2019, and 2020 Seasons
Headley**

To provide safe and quality pool management services

ITEM XV: CITY ATTORNEY REPORT

- City Attorney

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
- Assistant City Administrator Ken Murphy
- Parks & Recreation Director Shannon Davies
- Community Development Director Rick Arroyo
- Finance Director Cathy Bowden
- Chief of Police David Starbuck
- City Clerk Theresa Osenbaugh

ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
- Alderman Chris Bamman
- Alderman Jeff Coleman
- Alderman Bob Headley
- Alderman Nancy Totton
- Alderman Yolanda West



ITEM XVIII: MAYOR REPORT

- Mayor Mike Todd

ITEM XIX: EXECUTIVE SESSION

- Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended

ITEM XX: ADJOURNMENT

PLEASE NOTE

THE NEXT SCHEDULED MEETING OF THE GRAIN VALLEY BOARD OF ALDERMEN IS A REGULAR MEETING ON OCTOBER 23, 2017 AT 6:00 P.M. THE MEETING WILL BE HELD IN THE COUNCIL CHAMBERS OF THE GRAIN VALLEY CITY HALL

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK AT 816.847.6211 AT LEAST 48 HOURS BEFORE THE MEETING

THE CITY OF GRAIN VALLEY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS

UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE BY CALLING 816.847.6211



Consent

Agenda

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City of Grain Valley
Planning & Zoning Commission
Meeting Minutes
Regular Meeting

7/19/2017
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ITEM I: CALL TO ORDER

- The Planning & Zoning Commission of the City of Grain Valley, Missouri, met in Regular Session on July 19, 2017 in the Council Chambers of the Grain Valley City Hall
- The meeting was called to order at 6:05 by Debbie Saffell

ITEM II: ROLL CALL

- *Absent: James Pycior*
- *Present: Kevin Browning*
- *Present: Bob Dimmitt*
- *Present: Elijah Greene*
- *Present: Debbie Saffell*
- *Present: Haydn Ambrose*
- *Absent: Craig Shelton*
- *Present: Michael Smalley, Jr.*
- *Present: Dale Arnold*
- ***There was a quorum present***

ITEM III: APPROVAL OF MINUTES

- Bob Dimmitt motioned to approve the minutes from the April 10, 2017 regular meeting; the motion was seconded by Haydn Ambrose; Commission approved 6-0 to accept the minutes.

ITEM IV: CITIZEN PARTICIPATION

- None

ITEM V: PUBLIC HEARING

- Request for zoning to be established as R-1 Single Family Residential for a property located at 32302 E. Duncan Road, which was recently annexed into the City of Grain Valley corporate limits.
 - Haydn Ambrose motioned to approve the zoning as R-1 Single-Family; the motion was seconded by Kevin Browning.

ITEM VI: ACTION ITEMS

- Preliminary Plat – Greighly Park

Commissioners Present	Commissioners Absent	Staff Officials Present
Kevin Browning	James Pycior	Community Development Director -
Dale Arnold	Craig Shelton	Rick Arroyo
Elijah Greene		Asst. City Administrator – Ken Murphy
Debbie Saffell		
Haydn Ambrose		
Bob Dimmitt		
Michael Smalley, Jr.		



City of Grain Valley
Planning & Zoning Commission
Meeting Minutes
Regular Meeting

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- Bob Dimmitt motioned to approve the preliminary plat of Greighly Park; the motion was seconded by Haydn Ambrose; Commission approved 5-1.

ITEM VII: PREVIOUS BUSINESS

- None

ITEM VIII: NEW BUSINESS

- None

ITEM IX: ADJOURNMENT

- There being no further business, Elijah Greene motioned to adjourn the July 19, 2017 Planning Commission Meeting; seconded by Michael Smalley, Jr.; Commission approved 6-0.

-The Regular Meeting Adjourned at 6:47 p.m.-

Commissioners Present	Commissioners Absent	Staff Officials Present
Kevin Browning	James Pycior	Community Development Director -
Dale Arnold	Craig Shelton	Rick Arroyo
Elijah Greene		Asst. City Administrator – Ken Murphy
Debbie Saffell		
Haydn Ambrose		
Bob Dimmitt		
Michael Smalley, Jr.		



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on September 25, 2017 at 7:01 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Ray Gurney

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Webelos Pack 4321

ITEM V: APPROVAL OF AGENDA

- City Administrator Ryan Hunt requested an Executive Session for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended be added to the agenda before reading of the Ordinances and also requested the removal of Resolution R-36, appointing Jan Reding to the TIF Commission at the request of Alderman Bamman, to allow for the opportunity to talk to the School Board
- *Alderman Bamman made a Motion to add an Executive Session as Agenda Item XIII and to remove Resolution R-36 from the agenda*
- *The Motion was Seconded by Alderman Headley*
- *Motion to add an Executive Session and remove R-36 from the Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
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ITEM VI: PROCLAMATIONS

- Mayor Todd and Alderman Bamman presented a proclamation to Mr. Roy Miller for his participation in the 48th Central Missouri Honor Flight; Mr. Miller accepted the honor on behalf of the Korean and Vietnam veterans who attended with him and encouraged any veterans to consider attending an honor flight
- Mayor Todd presented a proclamation to Joseph Gleich for his achievement of reaching the rank of Eagle Scout in Boy Scout Troop 310

ITEM VII: CITIZEN PARTICIPATION

- Rayfield Turner, 304 SW Crestview Drive, shared concerns about utilizing developers to bring business to Grain Valley and provided his thoughts on growing Grain Valley in the future
- Jan Brill, 1036 Ephriam, brought her grandchildren to the fair and enjoyed it very much

ITEM VIII: CONSENT AGENDA

- December 14, 2016 – Board of Zoning Adjustment Minutes
- May 16, 2017 – Park Board Minutes
- June 20, 2017 – Park Board Minutes
- August 01, 2017 – Park Board Minutes
- August 22, 2017 – Park Board Minutes
- August 28, 2017 – Board of Aldermen Regular Meeting Minutes
- August, 2017– Court Report
- September 25, 2017 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Coleman*
 - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- Property Abatement-Creekside Village
 - Mr. Murphy was able to reach the property owner and update him on the need to handle the tall grass on the property; property owner is receiving a bid for the

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Mayor Mike Todd
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Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



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work and it should be mowed soon; Mr. Murphy reminded the Board that each time the property is abated through the City the money will not be retrieved until the property sells

- New Stop Signs-Ward 1
 - Alderman Arnold would like an ordinance to add stop signs at the intersection of Montana Ridge and Stockman as well as the intersection of Nelson and Le Ann; understands that staff can't recommend stop signs at these locations because they don't meet the standard criteria; feels that stop signs would be more cost effective than speed humps which are placed and then removed and will address safety issues for the residents; reminded the Board there was a stop sign on Nelson and Le Ann at one time but it has been removed
 - Alderman Coleman referred back to the study presented by Mr. Arroyo and felt that the volume of traffic did not warrant the signs; Alderman Arnold wants a way to respond to residents requesting a way to slow vehicles down
 - Mr. Murphy shared the stop sign on Nelson was removed prior to 2008; the original plan for the subdivision included a connection to Sni-A-Bar which would have caused a need for a four-way stop
 - Mayor Todd asked the Board to come to a consensus regarding the drafting of an ordinance
 - Alderman Headley shared other parts of town had similar issues but said traffic standards should be followed; Alderman Arnold knew that past exceptions have occurred; the neighborhood wants vehicles to slow down and raising the speed limit to 35 mph would allow for the stop signs to be placed but that isn't a good solution
 - Alderman Totton felt electronic signs showing the real-time speeds of cars would help the situation
 - Alderman Bamman asked what liability would be on the City if the standards were not followed; City Attorney Cook shared that the City has to take on reasonable actions based on the study to address the problem; this situation would not give much concern about liability
 - Mayor Todd asked which members would like to see an ordinance drafted; Alderman West and Alderman Arnold would like to see an ordinance for stop sign placement on discussed roads

ITEM X: NEW BUSINESS

- Creekside Village Parking
 - Narrow roads in Creekside Village are causing use concerns due to parking on both sides of the road; approximately one year ago increased patrol occurred as a result of similar complaints but the problem remains; City Engineer is allowed to

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Captain Jeff Palecek
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		



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limit parking to one-side of the street on all roads except a portion of Deer Creek Drive which is wider; door hangers were placed prior to the meeting to let residents know the Board would be discussing this matter; no significant concerns have been expressed prior to the meeting after door hangers were placed

- Bonnie Mcolgin, 402 Coldwater, shared that some of the cars can not fit in their driveways and cars park in the intersection; Captain Palecek cited that cars must be parked a minimum of 30 feet from the intersection
- Bus drivers no longer make stops inside the neighborhood; only smaller busses are utilizing bus stops inside the subdivision; Assistant City Administrator Murphy spoke with Mr. Shawn Brady, Director of Transportation for the school district; the school district would prefer the stops be back in the neighborhood and would consider this if the road was one way parking
- Mayor Todd confirmed that emergency vehicles face challenges accessing these homes
- City Administrator Hunt shared in September of 2016, the decision was made to start with police enforcement before further action was taken; similar situations have been taken to the traffic committee in the past but that was due to multiple entities being effected; door hangers have been placed giving citizens an opportunity to share their thoughts and the traffic committee is an unnecessary step
- Resident in attendance shared that the meeting information was also placed on the HOA Facebook page providing residents with the opportunity to come to the meeting; most who responded to the post were in favor
- Mayor Todd asked for the Board's direction; the consensus was to draft up a parking ordinance for the next meeting
- Alderman Headley asked if future developments were being allowed to have 24 ft. roads; this development is unique as other single family developments have bigger driveways that can fit multiple cars
- Mayor Todd asked if the school district has other roads with similar concerns; long cul-de-sacs are also problematic
- Alderman Totton shared there was an area off Broadway that was also narrow; this area has pad homes and duplexes as well
- The first read of the ordinance will occur on 10/9

ITEM XI: PRESENTATIONS

- None

ITEM XII: PUBLIC HEARING

- None

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Captain Jeff Palecek
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		



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ITEM XIII: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- *Alderman Coleman moved to close the Regular Meeting for items related to Section 610.021(1), RSMo 1998, As Amended*
- *The motion was seconded by Alderman Totton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - Aye: Arnold, Bamman, Coleman, Headley, Totton, West
 - Nay: None
 - Abstain: None

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 8:00 PM

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Bamman*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - Aye: Arnold, Bamman, Coleman, Headley, Totton, West
 - Nay: None
 - Abstain: None

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 8:45 PM

ITEM XIV: ORDINANCES

Bill No. B17-15: An Ordinance Approving a Petition to Establish the Village of Grain Valley Community Improvement District

- City Attorney Jim Cook read **Bill No. B17-15** for its second reading by title only
- *Alderman West moved to accept the second reading of **Bill No. B17-15** making it Ordinance #2417*
- *The Motion was Seconded by Alderman Headley*
 - No Discussion

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



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- *Bill No. B17-15 was voted upon with the following voice vote:*
 - *Aye: Bamman, Coleman, Headley, Totton, West*
 - *Nay: Arnold*
 - *Abstain: None*

~~-BILL NO. B17-15 BECAME ORDINANCE #2417: 5-1-~~

Bill No. B17-16: An Ordinance to Establish the City of Grain Valley, Missouri's Annual Tax Levies for the 2017 Calendar Year for General Municipal Government Operations; the Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

City Attorney Jim Cook read **Bill No. B17-16** for its second reading by title only

- *Alderman West moved to accept the second reading of Bill No. B17-16 making it Ordinance #2418*
- *The Motion was Seconded by Alderman Headley*
 - Alderman Arnold asked when the approval deadline was; approved ordinance is due to Jackson County by October 1st
 - Alderman Arnold said previously, conversations had occurred in regards to lowering the tax rate and water/sewer rates; without having reviewed the water rate study it is difficult to leave the tax levy at the same rate; Alderman Arnold was disappointed with the timing
 - Alderman Headley asked if water/sewer rates could be changed independently; Mr. Hunt shared the study is complete with a plan to review the study during budget discussions; originally the study showed that water/sewer rates should be increased; staff worked with the consultant to find the assumptions that led to an increase recommendation; ultimately, the recommendation will be to leave the water rates level
 - Ms. Bowden shared that the timeline for a decision is tight; Jackson County provides the City with numbers around end of July, then a public hearing has to occur with proper notice; Alderman Headley felt the timing doesn't allow for a proper review
 - Alderman Arnold would have liked to have seen the water study results earlier; annual increases with the levy have occurred with tax valuations and there was strong consideration about lowering levy last year but that did not occur due to discussion pending about water bills
 - Alderman Totton questioned if there would be more charges for safe water due to all of the flooding; no emergency increases are expected
 - Mayor Todd originally thought water rates would be able to be lowered but in the future a new water tank will need to be built; the City could lower water/sewer

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Captain Jeff Palecek
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		



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rates but then money is not being saved for the tank

- Alderman Arnold felt the citizens now are paying debt for the future citizens
- Mayor Todd asked how tap rates compare to other municipalities; Grain Valley has competitive tap rates; tap rates are lower or equal to tap rates in the surrounding area; tap rates increased a few years ago; it is important to closely align rates with other communities to keep developers in the City while also ensuring residents aren't footing the cost; Mayor Todd would like to make sure tap rates are competitive; Alderman Arnold remembered raising tap rates because the City was much lower than everyone else; since rates were last raised, other communities may have raised rates again; Alderman Arnold shared concerns regarding developers being unhappy with increase tap rates
- Alderman Bamman is concerned that the levy rate assigned to increased valuation is a higher amount of tax that citizens will be paying; does not feel that we should have a tax increase go through without a large amount of discussion; will not vote for the levy rate tonight and felt a solution to timing concerns would be to have additional meetings; feels this is a tax increase
- Alderman Coleman asked what would happen if it is not passed by October 1st; if not received by October 1st the county can bar the City from collecting any taxes for the year; if tax levy is not passed tonight, the Board of Aldermen would have to reconvene and pass a new ordinance before October 1st; Alderman Headley suggested going through budget process, plan for growth in the valuation, plan for a decrease in spending and then set rate for next year
- Alderman West asked if debt service will go down over the next three years; one will be paid off but then in 2019 TIF bonds will come on and therefore, the payment will not go down substantially as the other bonds will need to be paid; Alderman Arnold noted if debt service is assigned to a loan and the loan is paid off, then the funds collected for that debt service should go away; funds assigned to that debt service will begin paying off debt service issued in 2011; highway project issued capital appreciation bonds and the only way to structure this was to put off payment until other bonds were reduced so the levy would cover the payment; Alderman Arnold noted that if money was earmarked for a specific debt and that debt is paid off then typically a no cost bond increase will be used to pay off; Ms. Bowden clarified that the debt was already issued (GO Bonds) for highway project; debt service couldn't be increased at that time so now that bond issue will pay off, the highway project bonds will begin being paid off; Alderman Arnold thought this was to come out of general revenue; Ms. Bowden noted that these were IDA bonds
- Alderman Headley asked to review debt service when going into budget discussions; City Administrator Hunt suggested a presentation on the tax levy on

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



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another date

- Alderman Headley asked how the School Board makes the decisions given the turnaround time; Alderman Bamman shared the school board process is done through different scenarios and evaluation; school board could have rolled back up to nine cents and decided on an intentional rollback of three cents with targeted efforts for accelerated debt reduction of remaining funds; Alderman Headley would rather see debt paid off faster than lower the rate
- Alderman Totton noted that with the housing values increase, taxes will go up and asked if citizens should expect any other increases from the schools due to a new high school building; a new high school is not in the immediate future
- Alderman Coleman asked for clarification on where the extra revenue generated will be used; Mr. Hunt shared that one reason to keep the rate level is a very steady increase in overall revenues to the general fund; as the revenue increases, the size of city increases and costs to run the City increase; court fines and forfeitures have seen a significant decrease over the last three to four years; this decrease comes from traffic enforcement, Senate Bill 5 restrictions, etc.; change in valuation offsets the decrease that has been seen in other areas; tax levy is what has kept the City steady; Alderman Arnold asked what reduction is from; part of the reduction is enforcement related; Mayor Todd reminded the Board that the City used to have a dedicated traffic officer; Alderman Arnold wondered if officers are out of the habit of routine traffic enforcement but was aware that quotas are not something that can be used as a measurement; Mr. Hunt stated that it is acceptable to have reasonable expectations for traffic enforcement; Alderman Arnold has noticed that officer's business checks have increased and shared his appreciation
- Alderman West noted that the timing has been difficult this year and the budget conversations have not yet occurred; Mr. Hunt noted budget hearings aren't started until October; Alderman Arnold noted that setting the levy directs how much money is coming in; Mr. Hunt shared the timing is also a fiscal year issue; fiscal years are different for each agency; Mr. Hunt noted that moving forward, it will be a priority to have clear communication around funding and expectations for upcoming valuations
- *Bill No. B17-16 was voted upon with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: Bamman*
 - *Abstain: None*

-BILL NO. B17-16 BECAME ORDINANCE #2418: 5-1-

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
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Bill No. B17-17: An Ordinance Annexing Certain Adjacent Territory into the City of Grain Valley, Missouri for Justin Larkin

City Attorney Jim Cook read **Bill No. B17-17** for its second reading by title only

- *Alderman Arnold moved to accept the second reading of **Bill No. B17-17** making it Ordinance #2419*
- *The Motion was Seconded by Alderman Coleman*
 - Alderman Arnold shared this property was discussed in a planning and zoning meeting and that it will be C1 Commercial on Highway BB with single family residence towards the back of the property
- *Bill No. B17-17 was voted upon with the following voice vote:*
 - *Aye:* Arnold, Bamman, Coleman, Headley, Totton, West
 - *Nay:* None
 - *Abstain:* None

-BILL NO. B17-17 BECAME ORDINANCE #2419: 6-0-

Bill No. B17-18: An Ordinance Amending Chapter 635 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to Peddlers and Solicitors Permits and Requirements

City Attorney Jim Cook read **Bill No. B17-18** for its second reading by title only

- *Alderman Totton moved to accept the second reading of **Bill No. B17-18** making it Ordinance #2420*
- *The Motion was Seconded by Alderman Coleman*
 - City Clerk Osenbaugh reviewed changes to the ordinance, including the addition of a revocation hearing process which has been reviewed by City Attorney Jim Cook
 - Alderman Totton wanted to make sure that the ID cards will still be issued
- *Bill No. B17-18 was voted upon with the following voice vote:*
 - *Aye:* Arnold, Bamman, Coleman, Headley, Totton, West
 - *Nay:* None
 - *Abstain:* None

-BILL NO. B17-18 BECAME ORDINANCE #2420: 6-0-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



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BOARD OF ALDERMEN MEETING MINUTES
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ITEM XV: RESOLUTIONS

Resolution No. R17-34: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into an Audit Agreement with Troutt, Beeman & Co for Auditing Services for the City of Grain Valley for 2017, 2018, 2019, 2020, and 2021

City Attorney Jim Cook read **Resolution No. R17-34** by title only

- *Alderman West moved to accept Resolution No. R17-34 as read*
- *The Motion was Seconded by Alderman Bamman*
 - Alderman Arnold asked if this was the previous auditor; Ms. Bowden shared that this was the previous auditor; RFP's were requested as a routine process to review options; Alderman West was a member of the committee who reviewed proposals; committee came to conclusion auditors are doing a good job and would like to renew the agreement
- Alderman Totton asked if a 5 year contract was required; there is no statute that requires the service to be bid out but it is a good practice
- *Resolution No. R17-34 was voted upon with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R17-34 Approved: 6-0-

Resolution No. R17-35: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Chief Jeff Grote to the Grain Valley, Missouri Tax Increment Financing ("TIF") Commission for a Four (4) Year Term

City Attorney Jim Cook read **Resolution No. R17-35** by title only

- *Alderman West moved to accept Resolution No. R17-35 as read*
- *The Motion was Seconded by Alderman Bamman*
 - Committee position is specific to Central Jackson County (CJC) Fire Protection District; Chief Grote will be taking Chief Westermann's spot as he has retired
 - Alderman Arnold will abstain due to employment with CJC
- *Resolution No. R17-35 was voted upon with the following voice vote:*
 - *Aye: Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: Arnold*

-Resolution No. R17-35 Approved: 5-0-1

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Captain Jeff Palecek
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		



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ITEM XVI: CITY ATTORNEY REPORT

- None

ITEM XVII: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
 - 2018 budget binders are available for the Board to take and review; dates for workshops will be set during the month of October; the first read of the budget will be held on November 13th; Mr. Hunt asked for any known conflicts; potential dates will be sent out through doodle poll by the end of the week
 - Truman Heartland Foundation Toast to Our Towns will be on October 14th; City will be honoring Jim Cook as this year's award recipient; if an Alderman is interested in going and hasn't responded, please reach out to Mr. Hunt
- Assistant City Administrator Ken Murphy
 - Household Hazardous Waste collection event will be held on October 7th
 - Rental Data
 - Alderman Arnold previously asked for information on the number of rental units in the city; 28% of properties are rental according to data in water billing system; 2013 HUD data and 2010 Census data showed this was close to the average for the Midwest; Alderman Arnold remembered this to be a 3-4% increase from the last time numbers were obtained, however, still feels that this number isn't completely accurate and without a process for registering property it will be hard to know
 - Mr. Murphy shared it is becoming more popular to rent single family homes; Alderman Arnold has heard concerns that single family rental homes aren't being taken care of and that is impacting property values
 - Discussion occurred regarding Kansas City's processes for rentals and landlords; things that can be done in Grain Valley include tenant paying deposit or the landlord can put down a master deposit; the City has majority of rental information but landlords change quickly on some properties and many are out of state; Alderman Arnold felt this was a business and wants to see a city license to operate-doesn't necessarily have to have a fee associated but a penalty when registration doesn't occur would be an option; the City has the ability to track in the current system but a process needs to be put in place to utilize
 - Alderman Arnold would like to consider instituting a policy; Mr. Hunt would like the Board to give clear direction to staff; a lot of time will go into the policy and push back will be incurred from landlords; Mr. Murphy clarified that the direction from the Board is to come back with information on a registration process to track landlords; Alderman Totton

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden



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asked how much this would cost the City; staff resources will need to be dedicated so there will be costs associated; hard to quantify until more is known

- Alderman Headley questioned if this subject had already been tabled; inspections of rental properties had been tabled
- Alderman felt it was important to know what was going on in the City; this was the idea behind the rental deposit; City Administrator Hunt confirmed that staff will begin looking at a standard registration program; Mayor Todd requested a draft process be brought back for previous business, requiring landlords to have a business licenses; Alderman Arnold would prefer to see a fine if property is not registered instead of asking them to pay a fee upfront; Mr. Hunt felt the City will see more push back if business license requirement is enforced but they are doing business in the City; Alderman Arnold wants to ensure a good working relationship and a way to contact owners if necessary
- Finance Director Cathy Bowden
 - None
- None City Clerk Theresa Osenbaugh
 - None
- Captain Jeff Palecek
 - None

ITEM XVIII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
 - Congratulations to the Fair Board; some vandalism occurred but overall was a good event
- Alderman Chris Bamman
 - None
- Alderman Jeff Coleman
 - None
- Alderman Bob Headley
 - Legacy Plaza tribute Phase I kick off will be on October 3rd at 4:00PM
- Alderman Nancy Totton
 - Thank you to those who put on the National Night Out; shared comments she overheard from attendees
 - Two houses on her street sold for more than the original list price
- Alderman Yolanda West
 - None

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Captain Jeff Palecek
Alderman Nancy Totton		Finance Director Cathy Bowden
Alderman Yolanda West		



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ITEM XIX: MAYOR REPORT

- A rental property in town has had a temporary fence erected which does not meet code; fence is being used as a safety guard for a child with a disability as property is near a pond; resident has been informed of the variance process but the current fence may pose safety concerns; resident has requested that the municipal code have a section added which allows variances for individuals with disabilities; Alderman Totton asked why other safety measures have not been put in place; City Attorney Cook felt a blanket variance allowance could be problematic; Alderman Totton wanted to know why they chose the location they did; Alderman West asked if fence is structured to contain child; fence may not be suitable or safe
- Thanked those who helped with the fair; the number of those who participated in the carnival was the highest yet; vendors were happy; in regards to the fair parade-Alderman Arnold received concerns about the heat; Alderman Totton heard concerns about residents trying to leave their home and being blocked in

ITEM XX: EXECUTIVE SESSION

- None

ITEM XXI: ADJOURNMENT

- The meeting adjourned at 9:57 P.M.

