



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**11/14/2016**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on November 14, 2016 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- Deputy City Clerk Khalilah Holland called roll
- *Present: Palecek, Johnston, Arnold, Headley, Coleman, West*
- *Absent: None*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by James Pycior of Mission Woods Community of Christ

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Valerie Palecek

**ITEM V: APPROVAL OF AGENDA**

- No Changes

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- Mayor Todd opened the floor for citizen participation
  - Norm Combs (1008 SW Foxtail Dr) – thanked the Board of Aldermen and Staff for being public servants
  - Nancy Totton (309 Front St) – thanked the Police department for all they do; thanked a student for auctioning a bicycle to help the community by providing the proceeds from the auction; thanked for the support she gets from the racetrack and the EWS

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Administrator Ryan Hunt  
 City Attorney Jim Cook  
 Deputy City Clerk Khalilah Holland  
 Community Development Director  
 Ken Murphy  
 Finance Director Cathy Bowden  
 Chief of Police David Starbuck  
 Parks & Recreation Director  
 Shannon Davies



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**ITEM VIII: CONSENT AGENDA**

- September 20, 2016 – Park Board Meeting Minutes
- October 4, 2016 – Park Board Meeting Minutes
- November 14, 2016 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Headley*
  - Mr. Hunt noted two copies of the October 4, 2016 Park Board minutes were included in the November 14, 2016 e-packet; Mr. Hunt provided a copy of the September 20, 2016 Park Board minutes to be approved as a part of the Consent Agenda
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATION**

- Attorney Jim Cook read a Commendation letter submitted by Chief Starbuck to Police Officer Jason Youngs for his Life-Saving actions on May 7, 2016; Chief Starbuck presented Officer Youngs with a commendation certificate and a life-saving uniform ribbon

**ITEM XII: ORDINANCES**

**Bill No. B16-23:** An Ordinance Amending Section 415 of the Grain Valley Code of Ordinances to Comply with the Latest Federal Emergency Management Agency (FEMA) Requirements for Floodplain Management

- City Attorney Jim Cook read **Bill No. B16-23** for its first reading by title only
- *Alderman Arnold moved to accept first reading of **Bill No. B16-23** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Johnston*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
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- Mr. Murphy stated FEMA has revised and updated the Flood Insurance Rate Maps for Jackson County; FEMA has reviewed and approves the amended Section 415 of the Grain Valley Code of Ordinances
- **Bill No. B16-23** was voted upon with the following voice vote:
  - Aye: Arnold, Coleman, Headley, Palecek, Johnston, West
  - Nay: None
  - Abstain: None

**-Bill No. B16-23 Approved for a Second Reading: 6-0-**

**Bill No. B16-24:** An Ordinance Approving the 2017 Fiscal Year Budget, Comprehensive Fee Schedule and Compensation Plan of the City of Grain Valley, Missouri

- City Attorney Jim Cook read **Bill No. B16-24** for its first reading by title only
- Alderman West moved to accept first reading of **Bill No. B16-24** bringing it back for a second reading by title only
- The Motion was Seconded by Alderman Arnold
  - City Administrator Ryan Hunt stated an overview of the budget was provided in the City Administrator Budget Memorandum included in the E-packet; the proposed 2017 budget is balanced as discussed in the three budget workshops; a 2% merit and 2% COLA was included in the budget based on the individual feedback Mr. Hunt had received from the Aldermen
- **Bill No. B16-24** was voted upon with the following voice vote:
  - Aye: Arnold, Coleman, Headley, Johnston, West
  - Nay: None
  - Abstain: Palecek

**-Bill No. B16-24 Approved for a Second Reading: 5-0-1**

**Bill No. B16-25:** An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 4, 2017

- City Attorney Jim Cook read **Bill No. B16-25** for its first reading by title only
- Alderman Arnold moved to accept first reading of **Bill No. B16-25** bringing it back for a second reading by title only
- The Motion was Seconded by Alderman Palecek
  - Mr. Hunt said this ordinance was for the annual general municipal election; filing opens on December 13, 2016 and closes on January 17, 2017 with the lottery being held on January 18, 2017 for position on the ballot
- **Bill No. B16-25** was voted upon with the following voice vote:
  - Aye: Arnold, Coleman, Headley, Palecek, Johnston, West

**ELECTED OFFICIALS PRESENT**  
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 Alderman Dale Arnold  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

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- *Nay: None*
- *Abstain: None*

