CITY OF GRAIN VALLEY BOARD OF ALDERMEN
REGULAR MEETING AGENDA

JULY 11, 2016
7:00 P.M.
OPEN TO THE PUBLIC

LOCATED IN THE COUNCIL CHAMBERS OF CITY HALL
711 MAIN STREET – GRAIN VALLEY, MISSOURI

ITEM I: CALL TO ORDER
- Mayor Pro Tem Dale Arnold

ITEM II: ROLL CALL
- City Clerk Chenéy Parrish

ITEM III: INVOCATION
- Billy Moss with Faith United Methodist Church

ITEM IV: PLEDGE OF ALLEGIANCE
- Alderman Chuck Johnston

ITEM V: APPROVAL OF AGENDA
- City Administrator Ryan Hunt

ITEM VI: PROCLAMATION
- None

ITEM VII: CITIZEN PARTICIPATION
- Citizens are Asked to Please Limit Their Comments to Two (2) Minutes

ITEM VIII: CONSENT AGENDA
- June 27, 2016 – Board of Aldermen Meeting Minutes
- July 11, 2016 – Accounts Payable
- July 2016 – Court Report

ITEM IX: PREVIOUS BUSINESS
- Liquor License Application
    - Steve's LLC

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATION

- None

ITEM XII: ORDINANCES

Item XII (A) **B16-13** ***2nd Reading*** *Introduced by Alderman Yolanda West*	**An Ordinance Approving the Updated 2016 Compensation Plan of the City of Grain Valley, Missouri** To adopt an updated compensation plan, to include Communications Manager, for the 2016 Fiscal Year for the City of Grain Valley, Missouri

ITEM XIII: RESOLUTIONS

ITEM XIII (A) R16-35 *Introduced by Alderman Valerie Palecek*	**A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the Use of Jackson County's 2016 Pavement Maintenance Phase 1 Asphalt Overlay Contract for the City's 2016 Street Maintenance** To provide an edge mill and overlay to Golfview Drive and Long Drive along with asphalt work on Cannon Street, Gregg, Young, Broadway, Concord, South, Front, Harris, Elizabeth, Yennie, Willow, and Garden Street. Eagles Parkway and Sni-A-Bar to Minter will also be included along with an anticipated micro seal on Rust Road.

ITEM XIV: CITY ATTORNEY REPORT

- City Attorney Jim Cook

ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
- Community Development Director Ken Murphy
- City Clerk Chenéy Parrish
- Finance Director Cathy Bowden
- Parks & Recreation Director Shannon Davies
- Chief of Police David Starbuck

ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
- Alderman Bob Headley

- Alderman Chuck Johnston
- Alderman Valerie Palecek
- Alderman Tranita Stanley
- Alderman Yolanda West

ITEM XVII: MAYOR REPORT

- Mayor Pro Tem Dale Arnold

ITEM XVIII: EXECUTIVE SESSION

- Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended

ITEM XIX: ADJOURNMENT

PLEASE NOTE

THE NEXT SCHEDULED MEETING OF THE CITY OF GRAIN VALLEY BOARD OF ALDERMEN WILL TAKE PLACE JULY 25, 2016 AS A REGULAR MEETING AT 7:00 P.M. TO BE HELD IN THE COUNCIL CHAMBERS OF GRAIN VALLEY CITY HALL

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK AT 816.847.6211 AT LEAST 48 HOURS BEFORE THE MEETING

THE CITY OF GRAIN VALLEY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS

UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE BY CALLING 816.847.6211

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Consent Agenda

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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on June 27, 2016 at 7:06 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Chenéy Parrish called roll
- *Present: Arnold, Headley, Johnston, Palecek, Stanley, West*
- *Absent: None*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Pastor Wayne Geiger with First Baptist Church of Grain Valley

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Bob Headley

ITEM V: APPROVAL OF AGENDA

- Community Development Director Ken Murphy noted no changes to the agenda

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- Mayor Todd opened the floor for citizen participation
  - None

ITEM VIII: CONSENT AGENDA

- April 13, 2016 – Planning & Zoning Commission Minutes
- May 5, 2016 – Park Board Minutes
- May 17, 2016 – Park Board Minutes
- June 13, 2016 – Board of Aldermen Minutes
- June 27, 2016 – Accounts Payable

- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Arnold*
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*

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- *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
- *Nay: None*
- *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS

- Request to approve 2016-2017 liquor license renewals
  - Mayor Todd read the list of liquor license renewals and opened the floor for questions from the Aldermen. Alderman Arnold asked if issues regarding underage sales have been resolved. Chief of Police David Starbuck shared that one case has been disposed and three are pending with the court. City Attorney Jim Cook explained that one violation should not affect relicensing. The court takes into consideration how many convictions, whether it was a mistake, if the seller was remorseful or if there is an ongoing pattern.
- *Alderman Johnston made a Motion to Approve Liquor License Renewals*
- *The Motion was Seconded by Alderman Headley*
- *Motion to Approve Liquor License Renewals was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

-MOTION APPROVED: 6-0-

- New liquor license application
  - Steve Whiteside of Steve's, LLC was present for introduction to the Board of Aldermen. Mr. Whiteside has purchased Bodee's from Alicia Niccum and has applied for a liquor license. He will take over the business July 15, 2016. All required documentation has been provided to process his application, with the exception of fingerprinting, which will be scheduled with Chief of Police Starbuck. City Clerk Chenéy Parrish explained that the license will be brought to the Board for their consideration at the next regular meeting on July 11, 2016.

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ITEM XI: PRESENTATION

- None

ITEM XII: ORDINANCES

Bill No. B16-13: An Ordinance Approving the Updated 2016 Compensation Plan of the City of Grain Valley, Missouri

- City Attorney Jim Cook read **Bill No. B16-13** for its first reading by title only
- *Alderman West moved to accept the first reading of Bill No. B16-13 bringing it back for a second reading by title only*
- *The motion was Seconded by Alderman Headley*
- *Discussion -*
    - Community Development Director Ken Murphy provided background information about the new Communications Manager position, explaining that City Administrator Ryan Hunt anticipates the person working 32 hours per week through the end of the year. The Board of Aldermen are being asked to approve the amended compensation plan, adding the Communications Manager to range 7.
    - Alderman Johnston objected to having the position at a pay grade 7. He felt the compensation study didn't represent cities the same size as Grain Valley and felt the salary was way too high in comparison.
    - Alderman Stanley asked if the position could be changed to Communications Technician and moved to a lower pay grade.
    - Community Development Director Murphy explained that the pay grade was not tied to the position title, but rather to the role and responsibilities. This position is self-directed and will be the central organizer for all departments.
    - Alderman Johnston felt the Board members should have been provided with job descriptions with salary ranges from other cities so a fair comparison would be available.
    - Alderman Headley felt that offering a pay grade 6, based upon the averages, would be a fair salary and would help Grain Valley compete with other surrounding cities.