Minutes submitted by:

Theresa Osenbaugh
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Captain Jeff Palecek
Finance Director Cathy Bowden

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION		Contact information same as last report ☐	
Municipality: GRAIN VALLEY		Reporting Period: September, 2017	
Mailing Address: 711 MAIN		Software Vendor: Tyler Technologies	
Physical Address: 711 MAIN		County JACKSON	Circuit: 16
Telephone Number: (816) 847-6240		Fax Number: (816) 847-6209	
Prepared By: Kari Boardman	E-mail Address kboardman@cityofgrainvalley.org		iNotes ☐
Municipal Judge(s): JOHN JACK		Prosecuting Attorney: JAMES COOK	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	144	1,066	218
B. Cases (citations / informations) filed	20	133	33
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	21	23	11
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	52	1
6. dismissed by court	5	50	18
7. nolle prosequi	0	0	0
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	26	125	30
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	138	1,074	221
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	54
2. # Served/withdrawn during reporting period	22
3. # Outstanding at end of reporting period	336
☐ Court staff does not process parking tickets	

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: GRAIN VALLEY	Reporting Period: September, 2017
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 11,125.13	EQUIPMENT REIMB DWI	\$ 276.50
Clerk Fee - Excess Revenue	\$ 1,080.00		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$ 33.30		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 240.00		\$
Total Excess Revenue	\$ 12,478.43		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 7,146.67		\$
Clerk Fee - Other	\$ 972.00		\$
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 171.00		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$ 1,219.23		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$ 29.97		\$
Law Enforcement Training (LET) Fund surcharge	\$ 344.00		\$
Domestic Violence Shelter surcharge	\$ 680.00		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 0.00		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 510.20		\$
Restitution	\$ 117.02		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 250.00		\$
Total Other Revenue	\$ 11,440.09	Total Other Disbursements	\$ 1,359.00
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 25,277.52
INCARCERATION REIMBURSEMENT	\$ 655.50	Bond Refunds	\$ 1,757.00
OFFICER REIMBURSEMENT DWI	\$ 427.00	Total Disbursements	\$ 27,034.52

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	754.00
			MISSOURI WITHHOLDING	2,466.01
			MISSOURI WITHHOLDING	100.00
			MISSOURI WITHHOLDING	158.00-
		BLITT AND GAINES PC	VANDERLINDEN	112.31
		ICMA RC	ICMA 457 %	334.60
			ICMA 457	343.25
		INTERNAL REVENUE SERVICE	FEDERAL WH	3,337.47
			FEDERAL WH	6,733.73
			FEDERAL WH	250.00
			FEDERAL WH	2,361.87-
			SOCIAL SECURITY	826.75
			SOCIAL SECURITY	3,876.93
			SOCIAL SECURITY	297.60
			MEDICARE	193.35
			MEDICARE	906.69
			MEDICARE	69.62_
			TOTAL:	18,082.44
HR/CITY CLERK	GENERAL FUND	INTERNAL REVENUE SERVICE	SOCIAL SECURITY	57.23
			MEDICARE	13.39_
			TOTAL:	70.62
INFORMATION TECH	GENERAL FUND	PACKET LAYER CONSULTING	LIGHTNING REPAIR	1,050.00
			LIGHTNING REPAIR	3,055.47
			LIGHTNING REPAIR	3,407.33
			LIGHTNING REPAIR	1,275.00
			LIGHTNING REPAIR	1,125.00_
			TOTAL:	9,912.80
BLDG & GRDS	GENERAL FUND	MISSOURI GAS ENERGY	624 JAMES ROLLO CT	7.91
			711 S MAIN ST	31.82
		KCP&L	600 BUCKNER TARSNEY RD	31.92
			800 MAIN (FAIRGROUND)	182.56
			CAPPELL & FRONT, PH, PUBLI	11.36
			618 JAMES ROLLO CT	80.88
			6100 S BUCKNER TARSNEY	22.24
			618 JAMES ROLLO CT	25.44
			711 MAIN ST	1,526.15
			620 JAMES ROLLO CT	27.39_
			TOTAL:	1,947.67
ADMINISTRATION	GENERAL FUND	HAMPEL OIL INC	BULK GASOHOL/DIESEL	11.76
		ENTERCOM COMMUNICATION CORP	KMBZ CITY SALUTE	5,500.00
		ICMA RC	EMPLOYEE DEDUCTIONS	103.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	283.54
			MEDICARE	66.31_
			TOTAL:	5,964.61
ELECTED	GENERAL FUND	GRAIN VALLEY FAIR	FIREWORKS SPONSORSHIP	1,500.00
		SUMMIT LITHO INC	CITY VIEW	4,084.54
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	297.60
			MEDICARE	69.62_
			TOTAL:	5,951.76
LEGAL	GENERAL FUND	JAMES T COOK	ATTORNEY FEES	925.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		DYSART TAYLOR COTTER	GENERAL LEGAL EXPENSES	982.36_
			TOTAL:	1,907.36
FINANCE	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	0.50
			MISSOURI WITHHOLDING	0.50
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	151.15
			MEDICARE	35.35_
			TOTAL:	187.50
COURT	GENERAL FUND	JAMES T COOK	PROSECUTOR FEES	1,850.00
		JOHN R JACK	OCT 2017 JUDICIAL FEES	600.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	119.66
			MEDICARE	27.98_
			TOTAL:	2,597.64
VICTIM SERVICES	GENERAL FUND	HSA BANK	HSA - GRAIN VALLEY, MO	100.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	95.48
			MEDICARE	22.33_
			TOTAL:	217.81
FLEET	GENERAL FUND	GRAIN VALLEY AUTO BODY	AUTO REPAIR SRO VEHICLE	2,004.80
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	53.27
			MEDICARE	12.46_
			TOTAL:	2,070.53
POLICE	GENERAL FUND	SCOTT HEDGER	HEDGER MEALS: MO POLICE K-	195.00
		GALLS LLC	OFFICER VEST	605.00
			OFFICER VEST	35.99
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	605.15
			BULK GASOHOL/DIESEL	72.07
			BULK GASOHOL/DIESEL	1,066.99
			BULK GASOHOL/DIESEL	137.50
		COMCAST	HIGH SPEED INTERNET	149.85
		INSIGHT PUBLIC SECTOR	ADVOCATE COMPUTER	717.22
		CDW GOVERNMENT	SRO LAPTOP	1,475.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	826.75
			SOCIAL SECURITY	2,699.44
			MEDICARE	193.35
			MEDICARE	631.33_
			TOTAL:	9,410.64
ANIMAL CONTROL	GENERAL FUND	HAMPEL OIL INC	BULK GASOHOL/DIESEL	31.58
		GRAIN VALLEY ANIMAL HOSPITAL	BOARDING	1,150.00
			VET CARE	175.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	74.40
			MEDICARE	17.40_
			TOTAL:	1,448.38
PLANNING & ENGINEERING	GENERAL FUND	HAMPEL OIL INC	BULK GASOHOL/DIESEL	67.37
			BULK GASOHOL/DIESEL	26.65
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	342.78
			MEDICARE	80.18_
			TOTAL:	516.98
ECONOMIC DEVELOPMENT	TOURISM TAX FUND	ENTERCOM COMMUNICATIONS CORP	DAYTON MOORE	3,350.00
			DAYTON MOORE	4,150.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		SERVANT FOUNDATION	DAYTON MOORE APPEARANCE	7,500.00_
			TOTAL:	15,000.00
NON-DEPARTMENTAL	PARK FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	372.70
		ICMA RC	ICMA 457 %	139.88
			ICMA 457	383.00
		INTERNAL REVENUE SERVICE	FEDERAL WH	1,152.12
			SOCIAL SECURITY	799.24
			MEDICARE	186.92_
			TOTAL:	3,033.86
PARK ADMIN	PARK FUND	AT&T	Internet to Park Maint.	60.00
			Internet to Park Maint.	0.81
		WALMART COMMUNITY	MPRA REGION I MEETING LUNC	44.35
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	147.75
			BULK GASOHOL/DIESEL	188.28
		SUMMIT LITHO INC	CITY VIEW	1,225.36
			CITY VIEW	2,859.18
		ICMA RC	EMPLOYEE DEDUCTIONS	20.60
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	359.15
			MEDICARE	83.99_
			TOTAL:	4,989.47
PARKS STAFF	PARK FUND	MISSOURI GAS ENERGY	600 BUCKNER TARSNEY RD	39.55
			624 JAMES ROLLO CT	3.96
		KCP&L	ARMSTRONG PARK 041503	215.17
			ARMSTRONG PARK DR	50.53
			ARMSTRONG PARK 098095	111.78
			800 MAIN (FAIRGROUND)	112.53
			ARMSTRONG PARK 017576	187.24
			28605 E HWY AA #4	65.66
			28605 E HWY AA #3	23.91
			28605 E HWY AA B3	23.91
			28605 E HWY AA #2	23.91
			JAMES ROLLO SHELTER #2	68.39
			MAIN-ARMSTRONG SHELTER 1	23.91
			618 JAMES ROLLO CT	40.46
			ARMSTRONG PARK	39.18
			6100 S BUCKNER TARSNEY RD	98.20
			618 JAMES ROLLO CT	12.73
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	204.60
			MEDICARE	47.85_
			TOTAL:	1,393.47
RECREATION	PARK FUND	ALLIED REFRESHMENT	CONCESSION DRINKS	445.50
		SAMS CLUB/GEGRB	CONC PRODUCT & SUPPLIES	89.70
		JONATHAN ESTRADA	09/11-09/24 UMPIRE FEES	110.00
		JARED OLIVAREZ JR	09/11-09/24 UMPIRE FEES	90.00
		CHRISTOPHER SMITH II	09/11-09/24 UMPIRE FEES	260.00
		ROBERT HAMMOND	09/11-09/24 UMPIRE FEES	145.00
		ERIC KREISLER	09/11-09/24 UMPIRE FEES	215.00
		CHRISTOPHER HOWARD	09/11-09/24 UMPIRE FEES	120.00
		NICKOLAS HAMMOND	09/11-09/24 UMPIRE FEES	195.00
		ANTHONY LUPARDUS	09/11-09/24 UMPIRE FEES	90.00
		RYAN ANDERSON	09/11-09/24 UMPIRE FEES	50.00
		TYLER THOMSEN	09/11-09/24 UMPIRE FEES	320.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		JENNIFER DAWN WAHN	09/11-09/24 UMPIRE FEES	70.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	43.06
			MEDICARE	10.06
			TOTAL:	2,253.32
COMMUNITY CENTER	PARK FUND	MISSOURI GAS ENERGY	713 S MAIN ST	26.13
			713 S MAIN ST #A	39.55
		KCP&L	713 MAIN ST	2,577.68
			713 MAIN #A	279.94
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	192.43
			MEDICARE	45.02
			TOTAL:	3,160.75
NON-DEPARTMENTAL	TRANSPORTATION	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	134.30
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	45.01
		ICMA RC	ICMA 457	39.25
		INTERNAL REVENUE SERVICE	FEDERAL WH	446.97
			SOCIAL SECURITY	229.42
			MEDICARE	53.64
			TOTAL:	948.59
TRANSPORTATION	TRANSPORTATION	CARTER WATERS	HANDICAP MATS	726.00
		MISSOURI GAS ENERGY	405 JAMES ROLLO DR	7.90
			624 JAMES ROLLO CT	7.91
			711 S MAIN ST	2.72
			405 JAMES ROLLO DR	9.21
		KCP&L	655 SW EAGLES PKWY	43.57
			GRAIN VALLEY ST LIGHTS	7,382.02
			GRAIN VALLEY STREET LT	6,824.33
			GRAIN VALLEY ST LGHTS	76.04
			618 JAMES ROLLO CT	80.88
			AA HWY & SNI-A-BAR BLVD	39.63
			618 JAMES ROLLO CT	25.44
			711 MAIN ST	130.81
		VANCE BROTHERS INC	ASPHALT	1,026.00
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	65.03
			BULK GASOHOL/DIESEL	68.78
		AA QUARRY LLC	ROCK	770.37
		APAC KANSAS INC	ROCK	785.46
		GEIGER READY-MIX	CONCRETE	876.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	229.42
			MEDICARE	53.65
			TOTAL:	19,231.17
TIF-OLD TOWN MKT PLACE OLD TOWNE TIF		OLD TOWNE MARKETPLACE LLC	PROPERTY TAX	1,740.38
			2ND QTR ZOO	1,340.65
			TOTAL:	3,081.03
NON-DEPARTMENTAL	WATER/SEWER FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	974.49
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	179.99
		MISCELLANEOUS PROPERTY MGMT OF GRA	10-142100-07	15.81
		MCBRIDE, STEVE & TER	10-250000-04	28.86
		WARD DEVELOPMENT	10-256003-00	32.21
		TJ PROPERTIES LLC	10-370200-07	28.86
		BONEN, TIMOTHY	10-435260-00	21.50
		JAMES ST BUILDERS	10-491000-00	17.42

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		HEENAN, SHELBI	20-562190-07	7.46
		SALLEE HOMES	20-564682-00	15.54
		SALLEE HOMES	20-567531-00	15.54
		SALLEE HOMES	20-567532-00	15.54
		SALLEE HOMES	20-567533-00	11.26
		SALLEE HOMES	20-567683-00	15.54
		SALLEE HOMES	20-567722-00	15.54
		SALLEE HOMES	20-567730-00	72.40
		SALLEE HOMES	20-567760-00	107.91
		SALLEE HOMES	20-568100-00	16.39
		SALLEE HOMES INC	20-568110-00	3.37
		SALLEE HOMES INC	20-568120-00	17.28
	ICMA RC		ICMA 457 %	210.21
			ICMA 457	289.50
	INTERNAL REVENUE SERVICE		FEDERAL WH	3,290.63
			SOCIAL SECURITY	1,679.85
			MEDICARE	392.90
			TOTAL:	7,476.00
WATER	WATER/SEWER FUND	PEREGRINE CORPORATION	SEPT MONTHLY BILLS	648.76
			SEPT MONTHLY BILLS	127.84
		MISSOURI GAS ENERGY	405 JAMES ROLLO DR	15.81
			624 JAMES ROLLO CT	9.88
			711 S MAIN ST	5.46
			405 JAMES ROLLO DR	18.44
	KCP&L		825 STONEBROOK DR	97.11
			1301 TYER RD UNIT A	87.43
			618 JAMES ROLLO CT	101.11
			110 SNI-A-BAR BLVD	68.23
			1301 TYER RD UNIT B	342.42
			618 JAMES ROLLO CT	31.80
			618 JAMES ROLLO CT UNIT B	2,710.28
			711 MAIN ST	261.62
			1012 STONEBROOK LN	100.13
	HAMPEL OIL INC		BULK GASOHOL/DIESEL	186.73
			BULK GASOHOL/DIESEL	309.45
	STEVEN B DOWLER		TREE/STUMP REMOVAL	2,000.00
	GEIGER READY-MIX		CONCRETE	878.00
	ICMA RC		EMPLOYEE DEDUCTIONS	41.20
	INTERNAL REVENUE SERVICE		SOCIAL SECURITY	839.94
			MEDICARE	196.44
			TOTAL:	9,078.08
SEWER	WATER/SEWER FUND	PEREGRINE CORPORATION	SEPT MONTHLY BILLS	648.76
			SEPT MONTHLY BILLS	127.84
		MISSOURI GAS ENERGY	405 JAMES ROLLO DR	15.84
			624 JAMES ROLLO CT	9.89
			711 S MAIN ST	5.45
			405 JAMES ROLLO DR	18.46
	KCP&L		925 STONEBROOK DR	23.91
			WOODLAND DR	202.68
			405 JAMES ROLLO DR	384.07
			1326 GOLFVIEW DR	63.69
			618 JAMES ROLLO CT	101.11
			WINDING CREEK SEWER	23.91
			618 JAMES ROLLO CT	31.80

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			711 MAIN ST	261.63
			1201 SEYMOUR RD	23.91
			110 NW SNI-A-BAR PKWY	23.91
			620 JAMES ROLLO CT	23.91
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	186.73
			BULK GASOHOL/DIESEL	309.45
		ICMA RC	EMPLOYEE DEDUCTIONS	41.20
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	839.89
			MEDICARE	196.41_
			TOTAL:	3,564.45
NON-DEPARTMENTAL	GENERAL FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	54.16
		HAMPEL OIL INC	CJC FUEL	235.83
			CJC FUEL	138.90
		AFLAC	AFLAC AFTER TAX	64.47
			AFLAC CRITICAL CARE	6.78
			AFLAC PRETAX	19.98
			AFLAC PRETAX	184.00
			AFLAC-W2 DD PRETAX	167.23
		TYLER TECHNOLOGIES INC	INCODE MAINTENANCE	8,509.04_
			TOTAL:	9,380.39
HHR/CITY CLERK	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	76.62
		WAGeworks	MONTHLY ADMIN/COMP FEE	63.50_
			TOTAL:	140.12
INFORMATION TECH	GENERAL FUND	VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	160.04
			CELLULAR SERVICES 09/19-10	40.03
		TYLER TECHNOLOGIES INC	INCODE MAINTENANCE	1,701.75_
			TOTAL:	1,901.82
BLDG & GRDS	GENERAL FUND	BATTS COMMUNICATIONS SERVICES INC	AUG MONTHLY MAINTENANCE	125.00
			SEPT MONTHLY MAINTENANCE	125.00
		ORKIN	06/15/15 SERVICE	66.64
		JAKES INDUSTRIAL INC	REPAIRS ON HVAC UNIT	125.00
		ROYAL ROOTER & PLUMBING LLC	REPAIRED WOMENS TOILET IN	130.00
		ADVANTAGE FIRE PROTECTION SYSTEMS	ANNUAL SPRINKLER INSPECTIO	180.00_
			TOTAL:	751.64
ADMINISTRATION	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	346.46
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	51.27
		AFLAC	HUNT PREMIUMS	2.25
			HUNT PREMIUMS	27.96
			HUNT PREMIUMS	32.19
		FASTENAL COMPANY	ZIP TIES FOR PARADE FLOAT	19.23
		GRAIN VALLEY ECONOMIC	SEPT LUNCHEON	40.00_
			TOTAL:	519.36
ELECTED	GENERAL FUND	CHRISTIAN BUSINESS MENS CONNECTION	2017 ANNUAL COMMUNITY PRAY	185.00_
			TOTAL:	185.00
FINANCE	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	197.39
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	5.58
		PERFORMANCE PRINTING INC	BUSINESS CARDS	31.06
		MALLORY CHIESA-CULLUM	CHIESA MEALS: GFOA ANNUAL	46.00
		GRAIN VALLEY ECONOMIC	SEPT LUNCHEON	10.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			TOTAL:	290.03
COURT	GENERAL FUND	CITY OF BLUE SPRINGS	PRISONER HOUSING FOR AUG 1	70.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	160.19
		PETTY CASH	PRISONER LUNCH	2.60
			PRISONER PHONE	18.46_
			TOTAL:	251.25
VICTIM SERVICES	GENERAL FUND	VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	51.68_
			TOTAL:	51.68
FLEET	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	71.32
		ADVANCE AUTO PARTS	BRAKE CLEANER/OIL FILTER	50.40
			12) OIL 5W30 1 QT	34.32
			SOLDER-ROSLIN CORE/QUIK DET	13.48
			OIL FILTERS	23.88
			OIL FILTER	1.99
			OIL FILTER	1.99-
		OREILLY AUTOMOTIVE INC	25) MULTI CABLE	42.50
			WIRE LOOM	14.40
			12) 1QT TRANS FLUID	82.68
			NITRILE GLOVES	30.48
		FASTENAL COMPANY	50) 1/4 X 2 FEND Z	17.27
			ARBOR 2L	29.66
		FACTORY MOTOR PARTS CO	OIL FILTERS	101.52_
			TOTAL:	511.91
POLICE	GENERAL FUND	MISSOURI LAGERS	EMPLOYER CONTRIBUTIONS	104.34
			EMPLOYER CONTRIBUTIONS	3,303.59
			MONTHLY CONTRIBUTIONS	372.99
		PETTY CASH	VEHICLE TOTE	9.74
			POSTAGE FOR PROPERTY RETUR	6.15
			ITEMS FOR NATL NIGHT OUT A	7.76
			TRAINING LUNCH	5.00
			TRAINING LUNCH	5.00
		ADVANCE AUTO PARTS	AIR FILTER	23.21
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	27.50
		EAGLE VALLEY AUTOMOTIVE LLC	16 FORD EXPLORER WHEEL ALI	69.95
		OREILLY AUTOMOTIVE INC	BRAKE ROTOR/DISC PAD SET	483.88
			BRAKE ROTOR	194.00
			BRAKE ROTOR	194.00-
		GRAIN VALLEY MARKET	SANDWICH TRAY/CHIPS/BUNS	76.50
			SANDWICH TRAY/CHIPS/GATORA	206.00
			GATORADE/TRAY/CHIPS/BUNS	104.50
		CHRISTINE THOMPSON	THOMPSON: MEALS CJIS CONF	92.00
		GOODYEAR COMMERCIAL TIRE	3) GY 245/55R18 EAG RSA VS	409.56
		MIDWEST PUBLIC RISK	DENTAL	16.91
		CATHY REYNOLDS	REYNOLDS: MILEAGE REIMBURS	145.52
		METRO FORD	BUSH	39.04
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	794.50
			CELLULAR SERVICES 09/19-10	80.02
			CELLULAR SERVICES 09/19-10	155.04
		ELITE PARTY RENTAL INC	1 DAY RENTAL DUNK TANK	85.00
		REJIS COMMISSION	SEPT 17 LEWEB SUBSCRIPTION	249.95_
			TOTAL:	6,873.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
ANIMAL CONTROL	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	99.60
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	31.89_
			TOTAL:	131.49
PLANNING & ENGINEERING	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	457.14
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	76.33
		THE EXAMINER	GREYSTONE SUB PUBLIC HEARI	39.69_
			TOTAL:	573.16
NON-DEPARTMENTAL	PARK FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	16.47
		AFLAC	AFLAC CRITICAL CARE	3.48
			AFLAC PRETAX	15.38
			AFLAC-W2 DD PRETAX	18.66
		MISCELLANEOUS	TINA JONS:	50.00_
			TOTAL:	103.99
PARK ADMIN	PARK FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	478.16
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	2.90
		AFLAC	HUNT PREMIUMS	0.45
			HUNT PREMIUMS	5.59
			HUNT PREMIUMS	6.44
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	51.68_
			TOTAL:	545.22
PARKS STAFF	PARK FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	237.47
		OREILLY AUTOMOTIVE INC	OIL FILTER	7.54
		FASTENAL COMPANY	HCS 5/8-11 X 8 Z5	2.79
		LAWN & LEISURE	PLUG/ CAP	15.12
		LAWN & LEISURE	LAWN MOWER BAGS	59.96_
			TOTAL:	322.88
RECREATION	PARK FUND	GRAIN VALLEY MARKET	BUNS/HOT DOGS	26.70
		BSN SPORTS INC	DIAMOND BASEBALLS	489.90_
			TOTAL:	516.60
COMMUNITY CENTER	PARK FUND	BATTS COMMUNICATIONS SERVICES INC	AUG MONTHLY MAINTENANCE	12.50
			SEPT MONTHLY MAINTENANCE	12.50
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	138.35
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	2.90
		KORNIS ELECTRIC SUPPLY INC	COMM CENTER LIGHTS	23.72
		MEYER LABORATORY INC	COMM CENTER JANITORIAL SUP	97.61
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	51.68_
			TOTAL:	339.26
POOL	PARK FUND	ROYAL ROOTER & PLUMBING LLC	SNAKED BRANCH MAIN LINE AT	165.00_
			TOTAL:	165.00
NON-DEPARTMENTAL	TRANSPORTATION	AFLAC	AFLAC PRETAX	6.78
			AFLAC-W2 DD PRETAX	14.09_
			TOTAL:	20.87
TRANSPORTATION	TRANSPORTATION	BATTS COMMUNICATIONS SERVICES INC	AUG MONTHLY MAINTENANCE	12.50
			SEPT MONTHLY MAINTENANCE	12.50
		K C BOBCAT	TIMER, SOLENOID	22.05
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	308.40
		ADVANCE AUTO PARTS	PURE ONE OIL FILTER	1.59

