



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**07/10/2017**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on July 10, 2017 at 7:02 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Darryl Jones

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Bob Headley

**ITEM V: APPROVAL OF AGENDA**

- City Administrator Ryan Hunt requested the addition of Resolution R17-26, Grain Valley Annual Partnership Payment to the agenda
- *Alderman Bamman made a Motion to add Resolution R17-26 to the agenda*
- *The Motion was Seconded by Alderman West*
- *Motion to add R17-26 to the Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- None

**ITEM VIII: CONSENT AGENDA**

- June 2017 – Court Report
- June 26, 2017 – Board of Aldermen Regular Meeting Minutes

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Community Development Director Rick Arroyo
Alderman Nancy Totton		Chief David Starbuck
Alderman Yolanda West		Parks & Recreation Director Shannon Davies



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- July 10, 2017 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Headley*
  - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- Employee Benefits Discussion
  - Several Aldermen have asked for a discussion on the future plans for increasing the amount of dependent care coverage offered by the City; Alderman Coleman wants to make the city competitive with surrounding municipalities; currently the City covers 65% of dependent care premiums and other communities are covering at 80-85%; Alderman Coleman would like to see a gradual growth towards being more competitive in this area
  - Mayor Todd shared staff have been particularly thankful for the insurance changes this year; positive feedback has been received; Alderman Coleman shared the feedback is great but it also needs to be thought of outside the current employees; continued growth towards competitive insurance coverage is vital for recruiting new staff
  - Alderman Bamman questioned if increases could be structured over 2-3 years; an ordinance can be put in place to ensure this at any interval; an example was given to add 5% coverage each year
  - Alderman Headley would like to ensure metrics such as the health of the budget and insurance premiums increases are considered; Alderman Coleman agreed; Mr. Hunt gave an example of a 5% increase per year, over three years, allowing for 80% coverage as long as increases do not exceed a certain percentage of cost; all increases are subject to budget availability; intent of an ordinance is to memorialize the desires of the Board but a clause is included for review of budget feasibility each year
  - Alderman Totton questioned who pays for training City employees; funding

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Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Community Development Director Rick Arroyo
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primarily comes from the general fund; Parks training comes from the Park Fund and Public Works training comes from the Water, Sewer and Transportation Fund; Alderman Totton questioned what incentive there was for employees to receive training; City provides tuition reimbursement but primarily the benefit is that the employee receives training at no cost; Alderman Totton wants to train employees and then give them a reason to stay with the City; several employees have shared with Alderman Totton their gratitude for the insurance increases

- Alderman Bamman inquired about moving ahead with sponsoring police recruits; Chief Starbuck is pulling together information for the Kansas City Regional Academy; academy is approximately 30 weeks in length; working with other cities to get an idea of how they handle pro-rated reimbursement should an officer leave the City before their contract is fulfilled; Mr. Hunt shared this comprehensive program would be put in place for 2018 and the 2018 budget process has recently begun
- Alderman West asked for clarification as to whether or not the insurance changes would begin now or in 2017; working on the 2018 budget now but any decisions made wouldn't go into effect until 2018
- Mayor Todd asked for confirmation that the Board would like to move forward, with safeguards in place for increasing dependent care by a determined percentage each year; Alderman Coleman and Alderman Headley would like to see the City pay 80% of coverage; Mayor Todd would like to see a maximum increase of 5% per year
- Alderman Arnold shared concerns that as personnel needs grow, the expense will grow; once it is provided it is hard to take benefits back; Mr. Hunt noted a comprehensive staffing needs study should be completed and the compensation plan should be reviewed with the growing staff needs in mind; growth in various departments is anticipated based on things such as growth in permits and commercial interest being shown

**ITEM XI: PRESENTATIONS**

- None

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B17-12:** An Ordinance Amending Section 240 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to Prohibited Use of Skateboards in Designated Areas of City Park Property and Establishing an Effective Date and Penalty Provision

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Community Development Director Rick Arroyo
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City Attorney Jim Cook read **Bill No. B17-12** for its first reading by title only

- *Alderman Headley moved to accept the first reading of **Bill No. B17-12** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Totton*
  - B17-12 is an update to the Code of Ordinances that does not currently cover skateboards and related recreational equipment; damage is occurring to park equipment and the pavilion; sign is posted which prohibits skateboarding but it is not enforceable
  - Alderman Arnold questioned if a video system is in place and functioning; system is working but it is hard to positively identify suspects; Alderman Arnold questioned if this ordinance would be enforceable if video system isn't working; Mr. Davies shared that staff often make contact and call the police but no citation can be given; if someone is riding a skateboard, etc. on park property currently but isn't caught doing damage, nothing can be done-this ordinance allows for a citation to be written regardless if damage is done or not based on the prohibitions in place
  - Alderman Arnold doesn't want to create roadblocks to residents utilizing park property and/or exercising outside; Mr. Davies shared there is a designated skate park and skateboards, etc. are allowed on trails; ordinances such as the one in discussion are not uncommon in the parks and recreation field; this ordinance addresses the pavilion and shelter which is being damaged and also posing a safety hazard
- *Bill No. B17-12 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B17-12 APPROVED FOR A SECOND READING: 6-0-**