- *Alderman Johnston made a Motion to Amend the Compensation Plan, setting the Communications Manager salary at pay range 5*
- *The Motion was Seconded by Alderman Palecek*
- *Motion to Amend the Compensation Plan, setting the Communications Manager salary at pay range 5 was voted on with the following voice vote:*

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- *Aye: Arnold, Johnston, Palecek, Stanley, West*
- *Nay: Headley*
- *Abstain: None*

-MOTION APPROVED: 5-1-

- ***Bill No. B16-13, as amended,*** *was voted upon with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

- Bill No. B16-13 Approved for a Second Reading: 6-0-

ITEM XIII: RESOLUTIONS

- None

ITEM XIV: CITY ATTORNEY REPORT

- None

ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS

- Community Development *(Community Development Director Ken Murphy)*
  - *Community Development Director Ken Murphy shared that the Community Development Event was held Thursday, June 23rd. It was very hot but they had a good rush of people after the pool closed.*
- Finance *(Finance Director Cathy Bowden)*
  - *None*
- City Clerk *(City Clerk Chenéy Parrish)*
  - *None*
- Parks & Recreation Department *(Parks & Recreation Director Shannon Davies)*
  - *Parks & Recreation Director Shannon Davies shared that late Thursday, June 23rd or early Friday, June 24th the restroom at Butterfly Trail was burned down by vandalism. The restroom was an ADA accessible portable toilet surrounded by fencing. It was a complete loss. The site has been cleaned and options will be discussed at the next Park Board meeting. The restroom was covered by insurance (with a $1,000 deductible), and since it is rented from ORI, they have their own coverage, as well.*
- Police *(Chief of Police David Starbuck)*
  - *None*

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ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
  - None
- Alderman Bob Headley
  - None
- Alderman Chuck Johnston
  - Alderman Johnston shared his concern that the Board of Aldermen were not told about the dedication ceremony for the Walnut Street parking lot. Mr. Lefko has done so much for the community and no Aldermen were present to show their gratitude and support.
- Alderman Valerie Palecek
  - None
- Alderman Tranita Stanley
  - None
- Alderman Yolanda West
  - None

ITEM XVII: MAYOR REPORT

- Mayor Todd
  - None

ITEM XVIII: EXECUTIVE SESSION

- Mayor Todd stated there was no need for an Executive Session

Item VI: ADJOURNMENT

- The meeting adjourned at 7:30 p.m.

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Minutes submitted by:

_____ _____

Chenéy Parrish
City Clerk

Date

Minutes approved by:

_____ _____

Mike Todd
Mayor

Date

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ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	None	City Attorney Jim Cook
Alderman Dale Arnold		City Clerk Chenéy Parrish
Alderman Bob Headley		Community Development Director
Alderman Chuck Johnston		Ken Murphy
Alderman Valerie Palecek		Parks & Recreation Director
Alderman Tranita Stanley		Shannon Davies
Alderman Yolanda West		Chief of Police David Starbuck

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	149.61
			PPO	33.79
			PPO	304.03
			HSA	516.67
			HSA	996.30
			HSA	104.37
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	2,354.05
			MISSOURI WITHHOLDING	100.00
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	876.70
		DELTA DENTAL OF MO LOCKBOX	DENTAL	75.05
			DENTAL	131.80
			DENTAL	76.44
		FRATERNAL ORDER OF POLICE	EMPLOYEE DEDUCTIONS	270.00
		HAMPEL OIL INC	CJC FUEL	163.24
		AFLAC	AFLAC AFTER TAX	71.37
			AFLAC CRITICAL CARE	6.78
			AFLAC PRETAX	249.55
			AFLAC-W2 DD PRETAX	216.18
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	104.17
			FLEX PLAN	177.50
		HOPE HOUSE	JUNE DOMESTIC VIOLENCE	500.00
		MO DEPT OF REVENUE	JUNE CRIME VICTIM	884.12
		MO DEPT OF PUBLIC SAFETY	MO PEACE OFFICER TRAINING	124.00
		ICMA RC	ICMA 457 %	318.98
			ICMA 457	421.75
			MURPHY 061016	11.25
		INTERNAL REVENUE SERVICE	FEDERAL WH	6,167.80
			FEDERAL WH	253.75
			SOCIAL SECURITY	4,013.04
			SOCIAL SECURITY	300.70
			MEDICARE	938.51
			MEDICARE	70.33
		VISION SERVICE PLAN - IC	VISION	36.16
			VISION	19.36
			VISION	29.14
			VISION	8.85_
			TOTAL:	21,075.34
HR/CITY CLERK	GENERAL FUND	VALIDITY SCREENING SOLUTIONS	DOUTT	45.00
			HIBDON	80.00
		BLUE CROSS BLUE SHIELD OF KC	HSA	94.89
			CLERK PREMIUM DIFFERENCE	15.18
		US HEALTHWORKS	CARR	74.00
			DOUTT	74.00
			PRE EMPLY-S PARRISH	77.00
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	25.00
		WAGEWORKS	FLEX PLAN MONTHLY ADMIN/CO	90.50
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	6.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	8.96
			CLERK PREMIUM DIFFERENCE	0.54
		NEW DIRECTIONS BEHAVIORAL	JULY2016/SEPT2016	364.51
		MIDWEST PUBLIC RISK OF MO	2016/17 PROPERTY/LIABILITY	77,086.75
			2016-2017 WORKERS COMPENSA	65.59
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	48.56
			MEDICARE	11.36_
			TOTAL:	78,167.84

