

City of Grain Valley
Board of Zoning Adjustments
APPLICATION FORM

This is a comprehensive application form. Fill in only those items pertaining to your application.
Additional materials may be required during the review process.
Please type or print information clearly.

Name Of Applicant	Address	Phone
Name Of development	Present Zoning	
Street or Property Address		

Please Check Person to Contact for More Information

<input type="checkbox"/>	Owner	Address	Phone
<input type="checkbox"/>	Attorney	Address	Phone
<input type="checkbox"/>	Engineer/Architect	Address	Phone
<input type="checkbox"/>	Other	Address	Phone

Initial Submittals

1. Legal description of property in question.
2. Written description and justification of proposed variance.
3. List of adjacent property owners addresses.
4. Three (3) copies of site plan for proposed improvements.
5. Three (3) copies of preliminary building plans and elevations.
6. Proof of ownership or control (deed, contract, lease).

Type of Application

- Variance from Lot Dimension
- Variance from Yard Requirements
- Variance from Sign Regulations
- Variance from Floodplain Regulations
- Variance from Zoning Regulations
- Appeal of Administrative Decision
- Other _____

For Office Use Only

Case Number _____
Fee Paid _____
Application Accepted By _____
Name _____
Date _____

Applicant Signature _____ Date _____