**Bill No. B17-13: An Ordinance of the City of Grain Valley, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials**

City Attorney Jim Cook read **Bill No. B17-13** for its first reading by title only

- *Alderman West moved to accept the first reading of **Bill No. B17-13** bringing it back for a second reading by title only*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
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- *The Motion was Seconded by Alderman Arnold*
  - Every two years it is required by the Missouri Ethics Commission that a Conflict of Interest ordinance is passed; determines who is required to file a personal financial disclosure
- *Bill No. B17-13 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B17-13 APPROVED FOR A SECOND READING: 6-0-**

**ITEM XIV: RESOLUTIONS**

**Resolution No. R17-25:** A Resolution by the Board of Aldermen of the City of Grain Valley Reappointing Bob Dimmitt to the Grain Valley Planning and Zoning Commission for a Two Year Term

City Attorney Jim Cook read **Resolution No. R17-25** by title only

- *Alderman Arnold moved to accept Resolution No. R17-25 as read*
- *The Motion was Seconded by Alderman Headley*
  - Resolution is for the re-appointment of Mr. Dimmitt to the Planning and Zoning Commission; Mr. Murphy shared this is Mr. Dimmitt’s fourth term and he has been reliable for the Commission
- *Resolution No. R17-25 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R17-25 Approved: 6-0-**

**Resolution No. R17-26:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Approving the Second (2nd) of Three (3) Annual Payments to the Grain Valley Partnership Per the Three Year Cooperative Between the City and the Grain Valley Partnership, Formally Known as the Grain Valley Economic Development Corporation

City Attorney Jim Cook read **Resolution No. R17-26** by title only

- *Alderman West moved to accept Resolution No. R17-26 as read*
- *The Motion was Seconded by Alderman Bamman*
  - This is the 2<sup>nd</sup> payment of a three year commitment to the Grain Valley Partnership; City budget has an additional \$16,000 set aside for the Chamber of

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Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
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Commerce Grain Valley Information line to not be expensed without a plan in place for use; Grain Valley Partnership has invoiced for \$51,000 (\$35,000 commitment and \$16,000 intended for the Chamber); Board needs to discuss and vote whether to fund the additional \$16,000 at this time

- Mr. Rob Harrington, Grain Valley Partnership, addressed the Board; James Pycior, previously with the Chamber, asked for \$16,000 for an information line in November or December of last year; since then the Partnership has been formed; originally thought that the website would be able to be used from the Chamber of Commerce, however it is unable to be used as it has not been kept secure and safe with updates; new website is being built with KCPL; large portion of the \$16,000 will be used for the website and additional funds will be used for site selector visits, marketing Grain Valley and reaching out to businesses; several Board of Aldermen also sit on the Partnership Board so the funds will have oversight; external CPA also reviews financials
- Alderman Totton asked how many businesses the Partnership speaks with; a minimum of five businesses per month must be contacted per contract; once visits are completed with businesses, a survey will be available to show key problems of growth for business in town; Alderman Totton felt advertising was one of those problems
- Alderman Headley asked how much funding KCPL was providing; KCPL originally gave \$2,500 through their plan to help local communities; they are providing \$4,500 for website with a \$5,000 match; Grain Valley Partnership did look locally but was unable to find the scope of work for the same price
- Alderman Headley noted that with the history of the City allocating money and the commitments made not being fulfilled he would like to see the Grain Valley Partnership Board draft commitments, timelines etc. into a contract to protect the City and ensure services are provided in both the best interest of the City and the Partnership; Mr. Harrington shared his hopes for the Partnership to eventually be self-sustaining; documentation would still requested between the entities
- Alderman West questioned who is responsible to ensure the funds are used by those it is intended to help; Mr. Harrington committed to reporting back to the Board with usage of the services
- Alderman Coleman felt since the merger was still open, the Board should approve the \$35,000 already committed to the Partnership and revisit the additional funds when the merger is complete; Alderman Bamman questioned if the funds needed for the website were included in the \$35,000; website funds were not included as it was thought the Chamber website would be functional; website is important as companies often visit it before ever making contact in person

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- Mayor Todd suggested that the \$35,000 be approved now and the \$5,000 for the website can come from those funds and the budget relief due to attrition; Alderman West felt with recent and upcoming fundraisers, money would be available; Alderman Coleman asked Mr. Harrington if there is enough money in the bank for the Partnership until the merger is finalized; Mr. Harrington confirmed money was available; Alderman Coleman is not disagreeable to the funds but felt it better for the Partnership to be finalized first; Mayor Todd asked when the merger will be complete; no timeline is set as the work is being complete pro bono
- Alderman Bamman asked if the logo was tied to the website; the Partnership has been using a new logo and will continue to use this logo
- *Resolution No. R17-26 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R17-26 Approved: 6-0-**