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
INFORMATION TECH	GENERAL FUND	BATTS COMMUNICATIONS SERVICES INC	APR-L UNIT 8100	270.00
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	160.04
			CELLULAR SERVICE 6/19-7/18	40.01_
			TOTAL:	470.05
BLDG & GRDS	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	189.78
			BLDG/GRDS PREMIUM DIFFEREN	30.36
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	98.80
		KCP&L	600 BUCKNER TARSNEY RD	14.16
			800 MAIN (FAIRGROUND)	17.26
			CAPPELL & FRONT	11.32
			618 JAMES ROLLO CT	85.83
			6100 S BUCKNER TARSNEY	15.52
			618 JAMES ROLLO CT	24.32
			711 MAIN ST	1,537.79
			620 JAMES ROLLO CT	175.31
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	12.00
		ORKIN	06/15/15 SERVICE	65.66
		WINDSTREAM COMMUNICATIONS	WINDSTREAM COMMUNICATIONS	350.14
		DELTA DENTAL OF MO LOCKBOX	DENTAL	17.92
			BLDG/GRDS PREMIUM DIFFEREN	1.08
		SITEONE LANDSCAPE SUPPLY LLC	CITY HALL SPRINKLERS	175.08
			CITY HALL SPRINKLERS	90.02
			CITY HALL SPRINKLERS	11.71
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	1,515.30
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	74.70
			MEDICARE	17.47_
			TOTAL:	4,581.53
ADMINISTRATION	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	294.15
			HSA	137.59
			HSA	47.45
			BARTON	409.92
			ADMIN PREMIUM DIFFERENCE	83.53
		GV CHAMBER OF COMMERCE	HUNT	10.00
			HOLLAND	10.00
		GRAIN VALLEY SCHOOL DISTRICT	GV EAGLE GOLF FUNDRAISER	400.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	269.76
		OFFICE DEPOT	PEN/BATTERY/FOLDER/PAPER	55.00
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	62.50
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	15.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	29.25
			DENTAL	12.96
			DENTAL	4.48
			BARTON	36.92
			ADMIN PREMIUM DIFFERENCE	3.25
		PITNEY BOWES	01/01/16-06/03/16 EQUIPMEN	13.02
		B & L BANK OF LEXINGTON	JULY PAYMENT #191561	42,031.75
		ICMA RC	EMPLOYEE DEDUCTIONS	99.04
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	206.06
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	208.01
			MEDICARE	48.66
		VISION SERVICE PLAN - IC	VISION	7.29_
			TOTAL:	44,495.59

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
ELECTED	GENERAL FUND	MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	32.10
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	300.70
			MEDICARE	70.33_
			TOTAL:	403.13
LEGAL	GENERAL FUND	JAMES T COOK	CITY ATTORNEY	537.50
		DYSART TAYLOR COTTER	GENERAL FEES & EXPENSES	2,449.91_
			TOTAL:	2,987.41
FINANCE	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	189.78
			FINANCE PREMIUM DIFFERENCE	30.36
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	0.50
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	187.52
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	6.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	8.96
			DENTAL	12.13
			FINANCE PREMIUM DIFFERENCE	1.62
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	97.53
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	142.32
			MEDICARE	33.29_
			TOTAL:	760.01
COURT	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	379.56
			COURT PREMIUM DIFFERENCE	60.72
		JAMES T COOK	CITY PROSECUTOR	400.00
		JOHN R JACK	JULY 16 JUDICIAL FEES	600.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	280.66
		OFFICE DEPOT	OPENER/POST-IT/BACKREST	40.99
			FOLDERS	303.93
			OPENER	2.58-
		PERFORMANCE PRINTING INC	BUSINESS CARDS-K.BOARDMAN	36.25
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		SCHWAAB INC	COURT SSTAMPS	140.97
			COURT STAMPS	60.25
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	7.80
		DELTA DENTAL OF MO LOCKBOX	DENTAL	17.92
			DENTAL	24.26
			COURT PREMIUM DIFFERENCE	3.24
		HUGH H RYAN	JAN 2016	300.00
			MAR 2016	300.00
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	69.05
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	211.48
			MEDICARE	49.46_
			TOTAL:	3,333.96
VICTIM SERVICES	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	275.17
			VICTIM SERVICES PREMIUM DI	57.71
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	110.55
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	12.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	25.92
			VICTIM SERVICES PREMIUM DI	2.45
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	51.67
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	90.93
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	126.46

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			MEDICARE	29.58_
			TOTAL:	832.44
FLEET	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	189.78
			FLEET PREMIUM DIFFERENCE	30.36
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	4.94
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	135.49
		ADVANCE AUTO PARTS	CEMENT & FAT STRING	18.89
			BLK NITRILE POWDER	30.10
			MICROFIBER TOWELS	19.99
			BLACK PAINT	12.72
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	12.00
		OREILLY AUTOMOTIVE INC	SPRAY PAINT/PRIMER/SCUFF P	21.76
			PARTS	17.37
			POLISH & PAD	30.62
			FUSES & BULBS	35.91
		DELTA DENTAL OF MO LOCKBOX	DENTAL	24.26
			FLEET PREMIUM DIFFERENCE	2.16
		FASTENAL COMPANY	520PC ASST PPHMS	10.17
			0.177"X3-3/4" HPC	6.42
			BLACK CBL TIES/ALUM ANGLE	65.62
			BLACK CBL TIES/ROCKRIVER	60.89
			UVBLACK CABLE	30.42
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	1,266.63
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	101.71
			MEDICARE	23.79_
			TOTAL:	2,202.00
POLICE	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	275.17
			PPO	389.04
			HSA	825.51
			HSA	1,708.02
			HSA	1,945.20
			HSA	294.16
			STRATTON	1,497.05
			POLICE PREMIUM DIFFERENCE	1,159.84
		MISSOURI LAGERS	EMPLOYER CONTRIBUTIONS	3,520.77
			MONTHLY CONTRIBUTIONS	253.63
			ROUNDING	0.05-
			GRANT WAGE REPORTED WRONG	6.65
		MISSOURI VOCATIONAL ENTERPRISES	FLAT PLATE	48.57
		ADVANCE AUTO PARTS	REFRIGERANT	7.99
		STATE BANK OF MISSOURI	JULY 16 COBAN LEASE	1,831.90
		OFFICE DEPOT	PAPER/ENVELOPE/PRESSBOARD	134.32
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	900.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	300.00
		OREILLY AUTOMOTIVE INC	WIRE GROMMET	3.52
			LICENSE KIT	2.49
			FUSE HOLDER	11.97
		DELTA DENTAL OF MO LOCKBOX	DENTAL	77.76
			DENTAL	143.36
			DENTAL	160.65
			DENTAL	97.04
			POLICE PREMIUM DIFFERENCE	42.13
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	593.73

