

Community Development Permitting Program,

Civic Review Standard Operating Procedures

Purpose:

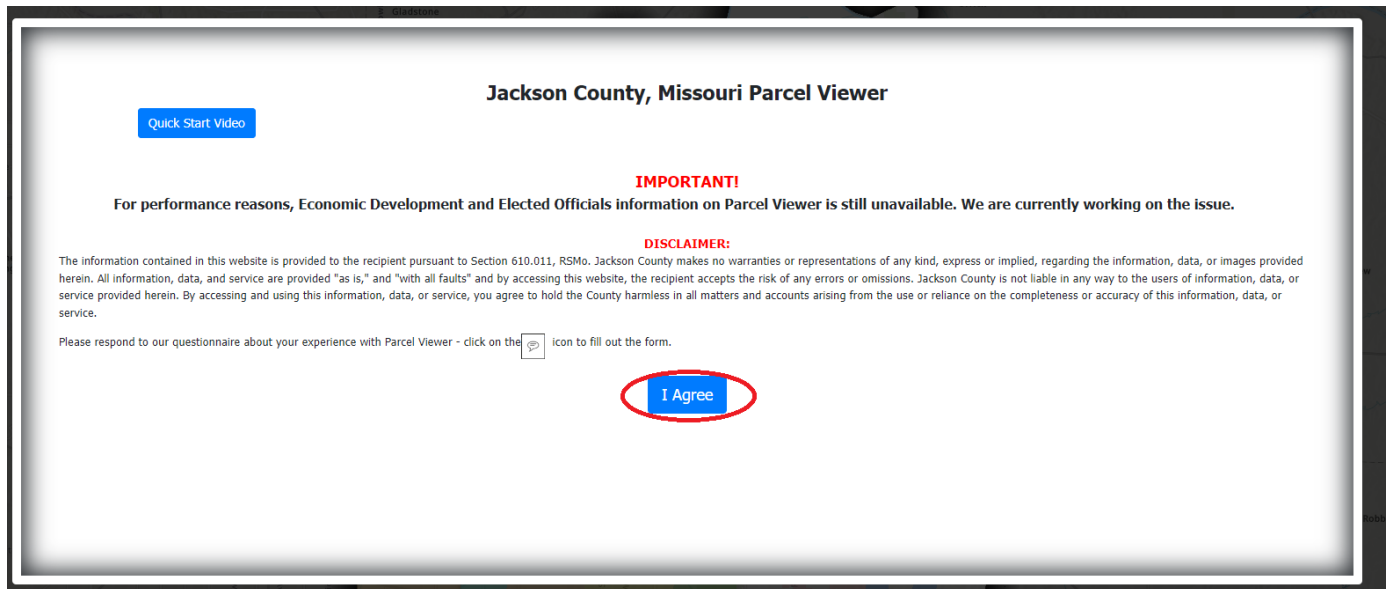
To show a step-by-step procedure on how to enter any Community Development permit or to help a customer when applying, as well as handling the monies from the permits.

Related Topics:

<ul style="list-style-type: none">• Building Permits<ul style="list-style-type: none">▪ New Residential▪ New Commercial▪ Commercial Remodel▪ Residential Remodel▪ Commercial Tenant Finish▪ Electrical▪ Fence▪ Irrigation▪ Mechanical▪ Plumbing▪ Pool▪ Roof▪ Shed/Garage▪ Commercial Other▪ Deck▪ Basement Finish▪ Demolition▪ Solar• Construction Permit• Right-of-Way• Variance• Searching for business license• Scheduling Inspections	<ul style="list-style-type: none">• Planning and Zoning<ul style="list-style-type: none">▪ Rezoning▪ Ordinance Amendment▪ Special/Conditional Use Permit▪ Temporary Use Permit▪ Preliminary Plat▪ Final Plat▪ Lot Split▪ Preliminary Development/Site Plan▪ Final Development/Site Plan▪ Site Plan▪ Vacation of Right-of-Way or Easement▪ Future Land Use Map▪ Land Disturbance▪ Annexation• Floodplain Development• Sign Permit• Certificate of Occupancy• Final and close Permits• Finding parcel number

