



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

08/14/2017
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on August 14, 2017 at 7:01 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Pro Tem Jeff Coleman

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Wayne Geiger

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Yolanda West

ITEM V: APPROVAL OF AGENDA

- City Administrator Ryan Hunt requested the addition of Grain Valley Fair-Liquor and Fireworks Request to the agenda under New Business
- *Alderman Bamman made a Motion to add Grain Valley Fair-Liquor and Fireworks Request to the agenda*
- *The Motion was Seconded by Alderman Arnold*
- *Motion to add Grain Valley Fair Discussion to the Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- None

ELECTED OFFICIALS PRESENT
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Mayor Mike Todd

STAFF OFFICIALS PRESENT
 City Attorney Matt Geary
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Community Development Director Rick Arroyo
 Chief David Starbuck
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ITEM VIII: CONSENT AGENDA

- April 12, 2017 Planning & Zoning Minutes
- July 24, 2017 – Board of Aldermen Regular Meeting Minutes
- July, 2017 Court Report
- August 14, 2017 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Headley*
 - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM X: PREVIOUS BUSINESS

- EE Kirby Road Extension
 - City Administrator Ryan Hunt provided cost estimates to the Board of Aldermen regarding the extension of Kirby Road through Butterfly Trail to RD Mize Road; the estimated cost for this project is \$627,000; Mr. Arroyo shared that cost estimates were updated from the 2009 design of Phase 3; Alderman Totton asked if this road would cross through the walking trail; road would cross trail in two places; Mr. Davies shared that the Park Board had concerns about the roadway dissecting the trail; Butterfly Trail is one of the few trails that does not intersect with traffic; Park Board opposes the road being constructed; Alderman Totton questioned if the Legacy Plaza would be affected; Mr. Combs, President of Pathways of Honor, did not feel that it would interfere with the tribute, however felt that future developers of the land should be able to decide if a road is present or not; Alderman Coleman expressed concern about another intersection at 40 Highway and discussed the additional cost of adding a light at the intersection; MODOT would need to be involved; Alderman Totton questioned if the airport would have concerns; airport would likely not have concerns; City Administrator Hunt addressed emergency response times and noted on average, a direct route would save approximately 40 seconds; families use the trails, including young children on bicycles and strollers; Alderman Headley would rather spend the funds to finish projects in the original part of town; Alderman Coleman asked if the majority of the Board was in favor of not moving forward with the road

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Alderman Chris Bamman		City Administrator Ryan Hunt
Alderman Jeff Coleman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Nancy Totton		Community Development Director Rick Arroyo
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extension; Alderman Arnold asked that it not be dropped at this time; families can choose to stay on one trail on either side of the mentioned intersection and a road would provide easier access to Legacy Plaza; Alderman Coleman asked if Long Street can be extended; Mr. Arroyo shared this was not a viable option and would be more expensive; the State did not want a staggered intersection; Alderman Arnold noted that residents ask about the road being finished; Alderman Coleman shared concerns about the cost and safety of residents; Alderman Headley questioned if grant funding provided any constraints; land/water conversation funds have been received but the State is aware that a road is a possibility in the future; Alderman Arnold asked that the discussion be tabled and sent to Planning & Zoning for future consideration

ITEM X: NEW BUSINESS

- Rental Property Inspection Discussion
 - City Administrator Hunt opened discussion regarding a program to register rental properties with the City; idea behind the concept is a safer rental program for residents through inspections; Mr. Murphy shared Independence is the only City currently in Eastern Jackson County with a property registration program and it has just started- rental properties are registered with the City and when a vacancy occurs they are inspected; other cities have been discussing program but administrative costs are keeping it from being widely undertaken; some cities in Kansas have a “Landlord License” similar to an Occupational License- this is only a registry and not inspection based due to staffing needs; most programs are too new to have information available to share; Alderman Totton asked where tenants can call if they have major problems; tenants can call City Hall and a building official can then identify life-safety issues; Alderman Headley asked how the fees work; Mr. Murphy shared fees from other cities; City Attorney Matt Geary shared that the fees may result in a lawsuit for a Hancock Amendment violation; Alderman Headley liked knowing who the property owners were but was unsure about the cost and staff needs it would create; Alderman Arnold noted in the past it was hard to determine the amount of rental property in the City and a database would make it easy to connect with landlords; purpose of program is to make sure landlords are taking care of residents; Alderman Arnold is interested in the database aspect of the program; Alderman Coleman asked if anything is currently in place that can be used; utility billing system has a place where a notation can be made; Alderman Headley asked if the information can be obtain from Jackson County Tax roll; Mr. Murphy confirmed information can be obtained from the

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County but it would be time consuming-suggested current system “Incode” be looked at to see what options are available; Alderman West asked if a program similar to Occupational License for Business License can be put in place; Alderman Coleman asked that the information be audited from the Utility Bills and brought back to the board for further discussion

- Grain Valley Fair-Liquor and Fireworks Request
 - Mr. Harrington, Grain Valley Partnership, approached the Board to ask that special permission be granted for fireworks and alcohol sales on City property during the Fair; fireworks will take place on September 9th at 9:00PM; beer garden will open Friday at 2:00pm and close Saturday night
- *Alderman Headley moved that special permission be granted to the Grain Valley Partnership to allow fireworks on September 9th and alcohol sales on City property from Friday-Saturday*
- *The motion was seconded by Alderman Totton*
- *Motion to allow fireworks and alcohol sales as requested was voted on with the following voice vote:*
- *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Nay: None*
- *Abstain: None*