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			BULK GASOHOL/DIESEL	34.01
		GULF STATES DISTRIBUTORS	FED 12GA 00 BUCKSHOT	112.00
		COMCAST	HIGH SPEED INTERNET	309.20
		GOODYEAR COMMERCIAL TIRE	3)GY 245/55R18 EAG RSA VSB	381.00
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	80.02
			CELLULAR SERVICE 6/19-7/18	155.01
			CELLULAR SERVICE 6/19-7/18	754.38
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	40,595.14
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	2,690.47
			MEDICARE	629.20
		VISION SERVICE PLAN - IC	CHANCE	17.70
			STRATTON	29.13
			WERGES	11.06-
			WISE	17.70
			YOUNGS	11.06
			ROUNDING	0.09-
		REJIS COMMISSION	JUNE 16 LEWEB SUBSCRIPTION	72.07_
			TOTAL:	62,107.36
ANIMAL CONTROL	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	189.78
			ANIMAL PREMIUM DIFFERENCE	35.78
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	104.11
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	12.00
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	31.89
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	604.07
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	82.98
			MEDICARE	19.40_
			TOTAL:	1,080.01
PLANNING & ENGINEERING	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	426.51
			HSA	294.17
			CODES PREMIUM DIFFERENCE	130.44
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	456.96
		ADVANCE AUTO PARTS	IDLE AIR CTRL VALVE	62.97
		OFFICE DEPOT	ENG PAPER-BRISTOL PK	228.36
			PEN/BATTERY/FOLDER/PAPER	37.60
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	155.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	46.80
		DELTA DENTAL OF MO LOCKBOX	DENTAL	14.26
			DENTAL	45.70
			CODES PREMIUM DIFFERENCE	3.89
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	44.36
		EARL MADISON COMPANY LLC	MOWING CLEER CRK/WOLF CRK	175.00
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	5,240.79
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	326.38
			MEDICARE	76.34_
			TOTAL:	7,765.53
NON-DEPARTMENTAL	PARK FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	149.61
			PPO	33.79
			HSA	179.34
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	368.15
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	71.46
		DELTA DENTAL OF MO LOCKBOX	DENTAL	16.35
			DENTAL	26.36
			DENTAL	1.18

DEPARTMENT	FUND	VENDOR NAME		DESCRIPTION	AMOUNT_
		AFLAC		AFLAC CRITICAL CARE	3.48
				AFLAC PRETAX	15.03
				AFLAC-W2 DD PRETAX	21.09
		MISCELLANEOUS	CAROL MCCRORY	CAROL MCCRORY:	150.00
			CARI LANG	CARI LANG:SHELTER #3 RESER	25.00
			TERRA MILES	TERRA MILES:PAVILION DEPOS	50.00
			PAT SHARP	PAT SHARP:REUNION DEPOSIT	150.00
		CITY OF GRAIN VALLEY -FLEX		FLEX - DEPENDENT CARE	229.17
				FLEX PLAN	91.67
		ICMA RC		ICMA 457 %	140.81
				ICMA 457	331.00
		INTERNAL REVENUE SERVICE		FEDERAL WH	1,318.29
				SOCIAL SECURITY	1,064.58
				MEDICARE	248.98
		VISION SERVICE PLAN - IC		VISION	6.63_
				TOTAL:	4,691.97
PARK ADMIN	PARK FUND	BLUE CROSS BLUE SHIELD OF KC		HSA	58.83
				HSA	577.86
				HSA	56.94
				PARK ADMIN PREMIUM DIFFERE	139.72
		GV CHAMBER OF COMMERCE		DAVIES	10.00
		MISSOURI LAGERS		MONTHLY CONTRIBUTIONS	415.21
		OFFICE DEPOT		PAPER/TAPE/BINDER	38.72
		UMB BANK-HSA		HSA - GRAIN VALLEY, MO	125.00
		STANDARD INSURANCE CO		JULY 16 STANDARD LIFE	28.80
		WINDSTREAM COMMUNICATIONS		WINDSTREAM COMMUNICATIONS	58.36
		DELTA DENTAL OF MO LOCKBOX		DENTAL	5.85
				DENTAL	28.51
				DENTAL	3.58
				DENTAL	32.13
				DENTAL	2.43
				PARKS ADMIN PREMIUM DIFFER	6.98
		HAMPEL OIL INC		BULK GASOHOL/DIESEL	160.67
		VERIZON WIRELESS		CELLULAR SERVICE 6/19-7/18	51.67
		ICMA RC		EMPLOYEE DEDUCTIONS	19.81
		MIDWEST PUBLIC RISK OF MO		2016/17 PROPERTY/LIABILITY	15,613.67
				2016-2017 WORKERS COMPENSA	214.81
		INTERNAL REVENUE SERVICE		SOCIAL SECURITY	291.82
				MEDICARE	68.25
		VISION SERVICE PLAN - IC		VISION	1.46
		ALEXANDER APPAREL		PARK MAINT SHIRTS	185.00_
				TOTAL:	18,196.08
PARKS STAFF	PARK FUND	BLUE CROSS BLUE SHIELD OF KC		PPO	275.17
				PPO	189.78
				HSA	189.78
				CHANCE	447.14
				PARRISH	409.92
				PARKS PREMIUM DIFFERENCE	134.13
		MISSOURI LAGERS		MONTHLY CONTRIBUTIONS	193.51
		KCP&L		701 SW EAGLES PKWY	17.26
				ARMSTRONG PARK 041503	255.75
				ARMSTRONG PARK DR	33.44
				ARMSTRONG PARK 098095	75.03
				800 MAIN (FAIRGROUND)	17.26