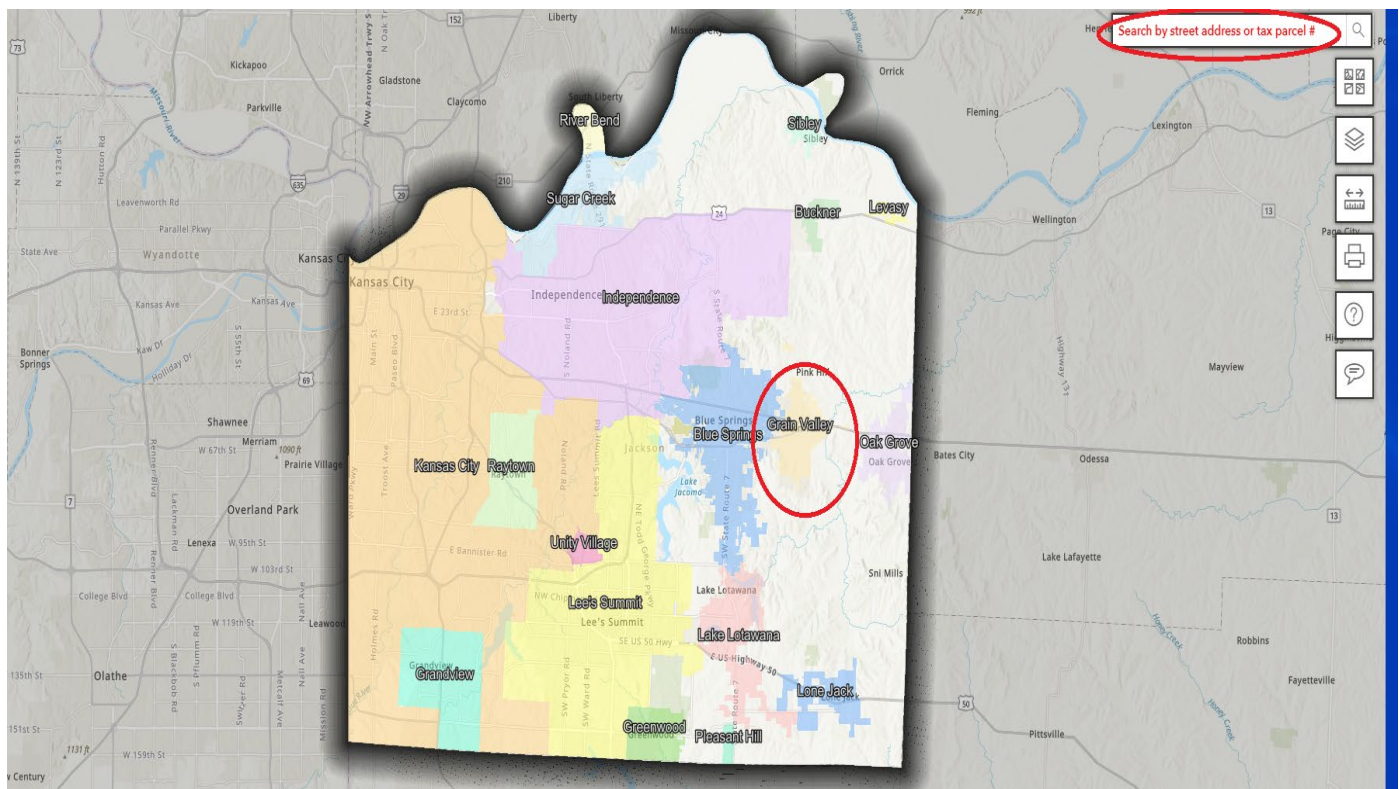
How to locate parcel numbers:

1. Visit the website jcgis.jacksongov.org/parcelviewer/



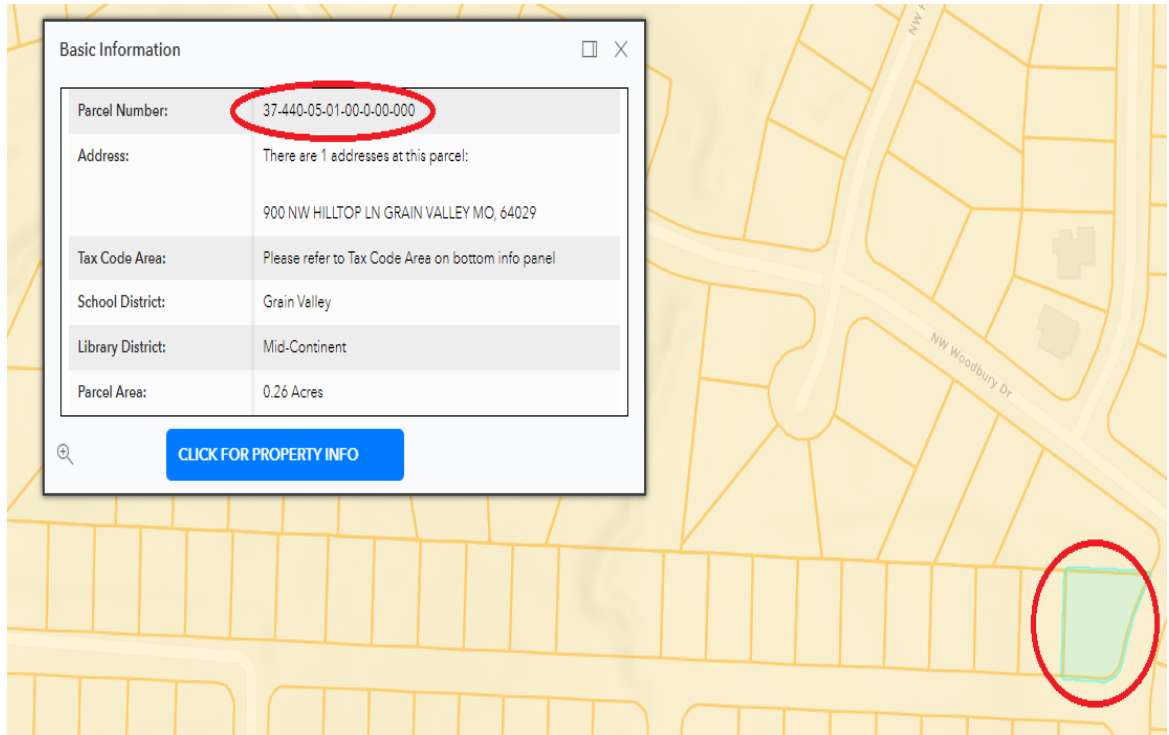
Click on **I Agree**.

2. Type address in Search bar or zoom into map.



From here you will find the address or lot you are looking for.

3. Click on **address** or **lot** desired. Parcel number will be at the top of the **Basic Information**.



From here you can copy and paste parcel number into permit application.