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			4) GEAR OIL 1 QT	4.92
			3) ROT 4 TR 10W30 GAL	7.19
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	9.94
		PERFORMANCE PRINTING INC	BUSINESS CARDS	18.64
		OREILLY AUTOMOTIVE INC	CABIN FILTER	2.03
			MOBILE POWER	47.99
		ORKIN	06/15/15 SERVICE	5.72
			SERVICE 09/18/17	10.92
		AUSTIN GLASS CONNECTION INC	WINDSHIELD	52.00
		APWA-KC METRO CHAPTER	MARTIN: CLASS FEES PW MAN	50.00
		LAWN & LEISURE	REWIND SPRING/ROPE ROTOR	17.52
		KC WHOLESALE	2) BRACKETS	4.40
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	24.72_
			TOTAL:	613.03
NON-DEPARTMENTAL	WATER/SEWER FUND	MISSOURI STATE TREASURER	UNCLAIMED/UNCASHED WATER R	359.11
		KCMO CITY TREASURER	KC EARNINGS TAX WH	8.36
		AFLAC	AFLAC PRETAX	41.13
			AFLAC-W2 DD PRETAX	114.09
		TYLER TECHNOLOGIES INC	INCODE MAINTENANCE	8,873.83_
			TOTAL:	9,396.52
WATER	WATER/SEWER FUND	BATTS COMMUNICATIONS SERVICES INC	AUG MONTHLY MAINTENANCE	50.00
			SEPT MONTHLY MAINTENANCE	50.00
		K C BOBCAT	TIMER, SOLENOID	44.08
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,108.90
		ADVANCE AUTO PARTS	PURE ONE OIL FILTER	3.20
			4) GEAR OIL 1 QT	9.84
			3) ROT 4 TR 10W30 GAL	14.39
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	19.93
		PERFORMANCE PRINTING INC	BUSINESS CARDS	37.27
		OREILLY AUTOMOTIVE INC	CABIN FILTER	4.08
			MOBILE POWER	96.00
		ORKIN	06/15/15 SERVICE	11.42
			SERVICE 09/18/17	21.84
		AUSTIN GLASS CONNECTION INC	WINDSHIELD	104.00
		AFLAC	HUNT PREMIUMS	0.90
			HUNT PREMIUMS	11.18
			HUNT PREMIUMS	12.88
		APWA-KC METRO CHAPTER	MARTIN: CLASS FEES PW MAN	100.00
		LAWN & LEISURE	REWIND SPRING/ROPE ROTOR	35.03
		KC WHOLESALE	2) BRACKETS	8.79
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	49.43
		TYLER TECHNOLOGIES INC	INCODE MAINTENANCE	887.35
			OCT MONTHLY FEES	97.00_
			TOTAL:	2,777.51
SEWER	WATER/SEWER FUND	BATTS COMMUNICATIONS SERVICES INC	AUG MONTHLY MAINTENANCE	50.00
			SEPT MONTHLY MAINTENANCE	50.00
		K C BOBCAT	TIMER, SOLENOID	44.08
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,108.81
		ADVANCE AUTO PARTS	PURE ONE OIL FILTER	3.20
			4) GEAR OIL 1 QT	9.84
			3) ROT 4 TR 10W30 GAL	14.39
		OFFICE DEPOT	PAPER/POST-IT NOTES/PENS	19.93
		PERFORMANCE PRINTING INC	BUSINESS CARDS	37.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		OREILLY AUTOMOTIVE INC	CABIN FILTER	4.08
			MOBILE POWER	96.00
		ORKIN	06/15/15 SERVICE	11.42
			SERVICE 09/18/17	21.85
		AUSTIN GLASS CONNECTION INC	WINDSHIELD	104.00
		AFLAC	HUNT PREMIUMS	0.90
			HUNT PREMIUMS	11.19
			HUNT PREMIUMS	12.87
		APWA-KC METRO CHAPTER	MARTIN: CLASS FEES PW MAN	100.00
		LAWN & LEISURE	REWIND SPRING/ROPE ROTOR	35.03
		KC WHOLESALE	2) BRACKETS	8.79
		VERIZON WIRELESS	CELLULAR SERVICES 09/19-10	49.43
		TYLER TECHNOLOGIES INC	INCODE MAINTENANCE	887.36
			OCT MONTHLY FEES	97.00

* REFUND CHECKS *

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	WATER/SEWER FUND	DAVIDSON, TODD	US REFUNDS	50.00
		WIEDNER, ADAM	US REFUNDS	31.08
		LYNN, MATTHEW	US REFUNDS	61.33
		PETERSON, CHRIS	US REFUNDS	65.54
		LARY, ERIN	US REFUNDS	61.08
		BOWLIN, HALEIGH	US REFUNDS	65.54
		DUQUE, LUBIN	US REFUNDS	56.40
		SIAO, DANIEL	US REFUNDS	65.54
		TOOLE, CHRISTIN	US REFUNDS	65.54
		SALLEE HOMES	US REFUNDS	17.28
		CATON, JESSICA	US REFUNDS	65.54
		TAYLOR, WAYNE J	US REFUNDS	75.25
		GOUCHER, RON	US REFUNDS	64.22
		GRAY, DONNA	US REFUNDS	21.65
		EISSLER, AMY	US REFUNDS	3.34
		ANSELMO, RONALD	US REFUNDS	14.39
		KRUEGER, WARNER	US REFUNDS	5.58
		EASTLAND, MATTH	US REFUNDS	13.09
		HOUK, KATHY	US REFUNDS	68.37
		BOOKER, JAMES	US REFUNDS	8.14
		DONNELLY, MICHA	US REFUNDS	55.08
		NELSON, TAYLOR	US REFUNDS	5.56
		SAMYN, JEAN	US REFUNDS	2.91
		ZADES, JEANNIE	US REFUNDS	15.54
			TOTAL:	3,735.44

===== FUND TOTALS =====

100	GENERAL FUND	81,848.24
170	TOURISM TAX FUND	15,000.00
200	PARK FUND	16,823.82
210	TRANSPORTATION	20,813.66
250	OLD TOWNE TIF	3,081.03
600	WATER/SEWER FUND	36,028.00

 GRAND TOTAL: 173,594.75

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF GRAIN VALLEY
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 9/16/2017 THRU 9/29/2017
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM: YES

CITY OF GRAIN VALLEY

DESTRUCTION CERTIFICATE

The City of Grain Valley follows the rules set by the Missouri Secretary of State's Office. The Missouri Secretary of State's Office oversees document retention in Missouri's political subdivisions in accordance Missouri Revised Statutes Chapter 109, Section 255. According to the Missouri Records Retention Manual published by that office, certain records need only be retained for limited periods of time, at which point they can be destroyed.

Each City department reviewed the manual and provided the City Clerk's office with the list of documents below available for destruction per the Missouri Records Retention Manual.

<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
GS 062	Unsolicited Applications/Resumes	Received June 2015	Human Resources
GS 062	Unsolicited Park Maintenance Worker Applications/Resumes	Received May 2015	Human Resources
GS 062	Unsolicited Police Officer Applications/Resumes	Received April, May, June 2015; February 2016	Human Resources
GS 062	Police Officer Applications/Resumes	Position Filled March, April & July 2015; June 2016	Human Resources
GS 062	Victim Advocate Applications/Resumes	Position Filled August 2015	Human Resources
GS 062	Police Clerk Applications/Resumes	Position Filled July 2016	Human Resources
GS 062	Public Works Maintenance Worker	Position Filled April 2015	Human Resources
GS 062	GIS/IT Specialist Applications/Resumes	Position Filled June 2015	Human Resources
GS 062	City Clerk Applications/Resumes	Position Filled March 2016	Human Resources
GS 062	Public Information Officer Applications/Resumes	Position Filled August 2016	Human Resources
GS 062	Seasonal Parks and Recreation Positions Applications/Resumes	Position Filled Summer 2015 & 2016	Human Resources



CITY OF GRAIN VALLEY
OFFICE OF THE CITY CLERK
Updated (04/2012)

<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
GS 062	Part-Time Receptionist/Cashier Applications/Resumes	Position Filled April 2016	Human Resources
GS 062	Park Maintenance Worker Applications/Resumes	Position Filled May & June 2016	Human Resources
GS 062	Public Works Director Employment Recruitment and Selection Records	Position Filled September 2010	Human Resources
GS 062	Neighborhood Services Officer Employment Recruitment and Selection Records	Position Filled September 2010	Human Resources
GS 062	Public Works Inspector Employment Recruitment and Selection Records	Position Filled November 2010	Human Resources
GS 062	Building Official Employment Recruitment and Selection Records	Position Filled January 2011; April 2013	Human Resources
GS 062	Public Works Inspector Employment Recruitment and Selection Records	Position Filled November 2010	Human Resources
GS 062	Assistant to the Director of Public Works Employment Recruitment and Selection Records	Position Filled March 2011	Human Resources
GS 062	Public Works Maintenance Worker Employment Recruitment and Selection Records	Position Filled July 2011; February, April, September 2012; March, November 2013; August 2014	Human Resources
GS 062	Operations Manager Employment Recruitment and Selection Records	Position Filled September 2011	Human Resources
GS 062	Codes Enforcement Officer Employment Recruitment and Selection Records	Position Filled June 2014	Human Resources
GS 062	Assistant to the Director of Parks & Recreation Employment Recruitment and Selection Records	Position Filled September 2010	Human Resources
GS 062	Front Desk Attendant (AM) Employment Recruitment and Selection Records	Position Filled August 2013	Human Resources
GS 062	Front Desk Attendant (DAY) Employment Recruitment and Selection Records	Position Filled July 2014	Human Resources



<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
GS 062	Front Desk Attendant (PM) Employment Recruitment and Selection Records	Position Filled August 2010; June 2012; March, October 2013; February 2014	Human Resources
GS 062	Park Maintenance Worker Employment Recruitment and Selection Records	Position Filled June 2012, July; October 2014	Human Resources
GS 062	Park Maintenance Worker Employment Recruitment and Selection Records	Position Unfilled February 2014	Human Resources
GS 062	Seasonal Concession Manager, Concession Attendant, Swim Instructor Employment Recruitment and Selection Records	Position Filled Spring/Summer 2012	Human Resources
GS 062	Seasonal Park Maintenance, Concession Attendant, Swim Instructor Employment Recruitment and Selection Records	Position Filled Spring/Summer 2013	Human Resources
GS 062	Seasonal Park Maintenance, Concession Attendant, Swim Instructor Employment Recruitment and Selection Records	Position Filled Spring/Summer 2014	Human Resources
GS 062	Utility Billing Supervisor Employment Recruitment and Selection Records	Position Filled August 2009	Human Resources
GS 062	City Clerk Employment Recruitment and Selection Records	Position Filled May 2010	Human Resources
GS 062	Utility Billing Supervisor (Internal Posting) Employment Recruitment and Selection Records	Position Filled August 2010	Human Resources
GS 062	Utility Clerk (Internal Posting) Employment Recruitment and Selection Records	Position Filled September 2010	Human Resources
GS 062	Accounting Clerk Employment Recruitment and Selection Records	Position Filled November 2010	Human Resources
GS 062	Receptionist/Cashier Employment Recruitment and Selection Records	Position Filled November 2010	Human Resources
GS 062	Finance Director Employment Recruitment and Selection Records	Position Filled June 2011	Human Resources



<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
GS 062	City Administrator Employment Recruitment and Selection Records	Position Filled September 2011	Human Resources
GS 062	Utility Clerk Employment Recruitment and Selection Records	Position Filled August 2013	Human Resources
GS 062	Detective (Internal Posting) Employment Recruitment and Selection Records	Position Filled November 2003; June 2008	Human Resources
GS 062	Sergeant (Internal Posting) Employment Recruitment and Selection Records	Position Filled December 2003; July 2006	Human Resources
GS 062	Police Clerk Employment Recruitment and Selection Records	Position Filled November 2007; February 2013	Human Resources
GS 062	Police Officer Employment Recruitment and Selection Records	Position Filled (2) December 2007; March 2009; August 2011; March, October 2012; January, September, April, August 2013	Human Resources
GS 062	Victim Advocate Employment Recruitment and Selection Records	Position Filled January 2009; October 2010	Human Resources
GS 062	Crime Prevention Coordinator Employment Recruitment and Selection Records	Position Filled October 2011	Human Resources
GS 062	School Resource Officer (Internal Posting) Employment Recruitment and Selection Records	Position Filled January 2012; May 2014	Human Resources
GS 062	Traffic Officer Employment Recruitment and Selection Records	Position Filled November 2012	Human Resources
GS 062	Police Clerk (Internal Posting) Employment Recruitment and Selection Records	Position Filled July 2013	Human Resources
GS 062	School Resource Officer Employment Recruitment and Selection Records	Position Filled November 2013	Human Resources



Approved via Consent Agenda this 9th day of October, 2017

By:

Mike Todd
Mayor

Attest:

Theresa Osenbaugh
City Clerk



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Ordinances

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**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/9/2017	
BILL NUMBER	B17-19	
AGENDA TITLE	AN ORDINANCE ESTABLISHING THE ZONING FOR CERTAIN LAND IN GRAIN VALLEY AS R-1 SINGLE FAMILY AND C-1 CENTRAL BUSINESS DISTRICT FOR JUSTIN LARKIN	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Ken Murphy, Assistant City Administrator	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To establish the zoning for the property recently annexed into the City of Grain Valley	
BACKGROUND	The owner of this property recently petitioned the Board for voluntary annexation into the corporate limits of Grain Valley. By State Statute, zoning must be established after the property is annexed into the City.	
SPECIAL NOTES	There is an attached map showing the site and the zoning associated with each part.	
ANALYSIS	During the annexation hearings, the owners of the property indicated that this would be a single family residential development with general commercial located on the section fronting Buckner Tarsney. These zoning designations will allow for that type of development.	
PUBLIC INFORMATION PROCESS	Notice was given as required by statute.	

BOARD OR COMMISSION RECOMMENDATION	Planning & Zoning Commission Recommends Approval
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Aerial, Proposed Site Plan

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B17-19

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

INTRODUCED BY:
ALDERMAN ARNOLD

**AN ORDINANCE ESTABLISHING THE ZONING FOR CERTAIN LAND IN GRAIN
VALLEY AS R-1 SINGLE FAMILY AND C-1 CENTRAL BUSINESS DISTRICT FOR
JUSTIN LARKIN**

WHEREAS, the Mayor and the Board of Aldermen are committed to the development of the City; and

WHEREAS, a meeting was held on September 20, 2017 in which the Planning and Zoning Commission recommended approval of the zoning designation of R-1 Single Family and C-1 Central Business District; and

WHEREAS, a public hearing concerning said matter was held at the Grain Valley City Hall in Grain Valley, Missouri, at the hour of 7:00 p.m. on October 3, 2017; and

WHEREAS, these zoning designations will allow for the type of development which was represented during the voluntary annexation process; and

WHEREAS, the Board of Aldermen of the City of Grain Valley, Missouri, has determined that it is desirable.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The zoning for the property generally described below is hereby established as R-1 Single Family.

Legal Description:

THE WEST 387' OF SEC 26 TWP 49 RNG 30 S 20 ACR OF N 3/8 OF E ½ OF
NW ¼ OF SD SEC CONTG 20 AC MOL

SECTION 2: The zoning for the property generally described below is hereby established as C-1 Central Business District.

Legal Description

THE EAST 880' OF SEC 26 TWP 49 RNG 30 S 20 ACR OF N 3/8 OF E ½ OF
NW ¼ OF SD SEC CONTG 20 AC MOL

SECTION 3: This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2017, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD _____
ALDERMAN COLEMAN _____
ALDERMAN TOTTON _____

ALDERMAN BAMMAN _____
ALDERMAN HEADLEY _____
ALDERMAN WEST _____

MAYOR _____ *(in the event of a tie only)*

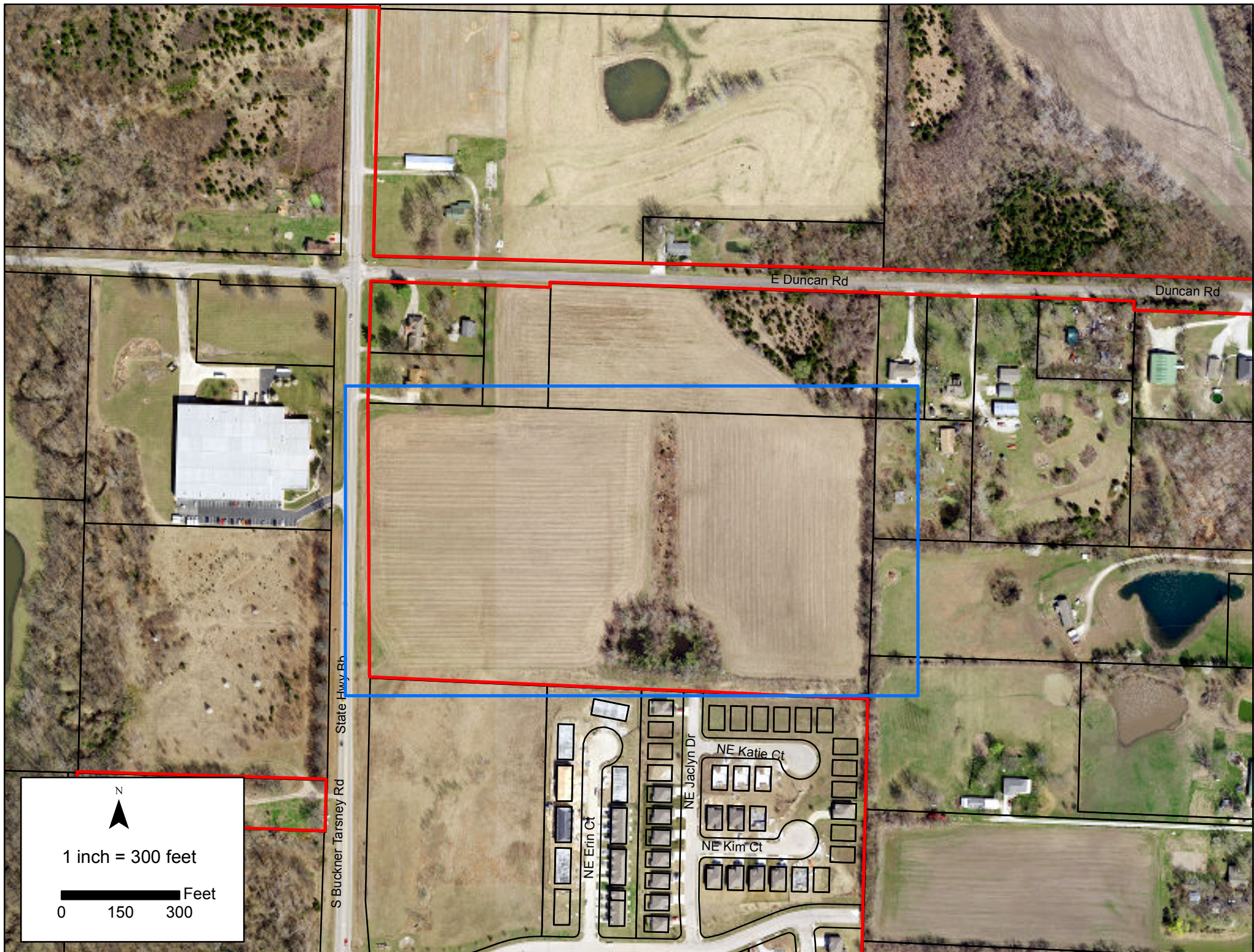
Approved as to form:

James Cook, City Attorney

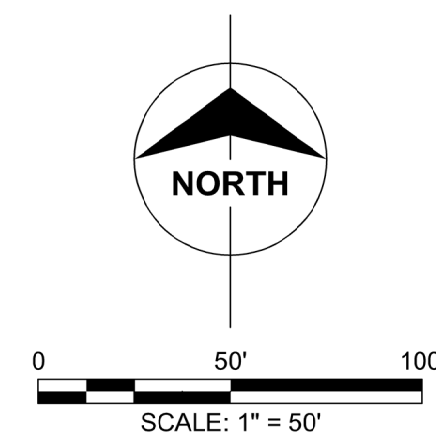
Mike Todd, Mayor

ATTEST:

Theresa Osenbaugh, City Clerk



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CONCEPT PLAN
R-1 SINGLE FAMILY
BUCKNER TARSNEY ROAD
GRAIN VALLEY, JACKSON COUNTY, MO

PREPARED FOR:

JUSTIN LARKIN

804 SW ELIZABETH STREET
BLUE SPRINGS, MO 64015
TEL: 816-896-9250

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**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/09/2017	
BILL NUMBER	B17-20	
AGENDA TITLE	AN ORDINANCE AMENDING TRAFFIC CODE SCHEDULE II STOP INTERSECTIONS SECTION OF THE CITY OF GRAIN VALLEY MUNICIPAL CODE	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Rick Arroyo, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	\$520
	Budget Line Item:	210-55-73740
	Balance Available	\$3,116
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To add a 4-Way stop intersection at SW Montana Ridge Drive and SW Stockman Drive and SW Nelson Drive and Lee Ann Drive	
BACKGROUND	None	
SPECIAL NOTES	None	
ANALYSIS	None	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	N/A	
DEPARTMENT RECOMMENDATION	Staff Does Not Recommend Approval	
REFERENCE DOCUMENTS ATTACHED	Ordinance, Memo	

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B17-20

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

INTRODUCED BY:
ALDERMAN ARNOLD

**AN ORDINANCE AMENDING TRAFFIC CODE SECHEDULE II STOP
INTERSECTIONS SECTION OF THE CITY OF GRAIN VALLEY MUNICIPAL CODE**

WHEREAS, the City of Grain Valley, Missouri , through its Code of Ordinances, has the authority to erect signs giving notice to drivers to stop at intersections before entering at locations specified within the corporate limits; and

WHEREAS, according to Section 315.010 the acting City Engineer has authority to install traffic control devices; and

WHEREAS, the Board of Aldermen have reviewed this change and deemed it to be in the best interest of the City.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The Traffic Code Schedule II Stop Intersections Section of the City of Grain Valley Municipal Code, is hereby amended to include the following:

Stop On

At

SW Montana Ridge Drive

SW Stockman Drive

SW Nelson Drive

Lee Ann Drive

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2017, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD _____
ALDERMAN COLEMAN _____
ALDERMAN TOTTON _____

ALDERMAN BAMMAN _____
ALDERMAN HEADLEY _____
ALDERMAN WEST _____

Mayor _____ (in the event of a tie only)

Approved as to form:

James Cook, City Attorney

Mike Todd, Mayor

ATTEST:

Theresa Osenbaugh, City Clerk

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Memorandum

To: Ryan Hunt

From: Richard Arroyo, P.E.

