

DOING BUSINESS IN GVMO

roadmap to an occupational license

Step 1: Zoning



BUSINESS IN CITY LIMITS

- Ensure premises of business complies with zoning regulations
- Home based businesses must also meet guidelines and regulations
- For more zoning and use questions, call:
 - (816) 847-6220

Step 2: Sales Tax



DIRECT SALES OF MERCHANDISE

- Sales tax must be collected if any component of direct sales occurs within city limits
- A Sales Tax ID must be established & provided to the City
- Apply for an ID by scanning the QR Code.



Step 3: City License



APPLY FOR A LICENSE

- License applications are filed with the City Clerk - approval process may take up to 15 days
- Apply for a permit/license by scanning the QR Code



Special Considerations



Mobile Food Units (Food Trucks)

Annual Occupational License required

- Sanitary Inspections required (provided by Jackson County)
- Allowed to park at:
 - Private property zoned for retail sales - with permission from property owner
 - Parking lots in a Residential District with permission from owner



Landlords

Annual landlord registration permit required

- If you rent or lease one or more properties, you must register as a landlord
- A local contact must be provided during the registration process



Solicitor/Peddler

PEDDLER & SOLICITOR PERMIT REQUIRED

- A 120-day permit can be issued by Grain Valley Police Department
- Fee is waived with valid Occupational License



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local and additional resources

Those applying for an occupational license within City limits may be subject to further review. Approval considerations include, but are not limited to zoning, building, municipal codes, and pending court cases. Licensing period is July 1st through June 30th of each year.

fees are non-refundable and not prorated

local resources



CITY CLERK

- Occupational Licenses
- Liquor Licenses
- Landlord Registrations

(816) 847-6211



COMMUNITY DEVELOPMENT

- Zoning and Codes
- Building Permits and Inspections

(816) 847-6220



GRAIN VALLEY CHAMBER OF COMMERCE

- Marketing
- Community Engagement
- Networking Opportunities

(816) 443-5162

additional resources



JACKSON COUNTY

If you plan to serve food:

- Environmental Health
 - (816) 847-7073

If you plan to serve liquor:

- Liquor/Amusement
 - (816) 881-4646



STATE OF MISSOURI

If you want to start a business, contact the Secretary of State
(816) 889-2925

If you plan to serve liquor:

- Alcohol/Tobacco Control
 - (816) 743-8888



FEDERAL

For a Federal Employer Identification Number (FEIN), contact the Internal Revenue Service

(800) 829-1040