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			ARMSTRONG PARK 017576	330.96
			28605 E HWY AA #4	45.08
			28605 E HWY AA #3	17.19
			28605 E HWY AA B3	17.19
			28605 E HWY AA #2	17.19
			JAMES ROLLO SHELTER #2	47.79
			MAIN-ARMSTRONG SHELTER 1	17.19
			618 JAMES ROLLO CT	42.92
			ARMSTRONG PARK	30.67
			6100 S BUCKNER TARSNEY RD	70.63
			28605 E HWY AA FOOTBALL	17.26
			28605 E HWY AA EAST	17.26
			618 JAMES ROLLO CT	12.17
		ADVANCE AUTO PARTS	REFRIGERANT 12OZ	7.99
		VALLEY OUTDOOR EQUIPMENT	TANK ASSY	152.29
			SPRING RETAINER/COMPRESSIO	11.17
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	60.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	53.76
			CHANCE	35.84
			PARKS PREMIUM DIFFERENCE	3.24
		FASTENAL COMPANY	CONCRETE DRILL BITS	16.51
		CS CAREY INC	MULCH MONKEY MTN PARK	486.00
		FRY & ASSOCIATES INC	Park Bench	814.00
		GREGS LOCK & KEY SERVICE INC	FORD DOOR KEYS	12.50
		LEES SUMMIT	NONE-IGNI/SPRINGS	162.20
			KEY 187E BLANK	9.52
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	4,019.78
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	339.45
			MEDICARE	79.39
		VISION SERVICE PLAN - IC	HAWKINS	11.06-
			PARRISH	11.06_
			TOTAL:	9,235.31
RECREATION	PARK FUND	ALLIED REFRESHMENT	CONCESSION DRINKS	357.00
			CONCESSION DRINKS	55.00
			CONCESSION DRINKS	110.40
		MICHAEL DRAPER	2016 TENNIS SEASON	315.00
		SAMS CLUB/GECRB	CONC PRODUCT & SUPPLIES	33.50
			CONC PRODUCT & SUPPLIES	164.65
		RANDALL DRAPER	2016 TENNIS SEASON	315.00
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	221.68
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	61.18
			SOCIAL SECURITY	0.79
			MEDICARE	14.32
			MEDICARE	0.18_
			TOTAL:	1,648.70
COMMUNITY CENTER	PARK FUND	A&A ELECTRICAL INC	REPLACE MTG RM BALLAST	101.65
		MELODY TAYLOR	06/13-06/29 SS FITNESS	200.00
			06/20-06/27 SS YOGA MONDAY	50.00
		PROPRINT INC	FIRE ALARM SERVICE COM CTR	108.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	131.43
		KCP&L	713 MAIN ST	2,057.02
			713 MAIN #A	126.25
		GENA KRUGER	05/16-06/23 THURSDY ZUMBA	68.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		ETS CORPORATION	MONTHLY CREDIT CARD FEES	310.34
			MONTHLY CREDIT CARD FEES	3.86
		OFFICE DEPOT	PAPER/TAPE/BINDER	25.74
		PRISCILLA YOUNG	06/21-07/26 YOGA FUSION	33.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	12.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	17.92
			COMM CENTER PREMIUM DIFFER	1.08
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	51.67
		FREDAH JOHNSTON	06/16-06/28 LINE DANCING	118.50
		BSN SPORTS INC	GOLD FLOOR TAPE	32.88
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	254.46
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	180.72
			MEDICARE	42.26_
			TOTAL:	3,927.18
POOL	PARK FUND	ALLIED REFRESHMENT	CONCESSION DRINKS	357.00
			CONCESSION DRINKS	55.00
			CONCESSION DRINKS	165.60
		SAMS CLUB/GECRB	CONC PRODUCT & SUPPLIES	50.26
			CONC PRODUCT & SUPPLIES	337.72
			CONC PRODUCT & SUPPLIES	246.98
		WALMART COMMUNITY	CONCESSION PRODUCTS	35.28
		OFFICE DEPOT	PAPER/TAPE/BINDER	14.56
		MIDWEST POOL MANAGEMENT	POOL MANAGEMENT CONTRACT	22,423.00
		MIDWEST PUBLIC RISK OF MO	2016-2017 WORKERS COMPENSA	51.39
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	100.81
			SOCIAL SECURITY	85.84
			SOCIAL SECURITY	3.97
			MEDICARE	23.58
			MEDICARE	20.07
			MEDICARE	0.93_
			TOTAL:	23,971.99
NON-DEPARTMENTAL	TRANSPORTATION	BLUE CROSS BLUE SHIELD OF KC	PPO	29.92
			HSA	55.51
			HSA	119.55
			HSA	20.87
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	137.10
		FAMILY SUPPORT PAYMENT CENTER	SNODGRASS CASE 91536266	20.60
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	77.21
		DELTA DENTAL OF MO LOCKBOX	DENTAL	9.65
			DENTAL	15.81
			DENTAL	2.35
		AFLAC	AFLAC PRETAX	6.31
			AFLAC-W2 DD PRETAX	8.05
		ICMA RC	ICMA 457	21.75
			MURPHY 061016	11.25
		INTERNAL REVENUE SERVICE	FEDERAL WH	390.30
			SOCIAL SECURITY	244.72
			MEDICARE	57.23
		VISION SERVICE PLAN - IC	VISION	1.11
			VISION	5.82
			VISION	1.77_
			TOTAL:	1,236.88
TRANSPORTATION	TRANSPORTATION	BLUE CROSS BLUE SHIELD OF KC	PPO	55.03

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			HSA	178.85
			HSA	170.82
			HSA	233.41
			HSA	58.83
			STREETS PREMIUM DIFFERENCE	147.68
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	18.47
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	351.73
		KCP&L	655 SW EAGLES PKWY	35.80
			GRAIN VALLEY ST LIGHTS	6,455.28
			GRAIN VALLEY STREET LT	5,336.96
			GRAIN VALLEY ST LGHTS	75.85
			618 JAMES ROLLO CT	85.83
			AA HWY & SNI-A-BAR BLVD	27.17
			618 JAMES ROLLO CT	24.32
			711 MAIN ST	131.80
		OFFICE DEPOT	PEN/INK	19.81
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	117.50
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	30.60
		OREILLY AUTOMOTIVE INC	MULTI RELAY	4.20
			OIL/AIR FILTER/OIL	15.42
		ORKIN	06/15/15 SERVICE	5.63
			SERVICE 06/20/16	10.50
		WINDSTREAM COMMUNICATIONS	PHONE CHARGES 06/21-07/20	47.86
			WINDSTREAM COMMUNICATIONS	35.01
		DELTA DENTAL OF MO LOCKBOX	DENTAL	16.85
			DENTAL	8.96
			DENTAL	19.27
			DENTAL	4.85
			STREETS PREMIUM DIFFERENCE	4.66
		VANCE BROTHERS INC	RECYCLED SURFACE	98.40
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	71.45
		HOME DEPOT CREDIT SERVICES	2X4-16FT #2/BTR PRIME	7.31
		GOODYEAR COMMERCIAL TIRE	1)GY 12R22.5 G282 MSD TL 1	94.56
			TRUCK TIRE	94.56
		KRANZ OF KANSAS CITY	COMPRESSOR KIT/RED BELT	49.61
		ANDERSON RENTALS & SALES	CONCRETE MIXING TRAILERS	191.00
			CONCRETE MIXING TRAILERS	30.00
		CALIBRATED PRODUCTS INC	130) RAWHIDE NYLON SLEEVE	439.18
		APAC KANSAS INC	ROCK	112.08
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	25.81
		OAK GROVE RENTAL INC	CON FLOOR SAW 20" S-PROP	150.00
		COUNTY LINE AUTO PARTS	06 FORD F350SD PICKUP L AI	10.00
		GEIGER READY-MIX	CONCRETE	756.00
			CONCRETE	648.00
		MIDWEST PUBLIC RISK OF MO	2016/17 PROPERTY/LIABILITY	9,368.20
			2016-2017 WORKERS COMPENSA	4,231.70
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	244.72
			MEDICARE	57.22_
			TOTAL:	30,408.75
PUBLIC HEALTH	PUBLIC HEALTH	K C HOOK INC	DUMPSTERS	1,290.00_
			TOTAL:	1,290.00
NON-DEPARTMENTAL	MKT PL CID-PR2 SAL	TROUTT BEEMAN & CO PC	2015 CID AUDIT	2,575.00_
			TOTAL:	2,575.00

DEPARTMENT	FUND	VENDOR NAME		DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	WATER/SEWER FUND	BLUE CROSS BLUE SHIELD OF KC		PPO	119.69
				HSA	273.28
				HSA	478.23
				HSA	187.87
		MO DEPT OF REVENUE		MISSOURI WITHHOLDING	851.70
		FAMILY SUPPORT PAYMENT CENTER		SNODGRASS CASE 91536266	82.40
		UMB BANK-HSA		HSA - GRAIN VALLEY, MO	565.51
		MO DEPT OF REVENUE		JUNE 16 SALES TAX	3,424.57
				JUNE 16 SALES TAX	68.50-
		DELTA DENTAL OF MO LOCKBOX		DENTAL	47.55
				DENTAL	63.27
				DENTAL	25.87
		AFLAC		AFLAC PRETAX	37.52
				AFLAC-W2 DD PRETAX	64.73
		MISCELLANEOUS	DOUGLAS DENTAL	20-115100-02	3.48
			BRAND, MOLLY	20-117700-12	65.54
			RODRIGUEZ, JUVENAL	20-151301-04	64.65
			KEYTON, JAMES E.	20-199700-10	77.45
			RICHARDSON, EMILY	20-562400-06	46.02
			GANSEN, PAUL	20-567543-02	42.32
			WARD DEVELOPMENT	20-588410-00	15.54
			WARD DEVELOPMENT	20-588416-00	15.54
			ALL PRO PROPERTY MGM	20-599490-03	15.54
			A J'S ZOOM & GROOM	20-604400-02	60.45
			GIALDE, STEVE	20-606340-01	9.30
			EMRY, SAMANTHA	20-620150-03	8.68
			WILSON, RICHARD	20-623080-01	6.74
			PJ HOMES LLC	20-623627-00	33.08
			GRAHAM HOME CONSTRUC	20-623631-00	33.08
			JOHNSON, EDWARD A	20-624610-02	33.67
			BARRETT, STEVE	20-700960-07	65.54
			KHAN, DUSTIN	20-701090-14	30.37
			WARD DEVELOPMENT	20-701205-00	8.38
			WHITE, DENISE	20-711670-01	6.91
		CITY OF GRAIN VALLEY -FLEX		FLEX - DEPENDENT CARE	83.34
		ICMA RC		ICMA 457 %	202.13
				ICMA 457	150.50
				MURPHY 061016	52.50
		INTERNAL REVENUE SERVICE		FEDERAL WH	2,571.55
				SOCIAL SECURITY	1,541.91
				MEDICARE	360.62
		VISION SERVICE PLAN - IC		VISION	11.61
				VISION	23.32
				VISION	7.08_
				TOTAL:	11,800.53
WATER	WATER/SEWER FUND	BLUE CROSS BLUE SHIELD OF KC		PPO	110.07
				HSA	117.66
				HSA	440.27
				HSA	616.80
				HSA	466.86
				HSA	264.74
				WATER PREMIUM DIFFERENCE	410.46
		PEREGRINE CORPORATION		CCR REPORTS	1,449.00
				JUN MONTHLY BILL PRINTING	684.11
				JUN MONTHLY BILL PRINTING	123.09

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	36.93
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,009.48
		KCP&L	825 STONEBROOK DR	55.79
			1301 TYER RD UNIT A	81.44
			618 JAMES ROLLO CT	107.29
			110 SNI-A-BAR BLVD	72.86
			1301 TYER RD UNIT B	322.25
			618 JAMES ROLLO CT	30.40
			618 JAMES ROLLO CT UNIT B	2,754.51
			711 MAIN ST	263.62
			1012 STONEBROOK LN	43.40
		ETS CORPORATION	MONTHLY CREDIT CARD FEES	778.78
			MONTHLY CREDIT CARD FEES	569.96
		OFFICE DEPOT	PEN/INK	39.60
			OPENER/POST-IT/BACKREST	6.25
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	357.51
		BARTLETT & WEST INC	WATER MAIN REPLACEMENT	166.00
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	96.00
		OREILLY AUTOMOTIVE INC	MULTI RELAY	8.40
			OIL/AIR FILTER/OIL	30.86
		ORKIN	06/15/15 SERVICE	11.25
			SERVICE 06/20/16	21.00
		WINDSTREAM COMMUNICATIONS	PHONE CHARGES 06/21-07/20	95.73
			WINDSTREAM COMMUNICATIONS	70.03
		DELTA DENTAL OF MO LOCKBOX	DENTAL	11.70
			DENTAL	41.47
			DENTAL	40.31
			DENTAL	38.56
			DENTAL	26.68
			WATER PREMIUM DIFFERENCE	13.73
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	163.91
		B & L BANK OF LEXINGTON	JULY PAYMENT #191561	21,015.88
		GOODYEAR COMMERCIAL TIRE	1)GY 12R22.5 G282 MSD TL 1	189.13
			TRUCK TIRE	189.13
		KRANZ OF KANSAS CITY	COMPRESSOR KIT/RED BELT	99.20
		APAC KANSAS INC	ROCK	224.16
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	51.62
		CENTRAL POWER SYSTEMS &	GENERATOR SERVICES	1,095.00
		COUNTY LINE AUTO PARTS	06 FORD F350SD PICKUP L AI	20.00
		TYLER TECHNOLOGIES INC	JULY MONTHLY FEES	97.00
		ICMA RC	EMPLOYEE DEDUCTIONS	39.62
		MIDWEST PUBLIC RISK OF MO	2016/17 PROPERTY/LIABILITY	13,531.84
			2016-2017 WORKERS COMPENSA	9,232.13
		SCHULTE SUPPLY INC	SADDLES	976.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	770.96
			MEDICARE	180.33
		VISION SERVICE PLAN - IC	ELLEDGE	11.06
			VISION	2.91_
			TOTAL:	59,774.73
SEWER	WATER/SEWER FUND	CITY OF BLUE SPRINGS	2ND HALF OF 07/01/16 REIMB	162,509.09
		BLUE CROSS BLUE SHIELD OF KC	PPO	110.07
			HSA	117.66
			HSA	440.28
			HSA	616.73
			HSA	466.85

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			HSA	264.75
			SEWER PREMIUM DIFFERENCE	410.44
		PEREGRINE CORPORATION	JUN MONTHLY BILL PRINTING	684.11
			JUN MONTHLY BILL PRINTING	123.08
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	36.93
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,009.46
		KCP&L	925 STONE BROOK DR	17.19
			WOODLAND DR	268.18
			405 JAMES ROLLO DR	317.68
			1326 GOLFVIEW DR	48.59
			618 JAMES ROLLO CT	107.28
			WINDING CREEK SEWER	17.26
			618 JAMES ROLLO CT	30.40
			711 MAIN ST	263.62
			1201 SEYMOUR RD	17.26
			110 NW SNI-A-BAR PKWY	17.19
			1017 ROCK CREEK LN	17.19
		ETS CORPORATION	MONTHLY CREDIT CARD FEES	778.79
			MONTHLY CREDIT CARD FEES	569.97
		OFFICE DEPOT	PEN/INK	39.59
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	357.49
		STANDARD INSURANCE CO	JULY 16 STANDARD LIFE	94.80
		OREILLY AUTOMOTIVE INC	MULTI RELAY	8.40
			OIL/AIR FILTER/OIL	30.86
		ORKIN	06/15/15 SERVICE	11.25
			SERVICE 06/20/16	21.01
		WINDSTREAM COMMUNICATIONS	PHONE CHARGES 06/21-07/20	95.73
			WINDSTREAM COMMUNICATIONS	70.03
		DELTA DENTAL OF MO LOCKBOX	DENTAL	11.69
			DENTAL	41.47
			DENTAL	40.33
			DENTAL	38.56
			DENTAL	26.69
			SEWER PREMIUM DIFFERENCE	13.73
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	163.91
		USABLUEBOOK	ROOT-X PIPELINE ROOT CONTR	283.95
		B & L BANK OF LEXINGTON	JULY PAYMENT #191561	21,015.88
		HOME DEPOT CREDIT SERVICES	1/4 BRASS TEE FIP	54.04
			1/4 BRASS TEE FIP	54.04-
			1/4 BRASS TEE FIP/BRASS PI	59.01
			BR FITTING	18.51-
		GOODYEAR COMMERCIAL TIRE	1)GY 12R22.5 G282 MSD TL 1	189.13
			TRUCK TIRE	189.13
		KRANZ OF KANSAS CITY	COMPRESSOR KIT/RED BELT	99.20
		APAC KANSAS INC	ROCK	224.16
		VERIZON WIRELESS	CELLULAR SERVICE 6/19-7/18	51.62
		COUNTY LINE AUTO PARTS	06 FORD F350SD PICKUP L AI	20.00
		TYLER TECHNOLOGIES INC	JULY MONTHLY FEES	97.00
		ICMA RC	EMPLOYEE DEDUCTIONS	39.61
		MIDWEST PUBLIC RISK OF MO	2016/17 PROPERTY/LIABILITY	13,531.83
			2016-2017 WORKERS COMPENSA	8,994.35
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	770.92
			MEDICARE	180.26
		VISION SERVICE PLAN - IC	VISION	2.91_
			TOTAL:	216,056.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	41.36_
			TOTAL:	41.36
NON-DEPARTMENTAL	PARK FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	17.03_
			TOTAL:	17.03
NON-DEPARTMENTAL	TRANSPORTATION	KCMO CITY TREASURER	KC EARNINGS TAX WH	3.66_
			TOTAL:	3.66
NON-DEPARTMENTAL	WATER/SEWER FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	25.07_
			TOTAL:	25.07

========== FUND TOTALS ==========

100	GENERAL FUND	230,303.56
200	PARK FUND	61,688.26
210	TRANSPORTATION	31,649.29
230	PUBLIC HEALTH	1,290.00
321	MKT PL CID-PR2 SALES/USE	2,575.00
600	WATER/SEWER FUND	287,656.37
	GRAND TOTAL:	615,162.48

TOTAL PAGES: 13

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF GRAIN VALLEY
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 6/18/2016 THRU 7/01/2016
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:YES

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION	Contact information same as last report ☐	
	Municipality: GRAIN VALLEY	Reporting Period: June, 2016
Mailing Address: 711 MAIN	Software Vendor: Tyler Technologies	
Physical Address: 711 MAIN	County JACKSON	Circuit: 16
Telephone Number: (816) 847-6240	Fax Number: (816) 847-6209	
Prepared By: Kari Boardman	E-mail Address kboardman@cityofgrainvalley.or	iNotes ☐
Municipal Judge(s): JOHN JACK	Prosecuting Attorney: JAMES COOK	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases *(citations / informations)* pending at start of month	216	712	191
B. Cases *(citations / informations)* filed	25	79	32
C. Cases *(citations / informations)* disposed			
1. jury trial *(Springfield, Jefferson County, and St. Louis County only)*	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	15	54	7
5. Violations Bureau Citations *(i.e., written plea of guilty)* and bond forfeitures by court order *(as payment of fines / costs)*	0	45	1
6. dismissed by court	5	35	10
7. *nolle prosequi*	0	0	0
8. certified for jury trial*(not heard in the Municipal Division)*	0	0	0
9. **TOTAL CASE DISPOSITIONS**	20	134	18
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	221	657	205
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION *(pre- & post-disposition)*		**IV. PARKING TICKETS**	
1. # Issued during reporting period	29	# Issued during period	3
2. # Served/withdrawn during reporting period	41	☐ Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	281		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: GRAIN VALLEY	Reporting Period: June, 2016