Date: 8-10-17

Re: Stop Sign Analysis at Montana Ridge and Stockman, Nelson and Lee Ann Drive, and Montana Ridge and Hillsboro Intersections

A study was conducted at the intersection of Montana Ridge and Stockman Drive, Montana Ridge and Hillsboro Drive, and Nelson and Lee Ann Drive, to determine the need for a four-way stop intersection control.

For the purpose of the following studies all traffic data was collected using the HI-STAR NC200 traffic analyzer over 48 hours at each intersection. Crash data was collected from the Missouri Statewide Traffic Accident Records System (STARS) along with Grain Valley Police Department records. Roadway geometry was derived from As-Built plans on file at City Hall. All data has been compared to the recommendations outlined in the 2009 Edition of the Manual of Uniform Traffic Control Devices (MUTCD) including all 2012 revisions. All sight conditions were determined using the American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets 2004.

For the intersection of Montana Ridge and Stockman the current configuration consists of stop sign control on the east bound and west bound legs of SW Stockman Court. Montana Ridge at this location currently has thru traffic with no stop control. Per the conditions outlined in the MUTCD Section 2B.04 and Section 2B.07, this intersection does not meet the recommended conditions with traffic volume, lack of sight distance, accident reports or 85th percentile speeds to require a stop control on the higher volume roadway. The current stop control condition on the lower volume roadway (SW Stockman Court) has been met per MUTCD Section 2B.04 Subsection 03.

For the intersection of Montana Ridge and Hillsboro Drive the current configuration consist of stop sign control on the east bound and west bound legs of Hillsboro Drive. Montana Ridge at this location currently has thru traffic with no stop control. Per the conditions outlined in the MUTCD Section 2B.04 this intersection does not meet the recommended conditions with traffic volumes or accident reports. For the left turning movements from Hillsboro south onto Montana Ridge the sight distance is approximately 325 feet. This maneuvering distance is just under the recommended sight distance of 335 feet at 30 mph; however, if posting remains 25mph and enforced at 25 mph this maneuvering sight distance is well within the 280 feet required for safe

maneuvering. Per the MUTCD Section 2B.07 this intersection does not meet the recommended conditions with traffic volumes or 85th percentile speeds to require a stop control on the higher volume roadway. If Montana Ridge is to remain posted and enforced at 25 mph the current stop control condition on the lower volume roadway (Hillsboro Drive) has been met per MUTCD Section 2B.04 Subsection 03.

For the intersection of Nelson and Lee Ann Drive the current configuration consist of stop sign control on the north bound and south bound legs of Lee Ann Drive. Nelson at this location currently has thru traffic with no stop control. Per the conditions outlined in the MUTCD Section 2B.04 and Sections 2B.07 this intersection does not meet the recommended conditions with traffic volume, lack of sight distance, accident reports or 85th percentile speeds to require a stop control on the higher volume roadway. The current stop control condition on the lower volume roadway (Lee Ann Drive) has been met per MUTCD section 2B.04 subsection 03.

A summary of applicable conditions per the MUTCD Sections 2B.04 and 2B.07 and the determined data is described on the following sheets:

MUTCD CONDITIONS FOR MONTANA RIDGE AND SW STOCKMAN DRIVE

The following section will summarize the condition requirements as described in the MUTCD Section 2B.04 Sub Section 04 *Right of Way at Intersections* Sub Section 04 and the conditions observed at Montana Ridge and Stockman Drive.

A: Combined vehicular, bicycle, and pedestrian volumes from all approaches average more than 2000 units per day.

Traffic Volume study with 25% added for pedestrians and bicycles = 1025 units per day

This condition has not been met

B: The ability to see conflicting traffic on approach or to stop or yield is not sufficient or in compliance with the normal right-of-way rule.

The minimum maneuvering sight distance for 25mph is 280ft for left turn and 240ft for right turns. For 35mph the distance is 390ft and 335ft respectively. Stopping sight distance at 25mph is 155ft and for 35mph is 250ft. The approximate visible distance for all legs is over 400 feet.

This condition has not been met

C: Crash records indicate 5 or more crashes involve failure to yield the right-of-way at the intersection under normal rule within a 3 year period or that 3 or more such crashes have been reported within a 2 year period.

Per STARS reporting there has been no reported accidents at this intersection

This condition has not been met

The following section will summarize the condition requirements as described in the MUTCD Section 2B.07 *Multi-Way Stop Applications* Sub Section 04 and the conditions observed at Montana Ridge and Stockman Drive.

A: Where traffic control signals are justified and multi-way stops is an interim measure that can be installed quickly while arrangements are made for the installation of a traffic control signal.

No interchange signal is proposed in the location

This condition has not been met

B: Five or more reported crashes in a 12 month period that can be corrected by a multi-way stop

Per STARS reporting there has been no reported accidents at this intersection

This condition has not been met

C: Minimum volumes:

1. *Volumes from the major road average at least 300 vehicles per hour for any 8 hours on an average day*

59 units were counted at the 17:00 hour

This condition has not been met

2. *The combined vehicular, pedestrian, and bicycle volume entering the minor street averages 200 units per hour for the same 8 hour period of the major road with an average delay to the minor street traffic of at least 30 seconds*

5 units were counted at the 17:00 hour

This condition has not been met

3. *If the 85th percentile speed of the major street traffic exceeds 40 mph, then the volumes in 1 and 2 can be reduced to 70%.*

The maximum 85th percentile speed was 35mph

This condition has not been met

D: Where no single criterion is satisfied but where Criteria B, C.1, and C.2 are all satisfied to 80% of the minimum values. Criterion C.3 is excluded for this condition.

Criteria B has not been met nor C.1 or C.2

This condition has not been met

MUTCD CONDITIONS FOR MONTANA RIDGE AND HILLBORO DRIVE

The following section will summarize the condition requirements as described in the MUTCD Section 2B.04 *Right of Way at Intersections* Sub Section 04 and the conditions observed at Montana Ridge and Hillsboro Drive.

A: Combined vehicular, bicycle, and pedestrian volumes from all approaches average more than 2000 units per day.

Traffic Volume study with 25% added for pedestrians and bicycles = 1151 units per day

This condition has not been met

B: The ability to see conflicting traffic on approach or to stop or yield is not sufficient or in compliance with the normal right-of-way rule.

The minimum maneuvering sight distance for 25mph is 280ft for left turn and 240ft for right turns. For 30mph the distance is 335ft and 290ft respectively. Stopping sight distance at 25mph is 155ft and for 30mph is 200ft. The approximate visible distance for north bound traffic on Montana Ridge is 325 feet. The approximate visible sight distance for the south bound traffic on Montana Ridge is over 400 ft.

This condition has not been met for an enforced 25 mph zone.

C: Crash records indicate 5 or more crashes involve failure to yield the right-of-way at the intersection under normal rule within a 3 year period or that 3 or more such crashes have been reported within a 2 year period.

Per STARS reporting there has been one (1) accident at this intersection. Per Grain Valley Police department data this accident was a failure to stop at the stop sign.

This condition has not been met

The following section will summarize the condition requirements as described in the MUTCD Section 2B.07 *Multi-Way Stop Applications* Sub Section 04 and the conditions observed at Montana Ridge and Hillsboro Drive.

A: Were traffic control signals are justified and multi-way stops is an interim measure that can be installed quickly while arrangements are made for the installation of a traffic control signal.

No interchange signal is proposed in the location

This condition has not been met

B: Five or more reported crashes in a 12 month period that can be corrected by a multi-way stop

Per STARS reporting there has been one (1) accident at this intersection. Per Grain Valley Police department data this accident was a failure to stop at the stop sign.

This condition has not been met

C: Minimum volumes:

1. *Volumes from the major road average at least 300 vehicles per hour for any 8 hours on an average day*

82 units were counted at the 7:00 hour

This condition has not been met

2. *The combined vehicular, pedestrian, and bicycle volume entering the minor street averages 200 units per hour for the same 8 hour period of the major road with an average delay to the minor street traffic of at least 30 seconds*

13 units were counted at the 7:00 hour

This condition has not been met

3. *If the 85th percentile speed of the major street traffic exceeds 40 mph, then the volumes in 1 and 2 can be reduced to 70%.*

The maximum 85th percentile speed was 38mph

This condition has not been met

D: Where no single criterion is satisfied but where Criteria B, C.1, and C.2 are all satisfied to 80% of the minimum values. Criterion C.3 is excluded for this condition.

Criteria B has not been met nor C.1 or C.2

This condition has not been met

MUTCD CONDITIONS FOR NELSON AND LEE ANN DRIVE

The following section will summarize the condition requirements as described in the MUTCD Section 2B.04 *Right of Way at Intersections* Sub Section 04 and the conditions observed at Nelson and Lee Ann Drive.

A: Combined vehicular, bicycle, and pedestrian volumes from all approaches average more than 2000 units per day.

Traffic Volume study with 25% added for pedestrians and bicycles = 1778 units per day

This condition has not been met

B: The ability to see conflicting traffic on approach or to stop or yield is not sufficient or in compliance with the normal right-of-way rule.

The minimum maneuvering sight distance for 25mph is 280ft for left turn and 240ft for right turns. For 35mph the distance is 390ft and 335ft respectively. Stopping sight distance at 25mph is 155ft and for 35mph is 250ft. The approximate visible distance for all legs is over 490 feet.

This condition has not been met

C: Crash records indicate 5 or more crashes involve failure to yield the right-of-way at the intersection under normal rule within a 3 year period or that 3 or more such crashes have been reported within a 2 year period.

Per STARS reporting there has been no reported accidents at this intersection

This condition has not been met

The following section will summarize the condition requirements as described in the MUTCD Section 2B.07 *Multi-Way Stop Applications* Sub Section 04 and the conditions observed at Nelson and Lee Ann Drive.

A: Where traffic control signals are justified and multi-way stops is an interim measure that can be installed quickly while arrangements are made for the installation of a traffic control signal.

No interchange signal is proposed in the location

This condition has not been met

B: Five or more reported crashes in a 12 month period that can be corrected by a multi-way stop

Per STARS reporting there has been no reported accidents at this intersection

This condition has not been met

C: Minimum volumes:

1. *Volumes from the major road average at least 300 vehicles per hour for any 8 hours on an average day*

151 units were counted at the 17:00 hour

This condition has not been met

2. *The combined vehicular, pedestrian, and bicycle volume entering the minor street averages 200 units per hour for the same 8 hour period of the major road with an average delay to the minor street traffic of at least 30 seconds*

38 units were counted at the 17:00 hour

This condition has not been met

3. *If the 85th percentile speed of the major street traffic exceeds 40 mph, then the volumes in 1 and 2 can be reduced to 70%.*

The maximum 85th percentile speed was 35mph

This condition has not been met

D: Where no single criterion is satisfied but where Criteria B, C.1, and C.2 are all satisfied to 80% of the minimum values. Criterion C.3 is excluded for this condition.

Criteria B has not been met nor C.1 or C.2

This condition has not been met

**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/09/2017	
BILL NUMBER	B17-21	
AGENDA TITLE	An Ordinance Amending Traffic Code Schedule IV Parking Prohibited Section of the City of Grain Valley Municipal Code	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Rick Arroyo, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	\$1040
	Budget Line Item:	210-55-73740
	Balance Available	\$3,116
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To prohibit parking on the west side of NE Clear Creek Drive from NE Wolf Creek Drive to end of road; prohibit parking on the north side of NE Coldwater Creek Drive from NE Deer Creek Drive to NE Clear Creek Drive; prohibit parking on the east side of NE Deer Creek Drive from NE Mcquerry Road to end of road; prohibit parking on the north side of NE Wolf Creek Drive from Seymour Road to end of road	
BACKGROUND	None	
SPECIAL NOTES	None	
ANALYSIS	None	
PUBLIC INFORMATION PROCESS	Staff notified all citizens in the Creekside Village development by door hanger, placed on 9-13-2017, that a discussion of emergency vehicle access will take place at the next Board meeting on 9/25/17.	
BOARD OR COMMISSION RECOMMENDATION	Board Requested Ordinance for Approval	

[B17-21]

DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B17-21

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

INTRODUCED BY:
ALDERMAN COLEMAN

**AN ORDINANCE AMENDING TRAFFIC CODE SECHEDULE IV PARKING
PROHIBITED SECTION OF THE CITY OF GRAIN VALLEY MUNICIPAL CODE**

WHEREAS, the City of Grain Valley, Missouri , through its Code of Ordinances, has the authority to prohibit the standing or parking of vehicles at times and locations specified within the corporate limits; and

WHEREAS, according to Section 315.010 the acting City Engineer has authority to install traffic control devices; and

WHEREAS, the Board of Aldermen have reviewed this change and deemed it to be in the best interest of the City.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The Traffic Code Schedule IV Parking Prohibited Section of the City of Grain Valley Municipal Code, is hereby amended to include the following:

NE Clear Creek Drive West side, from NE Wolf Creek Drive to end of road.

NE Coldwater Creek Drive North side, from NE Deer Creek Drive to NE Clear
Creek Drive.

NE Deer Creek Drive East side, from NE Mcquerry Road to end of road.

NE Wolf Creek Drive North side, from Seymour Road to end of road.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2017,
the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD _____
ALDERMAN COLEMAN _____
ALDERMAN TOTTON _____

ALDERMAN BAMMAN _____
ALDERMAN HEADLEY _____
ALDERMAN WEST _____

Mayor _____ (in the event of a tie only)

Approved as to form:

James Cook, City Attorney

Mike Todd, Mayor

ATTEST:

Theresa Osenbaugh, City Clerk

**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/9/2017	
BILL NUMBER	B17-22	
AGENDA TITLE	AN ORDINANCE APPROVING THE FINAL PLAT OF GRAYLEIGH PARK	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Ken Murphy, Assistant City Administrator	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To gain final plat approval for Grayleigh Park	
BACKGROUND	This property was voluntarily annexed into the City this year and zoning was established as R-1 Single-Family. The preliminary plat and final plat have been approved by the Planning & Zoning Commission.	
SPECIAL NOTES	The existing house which sits on lot 63 will remain.	
ANALYSIS	This plat consists of 63 lots and 1 tract. This subdivision fits with the future land use plans for the area and has always been looked at as a spot for a residential subdivision. The developer has stated that the types of homes constructed in this subdivision will be similar to the homes found throughout the Rosewood subdivision. Final engineering approval will occur prior to the second read of the ordinance.	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	Planning & Zoning Commission Recommends Approval	

DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Plat, Aerial

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B17-22

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

INTRODUCED BY:
ALDERMAN ARNOLD

AN ORDINANCE APPROVING THE FINAL PLAT OF GRAYLEIGH PARK

WHEREAS, the Mayor and the Board of Aldermen are committed to the development of the City; and

WHEREAS, a meeting was held on September 20, 2017 in which the Planning and Zoning Commission recommended that the Board of Aldermen approve the final plat; and

WHEREAS, the Board of Aldermen of the City of Grain Valley, Missouri, has determined that it is desirable, and

WHEREAS, the approved plat shall be recorded at the Jackson County Recorder of Deeds office.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The property legally described below as Grayleigh Park, is hereby accepted as a final plat.

PROPERTY DESCRIPTION

That part of the Southeast Quarter of the Southeast Quarter of Section 22, Township 49 North, Range 30 West of the 5th Principal Meridian, Grain Valley, Jackson County, Missouri described as follows: Commencing at the Southeast corner of the Southeast Quarter of said Section 22; THENCE N88°14'53"W on the South line of said Southeast Quarter, 1306.72 feet to the Southwest corner of the East Half of said Southeast Quarter; THENCE N1°13'11"E on the West line of said East Half, 40.00 feet to the POINT OF BEGINNING on the north right-of-way line of Duncan Road and the southeast corner of Lot 63, "Rosewood Hills Second Plat" a subdivision of record; THENCE continuing N1°13'11"E on said West line and the east line of Lots 63 through 71 inclusive, "Rosewood Hills Second Plat", 680.01 feet to the westerly extension of the south line of Lots 1 through 5 inclusive, "Willow Key Estates", a subdivision of record; THENCE S88°14'53"E on said extension and said south lot lines, 1254.39 feet to the southeast corner of said Lot 1 and the west right-of-way line of Rust Road; THENCE S1°29'13"W on said west right-of-way line, 120.22 feet to an angle point in said west right-of-way line; THENCE S9°34'08"E on said west right-of-way line, 203.78 feet to an angle point in said west right-of-way line; THENCE S1°15'20"W on said west right-of-way line, being 15.00 feet west from, and parallel with, the East line of said Southeast Quarter, 359.96 feet to the north right-of-way line of said Duncan Road; THENCE N88°14'53"W on said north right-of-way line, being 40.00 feet north from, and parallel with, the South line of said Southeast Quarter, 1291.75

[B17-22]

feet to the POINT OF BEGINNING. Contains 19.97 acres more or less. All bearings herein are referenced to the Missouri State Plane Coordinate System of 1983, West Zone.

Read two times and PASSED by the Board of Aldermen this ____day of_____, 2017, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD	_____	ALDERMAN BAMMAN	_____
ALDERMAN COLEMAN	_____	ALDERMAN HEADLEY	_____
ALDERMAN TOTTON	_____	ALDERMAN WEST	_____

Mayor _____ (in the event of a tie only)

Approved as to form:

James Cook, City Attorney

Mike Todd, Mayor

ATTEST:

Theresa Osenbaugh, City Clerk

FINAL PLAT
GRAYLEIGH PARK SUBDIVISION
PART OF THE SE 1/4 OF THE SE 1/4 OF SECTION 22, T49N, R30W OF THE 5TH P.M.
GRAIN VALLEY, JACKSON COUNTY, MISSOURI

EXECUTIONS AND ACKNOWLEDGMENTS:

IN TESTIMONY WHEREOF, LARRY YANCIK, member of L & L DEVELOPMENT, LLC., has caused these presents to be signed this ____ day of _____, 20____.

L & L DEVELOPMENT, LLC.

Larry Yancik, Member

State of Missouri)
)SS
County of Jackson)

BE IT REMEMBERED that on this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the County and State aforesaid, appeared Larry Yancik, Member of L & L DEVELOPMENT, LLC., known to me to be the persons who executed the foregoing instrument of writing and being duly sworn by me acknowledged that they executed the same as their free act and deed on behalf of said Limited Liability Company.

IN WITNESS THEREOF, I have hereunto set my hand and affixed my notary seal at my office in said County the date and year last above written.

Notary Public

My Commission Expires: _____

This plat of "GRAYLEIGH PARK SUBDIVISION" was submitted to and duly approved by the Grain Valley, Missouri Planning and Zoning Commission this ____ day of _____, 20____.

Debbie Saffell, Chairman

Kevin Browning, Secretary

The easements and rights-of-way accepted by the Governing Body of Grain Valley, Missouri, this ____ day of _____, 20____.

Theresa Oeanbaugh, City Clerk

Mike Todd, Mayor

APPROVED BY JACKSON COUNTY ASSESSOR:

By:_____

Date:_____

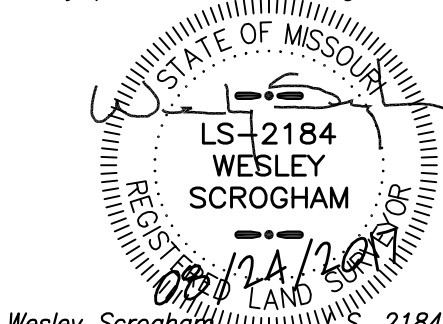
BENCHMARK:

CHISELED SQUARE IN SOUTHWEST CORNER OF CONCRETE HEADWALL ON NORTH SIDE OF DUNCAN ROAD. APPROXIMATELY 1,300 FEET EAST OF THE DUNCAN ROAD AND DILLINGHAM ROAD INTERSECTION. AS SHOWN ON SUBDIVISION PLAT "ROSEWOOD HILLS SECOND PLAT" RECORDED AS DOCUMENT NO. 200210063559, BOOK 1-72, PAGE 15.

ELEV. 806.93
NAVD 1929

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY that this plat of "GRAYLEIGH PARK SUBDIVISION" is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Minimum Standards for URBAN CLASS Property Boundary Surveys as established by the Missouri Code of State Regulations Chapter 16 (20CSR 2030-16) dated 5/31/17, to the best of my professional knowledge and belief.



Wesley Scroggins, L.S. 2184
As agent of Phoenix Engineering & Surveying, LLC., Corp. L.S. 2000-151303

MARCH 24, 2017
Date of Survey

DEDICATION:

The undersigned owner of the above described tract of land has caused the same to be subdivided in the manner shown on the accompanying plat, which plat and subdivision shall hereafter be known as "GRAYLEIGH PARK SUBDIVISION".

STREETS:

Streets shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

EASEMENTS:

An easement or license is hereby granted to the City of Grain Valley, Missouri to locate, construct and maintain or authorize the location, construction and maintenance and use of conduits for oil and any purpose, water, gas, sewer mains, poles and wires to oil or any of them - over, under, and along the strips marked "Utility Easement" (U/E) or within any street or thoroughfare dedicated to public use on this plat. Easements dedicated for a specific purpose are hereby restricted to that purpose only.

DRAINAGE EASEMENTS:

Areas designated hereon as "Drainage Easement" (D/E) are hereby dedicated to the City of Grain Valley, Missouri for the purpose of storm water drainage way, grading, detention, storm sewer pipes and appurtenances or for the purpose of constructing, maintaining, operating, removing and replacing storm water drainage facilities in accordance with plans and specifications approved by the City of Grain Valley. No fence, wall, planting, building, or other obstruction may be placed in or maintained in said easement hereby dedicated and there shall be no alteration of the grades or contours in said drainage easement without the approval of said City.

Any lot containing or adjacent to a Drainage Easement shall have a Minimum Building Opening Elevation restriction in that the Minimum Building Opening shall be at least 2 feet above the bottom of the swale (as shown on the asbuilt grading plan) contained within the Drainage Easement at a point adjacent to the building opening.

BUILDING LINES:

Building lines or setback lines are hereby established as shown on the accompanying plat and no building shall be constructed between this line and the street right of way line.

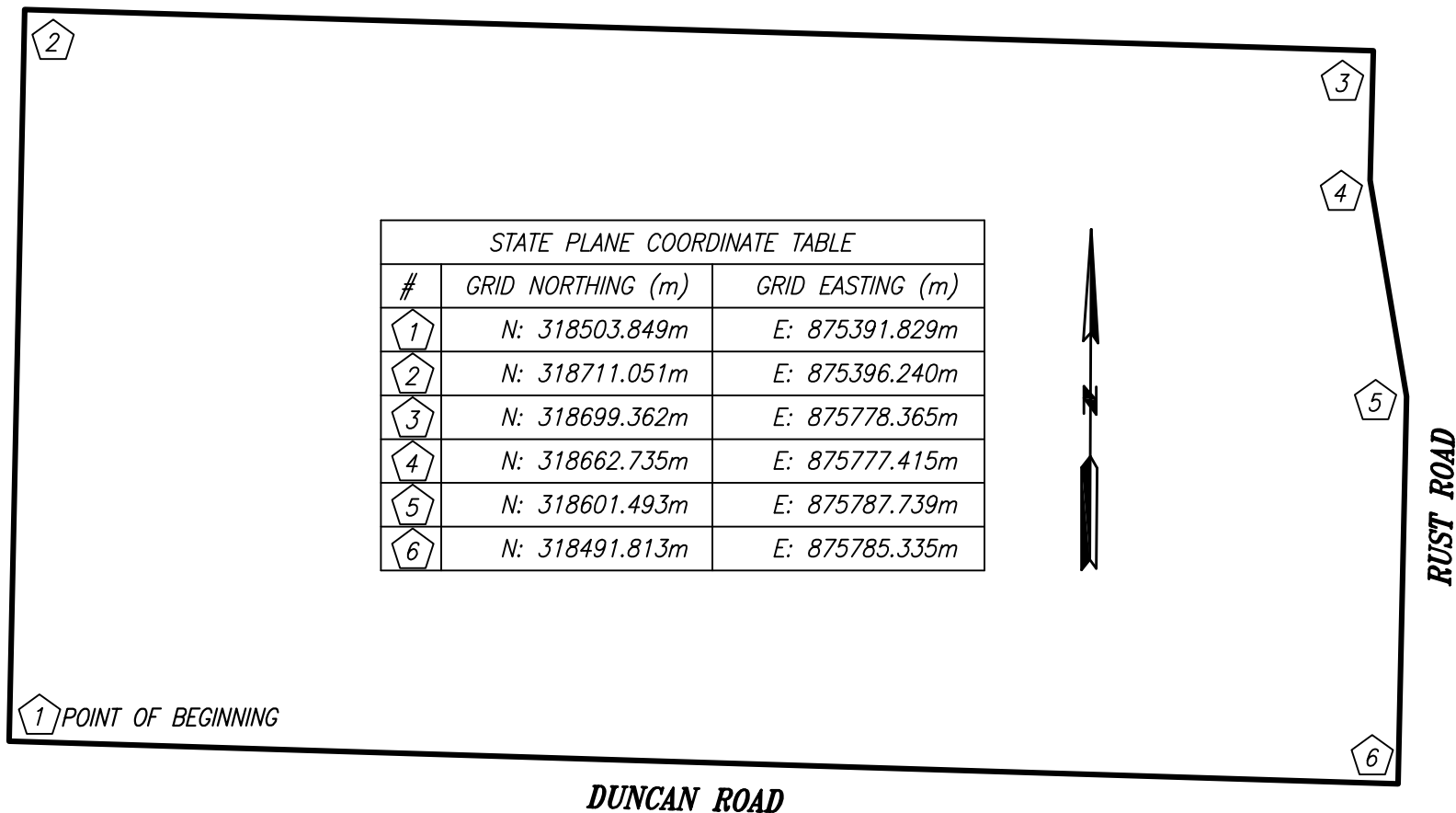
TRACTS:

Tract A is hereby dedicated to storm water drainage "Drainage Easement" (D/E) and is to be maintained by the Home Owners Association. Tract A is hereby dedicated as "Utility Easement" (U/E). Access to Tract A is hereby dedicated to the City of Grain Valley and the Home Owners Association for maintenance of storm water facilities.

STATE PLANE COORDINATE INFORMATION

All bearings and State Plane Coordinates shown are based on the Missouri State Plane Coordinate System of 1983, West Zone. Said coordinates were established using Missouri Department of Natural Resources Metro Control Monuments JA-04 and JA-04 A2, 2003 adjustment data. The published grid factor for these monuments is 0.9999121 (2003 Report).

STATE PLANE TRAVERSE TABLE			
(m) = METERS			
STATION	GRID AZ	GRID DIST.(m)	
JA-04 A2			NORTHING (m) EASTING (m)
	GRID AZ	94°32'58"	GRID FACTOR 0.9999121
JA-04			320118.920 875130.560
	170°48'39"	498.675	
POINT OF BEGINNING			318503.849 875391.829

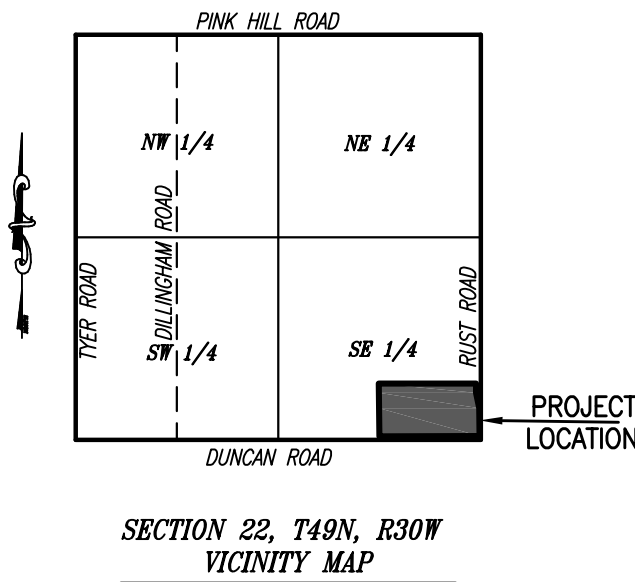


BOUNDARY DESCRIPTION

That part of the Southeast Quarter of the Southeast Quarter of Section 22, Township 49 North, Range 30 West of the 5th Principal Meridian, Grain Valley, Jackson County, Missouri described as follows: Commencing at the Southeast corner of the Southeast Quarter of said Section 22; THENCE N88°14'53"W on the South line of said Southeast Quarter, 1306.72 feet to the Southwest corner of the East Half of said Southeast Quarter; THENCE N1°13'11"E on the West line of said East Half, 40.00 feet to the POINT OF BEGINNING on the north right-of-way line of Duncan Road and the southeast corner of Lot 63, "Rosewood Hills Second Plat" a subdivision of record; THENCE continuing N1°13'11"E on said West line and the east line of Lots 63 through 71 inclusive, "Rosewood Hills Second Plat", 680.01 feet to the westerly extension of the south line of Lots 1 through 5 inclusive, "Willow Key Estates", a subdivision of record; THENCE S88°14'53"E on said extension and said south lot lines, 1254.39 feet to the southeast corner of said Lot 1 and the west right-of-way line of Rust Road; THENCE S1°29'13"W on said west right-of-way line, 120.22 feet to an angle point in said west right-of-way line; THENCE S9°34'08"E on said west right-of-way line, 203.78 feet to an angle point in said west right-of-way line; THENCE S1°15'20"W on said west right-of-way line, being 15.00 feet west from, and parallel with, the East line of said Southeast Quarter, 359.96 feet to the north right-of-way line of said Duncan Road; THENCE N88°14'53"W on said north right-of-way line, being 40.00 feet north from, and parallel with, the South line of said Southeast Quarter, 1291.75 feet to the POINT OF BEGINNING. Contains 19.97 acres more or less. All bearings herein are referenced to the Missouri State Plane Coordinate System of 1983, West Zone.

NOTES

- THIS DOCUMENT WAS PREPARED FROM INFORMATION PROVIDED BY AND THE LAND REFERRED TO IN FIRST AMERICAN TITLE INSURANCE COMPANY'S COMMITMENT FOR TITLE INSURANCE NO. 1453886 EFFECTIVE DATE FEBRUARY 7, 2017 AT 7:30 AM.
- THIS SURVEY MEETS OR EXCEEDS THE MISSOURI DEPARTMENT OF NATURAL RESOURCES MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEY REQUIREMENTS FOR URBAN CLASS PROPERTY.
- BEARINGS SHOWN HEREON ARE REFERENCED TO THE MISSOURI STATE PLANE COORDINATE SYSTEM OF 1983, WEST ZONE BY UTILIZATION OF MISSOURI DNR FIRST ORDER CONTROL MONUMENTS "JA04" AND "JA04A".
- THE SUBJECT TRACT CONTAINS 19.97 ACRES MORE OR LESS.
- ITEM NO. 8 OF THE ABOVE REFERENCED TITLE COMMITMENT SCHEDULE B SECTION II REFERS TO A RIGHT OF WAY CONVEYANCE TO JACKSON COUNTY RECORDED IN BOOK 1498 AT PAGE 609. SAID RIGHT OF WAY IS THE SOUTH 40 FEET OF SUBJECT TRACT AND IS SHOWN HEREON.
- ITEM NO. 9 OF THE ABOVE REFERENCED TITLE COMMITMENT SCHEDULE B SECTION II REFERS TO A RIGHT OF WAY CONVEYANCE TO JACKSON COUNTY RECORDED IN BOOK 11728 AT PAGE 1072. SAID RIGHT OF WAY LOCATED ON THE EAST SIDE OF SUBJECT TRACT AND IS SHOWN HEREON.
- ITEM NO. 10 OF THE ABOVE REFERENCED TITLE COMMITMENT SCHEDULE B SECTION II REFERS TO TERMS AND CONDITIONS CONTAINED IN A LEASE AGREEMENT RECORDED IN BOOK 1582 AT PAGE 1731.
- THE MAJORITY OF THE SUBJECT PROPERTY LIES WITHIN ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% CHANCE FLOODPLAIN), HOWEVER PART OF THE NORTHEAST CORNER OF THE SUBJECT PROPERTY LIES WITHIN ZONE AE (AREAS WITHIN THE 1% ANNUAL CHANCE FLOOD (100-YEAR FLOOD) AS DETERMINED BY THE FEMA FLOOD INSURANCE RATE MAP FOR NUMBER 29095C0337G FOR JACKSON COUNTY MISSOURI, DATED JANUARY 20, 2017.
- ALL PROPERTY CORNERS, MONUMENTS AND CHISELED CURBS TO BE PLACED AT END OF CONSTRUCTION. THE PROLONGATION OF THE SIDE LOT LINES WILL BE MONUMENTED BY A CHISELED CUT ON THE CURB AND ALL REAR LOT CORNERS SHALL BE SET WITH 1/2" IRON BAR AND PLASTIC ID CAP.



PREPARED FOR:
Snyder & Associates
802 Francis Street
St. Joseph, MO 64501
(816) 364-5222

PHOENIX ENGINEERING & SURVEYING, LLC

Civil Engineers · Planners · Surveyors

3855 S. Northern Blvd., Independence, MO 64052
Phone: (816) 743-9000 Fax: (816) 743-9700

DATE	DRAWN:	CHECKED:	PROJECT NO.	SCALE:
09/20/17	WES	JRH	17017	N/A
PROJ. NAME: GREIGHLY PARK LOCATION: S:\PROJECTS\17017\DWG\17017 Plat.dwg				

M4930-22 SHEET 1 OF 2

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FINAL PLAT
GRAYLEIGH PARK SUBDIVISION
PART OF THE SE 1/4 OF THE SE 1/4 OF SECTION 22, T49N, R30W OF THE 5TH P.M.
GRAIN VALLEY, JACKSON COUNTY, MISSOURI

UNPLATTED
CLARK, DARRYL & PATRICIA
DOC. NO. 201600438940

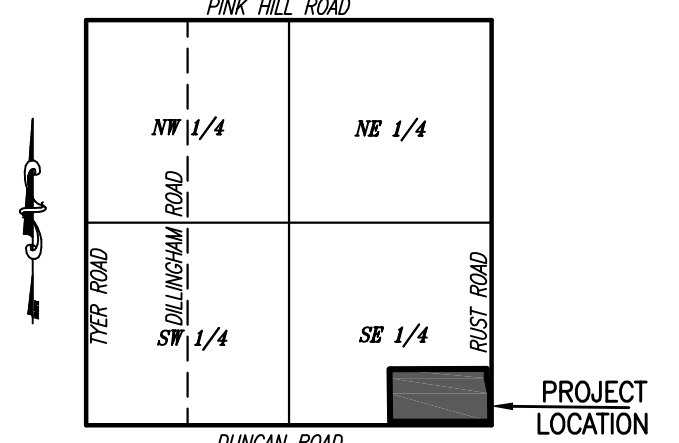
NORTHEAST CORNER,
SOUTHEAST 1/4,
SEC. 22, T49N, R30W
FOUND 3/8" BAR PER
DNR DOC. #600-45800

BOUNDARY DESCRIPTION:

That part of the Southeast Quarter of the Southeast Quarter of Section 22, Township 49 North, Range 30 West of the 5th Principal Meridian, Grain Valley, Jackson County, Missouri described as follows: Commencing at the Southeast corner of the Southeast Quarter of said Section 22; THENCE N88°14'53"W on the South line of said Southeast Quarter, 1306.72 feet to the Southwest corner of the East Half of said Southeast Quarter; THENCE N1°13'11"E on the West line of said East Half, 40.00 feet to the POINT OF BEGINNING on the north right-of-way line of Duncan Road and the southeast corner of Lot 63, "Rosewood Hills Second Plat" a subdivision of record; THENCE continuing N1°13'11"E on said West line and the east line of Lots 63 through 71 inclusive, "Rosewood Hills Second Plat", 680.01 feet to the westerly extension of the south line of Lots 1 through 5 inclusive, "Willow Key Estates", a subdivision of record; THENCE S88°14'53"E on said extension and said south lot lines, 1254.39 feet to the southeast corner of said Lot 1 and the west right-of-way line of Rust Road; THENCE S1°29'13"W on said west right-of-way line, 120.22 feet to an angle point in said west right-of-way line; THENCE S9°34'08"E on said west right-of-way line, 203.78 feet to an angle point in said west right-of-way line; THENCE S1°15'20"W on said west right-of-way line, being 15.00 feet west from, and parallel with, the East line of said Southeast Quarter, 359.96 feet to the north right-of-way line of said Duncan Road; THENCE N88°14'53"W on said north right-of-way line, being 40.00 feet north from, and parallel with, the South line of said Southeast Quarter, 1291.75 feet to the POINT OF BEGINNING. Contains 19.97 acres more or less. All bearings herein are referenced to the Missouri State Plane Coordinate System of 1983, West Zone.

NOTES:

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- ALL PROPERTY CORNERS, MONUMENTS AND CHISELED CURBS TO BE PLACED AT END OF CONSTRUCTION. THE PROLONGATION OF THE SIDE LOT LINES WILL BE MONUMENTED BY A CHISELED CUT ON THE CURB AND ALL REAR LOT CORNERS SHALL BE SET WITH 1/2" IRON BAR AND PLASTIC ID CAP.



POINT OF COMMENCING
SOUTHEAST CORNER
SEC. 22, T49N, R30W
FOUND 2" ALUMINUM CAP
DNR DOC. #600-62501

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY: that this plat of "GRAYLEIGH PARK SUBDIVISION" is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Minimum Standards for URBAN CLASS Property Boundary Surveys as established by the Missouri Code of State Regulations Chapter 16 (20CSR, 2000-16), dated 5/31/17, to the best of my professional knowledge and belief.

Wesley Scroggiam
Date of Survey
As agent of Phoenix Engineering & Surveying, LLC., Corp. L.S. 2000-151303

LEGEND

- = SET MONUMENT 1/2" IRON BAR W/ ID CAP
- = FOUND 1/2" IRON BAR WITH ID CAP UNLESS NOTED
- ◐ = FOUND SECTION CORNER AS NOTED
- = SET 5/8" IRON BAR W/ ALUM ID CAP
- = FOUND 5/8" IRON BAR W/ ALUM ID CAP
- (D) = DEED DIMENSION
- (M) = MEASURED DIMENSION
- ✕ = WIRE FENCE
- RW = RIGHT-OF-WAY
- NR = NOT RADIAL

U/E = UTILITY EASEMENT
D/E = DRAINAGE EASEMENT
SF = SQUARE FEET
BL = BUILDING SET BACK LINE
— = PROPOSED 4' WIDE SIDEWALK

STATE PLANE COORDINATE TABLE			
#	GRID NORTHING (m)	GRID EASTING (m)	
1	N: 318503.849m	E: 875391.829m	
2	N: 318711.051m	E: 875396.240m	
3	N: 318699.362m	E: 875778.365m	
4	N: 318662.735m	E: 875777.415m	
5	N: 318601.493m	E: 875787.739m	
6	N: 318491.813m	E: 875785.335m	

NOTE: m = METERS

PREPARED FOR:
Snyder & Associates
802 Francis Street
St. Joseph, MO 64501
(816) 364-5222

PHOENIX ENGINEERING & SURVEYING, LLC
Civil Engineers • Planners • Surveyors

3855 S. Northern Blvd., Independence, MO 64052
Phone: (816) 743-9000 Fax: (816) 743-9700

DATE	DRAWN	CHECKED	PROJECT NO.	SCALE
09/20/17	WES	JRH	17017	1"=50'

PROJECT NAME: GRAYLEIGH PARK
LOCATION: S:\PROJECTS\17017\DWG\17017 Plat.dwg

M4930-22 SHEET 2 OF 2

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NW Redbud Dr

NW Hedgewood Dr

NW Dogwood

NW Cedar Ln

ood Dr

NW Nicholas Dr

E Duncan Rd

NW Rust Ct

S Rust Rd

N Rust Rd



1 inch = 200 feet



annexed area

0

100

200

Feet

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**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/9/2017	
BILL NUMBER	B17-23	
AGENDA TITLE	AN ORDINANCE APPROVING THE FINAL PLAT OF SNI A BAR CROSSING PHASE IV	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Ken Murphy, Assistant City Administrator	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To gain final plat approval for Sni-a-Bar Crossing Phase IV	
BACKGROUND	This property has sat vacant for a considerable amount of time. The property was zoned R-1 single-family and was ready for development prior to the economic downturn.	
SPECIAL NOTES	None	
ANALYSIS	This plat consists of 17 lots and 4 tracts. This subdivision fits with the future land use plans for the area and has been zoned for single-family residential development for around 10 years. This subdivision will connect two dead ends that currently exist and can be seen on the attached aerial. Final engineering for the project is approved.	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	Planning & Zoning Commission Recommends Approval	

DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Plat, Aerial

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B17-23

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

INTRODUCED BY:
ALDERMAN ARNOLD

**AN ORDINANCE APPROVING THE FINAL PLAT OF SNI A BAR CROSSING
PHASE IV**

WHEREAS, the Mayor and the Board of Aldermen are committed to the development of the City; and

WHEREAS, a meeting was held on September 20, 2017 in which the Planning and Zoning Commission recommended that the Board of Aldermen approve the final plat; and

WHEREAS, the Board of Aldermen of the City of Grain Valley, Missouri, has determined that it is desirable, and

WHEREAS, the approved plat shall be recorded at the Jackson County Recorder of Deeds office.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The property legally described below as Sni-A-Bar Crossing Phase IV, is hereby accepted as a final plat.

PROPERTY DESCRIPTION

A tract of land in the Northeast of Section 3, Township 48 North of the Base line, Range 30 West of the 5th Principal Meridian, Grain Valley, Jackson County, Missouri and described within Document #2016EO114837 of the Office of the Jackson County Recorder of Deeds, said tract also being described as follows:

Beginning at the Northeast corner of lot 29 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat as filed for record in the Office of the Jackson County Recorder of Deeds as Doc.#200510033494; thence with the East line of said Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat S02°28'01"W, 438.28' thence S03°03'15"E, 195.04'; thence S21°51'25"W, 75.83' to the common corner of Lots 36 and 37 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat; thence with the North line of Lot 37 and the extension thereof S87°31'59"E, 140.00' to a point in a NON-Tangent curve to the Right having a Radius of 275.00' and a Chord Bearing and Length of S08°22'53"W, 56.66'; thence with said curve to the Right 56.76' to the Northwest corner of Lot 38 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat S75°42'26"E, 149.00'; thence N05°31'48"E, 11.02'; thence N02°23'18", 777.50'; thence N87°32'58"W, 329.52' back to the Point of Beginning and containing 5.45 acres.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2017, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD _____
ALDERMAN COLEMAN _____
ALDERMAN TOTTON _____

ALDERMAN BAMMAN _____
ALDERMAN HEADLEY _____
ALDERMAN WEST _____

Mayor _____ (in the event of a tie only)

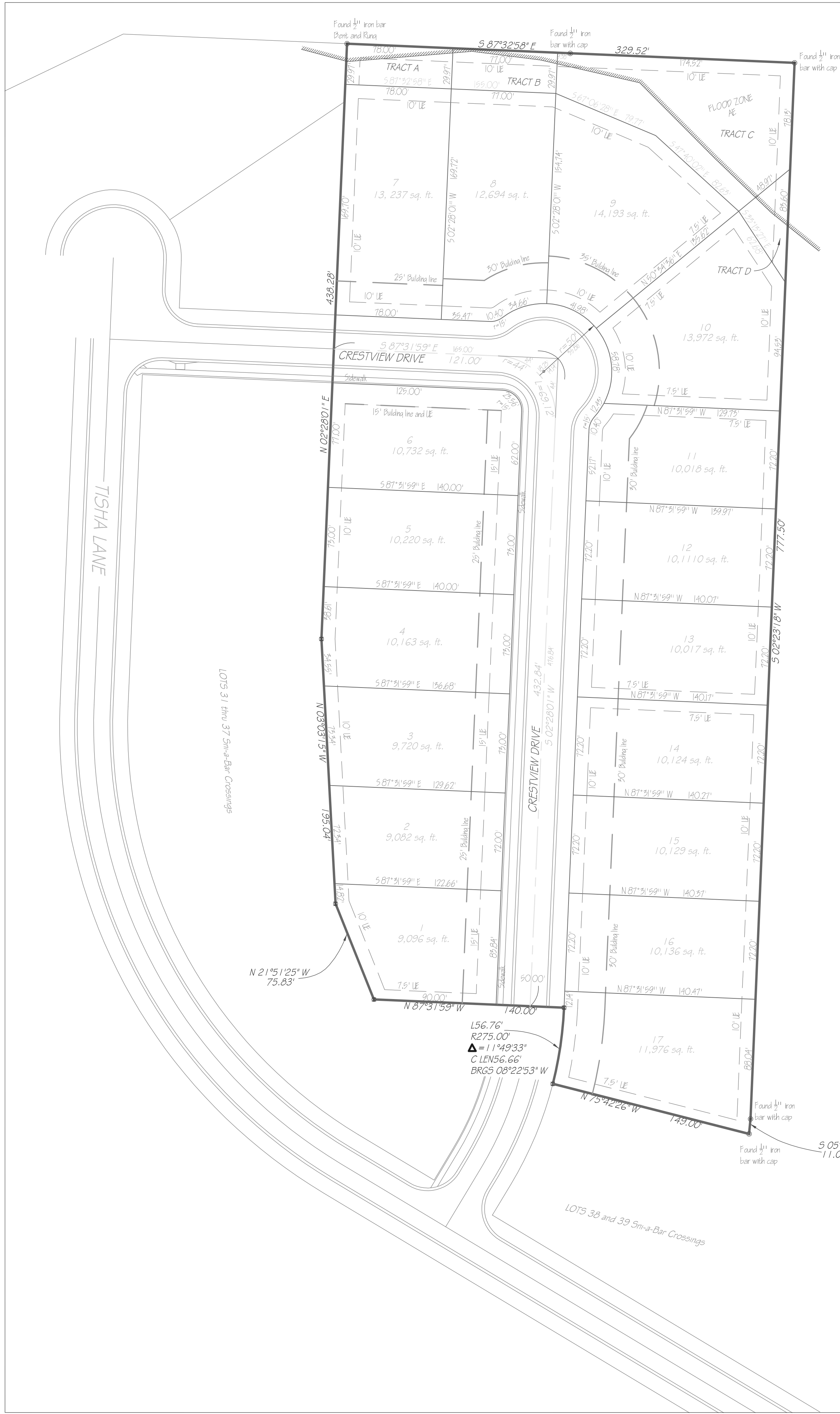
Approved as to form:

James Cook, City Attorney

Mike Todd, Mayor

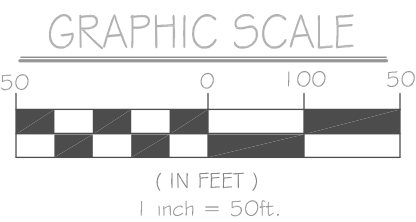
ATTEST:

Theresa Osenbaugh, City Clerk



Legal Description

A tract of land in the Northeast of Section 3, Township 48 North of the Base line, Range 30 West of the 5th Principal Meridian, Grain Valley, Jackson County, Missouri and described within Document #2016E0114837 of the Office of the Jackson County Recorder of Deeds, said tract also being described as follows: Beginning at the Northeast corner of Lot 29 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat as filed for record in the Office of the Jackson County Recorder of Deeds as Doc.#200510033494; thence with the East line of said Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat 502°28'01"W, 438.281 thence 503°03'15"E, 195.04'; thence 521°51'25"W, 75.83' to the common corner of Lots 36 and 37 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat; thence with the North line of Lot 37 and the extension thereof 587°31'59"E, 140.00' to a point in a NON-Tangent curve to the Right having a Radius of 275.00' and a Chord Bearing and Length of 508°22'53"W, 56.66'; thence with said curve to the Right 56.76' to the Northwest corner of Lot 38 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat; thence with the North line of Lots 38 and 39 of Sni-A-Bar Crossing at Sni-A-Bar Farms, 2nd Plat 575°42'26"E, 149.00'; thence N05°31'48"E, 11.02'; thence N02°23'18"E, 777.50'; thence N87°32'58"W, 329.52' back to the Point of Beginning and containing 5.45 acres.



Legend

- = Found Iron Bar (I.B.) as noted
- = Set 1/2" Iron Bar w/cap
- x = Found Curb Cut
- R = Record Distance
- M = Measured Distance
- C = Calculated

BASIS OF BEARING

North as per the East line of the Surveyed tract as shown on the ORIGINAL SURVEY filed for record in Book T29 at Page 83; N02°23'18"E

SURVEYOR'S GENERAL NOTES

- This Survey is based on record documents, legal descriptions, and other information furnished by the client, and other information known to this surveyor. This surveyor has no knowledge of any other record documents which affects this property.
- No Title Report was provided by the Client at the time of the survey
- This survey meets or exceeds the accuracy standards of a (Suburban) Property Boundary Survey as defined by the Missouri Standards for Property Boundary Surveys.
- This surveyor did NOT search the RECORD for EASEMENTS, ENCUMBRANCES or any other items that may effect the surveyed property which a COMPLETE TITLE SEARCH would have provided.
- Per the FEMA Flood Insurance Rate Map of the National Flood Insurance Program, Community Panel #29095C0339G Revised: January 20, 2017, a portion of the surveyed tract falls within Flood Zone AE
- Tracts A thru D are to be deeded to the Lots directly adjacent and to the South

SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY; that this Plat of Survey is based on an actual Survey made by me or under my direct supervision and that said survey meets or exceeds the current Minimum Standards for Property Boundary Surveys as established by the Department of Natural Resources, Division of Geology and Land Survey of the State of Missouri, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers, and Land Surveyors.

Date: 08/30/2017
Mark B. Holt- MO PLS 2001015251
Eagle Pointe Surveying, LLC; No. 2009006804

FINAL PLAT

SNI-A-BAR CROSSING PHASE IV
LOTS 1 THRU 17 and TRACTS A THRU D
Section 3, Township 48 North, Range 30 West
Grain Valley, Jackson County, Missouri

DEDICATION:

THE UNDERSIGNED OWNERS OF THE TRACT OF LAND DESCRIBED HEREIN HAS CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER SHOWN ON THE ACCOMPANYING PLAT. SAID SUBDIVISION AND PLAT SHALL HEREAFTER BE KNOW AS

"SNI-A-BAR CROSSING PHASE IV"

EASEMENTS:

AN EASEMENT OR LICENSE IS HEREBY GRANTED TO CITY OF GRAIN VALLEY, MISSOURI TO LOCATE, CONSTRUCT, AND MAINTAIN, OR TO AUTHORIZE THE LOCATION, CONSTRUCTION AND MAINTENANCE OF POLES, WIRES, ANCHORS, CONDUITS, AND/OR STRUCTURES FOR WATER, GAS, SANITARY SEWER, STORM SEWER, SURFACE DRAINAGE CHANNEL, ELECTRICITY, TELEPHONE, CABLE TELEVISION, OR ANY OTHER NECESSARY PUBLIC UTILITY OR SERVICES, ANY OR ALL OF THEM, UPON, OVER, OR UNDER THOSE AREAS OUTLINED OR DESIGNATED UPON THIS PLAT AS "UTILITY EASEMENTS" (U.E.) OR WITHIN ANY STREET OR THOROUGHFARE DEDICATED TO PUBLIC USE ON THIS PLAT. GRANTOR, ON BEHALF OF HIMSELF, HIS HEIRS, HIS ASSIGNS AND SUCCESSORS IN INTEREST, HEREBY WAIVES, TO THE FULLEST EXTENT ALLOWED BY LAW, INCLUDING, WITHOUT LIMITATION, (2006), ANY RIGHT TO REQUEST RESTORATION OF RIGHTS PREVIOUSLY TRANSFERRED AND VACATION OF THE EASEMENT HEREIN GRANTED.

BUILDING LINES:

BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THE ACCOMPANYING PLAT AND NO BUILDING OR PORTION THEREOF SHALL BE CONSTRUCTED BETWEEN THIS LINE AND THE STREET RIGHT OF WAY LINE.

STREETS:

THE STREETS AND/OR THOROUGHFARES SHOWN ON THIS PLAT AND NOT HERETOFORE DEDICATED TO PUBLIC USE ARE HEREBY SO DEDICATED.

IN TESTIMONY WHEREOF:

GRAHMM HOMES, LLC., A MISSOURI LIMITED LIABILITY COMPANY, HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS MEMBER THIS _____ DAY OF _____, 2017.

GRAHMM HOMES, L.L.C.

DANIEL GRAHMM, OWNER

NOTARY CERTIFICATION:

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2017, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED DANIEL GRAHMM, TO ME PERSONALLY KNOWN AND WHO BEING BY ME DULY SWORN BY ME DID SAY THAT HE IS THE OWNER OF GRAHMM HOMES, LLC, A MISSOURI LIMITED LIABILITY COMPANY, AND THAT SAID INSTRUMENT WAS SIGNED ON BEHALF OF SAID COMPANY AND AS THE FREE ACT AND DEED OF SAID COMPANY.

IN WITNESS THEREOF:

I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SEAL THE DATE LAST WRITTEN ABOVE.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

CITY ACKNOWLEDGEMENT:

THIS IS TO CERTIFY THAT THE WITHIN PLAT OF " _____ " WAS SUBMITTED TO AND APPROVED BY THE GRAIN VALLEY PLANNING AND ZONING COMMISSION THIS _____ DAY OF _____, 2017

CHAIRMAN- DEBBIE SAFFELL

SECRETARY- KEVIN BROWNING

THESE EASEMENTS AND RIGHT-OF-WAY ACCEPTED BY THE GOVERNING BODY OF GRAIN VALLEY, MISSOURI THIS _____ DAY OF _____, 2017

MAYOR- MIKE TODD

CITY CLERK- THERESA OSENBAUGH

JACKSON COUNTY:

APPROVED: ASSESSOR'S OFFICE

JACKSON COUNTY ASSESSOR _____ DATE _____

This Survey was prepared for:

GRAHMM HOMES, LLC
c/o DANIEL GRAHMM

NO.	DATE	DESCRIPTION	BY

SNI-A-BAR CROSSING PHASE IV

Section 3, Township 48N, Range 30W

Grain Valley
Jackson County, Missouri

DATE OF SURVEY: Jan 2017 thru
CLASS OF PROPERTY: SUBURBAN
SURVEY CREW: MH
DRAWING NAME: 201701-1115FINAL

EAGLE POINTE SURVEYING
1216 NE APPLEWOOD ST.
LEE'S SUMMIT, MISSOURI 64086
(816) 456-0156

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INTENTIONALLY LEFT BLANK

Resolutions

INTENTIONALLY LEFT BLANK

CITY OF GRAIN VALLEY BOARD OF ALDERMEN AGENDA ITEM		
MEETING DATE	10/9/17	
BILL NUMBER	R17-37	
AGENDA TITLE	A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH MIDWEST POOL MANAGEMENT FOR THE MANAGEMENT OF THE GRAIN VALLEY AQUATIC CENTER FOR THE 2018, 2019, AND 2020 SEASONS	
REQUESTING DEPARTMENT	Parks and Recreation	
PRESENTER	Shannon Davies, Director of Parks and Recreation	
FISCAL INFORMATION	Cost as recommended:	2018: \$99,867.00 2019: \$102,510.00 2020: \$108,890.00
	Budget Line Item:	200-26-76050
	Balance Available	\$99,867.00 (proposed in 2018 budget)
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To provide safe and quality pool management services	
BACKGROUND	Midwest Pool Management has provided pool management services to the City of Grain Valley since the 2009 pool season.	
SPECIAL NOTES	None	
ANALYSIS	None	
PUBLIC INFORMATION PROCESS	The Request for Proposals (RFP) was posted in the Kansas City Star for a period of 10 days.	

BOARD OR COMMISSION RECOMMENDATION	Park Board Recommends Approval
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Resolution, Memo, Invitation to Bid, Submitted Proposals & References

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

October 9, 2017

RESOLUTION NUMBER
R17-37

SPONSORED BY:
ALDERMAN HEADLEY

**A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN
VALLEY, MISSOURI AUTHORIZING THE CITY ADMINSTRATOR TO ENTER
INTO AN AGREEMENT WITH MIDWEST POOL MANAGEMENT FOR THE
MANAGEMENT OF THE GRAIN VALLEY AQUATIC CENTER FOR THE 2018, 2019,
AND 2020 SEASONS**

WHEREAS, the Board of Aldermen of the City of Grain Valley, Missouri is dedicated to providing quality facilities and services that promote a safe environment to citizens; and

WHEREAS, the contract for pool management services expired after the 2017 season, prompting the need to request proposals from qualified pool management entities for the 2018, 2019, and 2020 seasons; and

WHEREAS, Midwest Pool Management submitted a qualified and valid proposal within the timeframe set forth; and

WHEREAS, Midwest Pool Management has a proven record in providing quality management services for municipal aquatic facilities.

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The City Administrator is hereby authorized to enter into an agreement with Midwest Pool Management for management of the Grain Valley Aquatic Center for the 2018, 2019, and 2020 seasons.

PASSED and APPROVED, via voice vote, (-) this __ Day of _____, 2017.

Mike Todd
Mayor

ATTEST:

Theresa Osenbaugh
City Clerk

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To: Ryan Hunt, City Administrator
From: Shannon Davies, Director of Parks & Recreation
Date: October 9, 2017
Subject: Pool Management Agreement with Midwest Pool Management

A “Request for Proposals” was advertised this past July for Pool Management Services for the Grain Valley Aquatic Center for the next three swimming seasons (2018, 2019, and 2020). We received two proposals, one from Midwest Pool Management (MPM) and one from United Pool Management. The proposal amounts are reflected below:

Contractor	Expenses	2018	2019	2020
United Pool Management	Salaries	\$54,720.00	\$55,870.00	\$57,020.00
	Management/Maintenance	\$39,750.00	\$40,740.00	\$41,760.00
	Total Annual Fee	\$94,470.00	\$96,610.00	\$98,780.00
Midwest Pool Management	Salaries	\$52,506.00	\$53,820.00	\$58,995.00
	Management/Maintenance	\$47,361.00	\$48,690.00	\$49,895.00
	Total Annual Fee	\$99,867.00	\$102,510.00	\$108,890.00*

*Please note 2020 has an additional week between Memorial Day and Labor Day, operating season of 108 days. Typically, there are 101 days in an operating season.

Some important things to note:

1. The total management fee is a “Not to Exceed” amount. We are not charged labor, supplies, etc., when the pool is closed, opens late and closes early due to inclement weather or low attendance.
2. In 2016 we received an \$8,055.00 reimbursement at the end of the season and in 2015, the reimbursement was \$14,211.00.
3. This contract includes staff wages for facility lifeguards, head guards and facility managers in addition to all pool chemicals, maintenance, lifeguard training and equipment/apparel, a third-party audit, insurance and much more.
4. The City will continue to oversee pool concession operations, aquatic programs, classes and special events as well as private pool rentals.

MPM has provided pool management services for the City of Grain Valley since 2009. We feel that MPM exceeds the qualifications for the successful operation of the Grain Valley Aquatic Center and has a track record of providing quality aquatic services to our citizens. Below are some key points to consider:

1. MPM has been managing municipal aquatic facilities since 1967.
2. MPM has been managing the Grain Valley Aquatic Center since 2009.

3. MPM currently has pool management contracts with bigger municipal aquatic facilities in Lee's Summit, Independence, and Kansas City as well as smaller municipal aquatic facilities in Warrensburg and Odessa.
4. MPM is local with their corporate office in St. Louis and a satellite office in Independence, which allows for a quick response time to our aquatic facility or when a meeting is needed.
5. Several of MPM's division managers used to work for park and recreation agencies such as Lee's Summit Parks and Recreation and Lawrence Parks and Recreation. They understand the challenges and obligations we face when working with publicly funded facilities and the high obligations of open, honest and transparent use of municipal tax dollars.
6. MPM always recruits employees from within the City first, setting up recruitment booths at the local high school cafeteria.
7. With MPM operating so many facilities close by, they are able to pull lifeguards from other facilities and fill-in here if needed. This helps the City by avoiding lifeguard fatigue due to long shifts and overtime wages but also allows us to keep the facility open and fully staffed.
8. Impromptu, third party safety audits are conducted periodically throughout the season with findings provided to MPM and City staff.
9. Each month, a minimum of 4 hours of documented, in-service training is conducted.
10. Westport Pools, a sister company of MPM will be responsible for the winterizing and un-winterizing of the facility, daily maintenance and repair issues that may arise. Westport Pools will annually make thorough system evaluations and recommendations for replacement or repair for the current pool season as well as in the future.
11. When it comes time to replace or purchase new equipment or pool related amenities, we are able to purchase these items at the discounted contractor's pricing through MPM.
12. MPM's focus is in the pool industry so they make sure their staff are always up-to-date on new legislation, advancements in technology, and updated training.

In summary, we feel that Midwest Pool Management will ultimately provide the highest level of service, professionalism and safety for the citizens of Grain Valley and their track record with us over the past 9 seasons has shown just that. MPM states that their "primary objective is to develop a partnership with the City of Grain Valley to best serve the residents of the community by creating a safe and enjoyable environment that will earn the repeat business of our community's patrons." It is our facility and we will not lose any control or authority. In fact, contracting with MPM will allow us to devote our resources to more administrative and planning functions. They know that their staff will be perceived as our staff and as such they should represent the municipality with the highest professional standards."

Thank you for your time and consideration.

Shannon Davies
Director of Parks & Recreation

PART I

**INSTRUCTIONS TO RESPONDENTS
FOR POOL MANAGEMENT SERVICES
AT GRAIN VALLEY AQUATIC CENTER**

1. INVITATION TO BID

Qualified pool management companies (herein noted as "Contractors") are invited to submit sealed bids to provide pool management services for three (3) years beginning with the 2018 season and ending at the conclusion of the 2020 season, at the Grain Valley Aquatic Center in accordance with the specifications contained herein. The Grain Valley Parks and Recreation Department has established special and specific qualifications for the bidders to assure high quality within the program. The Pool Management Contractor who operates the Aquatic Center shall possess municipal swimming pool skills and experience to perform quality work, as solely determined by the City of Grain Valley, which qualifies it to operate the Aquatic Center as detailed and specified. There will be the option for bidders to arrange a pre-bid walk-through before July 31, 2017. Call 816-847-6231 to arrange. The pre-bid walk-through will be conducted at the Grain Valley Community Center, 713 S Main St, Grain Valley, MO 64029.

2. INFORMATION TO BIDDERS REGARDING POOL MANAGEMENT OPERATIONS

The bid will consist of two parts:

Part II: A separate management fee, which covers total costs for pre-season opening and post-season closing procedures, chemicals to operate the facility throughout the season, insurance, administrative fees, overhead, profit and any other incidental costs not covered in the salary portion.

Part III: A salary budget based on actual hours of operation and staffing levels. This includes not only during daily Open Swim but also during Private Pool Rentals, Swim Lessons, Water Aerobics and any other Aquatic Center events.

Each bidder shall submit references which should conform to the following requirements:

- a. Municipal pools only (private clubs, condominiums, hotels or apartment complexes are not acceptable).
- b. Aquatic facilities managed must be equal to, or greater in size and staff than the Grain Valley Aquatic Center.
- c. Experience represented shall include operation of comparable facilities (leisure-oriented water parks/pools) for a minimum of five (5) consecutive years.
- d. Facility name, contact person and title, phone number, address and number of years facility was operated should be included.

Final selection criteria will be based on:

- a. Experience in operating Municipal Aquatic Facilities.
- b. Experience in operating with a medium-large staff (6 staff on duty per shift including manager).
- c. Ability to recruit, train and retain pool staff.
- d. Past performance record and evaluations by former clients.
- e. Depth of organization and ability to respond to all anticipated needs of the facility.

The City of Grain Valley will evaluate each bid proposal received and schedule necessary interviews (if needed) to be assured the Contractor selected will meet the requirements of the contract, prior to awarding the contract.