**ITEM XV: CITY ATTORNEY REPORT**

- None

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - None
- Assistant City Administrator Ken Murphy
  - Free Little Library will have a ribbon cutting in front of City Hall on July 24th at 6:00PM; would like for all available to attend; book drive for library will occur on the same day at 4:30PM
- Community Development Director Rick Arroyo
  - Community Development event is tomorrow, July 11<sup>th</sup> from 5-7PM at Armstrong Park; this was reschedule due to weather concerns
- City Clerk Theresa Osenbaugh
  - None
- Chief David Starbuck
  - City Hall will become a “meet-up” spot for transactions originating online; this is an organized effort to provide a safe location for exchange of goods being sold at no cost to those who use it

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- Parks and Recreation Director Shannon Davies
  - Baseball/Softball has concluded; approximately 500 kids were registered and there were 47 teams; 465 games were played; Alderman Coleman asked how this compared to last season and if it was profitable; there was a slight growth and a small amount of profit was made
  - Currently in the last year of a 3 year contract with Midwest Pool Management; an RFP will be available soon
  - Alderman Arnold asked Mr. Davies if connections have been made with the Grain Valley Sports League; Mr. Davies is in contact with the group; working on a facility use agreement and potentially providing youth basketball as well

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Dale Arnold
  - Questioned plan and funding for extending Kirby Road across 40 Hwy; felt this gave better access to the trails, potentially increase interest in the City property available for purchase and also better access for emergency response; would like an update at the first meeting in August
  - Received complaints about fast drivers in several locations; would like an Ordinance for stop sign placement; locations include: Leanne and Nelson, BB and Meadow, Montana Ridge and Stockman or Hillsboro; Mr. Arroyo will look at locations and see if this is feasible; Alderman Arnold feels the residents have shared they would like stop signs and he would like to see it completed soon; Mr. Arroyo noted this is a liability issue if a stop sign is placed where it is not warranted; Mr. Hunt shared federal guidelines (Manual on Uniform Traffic Control Devices) dictate placement of stop signs taking into account speeds, accident rates and traffic flow; staff can not recommend approval and would be subject to discipline with licensing boards if guidelines are not followed; another option could be a permanent speed hump; Alderman Totton asked if a speed trailer was available to place in neighborhoods; a new speed trailer is needed
- Alderman Chris Bamman
  - None
- Alderman Jeff Coleman
  - None
- Alderman Bob Headley
  - None
- Alderman Nancy Totton
  - None

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- Alderman Yolanda West
  - Grain Valley Assistance council is looking at low cost rides for citizens in the community; would like to know the standing with the OATS program; discussion is ongoing; staff have met with Kansas City Area Transportation Authority and are waiting for results from a recent survey sent to residents; a joint application for the 53 10 program is being looked at which allows for partnering with nearby communities for cost-sharing; Alderman West asked what the cost per trip would be; communities decide based on how many hours/days and how the boundaries are set; price ranges from \$2.00-\$8.00/trip; more information should be known in a few months

**ITEM XIII: MAYOR REPORT**

- Mayor Mike Todd
  - Fireworks ordinance needs to be reviewed in relation to days of the week; complaints were received about changing the ordinance and allowing for six days of fireworks; would like to set an ordinance and not revisit each year; City Attorney Jim Cook shared the fine for fireworks outside allowed times is \$500/90 days in jail; problem becomes enforcing the law-a citation can be given but a lot of times warnings are issued as it is hard to determine who exactly is lighting the firework; Mr. Hunt will bring more information back to the Board at a later date
  - KMBZ will be broadcasting all day at the fair on September 8th; KMBZ approached the City with opportunity to be the exclusive sponsor of the new Dayton Moore radio show; cost is \$15,000 but City can partner with local businesses to share that cost; 50 commercials at 60 seconds each will be given per month to the exclusive sponsor; other communities have recently done things similar to this and with commercial construction gaining interest, this will be a great opportunity to market the City; this is an unconventional way to change perception of Grain Valley and reach a broader community; money is available in discretionary funds; Alderman Headley felt this was a good rate/commercial; radio station will help create the commercials; this is a co-sponsorship opportunity for local businesses to get coverage at a reasonable rate; half of the sponsorship goes to charity; Alderman Arnold confirmed which logo would be on the website; Alderman Headley asked how information about the opportunity would get to businesses; Grain Valley Partnership will assist
    - *Alderman Arnold moved to allow City Administrator Hunt to enter into an agreement with KMBZ as the exclusive sponsor of the Dayton Moore radio show*
    - *The Motion was Seconded by Alderman Totton*

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- *Motion allowing City Administrator Hunt to enter into an agreement with KMBZ was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**ITEM XIX: EXECUTIVE SESSION**

- None

**ITEM XX: ADJOURNMENT**

- The meeting adjourned at 8:49PM

Minutes submitted by:

\_\_\_\_\_  
 Theresa Osenbaugh  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies