



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**09/12/2016**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on September 12, 2016 at 7:07 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- City Clerk Chenéy Parrish called roll
- *Present: Arnold, Headley, Johnston, Palecek, Stanley, West*
- *Absent: None*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Wayne Geiger of First Baptist Church of Grain Valley

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Dale Arnold

**ITEM V: APPROVAL OF AGENDA**

- City Administrator Ryan Hunt noted no changes to the agenda

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- Mayor Todd opened the floor for citizen participation
  - James Pycior, 513 SW Lakeview Drive, thanked the Board of Aldermen for their support of the Grain Valley Fair. It was a beautiful weekend and the fair was well attended.

**ITEM VIII: CONSENT AGENDA**

- August 2016 – Court Report
- August 22, 2016 – Board of Aldermen Meeting Minutes
- September 12, 2016 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Tranita Stanley  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ryan Hunt  
 City Attorney Jim Cook  
 City Clerk Chenéy Parrish  
 Community Development Director  
 Ken Murphy  
 Finance Director Cathy Bowden  
 Chief of Police David Starbuck  
 Parks & Recreation Director  
 Shannon Davies



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- *The Motion was Seconded by Alderman Arnold*
  - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- Ms. Deb Sees, Environmental Health Administrator, Jackson County Environmental Health Division, was present to answer questions from the Board. She explained that the proposed ordinance is less restrictive than the model code. The Environmental Health Division will work closely with cities on plan reviews to ensure the process goes smoothly and there are no conflicts. She also confirmed that they hope to have the ordinance approved by January 2017 with implementation for the 2017 season. They have already received letters of support from several other cities.
- *Alderman Headley made a Motion Authorizing City Administrator Hunt to Draft a Letter of Support for the Proposed County Ordinance*
- *The Motion was Seconded by Alderman West*
  - No Discussion
- *Motion Authorizing City Administrator Hunt to Draft a Letter of Support for the Proposed County Ordinance was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM X: NEW BUSINESS**

- City Clerk Chenéy Parrish explained that Ben and Barbara Wiliker, owners of Jenn's JJ's LLC submitted an application for a liquor license. They provided all required documentation and were present to request approval of a liquor license for Restaurant and Sunday Sales.
- *Alderman Johnston made a Motion to Waive Section 600.250(E) of the Code to Allow a Vote to Approve the Liquor License application.*
- *The Motion was Seconded by Alderman Headley*

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Tranita Stanley  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Administrator Ryan Hunt  
 City Attorney Jim Cook  
 City Clerk Chenéy Parrish  
 Community Development Director  
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- Alderman Arnold stated that there needed to be some justification for waiving the requirements set out by city Code. City Clerk Parrish explained that State law recently changed, allowing applicants to obtain State liquor licenses without having the city license approval. Mr. Wiliker has already received his State license and the restaurant is open for business.
  - Alderman Johnston stated that it is hindering their business to make them wait two weeks for approval.
  - Alderman Headley asked if the Board should consider changing the approval process in the future. City Administrator Hunt shared that in the past it became “the rule” to waive the requirements of Code and approve licenses at the first meeting. New efforts have been made to ensure the Code is followed. However, he would like to have the ability request waiver of the two meeting requirement in instances such as this. It would be appropriate to look at amending the Code in the future.
- *Motion to Waive Section 600.250(E) of the Code to Allow a Vote to Approve the Liquor License was voted on with the following voice vote:*
    - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
    - *Nay: None*
    - *Abstain: None*

**-MOTION APPROVED: 6-0-**

- *Alderman Headley made a Motion to Approve the Liquor License Application for Jenn’s JJ’s LLC*
- *The Motion was Seconded by Alderman Johnston*
- *Motion to Approve the Liquor License Application for Jenn’s JJ’s LLC was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM XI: DISCUSSION**

- None

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Administrator Ryan Hunt
Alderman Dale Arnold		City Attorney Jim Cook
Alderman Bob Headley		City Clerk Chenéy Parrish
Alderman Chuck Johnston		Community Development Director
Alderman Valerie Palecek		Ken Murphy
Alderman Tranita Stanley		Finance Director Cathy Bowden
Alderman Yolanda West		Chief of Police David Starbuck
		Parks & Recreation Director
		Shannon Davies



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**ITEM XII: ORDINANCES**

**Bill No. B16-15:** An Ordinance to Establish the City of Grain Valley, Missouri’s Annual Tax Levies for the 2016 Calendar Year for General Municipal Government Operations; the Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

- City Attorney Jim Cook read **Bill No. B16-15** for its second reading by title only
- *Alderman West moved to accept the second reading of **Bill No. B16-15** making it Ordinance #2393*
- *The Motion was Seconded by Alderman Johnston*
  - No Discussion
- **Bill No. B16-15** was voted upon with the following roll call vote:
  - Aye: Arnold, Headley, Johnston, Palecek, Stanley, West
  - Nay: None
  - Abstain: None

**-BILL NO. B16-15 BECAME ORDINANCE #2393: 6-0-**

**Bill No. B16-16:** An Ordinance to Approve a Contract with the Grain Valley Assistance Council to Provide Funding for the Home Delivered Meals Program

- City Attorney Jim Cook read **Bill No. B16-16** for its second reading by title only
- *Alderman Johnston moved to Withdraw **Bill No. B16-16***
- *The Motion was Seconded by Alderman West*
  - City Administrator Hunt explained that in the past contracts were commonly approved by Ordinance. It is more appropriate to approve this contract by Resolution and will be presented as Resolution R16-36.
- *The Motion to Withdraw **Bill No. B16-16** was voted upon with the following voice vote:*
  - Aye: Arnold, Headley, Johnston, Palecek, Stanley, West
  - Nay: None
  - Abstain: None

**-MOTION APPROVED: 6-0-**

**ITEM XIII: RESOLUTIONS**

**Resolution No. R16-36:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Approving a Contract with the Grain Valley Assistance Council to Provide Funding for the Home Delivered Meals Program

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Tranita Stanley  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ryan Hunt  
 City Attorney Jim Cook  
 City Clerk Cheney Parrish  
 Community Development Director  
 Ken Murphy  
 Finance Director Cathy Bowden  
 Chief of Police David Starbuck  
 Parks & Recreation Director  
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- City Attorney Jim Cook read **Resolution No. R16-36** by title only
- *Alderman Stanley moved to accept Resolution No. R16-36 as read*
- *The Motion was Seconded by Alderman Arnold*
- Alderman Johnston and Alderman West disclosed their connections with the Grain Valley Assistance Council as members of the Board and stated they would abstain from voting
- *Resolution No. R16-36 was voted upon with the following voice vote:*
  - *Aye: Arnold, Headley, Palecek, Stanley*
  - *Nay: None*
  - *Abstain: Johnston, West*

**-RESOLUTION NO. R16-36 APPROVED: 4-0-2-**

**ITEM XIV: CITY ATTORNEY REPORT**

- None

**ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - City Administrator Ryan Hunt shared that a Community Prayer Breakfast will be held November 4<sup>th</sup> in Blue Springs. He challenged as many as possible to attend – the City will reserve two tables (20 seats) for the event. RSVPs will be necessary.
  - The Board of Aldermen recognition dinner will be held in October. Tentative dates are either October 15<sup>th</sup> or October 22<sup>nd</sup>. More information will be forthcoming.
  - City Administrator Hunt introduced new Public Information Officer Sara Nadeau, who started employment August 29<sup>th</sup>.
- Community Development (*Community Development Director Ken Murphy*)
  - *None*
- Finance (*Finance Director Cathy Bowden*)
  - *None*
- City Clerk (*City Clerk Chenéy Parrish*)
  - *None*
- Parks & Recreation Department (*Parks & Recreation Director Shannon Davies*)
  - *None*
- Police (*Chief of Police David Starbuck*)
  - *None*

**ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS**

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd Alderman Dale Arnold Alderman Bob Headley Alderman Chuck Johnston Alderman Valerie Palecek Alderman Tranita Stanley Alderman Yolanda West		City Administrator Ryan Hunt City Attorney Jim Cook City Clerk Chenéy Parrish Community Development Director Ken Murphy Finance Director Cathy Bowden Chief of Police David Starbuck Parks & Recreation Director Shannon Davies



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- Alderman Dale Arnold
  - Alderman Arnold shared good reviews of the Grain Valley Fair
- Alderman Bob Headley
  - Alderman Headley also heard good comments about the fair and felt it was one of the larger crowds in recent years
- Alderman Chuck Johnston
  - Alderman Johnston also heard great reviews about the fair
- Alderman Valerie Palecek
  - Alderman Palecek stated she heard many great comments about the fair. She also welcomed Sara Nadeau to the city.
- Alderman Tranita Stanley
  - Alderman Stanley stated she was proud of the parade. She commented that there were many dogs with their owners and suggested throwing dog treats next year.
- Alderman Yolanda West
  - Alderman West expressed that Mayor Todd and his wife did a great job organizing the fair. The parade and fireworks were wonderful.

**ITEM XVII: MAYOR REPORT**

- Mayor Mike Todd
  - Mayor Todd expressed his thanks to everyone who worked on the fair this year. He thanked Penny Kruse, James Pycior, Chuck Johnston – for the Santa Bus reveal, Shannon Davies and his staff, Public Works crews, Chief Starbuck, the police department and VIPS staff, Norm Coombs and Michael Switzer, Scott and Chenéy Parrish, and all of the sponsors. The fair was a huge success.

**ITEM XIII: EXECUTIVE SESSION**

- Mayor Todd stated a need to hold an Executive Session for Legal Actions, Causes of Action of Litigation, Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- *Alderman West moved to close the Regular Meeting for items related to Section 610.021(1), RSMo 1998, As Amended, and Section 610.021(3), RSMo 1998, As Amended.*
- *The motion was seconded by Alderman Headley*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*

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ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Administrator Ryan Hunt
Alderman Dale Arnold		City Attorney Jim Cook
Alderman Bob Headley		City Clerk Chenéy Parrish
Alderman Chuck Johnston		Community Development Director
Alderman Valerie Palecek		Ken Murphy
Alderman Tranita Stanley		Finance Director Cathy Bowden
Alderman Yolanda West		Chief of Police David Starbuck
		Parks & Recreation Director
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- *Nay: None*
- *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 7:49 PM**

- *Alderman Johnston moved to open the Regular Meeting*
- *The motion was seconded by Alderman Arnold*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: Stanley*

**-MOTION CARRIED: 5-0-1-**

**-THE REGULAR MEETING OPENED AT 9:46 PM**

- *Mayor Todd announced that Alderman Stanley tendered her resignation effective immediately.*
- *Alderman Johnston made a Motion to Accept Alderman Stanley's Resignation.*
- *The Motion was seconded by Alderman Arnold*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: Stanley*

**-MOTION CARRIED: 5-0-1-**

- *Alderman Arnold moved to close the Regular Meeting for items related to Section 610.021(1), RSMo 1998, As Amended, and Section 610.021(3), RSMo 1998, As Amended.*
- *The motion was seconded by Alderman Johnston*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 5-0-**

**-THE REGULAR MEETING CLOSED AT 9:54 PM**

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Bob Headley  
Alderman Chuck Johnston  
Alderman Valerie Palecek  
Alderman Tranita Stanley  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ryan Hunt  
City Attorney Jim Cook  
City Clerk Cheney Parrish  
Community Development Director  
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- *Alderman Johnston moved to open the Regular Meeting*
- *The motion was seconded by Alderman West*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 5-0-**

**-THE REGULAR MEETING OPENED AT 10:00 PM**

**Item XIX: ADJOURNMENT**

- The meeting adjourned at 10:01 p.m.

Minutes submitted by:

\_\_\_\_\_  
 Chenéy Parrish  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Bob Headley  
 Alderman Chuck Johnston  
 Alderman Valerie Palecek  
 Alderman Tranita Stanley  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Administrator Ryan Hunt  
 City Attorney Jim Cook  
 City Clerk Chenéy Parrish  
 Community Development Director  
 Ken Murphy  
 Finance Director Cathy Bowden  
 Chief of Police David Starbuck  
 Parks & Recreation Director  
 Shannon Davies