3. INSTRUCTIONS TO BIDDERS

- 3.1 In submitting the Bid Proposal as herein described, the Contractor represents, warrants and covenants that:
- A. The Contractor has carefully examined specifications and all provisions contained in these Bid Specifications relating to items to be furnished or the work to be done and understands the meaning, content, and requirements of and agrees to the same.
 - B. The Contractor will enter into a written contract ("Agreement") with the City of Grain Valley with the terms and conditions set forth herein and furnish the items and complete the work in the time specified for the prices quoted in the accepted Proposal.
- 3.2 **Submission Requirements.** The Bid Proposal which contains the bids must be signed, sealed, and marked "Grain Valley Aquatic Center, Pool Management Services." Deliver to the City of Grain Valley, Attention Shannon Davies, 711 S Main St, Grain Valley, MO 64029, **no later than 2:00pm on August 3, 2017.** Bid Proposals must be accompanied by a completed Bid Form (the "Bid Form," Parts II and III), Bid Bond, Non-Collusion Affidavit, Statement of Bidder's Qualifications, Certificate of Non-Segregation and References. Failure to not include any item could result in the disqualification of the bid.
- A. All Proposals must be accompanied by a bid bond in the amount of 5% of total bid as guarantee that the Contractor will enter into the Agreement with the City in accordance with the terms of the Bid Specifications. The bond must be in the form of a certified or cashier's check payable to the City of Grain Valley. The deposits will be returned to unsuccessful bidders as soon as possible after award of the contract. The bid security of the successful bidder will be returned without interest when the contract has been approved and executed. No bid shall be withdrawn prior to sixty (60) days after the opening of the bids. Should the successful bidder fail or refuse to execute the contract as required, within ten (10) days after he/she has received notice of the acceptance of this bid, he/she shall forfeit bid security to the City of Grain Valley as liquidated damages for such failure or refusal.
- 3.3 **Bidder's Declaration.** The Contractor will not be permitted to use, to its advantage, any omission or error in the Bid Specifications, requirements, or the contract documents, and the City reserves the right to issue new instructions for such error or omission if originally specified. All Contractors submitting bids must submit "Bidder's Declaration", which is part of the Bid Form, a copy of which is attached. The "Bidder's Declaration" states that the bidder has examined the information and conditions surrounding the operation and management of an aquatic facility contemplated by the bid proposal; is familiar with the requirements as to equipment, supplies and labor of such undertaking; has carefully prepared, examined and checked the Bid to ascertain that there are no mistakes or errors contained therein; and will make no claim for correction or modification after the closing time for the receipt of the bids.
- 3.4 **Addenda to Bid Specifications.** If the Contractor has any questions, which arise concerning the true meaning or intent of the specifications or any other requirements stated herein, the Contractor shall request that an interpretation be made in an Addendum issued by the City, which shall be made available to all Contractors bidding pursuant to these Bid Specifications. Failure to have requested an Addendum governing any such question shall not relieve the bidder from delivery in accordance with the intent of the specifications. All questions regarding this specification shall be directed to the Director of Parks and Recreation at (816) 847-6231, and must be submitted at least one week prior to bid submission date.
- 3.5 **Right to Reject Bids.** The City reserves the right to reject any or all proposals or bids and to waive any informalities in the Bid and to accept the Bid that, in the sole judgment of the City, will be in the best interest to the City and the citizens to be served by the Agreement.

4. GENERAL CONDITIONS
GOVERNING RESPONSES AND SUBSEQUENT CONTRACTS
City of Grain Valley, MO

4.1 **EXCLUSIVE CONTRACT:** The City will award an exclusive Agreement to one Contractor for the right to manage and operate the facility. No joint or subcontracts will be considered. The contract is valid for the 2018, 2019, and 2020 pool seasons. The City reserves the right to terminate the contract for any reason with a 30-day written notice. The City also reserves the right, by the Agreement, to cancel any part or all of the same for failure by the vendor to follow terms of said Agreement.

4.2 **PERFORMANCE BOND:** A performance bond or an irrevocable letter of credit of 100% of the guaranteed amounts of the bid will be required prior to signing of the Agreement.

4.3 **BID PROPOSAL CONTENTS:** No contract will be awarded to any Contractor who, as determined by the City, has an unsatisfactory performance record or experience, or who lacks the necessary capital, organization, and equipment to conduct and complete the services in strict accordance with the specifications. Each bidder must submit as a part of its Proposal, a written statement covering the following points:

- A. Number of employees who will render services to the City, and number of employees to be used at the facility, listing the specific responsibilities of each.
- B. Previous experience in operating and managing an aquatic facility. [Bidders must have at least five (5) consecutive years of experience in pool management services of comparable size of the Grain Valley Aquatic Center.]
- C. It may be to the bidder's advantage to briefly state any additional information it believes to be pertinent to the evaluation of its Proposal.

4.4 **SCOPE:** The following terms and conditions, unless otherwise modified by the City of Grain Valley within this document, shall govern the submission of proposals and subsequent contracts. The City of Grain Valley reserves the right to reject any proposal that takes exception to these conditions.

4.5 DEFINITIONS AS USED HEREIN:

- a. The term "request for proposal" means a solicitation of a formal, sealed proposal.
- b. The term "respondent" means the person, firm, bidder, proposer or corporation who submits a formal sealed proposal.
- c. The term "City" means City of Grain Valley, MO.
- d. The term "Board of Aldermen" means the governing body of the City of Grain Valley, MO.
- e. The term "contractor" means the respondent awarded a contract under this proposal.

4.6 **COMPLETING PROPOSAL:** All information must be legible. Any and all corrections and/or erasures must be initialed. Each proposal must be signed in ink by an authorized representative of the respondent and required information must be provided. The contents of the proposal submitted by the successful respondent of this RFP will become a part of any contract award as a result of this solicitation.

4.7 **REQUEST FOR INFORMATION:** Any requests for clarification of additional information deemed necessary by any respondent to present a proper proposal shall be submitted in writing to the City of Grain Valley, 711 Main Street Grain Valley, MO 64029, referencing this RFP number, a minimum of five (5) calendar days prior to the proposal submission date. Any request received after the above stated deadline will not be

considered. All requests received prior to the above stated deadline will be responded to in writing by the City in the form of an addendum addressed to all prospective respondents.

4.8 **CONFIDENTIALITY OF PROPOSAL INFORMATION:** Each proposal must be submitted in or under cover of a sealed envelope to provide confidentiality of the information enclosed. The envelope should be sealed and clearly marked with RFP number and the name of the project.

All proposals and supporting documents will remain confidential until a final contract has been executed. Information that discloses proprietary or financial information submitted in response to qualification statements will not become public information. This is in accordance with the Missouri Sunshine Law.

4.9 **SUBMISSION OF PROPOSAL:** Proposals are to be sealed and submitted to the City of Grain Valley, 711 Main Street Grain Valley, MO 64029, prior to the date and time indicated on the cover sheet. At such time, all proposals received will be formally opened. The opening will consist of only the name and address recording of respondents.

4.10 **ADDENDA:** All changes, additions and/or clarifications in connection with this proposal will be issued by the Purchasing office in the form of a WRITTEN ADDENDUM. SUBMIT EQUAL NUMBER OF SIGNED ADDENDUM WITH THE NUMBER OF PROPOSALS REQUIRED. Verbal responses and/or representations shall not be binding on the City.

4.11 **LATE PROPOSALS AND MODIFICATION OR WITHDRAWALS:** Proposals received after the date and time indicated on the cover sheet shall not be considered.

Proposals may be withdrawn or modified in writing prior to the proposal submission deadline. Proposals that are resubmitted or modified must be sealed and submitted to the Purchasing Office prior to the proposal submission deadline. Each respondent may submit only one (1) response to this proposal.

4.12 **BONDS:** When a Bond is required it shall be executed with the proper sureties, through a company licensed to operate in the State of Missouri, and hold a current Certificate of Authority as an acceptable surety under 31 CFR Part 223 (and be listed on the current U.S. Department of the Treasury Circular 570 and have at least A Best's rating and a FPR9 or better financial performance rating per the current A.M. Best Company ratings).

4.13 **NEGOTIATION:** The City reserves the right to negotiate any and all elements of this proposal.

4.14 **TERMINATION:** Subject to the provisions below, any contract derived from this Request For Proposal may be terminated by either party upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then said contract may be extended upon written approval of the City until said work or services are completed and accepted.

(a) **TERMINATION FOR CONVENIENCE**

In the event that the contract is terminated or cancelled upon request and for the convenience of the City, without the required thirty (30) days advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

(b) **TERMINATION FOR CAUSE**

Termination by the City for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived in the event of Termination for Cause.

(c) TERMINATION DUE TO UNAVAILABILITY OF FUNDS IN SUCCEEDING FISCAL YEARS.

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be cancelled and the contractor shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

4.15 **TAX EXEMPT:** The City and its Agencies are exempt from State and local sales taxes. Sites of all transactions derived from this proposal shall be deemed to have been accomplished within the State of Missouri.

4.16 **SAFETY:** All practices, materials, supplies, and equipment shall comply with the Federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local safety or environmental codes.

4.17 **RIGHTS RESERVED:** The City reserves the right to reject any or all proposals, to waive any minor informality or irregularity in any proposal, and to make award to the response deemed to be most advantageous to the City.

4.18 **RESPONDENT PROHIBITED:** Respondents are prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this proposal or any resultant agreement or its rights, title, or interest therein or its power to execute such agreement to any other person, company or corporation without the previous written approval of the City.

4.19 **DISCLAIMER OF LIABILITY:** The City, or any of its agencies, will not hold harmless or indemnify any respondent for any liability whatsoever.

4.20 **HOLD HARMLESS:** The contractor shall agree to protect defend, indemnify, and hold the Board of Aldermen, City of Grain Valley, MO, its officers, commissions, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission or negligent act of the contractor, its agents, employees or representatives, in the performance of the contractor's duties under any agreement resulting from award of this proposal.

4.21 **LAW GOVERNING:** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Missouri.

4.22 **ANTI-DISCRIMINATION CLAUSE:** No respondent on this request shall in any way, directly or indirectly discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

4.23 DOMESTIC PRODUCTS

The City of Grain Valley has adopted a formal written policy to encourage the purchase of products manufactured or produced in the United States. (City of Grain Valley Resolution No. 87-18, MO. State Statute No. 34.353, Section 3, (5).

4.24 **CONFLICTS:** No salaried officer or employee of the City, and no member of the Board of Aldermen shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 – 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.

4.25 **DEBARMENT:** By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal Department or agency, including listing in the U.S. General Services Administration's List of Parties Excluded from Federal Procurement or Non-Procurement programs;

or if the amount of this response is equal to or in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal Department, agency or provision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.

5 BASIC SERVICES

5.1 Operation of and Maintenance of Pool. Contractor shall provide for the operation of the pool for "Open Swim" from the Saturday before Memorial Day through Labor Day During the following hours.

Sunday thru Saturday

12:00 p.m. – 6:00 p.m.

Upon commencement of the local school year until Labor Day, the hours of operation shall be on Saturdays and Sunday only, from 12:00 p.m. – 6:00 p.m. each day.

The Contractor shall be responsible for opening and closing the pool at the beginning and end of the swimming season respectively, as herein specified, or as extended by mutual agreement between the Contractor and the City, and shall perform and furnish the following services:

5.1(a) Spring Opening

Access to the facility for this preparation work is to be coordinated with the Director of Parks & Recreation.

1. Set up and prepare for usage all moveable equipment, including tables, chairs, loungers, lifeguard chairs, diving boards, etc.
2. Clean, inspect and prepare vacuuming equipment.
3. Inspect and prepare all hoses.
4. Check and clean all gutters and drains, including gutter covers.
5. Drain and acid wash pools.
6. Secure all grates.
7. Fill pools.
8. Check diving boards, place lifeguard chairs, clean and place furniture.
9. Check and test equipment, i.e. chemical feeder, etc. and report status to City.
10. Check all pumps and motors to the attractions: SCS, slides, spray features, etc.
11. Clean pool area within the pool enclosure.
12. Remove and store all plugs from plumbing.
13. Re-circulate water through filtration system.
14. Furnish, store, and inject necessary chemicals for operation of the pools.
15. Backwash filters and check for any defects.
16. Have pools ready for operation at least ten (10) days before opening day.
17. Report to City all operation deficiencies.
18. Be responsible for checking out and handling of facility keys to staff.
19. Other items as assigned by the City.

5.1(b) Operation of the Aquatic Center

Contractor will use reasonable care and diligence to provide the following services for the actual operation of the Aquatic Center.

1. Complete a daily documented, (written) safety check of entire complex, including the leisure attractions, i.e. slide, diving boards.
2. Check and test all safety equipment.
3. Clean the entire complex prior to operational hours, including: restrooms/showers, all areas within the fencing, and the premises within twenty-five (25) feet of facility. Keep in a clean and orderly condition by the proper collection of waste, garbage, and all other debris.
4. Enforce all rules and regulations stipulated by the City, suggest and advise as to additional rules and regulations of the operation of the pool.

5. Maintain tests and records as required by State, Jackson County and City and meet all requirements for such.
6. Maintain any additional records as reasonably required by the City
7. Furnish and supply first aid kits adequate to the size and operation of the Aquatic Center. In addition to office kit, each guard should be equipped with a first aid kit to include: a pocket mask with a one-way valve, and a bodily fluid exposure kit.
8. Maintain and operate the filter equipment in accordance with health department requirements.
9. Vacuum pools. Pools will be vacuumed daily before the public enters the pool for programs or open swimming. Pool will be vacuumed *entirely*, a minimum of one time a week.
10. Backwash filter systems as required (main pool.) Back washing has to be concluded before or after public hours.
11. Work with the City in handling complaints users may have, reporting all complaints to the Assistant to the Director.
12. Contractor will clean the impellers, hair and lint pots on all pumps for the attractions in the pool on a regular basis.
13. Contractor will retain a record of all problems brought to their attention. The City will review this log at weekly intervals. A daily log of communication will be kept in the concessions building for the contracted managers and City staff to review on a daily basis.

5.1(c) Fall Closing/Winterizing.

At the end of the swimming season, as herein specified or as extended by mutual agreement between the parties, Contractor will winterize and close the pool and perform and furnish the following services:

1. Drain and winterize all drinking fountains.
2. Inspect pumps and motors and notify City of any malfunctioning equipment.
3. Remove and store movable equipment.
4. Drain and store all hoses.
5. Drain filtration system.
6. Install all plugs in plumbing.
7. Backwash filters and check for any defects. Clean elements, check for any defects.
8. Drain and re-lubricate all chemicals feeders.
9. Leave all valves at appropriate feeders.
10. Store all equipment.
11. Inspect all pool machinery and equipment and list parts required for next season's operation to the City.
12. Check all pool plumbing and electrical, notify the City of any problems.
13. Clean restrooms/showers, deck area, storage areas, etc.
14. Drain all restroom/shower plumbing and prepare with anti-freeze wherever necessary.
15. Drain all plumbing, removing any debris.
16. Drain appropriate pools.
17. Remove hair and debris from pool pumps and deck grates.
18. Winter inspections are to be made periodically and turned into the Director of Parks and Recreation. Contractor shall perform reasonable inspections of all equipment and advise the owner of needed repairs and/or replacement of defective, worn, or damaged equipment in a year-end written report. At the City's request, the Contractor shall provide specification and/or costs for the repairs and/or replacement and present to the City. Contractor shall also be responsible for inspecting pool signage and shall advise the City of any needed replacements to ensure safe pool operations. The City will be responsible for signs being made. Contractor will furnish a year-end report to be turned in to the Director of Parks and Recreation by October 31, of each year of the contract.

Report to include recommended repairs for next year, recommendation of capital items for next 2-5 years, suggestions for operation and equipment.

- 5.2 **Maintenance and Replacement of City-Owned Equipment.** Contractor shall perform minor adjustments and maintenance to the equipment as part of this management contract, provided that the City approves prior to execution. City shall pay for the cost of parts and materials. All other repairs and replacement of equipment needed to continue the operation of the Aquatic Center and to maintain health and safety standards shall also be performed by the Contractor at the City's discretion and expense; Contractor must receive written approval from the City for major repairs (over \$50) prior to the performance of such repairs. The City will be responsible for the maintenance and replacement of the buildings, structures, utilities, and surrounding areas including horticulture, except policing for trash, waste, garbage, and other debris.

Contractor will be responsible for the care of City property used for the operation of the Aquatic Center. Said equipment shall be returned to the City at the end of the season in the same condition as received, reasonable wear and tear expected. The Contractor will try to prevent losses and damages to City-owned property during hours of operation and will be held accountable for the those losses and damages to buildings and City-owned property due to theft or abuse during the hours of operation of the Aquatic Complex.

Damaged or malfunction equipment should be reported immediately to the Director of Parks and Recreation. If not reported, Contractor will be responsible for damages.

- 5.3 **Personnel.** The Contractor shall furnish sufficient personnel for the operation of a safe and sanitary Aquatic Center. All lifeguards will hold a minimum qualification of an advanced lifeguard certificate from either Red Cross, Ellis or Starguard, and preferably be at least 16 years of age. Said personnel will be furnished so as to operate the Aquatic Center in the safest manner possible and in the best interest of the City. The City reserves the right to approve or disapprove any proposed staffing schedule. All personnel must be uniformly identified at all times.

All personnel employed by the Contractor in the performance of fulfilling a contract for the operation of the Aquatic Center shall be considered employees for the Contractor and not the City. All personnel employed by the Contractor shall be paid in accordance with the minimum Federal Wage and Hour Laws. The Contractor shall be responsible for the payment of all employment taxes and Social Security taxes related to the employment of said personnel. The City shall have the right to request replacement of any of the Contractor's Employees whose conduct, character or performance is detrimental to the best interest of the City, and the Contractor agrees to make such replacement within seven (7) days.

The Contractor shall give Grain Valley residents and Grain Valley School District students first priority when hiring for all position. The Contractor will provide the City a copy of their minority recruitment program. The Contractor shall provide to the City applications for distribution at the Grain Valley Community Center, 713 Main Street, Grain Valley, MO 64029. The Contractor shall provide to the City a final, complete list of employees, ten (10) days prior to the beginning of the season. This list shall include the names, addresses, and phone numbers of each employee.

5.4 **Staffing Levels/ Hours of Operation.**

Proposed staffing levels are listed below:

Peak Hours for Facility Operation (as determined by the City)

(1) Pool Manager OR (1) Assistant Manager

(5) Lifeguards (4 lifeguards at stations, 1 extra lifeguard in rotation)

Off-Peak Hours of Facility Operation (as determined by the City)
(1) Pool Manager, (1) Assistant Manager OR (1) Head Guard
(5) Lifeguards (4 lifeguards at stations, 1 extra lifeguard in rotation)

Contractor shall provide cost to furnish staff for activities outside the normal operating hours of the Aquatic Center. The City has the option to contract staffing services for additional aquatic programs, special events, rentals, etc. These services will be billed as supplemental to the not-to-exceed salary budget.

The Contractor shall have the authority to close the Aquatic Center during inclement weather (heavy rain, thunder or lightning) and shall be prepared to reopen it when the weather permits. The Contractor shall have personnel available seven (7) days per week, twenty-four (24) hours per day to attend to any problems that may arise. If the facility is to be closed to the public for cool weather (below 70 degrees) for the day, there must be a mutual agreement by the Contractor and the City.

5.5 **Operational Supplies/Utilities.** Contractor shall furnish all chemicals and first aid supplies as specified, for the pool operation during the season. City shall provide janitorial supplies (paper towels, soap, trash bags, toilet paper, cleaner, light bulbs) for the facility. City shall furnish water, telephone, electricity, gas and pay for the same. City shall provide sets of keys for lock that access the pool, restrooms/showers and equipment areas.

5.6 **Additional Services.** Contractor agrees to discuss with City opportunities to implement new programs and special events and provide staffing and add additional costs to City for such. These additional services would be billed as supplemental to the not-to-exceed salary budget.

5.7 **Independent Audit.** Contractor shall arrange for, and include cost in management bid, one independent third party audit during the course of the summer, to include secret video of practices and simulated situation response.

5.8 The City will furnish all cashier/gate and concessions personnel with the option to hire Contractor staff for swim lessons and water aerobics instruction. In addition, City will provide one custodial employee for peak times.

6 SWIMMING SEASON

6.1 **Swimming Season.** Each and every swimming season during the term of this Agreement shall commence on the Saturday before Memorial Day and close on Labor Day thereafter unless City and Contractor agree to extend past Labor Day for special events.

6.2 **Hours of Operation.** From the Saturday before Memorial Day until commencement of the local public school district session, the hours of operation shall be from 12:00pm to 6:00pm Sunday thru Saturday. Upon commencement of the local public school year until Labor Day, the hours of operation shall be on Saturdays and Sundays only from 12:00pm to 6:00pm each day.

7 INSURANCE

7.1 **General.** The Contractor shall procure and maintain insurance against claims for injuries to persons or damages to property, which may arise from or in connection with, the performance of the work hereunder by the Contractor, his/her agents, representative, employees or subcontractors, for the duration of the contract. The cost of such insurance shall be included in the Contractor's bid.

The Contractor shall not commence work under the Agreement until it has obtained the insurance required under this Section 7, and such insurance has been approved by the City. The Contractor shall

not permit any subcontractor or employee to Commence work in relation to the Agreement until insurance of the required of the Contractor has been so obtained and approved by the City. An *original* Certificate of Insurance for the company for record must be furnished to the City prior to any work being done on the facility or opening to the public, and contain the following statement "*The City of Grain Valley is named as an additional insured*" during the term of the Agreement. The Contractor must obtain and maintain (at its sole expense) during the life of the Agreement, insurance of the type and the minimum amounts stated in Section 7.2 through 7.5. This requirement of insurance does not limit the Contractor's liability under the Agreement, in any manner.

7.2 Worker's Compensation Insurance. The Contractor shall procure and maintain during the term of the Agreement, Workers' Compensation Insurance for all of its employees to be engaged and perform work under the Agreement, and in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance for all such employees are covered by the protection afford by the Contractor's Workers' Compensation Insurance. In the event any class of employees engaged in hazardous work under the Agreement is not protected under the Workers' Compensation statute, the Contractor shall provide and shall cause such subcontractor to provide adequate Employer's Liability Insurance for the protection of its employees not otherwise protected.

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the City. In full Compliance with the Workmen's Compensation Act of the State of Missouri and Employer's Liability coverage, the minimum amount of insurance shall be \$500,000.

7.3 Comprehensive General Liability Insurance. The Contractor shall carry public liability and property damage insurance which shall include bodily injury and accidental death to a person. The policy will include protection for employees and patrons subject to the minimum limits set forth below:

Liability \$2 million (\$1 mil excess liability)
Aggregate \$3 Million (\$2 mil general and \$1 mil excess)

The policy will include protection for the following hazards:

- A. Premises and Operation
- B. Independent Contractor's Coverage
- C. Products and Completed Operation Liability Coverage to
apply one year beyond completion and acceptance of the work specified by this contract.
- D. Personal Injury Liability
- E. Broad form Property Damage
- F. Contractual Liability

7.4 Comprehensive Automobile Liability Insurance

- A. The Contractor shall maintain Comprehensive Automobile Liability insurance coverage in amounts not less than the limits set forth below:

Bodily Injury, Including Death:	\$1,000,000 each person, \$3,000,000 each occurrence
Property Damage:	\$3,000,000 each accident

7.5 Satisfactory Coverage. The insurance which the Contractor is required to obtain and maintain pursuant to the Section 5 Bid Specification shall be written by a company or companies licensed to do business in the State of Missouri and satisfactory to the City. Insurance is to be placed with insurer with a Best's rating of no less than A: VII. The Contractor shall not allow any policies to be canceled or permit the policies to lapse during the

8 INDEMNIFICATION

Contractor shall, at its sole cost and expense, indemnify, hold harmless and protect the City, including its officers and employees, from and against any and all claims, damages, costs or expenses (including court costs and reasonable attorney's fees) for any claims arising out of Contractor's negligent acts under this Agreement; provided, however, that this hold harmless and indemnification shall not apply where such claims, actions, damage, liability, or expenses result from any omission, fault, negligence, or misconduct on the part of the City, its agents, servants, employees, contractors, or licensees. Notwithstanding the foregoing, Contractor's indemnity obligations are limited solely to the extent directly caused by Contractor's fault or negligence.

9 LICENSES AND PERMITS

The Contractor shall be responsible for obtaining and paying the cost of all necessary permits and licenses required by any applicable laws, rules and/or regulations (including the Ordinances of the City of Grain Valley) necessary for the operation of the facility provided; however, the Contractor shall not be responsible for obtaining a use permit.

- A. Contractor shall follow the City of Grain Valley's Municipal Code section 500.075 for contractor licensing. Qualified Contractors must hold all necessary Master trade certifications (if applicable) prior to the start of work.
- B. The awarded Contractor shall obtain a City of Grain Valley Business License within ten (10) calendar days of the date of the notification of award.
- C. The awarded Contractor shall obtain all City of Grain Valley permits applicable to the work.

10 HEALTH AND SAFETY STANDARDS

The Contractor shall meet all Health and Safety Regulation set forth by Ordinance of the City of Grain Valley and Jackson County. The Aquatic Center will be maintained in a clean manner at all times, and all safety precautions shall be taken by the Contractor. The Contractor shall be responsible for maintaining the condition of the pool water in conformity with the standards specified by the American Public Health Association, the City of Grain Valley, Jackson County, and the operation shall be in accordance with all the rules and regulations of the Health Department of Jackson County and the State of Missouri. The Contractor shall have no authority or responsibility for compliance with the Virginia Graeme Baker Pool and Spa Safety Act.

11 CONTRACTOR'S BOOKS AND RECORDS

The Contractor shall keep and maintain proper and adequate books, records and accounts which accurately reflect daily usage, financial data, chemical levels, injuries, staff dialogue of daily occurrences, maintenance information, and all necessary data to properly manage the facility. All daily information, as well as a year-end report is to be provided to the City no later than October 31 of each contract year.

12 TIMELINE

July 13, 2017	Notice to Bid in Kansas City Star
By July 31, 2017	Pre-Bid walk-through by appointment (call 816-847-6231 to arrange). Grain Valley Community Center, 713 S Main St, Grain Valley, MO 64029
August 3, 2017	Bids due by 2:00pm to the attention of Shannon Davies,

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MIDWEST POOL MANAGEMENT

MIDWEST POOL MANAGEMENT

July 26, 2017

City of Grain Valley
Attention: Shannon Davies, Parks & Recreation
711 S Main Street
Grain Valley, MO 64029

Midwest Pool Management is pleased to submit our proposal for aquatic management services at the Grain Valley Aquatic Center for the City of Grain Valley, MO. We have been a partner in safely operating this facility since 2008 and are proud of this strong relationship with the City of Grain Valley.

Providing professional aquatic management services is all we do—it is not a sideline or start-up business. We have a corporate office in St. Louis with a satellite office in Independence and are committed to serving the municipalities in these two geographic areas. This structure allows the principals of our company to have close participation in the daily operations of each facility. The connections and contacts created in these two areas over the last 50 years are often called upon while managing our client's facilities.

At MPM, we excel in operating municipal aquatic facilities. Plus, we understand the challenges and obligations you face when working with publicly funded facilities and the high obligations of open, honest and transparent use of municipal tax dollars. To enhance our services, we actively recruit leaders familiar with parks and recreation agencies. Our Kansas City office is directed by Jimmy Gibbs who is a 25-year veteran of municipal parks and recreation administration. At Midwest Pool Management, our staff training program is tailored to deal with the unique demands of a municipal aquatic facility. This includes a comprehensive emphasis on customer service, both internal and external. We know that our staff will be perceived as your staff and they should represent the municipality with the highest professional standards.

Enclosed are all documentation as directed in the RFP. Highlighted in our proposal, we offer our services in two parts including a not to exceed salary budget and a firm management fee. Please refer to the Bid Form tab for variances to the RFP that we have identified and offer for your consideration.

One of our strengths is fiscal responsibility and we believe there will continue to be a salary budget savings that the City will realize at the end of each season. In these times of economic challenge and budget constraints, fiscal responsibility is of the highest importance.

Midwest Pool Management is very enthusiastic regarding the chance to continue our relationship with the City of Grain Valley Parks and Recreation Department. Your parks and facilities are a tremendous asset to the community and we plan to help you achieve your future goals. Thank you for the opportunity to submit our proposal. We look forward to talking with you soon.

Sincerely,
MIDWEST POOL MANAGEMENT



Bert Forde
President



Jimmy Gibbs
Executive Division Manager

PART II

BID PROPOSAL FORM – “MANAGEMENT FEE”

Management fee to cover total costs for pre-season opening and post-season closing procedures, chemicals to operate facility throughout the season, insurance, administrative fees, overhead, profit, third party professional audits and any other incidental costs not covered in the salary portion as outlined in Section 13.

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the specifications and other contract documents relating to the Grain Valley Aquatic Center hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to operate the Aquatic Center in a safe, healthy, sanitary and efficient manner, in strict accordance with aforementioned contract documents for the sum hereafter specified.

The Contractor agrees to provide all items as listed in the accompanying specifications as part of the base bid “Management Fee.”

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Due upon signing contract	\$7,900.	\$8,115.	\$8,325.
May 15	\$7,900.	\$8,115.	\$8,325.
June 15	\$7,900.	\$8,115.	\$8,325.
July 15	\$7,900.	\$8,115.	\$8,325.
August 15	\$7,900.	\$8,115.	\$8,325.
Final Payment	\$7,861.	\$8,115.	\$8,270.
Total Management Fee Bid	\$47,361.	\$48,690.	\$49,895.

Accompanying this bid is a Bid Bond in the amount of 5% representing approximately 5% of the bid price made payable without condition to the City of Grain Valley and it is agreed that the bid security shall be retained as liquidated damages for the delay and extra expense caused to the City of Grain Valley if the undersigned fails to execute the contract and furnish the bond required by the contract documents.

Taxes. The Contract amount as stated above includes all sales taxes, excise taxes, and other taxes for all materials and appliances subject to and upon which taxes are levies.

Dated this 26th day of July, 2017.

BID PROPOSAL OF Midwest Pool Management
(Agency)

UNDER THE LAWS OF THE STATE OF Illinois

A PARTNERSHIP CONSISTING OF *

AN INDIVIDUAL TRADING AS *

A JOINT VENTURE CONSISTING OF * Corporation

*Insert Corporation(s), Partnership(s), or Individual as applicable.

PART III

BID PROPOSAL FORM – “SALARY BUDGET”

Salary Budget is based on actual hours of operation and staffing levels. There is a salary addendum for recreational programming and special aquatic center events.

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the specifications and other contract documents relating to the Grain Valley Aquatic Center hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to operate the Aquatic Center in a safe, healthy, sanitary and efficient manner, in strict accordance with aforementioned contract documents for the sum hereafter specified.

MAXIMUM SALARY

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Maximum Base Salary for Season	\$ <u>52,506.</u>	\$ <u>53,820.</u>	\$ <u>58,995.</u>

*Please note 2020 has an additional week between Memorial Day and Labor Day, operating season of 108 days. Typically, there are 101 days in an operating season.

SALARIES FOR RECREATION PROGRAMS/SPECIAL EVENTS

Contractor shall provide cost to furnish staff (lifeguards and managers) for other activities, i.e. swim lessons, water aerobics, private rentals, and special events when the facility would otherwise be closed to the general public.

Manager	\$14.50 per hour
Assistant Manager	\$11.60 per hour
Lifeguard	\$9.00 per hour

RANGE OF COMPENSATION ...MANAGEMENT FEE

Midwest Pool Management is proposing to provide materials and professional services as outlined in the Request for Proposal for operation of the aquatic facility for the City of Grain Valley.

For added clarification, we provide the following list to detail the items included in our management fee.

- Cost of insurance for the contract
- All necessary chemicals to keep water balanced (to include but not limited to: liquid chlorine, muriatic acid, sodium bicarbonate, calcium chloride flake, cyanuric acid, soda ash)
- Safety equipment for safe handling of chemicals
- Water testing kit and supplemental reagents
- Additional lifesaving equipment not already provided by City (to include but not limited to: first aid supplies, blood borne pathogens kits, portable oxygen tank, bag valve mask, suction device, resuscitation masks, personal protective equipment for staff, 2 shade umbrellas for lifeguard break area)
- One (1) independent third-party audits during the course of the season
- Minor maintenance supplies, tools and office supplies
- Costs for labor and materials for seasonal opening and closing of the facility (replacement parts will be invoiced to the City)
- Costs for Vice President supervision
- Cost of performance bond
- Overhead and profit

The total management fee and not to exceed salary budget for 2018-2020 are listed below:

	2018	2019	2020
MANAGEMENT FEE	\$47,361.00	\$48,690.00	\$ 49,895.00
SALARY BUDGET			
outdoor	\$52,506.00	\$53,820.00	\$ 58,995.00
GRAND TOTAL	\$99,867.00	\$102,510.00	\$108,890.00

*Please note 2020 has an additional week between Memorial Day and Labor Day, operating season of 108 days. Typically, there are 101 days in an operating season.

City of Grain Valley, MO

Client since 2008

A suburban facility that includes a 25-meter lap pool area with a connected zero depth entry, kiddie frog slide, double flume slide, and floatable toys.

Owner: City of Grain Valley, MO
Contact: Shannon Davies, (816) 847-6230
Guard Staff: 15



City of Odessa, MO

Client since 2014

A suburban facility that includes a 25-meter lap pool area with a connected zero depth entry, kiddie slide, double flume slide, and single flume slide.

Owner: City of Odessa, MO
Contact: Lindsey Adams, (816) 633-8364
Guard Staff: 15



City of Independence-Adventure Oasis

This facility includes a competition pool, water slides, lazy river, and interactive play equipment. We operate the front gate, concessions, and programming as well as providing lifeguards and operational services.

Owner: City of Independence, Missouri
Contact: Eric Urfer, Director (816) 325-7361
Guard Staff: 120

Client Since 2005



City of Kansas City- The Bay Water Park

This state of the art water park opened in May 2012 and features many firsts for the Kansas City area, a wave generating lazy river and a swirl bowl slide. This park also boasts a lap pool with a basketball goal and floatable animals, a water playground, and 2 tube slides. The filtration system uses a "green" technology in regenerative filter media. MPM manages the front desk and concession operations and manages 10 other facilities for the City of Kansas City.

Owner: City of Kansas City, Missouri
Contact: Doug Schroeder (816) 516-7650
Guard Staff: 90
Support Staff: 25

Client Since 2012



City of Kansas City, MO-9 Neighborhood Aquatic Facilities Client Since 2009

We added the City of Kansas City's major and neighborhood pools as a client in 2009. The 9 facilities have a wide variety of ages, mechanical structures, filtration systems, chemical delivery systems and clientele. We also operate the front desk, programming and concession operations at the facilities.

Owner: City of Kansas City, Missouri
Contact: Doug Schroeder, (816) 516-7650
Guard Staff: 120 at 9 different facilities

KANSAS CITY NEIGHBORHOOD POOLS MANAGED BY MIDWEST POOLMANAGEMENT

Swope
Grove

Gillham
Budd

Brush Creek
Ashland

Arbor
West Terrace
Line Creek



Warrensburg, MO, Rec Center and Nassif Outdoor Aquatic Center Client Since 2008

An indoor aquatic center in a recreation center and a newly remodeled outdoor waterpark. These facilities feature water slides, lap lanes, interactive play, and the outdoor facility has a long lazy river.

Owner: City of Warrensburg, Missouri
Contact: Dodee Matthews, (660) 747-7178
Guard Staff: 85



City of Washington, MO

An outdoor 50 meter pool with a separate leisure pool with water slides and interactive play features. Our sister company, Westport Pools, built the leisure pool and the installed water features.

Owner: City of Washington, Missouri
Contact: Darren Dunkle, (636) 390-1080
Guard Staff: 40

Client Since 2005



Kansas City- The Springs At Tiffany Hills

An outdoor municipal waterpark that includes a 50-meter pool with a movable bulkhead, two water slides, a lazy river, zero depth entry with an interactive play feature, and a spray area. The Springs is a premier competitive swimming venue in the Kansas City area. We operate the front gate, concessions, programming as well as providing lifeguard and operational services.

Owner: City of Kansas City and Platte County
Contact: Doug Schroeder, (816) 516-7650
Guard Staff: 110

Client Since 2006



CURRENT MUNICIPAL CLIENTS

Arnold Recreation Center and Municipal Pool

Client Since 1991

In 2005 Arnold opened a new state of the art outdoor aquatic center and a new indoor facility as part of their new recreation complex. MPM manages both aquatic facilities. We had been managing their old pool since 1991, but it is now closed.

Owner: City of Arnold, Missouri
Contact: Dicky Brown, (636) 282-2380
Guard Staff: 90



Maryland Heights Aquaport Family Aquatic Center

Client Since 1998

One of the largest municipal waterparks in the area. This project is a multi-level, multi-pool project including six waterslides, an interactive play structure, zero depth entries, and a large lazy river.

Owner: City of Maryland Heights, Missouri
Contact: Tracey Anderson, (314) 520-1253
Guard Staff: 135



Crestwood Aquatic Complex

Client for 13 years

This is an outdoor facility that includes a competition pool, lazy river, two water slides, water spray toys, tumbling buckets and lily pad walk.

Owner: City of Crestwood, Missouri
Contact: Eilien Ramirez (314) 729-4860
Guard Staff: 90



City of Warrenton, MO

Client Since 2007

This facility features a competitive pool, wading pool area and two water slides and a splash pad.

Owner: City of Warrenton
Contact: Terri Thorn, (636) 456-3535
Guard Staff: 25



City of Ferguson

Client since 2016

It features a leisure pool with current channel, water slide, competition pool and splash pad.

Owner: City of Ferguson
Contact: Matt Unrein (314) 524-4721
Guard Staff: 20-25



Center of Clayton

Client since 2015

This facility will open for the first time in May of 2016. It features a leisure pool with current channel, water slide, competition pool and splash pad.

Owner: City of Clayton
Contact: Patty DeForrest (314) 290-8460
Guard Staff: 25



Clayton Shaw Park

Client since 2016

This facility is an outside seasonal facility featuring a competition pool, a deep dive well and children's pool.

Owner: City of Clayton
Contact: Patty DeForrest (314) 290-8460
Guard Staff: 40



City of Troy

Client since 2012

This facility opened for the first time in 2012. It features a leisure pool with play feature, current channel, water slide, competition pool and splash pad.

Owner: City of Troy
Contact: Ryan Howell, (636) 462-7605
Guard Staff: 25-30



Webster Groves Recreation Center

Client Since 1995

Project includes three separate pools - L-shaped competition pool with diving tank, a zero depth entry tot pool with interactive play structure, and a zero depth entry leisure pool with a tube slide, lazy river, and raindrop fountain.

Owner: City of Webster Groves, Missouri
Contact: Scott Davis, (314) 963-5634
Guard Staff: 50



City of Ellisville, MO – The Edge

Client for more than 10 years

Outdoor aquatic center with an 8 lane competitive pool, two one meter diving boards, zero depth entry leisure pool with vanishing edge and underwater benches. A separate play pool has interactive play features.

Owner: City of Ellisville, Missouri
Contact: Lisa Blumer, (636) 227-7508
Guard Staff: 40



City of Shrewsbury

Client for more than 10 years

This is an outdoor municipal facility that has a competition pool and a leisure pool with zero depth entry, interactive play structure, lazy river, flume slide, and a vortex.

Owner: City of Shrewsbury, Missouri
Contact: Chris Buck, (314) 647-1003
Guard Staff: 50



City of Pacific, MO

Client since 2013

A traditional facility that includes a 25-yard competition pool area with a dive well.

Owner: City of Pacific, MO
Contact: Steve Roth, (636) 271-0500
Guard Staff: 12



Carbondale Park District

Client since 2016

This facility opened for the first time in May of 2016. It features a leisure pool with current channel, water slide, competition pool and splash pad.

Owner: Carbondale Park District
Contact: Kathy Renfro (618) 529-4147
Guard Staff: 25-30



**UNITED
POOL
MANAGEMENT**

PART II

BID PROPOSAL FORM -- "MANAGEMENT FEE"

Management fee to cover total costs for pre-season opening and post-season closing procedures, chemicals to operate facility throughout the season, insurance, administrative fees, overhead, profit, third party professional audits and any other incidental costs not covered in the salary portion as outlined in Section 13.

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the specifications and other contract documents relating to the Grain Valley Aquatic Center hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to operate the Aquatic Center in a safe, healthy, sanitary and efficient manner, in strict accordance with aforementioned contract documents for the sum hereafter specified.

The Contractor agrees to provide all items as listed in the accompanying specifications as part of the base bid "Management Fee."

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Due upon signing contract	\$ <u>6,625.00</u>	\$ <u>6,790.00</u>	\$ <u>6,960.00</u>
May 15	\$ <u>6,625.00</u>	\$ <u>6,790.00</u>	\$ <u>6,960.00</u>
June 15	\$ <u>6,625.00</u>	\$ <u>6,790.00</u>	\$ <u>6,960.00</u>
July 15	\$ <u>6,625.00</u>	\$ <u>6,790.00</u>	\$ <u>6,960.00</u>
August 15	\$ <u>6,625.00</u>	\$ <u>6,790.00</u>	\$ <u>6,960.00</u>
Final Payment	\$ <u>6,625.00</u>	\$ <u>6,790.00</u>	\$ <u>6,960.00</u>
Total Management Fee Bid	\$ <u>39,750.00</u>	\$ <u>40,740.00</u>	\$ <u>41,760.00</u>

Accompanying this bid is a Bid Bond in the amount of \$ 4,723.50 representing approximately 5% of the bid price made payable without condition to the City of Grain Valley and it is agreed that the bid security shall be retained as liquidated damages for the delay and extra expense caused to the City of Grain Valley if the undersigned fails to execute the contract and furnish the bond required by the contract documents.

Taxes. The Contract amount as stated above includes all sales taxes, excise taxes, and other taxes for all materials and appliances subject to and upon which taxes are levies.

Dated this 1st day of August, 2017.

BID PROPOSAL OF United Pool Management of America, LLC
(Agency)

UNDER THE LAWS OF THE STATE OF Georgia

A PARTNERSHIP CONSISTING OF *

AN INDIVIDUAL TRADING AS *

A JOINT VENTURE CONSISTING OF *

*Insert Corporation(s), Partnership(s), or Individual as applicable.

PART III

BID PROPOSAL FORM – “SALARY BUDGET”

Salary Budget is based on actual hours of operation and staffing levels. There is a salary addendum for recreational programming and special aquatic center events.

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the specifications and other contract documents relating to the Grain Valley Aquatic Center hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to operate the Aquatic Center in a safe, healthy, sanitary and efficient manner, in strict accordance with aforementioned contract documents for the sum hereafter specified.

MAXIMUM SALARY

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Maximum Base Salary for Season	\$ <u>54,720.00</u>	\$ <u>55,870.00</u>	\$ <u>57,020.00</u>

SALARIES FOR RECREATION PROGRAMS/SPECIAL EVENTS

Contractor shall provide cost to furnish staff (lifeguards and managers) for other activities, i.e. swim lessons, water aerobics, private rentals, and special events when the facility would otherwise be closed to the general public.

Manager \$ 28.50 per hour

Assistant Manager \$ 25.00 per hour

Lifeguard \$ 18.50 per hour

NOTES:

1. These wages include all payroll taxes.
2. These wages are averages as each individual team member's wage may differ based on our pay schedule that include qualifications and years of experience.

STATEMENT OF BIDDERS QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he/she desires.

1. Bidder Name(s): Shelley Legg Office/Title: Marketing Director
- Company Name: United Pool Management of America, LLC Status: Individual Partnership ☒ Corporation
- Phone Number: 844-POOL-MGT (844-766-5648) FAX: 678-999-5914 Email: corporate@unitedpools.com
2. Permanent Main Office Address: 570 Colonial Park Drive, Suite 306
Roswell, Georgia 30075
3. When Organized: May 1979
4. Incorporated under the laws of the State: GA. Licensed to do business in Missouri: Yes ☒ No
United Pools will acquire any and all licensing required by the state of Missouri upon the execution of the contract.
5. Number of years in business: 38. If not under present firm name, list previous firm names and types of organizations:

6. Concurrent Contracts (complete the following schedule):

Service/Project Address	Owner	Owner's Representative	Contract Amount	Percent Completed
<u>City of Peachtree City, GA</u>	<u>Peachtree City</u>	<u>Quinn Bledsoe</u>	<u>confidential information</u>	<u>50%</u>
<u>Fulton County Aquatic Centers</u>	<u>Fulton County</u>	<u>Andre Gregory</u>	<u>confidential information</u>	<u>75%</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

7. General character of work performed by your company: United Pools provides aquatic management
Aquatic Management Services including full management, maintenance, construction and consulting.

8. Have you ever failed to complete any work awarded to you? ☐ Yes ☒ No If so, where and why?

9. Have you ever defaulted on a contract? ☐ Yes ☒ No If so, where and why?

10. The following are the more important services/projects completed in the last five(5) years:

City and Borough of Juneau, Alaska - consulting and management

City of Bethel, Alaska - management of fitness center including aquatics, fitness, programming for aquatics and fitness, pro shop, concessions and membership.

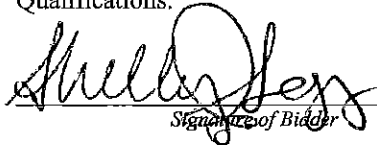
City of Peachtree City, Georgia - management of aquatics and all programming

11. Other experience qualifying you for this service/project: United Pools has worked in cities all across county fulfilling the aquatic needs for municipalities, country clubs and HOAs of all sizes.

12. Bank references: Wells Fargo

13. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the City? ☒ Yes ☐ No

14. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the City in verification of the recitals comprising this Statement of Bidders Qualifications.



Signature of Bidder

Shelley Legg

Printed Name of Bidder

Title: Marketing Director

Dated at this 1st day of August, 2017

REFERENCE FORM

City of Grain Valley- POOL MANAGEMENT SERVICES CONTRACT

Please provide a minimum of two (2) references. Make sure the company, contact person, and contact information is current and correct.

1. Company Name: City of Peachtree City, GA **Phone #:** 770-631-2525

Contact Person: Quinn Bledsoe **Email:** qbledsoe@peachtree-city.org

Brief description of reference relationship to this contract bid: _____

United Pools has managed the aquatic facilities for the City of Peachtree City for over 15 years. This is a year round

operation and includes 3 outdoor swimming pools, one being year round. United Pools has provided full service

management along with programming for the City.

2. Company Name: Davis Monthan Air Force Base **Phone #:** 520-228-1110

Contact Person: Natalie Treptow **Email:** natalie.treptow@us.af.mil

Brief description of reference relationship to this contract bid: _____

United Pools has managed the aquatic facilities of the Davis Monthan Air Force Base in Tucson Arizona.