**-Bill No. B16-25 Approved for a Second Reading: 6-0-**

**ITEM XIII: RESOLUTIONS**

**Resolution No. R16-44:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri, to Authorize the City Administrator to Enter Into an Agreement With Lauber Municipal Law, LLC, as Special Counsel for the Marketplace Tax Increment Financing (TIF) and Economic Development (ED)

- City Attorney Jim Cook read **Resolution No. R16-44** by title only
- *Alderman Johnston moved to accept Resolution No. R16-44 as read*
- *The Motion was Seconded by Alderman West*
  - City Administrator Hunt noted the resolution was originally scheduled for October 24, 2016 but it was moved to the November 14, 2016 meeting; the date on the resolution presented to the Board of Aldermen needs to be changed to reflect the correct date; the letter of engagement is to continue service with Lauber Municipal Law; Mr. Lauber had approached former City Administrator Barton regarding an increase in 2012; the increase delayed to be revisited in three years; the letter of engagement is being approved at the end of year four.
- *Resolution No. R16-44 was voted upon with the following voice vote:*
  - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-RESOLUTION NO. R16-44 APPROVED: 6-0-**

**Resolution No. R16-45:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Brian Nolte to the Grain Valley Park Board for a Three Year Term

- City Attorney Jim Cook read **Resolution No. R16-45** by title only
- *Alderman Palecek moved to accept Resolution No. R16-45 as read*
- *The Motion was Seconded by Alderman Coleman*
  - Mr. Davies introduced Mr. Nolte to the Board of Aldermen; Mr. Nolte completed an interview process with the Park Board
  - Alderman Headley welcomed Mr. Nolte
  - Alderman Johnston thanked Mr. Nolte for volunteering

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Jeff Coleman  
Alderman Bob Headley  
Alderman Chuck Johnston  
Alderman Valerie Palecek  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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- *Resolution No. R16-45 was voted upon with the following voice vote:*
  - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-RESOLUTION NO. R16-45 APPROVED: 6-0-**

**ITEM XIV: CITY ATTORNEY REPORT**

- None

**ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - Mr. Hunt invited the Elected Officials to the Employee Christmas Luncheon on Thursday, December 22, 2016 from 11am-1pm.
- Community Development Director Ken Murphy
  - None
- Finance Director Cathy Bowden
  - None
- Deputy City Clerk
  - None
- Parks & Recreation Director Shannon Davies
  - Annual Mayor Christmas Tree Lighting and Holiday Festival is Thursday, November 17, 2016 at 6 pm.
  - Mr. Davies presented Eastern Metro Municipal Challenge medals to Mayor Todd with his 2<sup>nd</sup> Place finish in the Mayor basketball shootout; Alderman Headley for his 2<sup>nd</sup> place Dodgeball team participation; City Administrator Ryan Hunt for his 3<sup>rd</sup> place finish in the Administrator basketball shootout
- Chief of Police David Starbuck
  - Chief Starbuck informed the Board of Aldermen the Police department is participating in “No-Shave November” and collecting donations for cancer research

**ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Dale Arnold
  - None
- Alderman Jeff Coleman
  - None

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- Alderman Bob Headley
  - None
- Alderman Chuck Johnston
  - Requested an update of the replacement of the electoral box on Sni-A-Bar; Mr. Hunt stated Staff has not been successful in following the proper process of notifying KCP&L for replacement; Mr. Hunt has informed the City’s marketing representative of the issue and asked for assistance on getting the box replaced
- Alderman Valerie Palecek
  - None
- Alderman Yolanda West
  - None

**ITEM XVII: MAYOR REPORT**

- Mayor Mike Todd
  - Asked the Board of Aldermen if they would be willing to donate one meetings salary in December to the Senior Basket program
    - The Board of Aldermen were in consensus to donate one meetings salary to the Senior Basket program
    - Mr. Hunt said a resolution will be prepared accordingly for the November 28, 2016 meeting

**ITEM XIII: EXECUTIVE SESSION**

- Mayor Todd stated a need to hold an Executive Session for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended; Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended; Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021(1), 610.021(3), 610.021(13), RSMo 1998, As Amended*
- *The motion was seconded by Alderman Johnston*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

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**-THE REGULAR MEETING CLOSED AT 7:31 PM**

- *Alderman Johnston moved to open the Regular Meeting*
- *The motion was seconded by Alderman Arnold*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 8:32 PM**

- Mr. Hunt explained the City’s financial advisor needed the Elected Officials signature for their acknowledgement of the NID ordinance read at the Special meeting on October 19, 2016

**ITEM XIX: ADJOURNMENT**

- The meeting adjourned at 8:35 p.m.

Minutes submitted by:

\_\_\_\_\_  
 Khalilah Holland  
*Deputy City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

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