-Motion Approved: 6-0-

ITEM XI: PRESENTATIONS

- None

ITEM XII: PUBLIC HEARING

- Mayor Pro Tem Coleman opened the Public Hearing for the voluntary annexation of approximately 20 acres southeast of the Buckner-Tarsney and Duncan Road intersection, north of the Greystone Subdivision at 7:40 p.m.-

- Mr. Murphy asked the Board to refer to the aerial provided; annexation concerns approximately 20 acres located north of the Greystone Subdivision; property does not extend completely to Duncan road; once annexed zoning changes will still need to occur but the developer plans to add residential homes and some commercial property; after Public Hearing, 14 days must be allowed to receive comments and then an ordinance to annex the property will be brought forth

Mayor Pro Tem Coleman opened the floor to citizens for comment:

- None

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- Mayor Pro Tem Coleman closed the Public Hearing for the voluntary annexation of approximately 20 acres southeast of the Buckner-Tarsney and Duncan Road intersection, north of the Greystone Subdivision at 7:42 p.m.-

- Mayor Pro Tem Coleman opened the Public Hearing for establishing zoning for property North of Duncan Road, between Rust Road and the existing Rosewood Hills subdivision at 7:43 p.m.-

- Mr. Murphy reminded the board this is the discussion for changing the zoning of the previously annexed property North of Duncan Road, East of Rust Road in Grain Valley; developer will be using property for residential housing
- Alderman Headley asked for clarification about property in discussion; clarification was provided and aerial was referenced

Mayor Pro Tem Coleman opened the floor to citizens for comment:

- None

- Mayor Pro Tem Coleman closed the Public Hearing for establishing zoning for property North of Duncan Road, between Rust Road and the existing Rosewood Hills subdivision at 7:45 p.m.-

ITEM XIII: ORDINANCES

Bill No. B17-14: An Ordinance Establishing the Zoning for Certain Land in Grain Valley as R-1 Single Family for Logan Sousley and Larry Yancik

City Attorney Matt Geary read **Bill No. B17-14** for its first reading by title only

- *Alderman Arnold moved to accept the first reading of **Bill No. B17-14** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Headley*
 - *City Administrator Hunt reminded the Board this is the ordinance relating to the public hearing which was held earlier this evening*
- *Bill No. B17-14 was voted upon with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-BILL NO. B17-14 APPROVED FOR A SECOND READING: 6-0-

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ITEM XIV: RESOLUTIONS

Resolution No. R17-32: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Use of Jackson County’s 2017 Pavement Maintenance Phase 1-4 Contract for the City’s 2017 Street Maintenance

City Attorney Matt Geary read **Resolution No. R17-32** by title only

- *Alderman Totton moved to accept Resolution No. R17-32 as read*
- *The Motion was Seconded by Alderman Arnold*
 - *No Discussion*
- *Resolution No. R17-32 was voted upon with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R17-32 Approved: 6-0-

ITEM XV: CITY ATTORNEY REPORT

- None

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
 - Key staff will be out of town during the scheduled September 11th meeting for conferences; Board of Aldermen decided to cancel the meeting; the next meeting will be held on September 25th; announcement will be made on social media and website
 - Budget workbooks will be provided the first week of October; workshops will be scheduled; Alderman Bamman asked for previous fiscal year data; previous data is included in the workbooks
 - July Staff Report was provided to the Board of Aldermen; police presence has increased greatly, particularly in the number of business checks conducted
- Assistant City Administrator Ken Murphy
 - Public Information Officer, Sara Nadeau, has seen an increase in citizens communicating with the City; notices have been provided with ways to contact the City and those resources are being used
- Community Development Director Rick Arroyo
 - Traffic Studies related to stop sign placement are being conducted at the intersections previously discussed; most have been completed but at the final study, the traffic counter was stolen; it will cost over \$1,000 to replace

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- Finance Director Cathy Bowden
 - Customers have been asking for the option to receive water bills via email; forms will go out in September bills to allow customers to sign up to receive bills via email
- None City Clerk Theresa Osenbaugh
 - None
- Chief David Starbuck
 - Police Department had excellent assistance from neighboring departments during the National Bikers Roundup; law enforcement reports no major incidences; traffic was an issue on Friday night and the event organizer had to shut down the event early due to weather; Alderman Coleman asked if staff knew the estimated number of attendees; staff have not received this number yet
- Parks and Recreation Director Shannon Davies
 - Open registration for youth softball and baseball is occurring; coaches meetings are being held through the end of October
 - Deadline for RFP regarding pool management was August 3rd; two bids were received and staff is in the process of evaluating those bids

ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
 - None
- Alderman Chris Bamman
 - None
- Alderman Jeff Coleman
 - None
- Alderman Bob Headley
 - Thank you to staff for assisting with the waterway on Green Drive
- Alderman Nancy Totton
 - Thank you to citizens of Ward 2
- Alderman Yolanda West
 - Witnessed the traffic during the biker roundup on Friday evening; cars were moving slow but it was an impressive sight to see

ITEM XIII: MAYOR REPORT

- None

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ITEM XIX: EXECUTIVE SESSION

- None

ITEM XX: ADJOURNMENT

- The meeting adjourned at 8:10 P.M.

Minutes submitted by:

 Theresa Osenbaugh
City Clerk

 Date

Minutes approved by:

 Mike Todd
Mayor

 Date

Non-Official Copy

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