V. DISBURSEMENTS

Excess Revenue (minor traffic violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	$ 9,772.76	O/R CVC Paid to City	$ 24.42
Clerk Fee - Excess Revenue	$ 732.00		$
Crime Victims Compensation (CVG) Fund surcharge - Paid to City/Excess Revenue	$ 22.57		$
Bond forfeitures (paid to city) - Excess Revenue	$ 0.00		$
Total Excess Revenue	$10,527.33		$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			$
Fines - Other	$ 6,022.46		$
Clerk Fee - Other	$ 800.37		$
Judicial education Fund (JEF) ☒ Court does not retain funds for JEF	$ 0.00		$
Peace Officer Standard and Training (POST) Commission surcharge	$ 124.00		$
Crime Victims Compensation (CVC) Fund surcharge - Paid to state	$ 884.12		$
Law Enforcement Training (LET) Fund surcharge	$ 254.00		$
Domestic Violence Shelter surcharge	$ 500.00		$
Inmate Prisoner Detainee Security Fund surcharge	$ 0.00		$
Sheriff's Retirement Fund (SRF) surcharge	$ 370.30		$
Restitution	$ 332.50		$
Parking ticket revenue *(including penalties)*	$ 0.00		$
Bond forfeitures *(paid to city) - Other*	$ 720.50		$
Total Other Revenue	$10,008.25		$
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		**Total Other Disbursements**	$ 2,615.92
INCARCERATION REIMBURSEMENT	$ 1,184.50	**Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited**	$ 23,151.50
OFFICER REIMBURSEMENT DWI	$ 854.00	**Bond Refunds**	$ 3,478.00
EQUIPMENT REIMB DWI	$ 553.00	**Total Disbursements**	$ 26,629.50

Ordinances

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CITY OF GRAIN VALLEY BOARD OF ALDERMEN AGENDA ITEM		
MEETING DATE	06/27/2016 & 07/11/2016	
BILL NUMBER	B16-13	
AGENDA TITLE	**AN ORDINANCE APPROVING THE UPDATED 2016 COMPENSATION PLAN OF THE CITY OF GRAIN VALLEY, MISSOURI**	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Ryan Hunt, City Administrator	
FISCAL INFORMATION	Cost as recommended:	$8213-$11,765
	Budget Line Item:	100-10-61100 200-22-61100 210-55-61100 600-60-61100 600-65-61100
	Balance Available:	$592,546
	New Appropriation Required:	[ ] Yes [X] No
PURPOSE	To adopt an updated compensation plan, to include Communications Manager, for the 2016 Fiscal Year for the City of Grain Valley, Missouri	
BACKGROUND	See Staff Memo	
SPECIAL NOTES	N/A	
ANALYSIS	See Staff Memo	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	N/A	

DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Staff Memo, Compensation Plan

CITY OF GRAIN VALLEY | **STATE OF MISSOURI**

BILL NO. *B16-13* | ORDINANCE NO. _____
SECOND READING *July 11, 2016*
INTRODUCED BY: *ALDERMAN WEST* | FIRST READING *June 27, 2016*

AN ORDINANCE APPROVING THE UPDATED 2016 COMPENSATION PLAN OF THE CITY OF GRAIN VALLEY, MISSOURI

WHEREAS, the Board of Aldermen has appointed the City Administrator to prepare and update the salary compensation plan; and

WHEREAS, the Board of Aldermen directed the City Administrator to create a new position of Communications Manager; and

WHEREAS, the 2016 budget allows for the addition of the position and remains balanced as required by the Statutes in the State of Missouri;

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: 2016 City of Grain Valley Compensation Plan
The attached compensation plan, marked as Exhibit A, is hereby incorporated by reference as the compensation plan by which the City Administrator may lawfully exercise his authority over the hiring and compensation of Grain Valley personnel.

Read two times and PASSED by the Board of Aldermen this _____ day of _____, *2016*, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD	_____	ALDERMAN HEADLEY	_____
ALDERMAN JOHNSTON	_____	ALDERMAN PALECEK	_____
ALDERMAN STANLEY	_____	ALDERMAN WEST	_____

MAYOR _____
(in the event of a tie only)

Approved as to form:

_____
James Cook
City Attorney

_____
Mike Todd
Mayor

ATTEST:

_____

Chenéy Parrish
City Clerk

City of Grain Valley
2016 Compensation Plan

Title	*Grade*	*Minimum*	*Median*	*Maximum*	
Concessions Worker - Seasonal			8.75	10.00	Hourly
Community Center Front Desk Attendant	1	Minimum	1,517	1,733	Monthly
Seasonal Park Maintenance Worker		Wage	18,198	20,796	Annually
Swim Instructor					
Building Maintenance Worker		12.08	14.71	17.35	Hourly
Receptionist/Cashier	2	2,094	2,551	3,007	Monthly
		25,128	30,606	36,084	Annually
Animal Control Officer		13.32	16.17	19.01	Hourly
Codes & Inspections Assistant		2,309	2,802	3,295	Monthly
Park Maintenance Worker	3	27,708	33,624	39,540	Annually
Police Clerk					
Public Works Maintenance Assistant					
Public Works Maintenance Worker					
Accounting Clerk		15.06	18.25	21.44	Hourly
Court Administrator	4	2,610	3,163	3,716	Monthly
Utility Clerk		31,320	37,956	44,592	Annually
Victim Advocate					
Assistant to the Director of Community Development		16.04	19.51	22.98	Hourly
Codes Enforcement Officer		2,780	3,382	3,983	Monthly
Communication Manager (PIO)		33,365	40,579	47,792	Annually
Deputy City Clerk/Human Resources Assistant					
Executive Administrative Assistant					
Fleet Maintenance	5				
GIS/IT Specialist					
Permit Technician					
*Police Officer (Including SRO & Reserve)					
Recreation Supervisor					
Utility Billing Supervisor					
Accountant		18.27	22.21	26.15	Hourly
Building Official		3,167	3,850	4,533	Monthly
Community Center Manager		38,004	46,200	54,396	Annually
Detective	6				
Executive Administrative Assistant/Deputy City Clerk					
Park Maintenance Superintendent					
Public Works Maintenance Superintendent					
City Clerk		19.84	24.15	28.46	Hourly
City Planner		3,438	4,185	4,932	Monthly
Police Department Operations Manager	7	41,259	50,223	59,187	Annually
Public Works Operations Manager					
Sergeant					
Captain		28.68	34.79	40.90	Hourly
City Engineer	8	4,971	6,030	7,089	Monthly
		59,652	72,360	85,068	Annually
Chief of Police		29.29	35.88	42.47	Hourly
Community Development Director		5,076	6,219	7,362	Monthly
Finance Director	9	60,916	74,628	88,339	Annually
Human Resources Director					
Human Resources Director/City Clerk					
Parks & Recreation Director					
Assistant City Administrator		33.20	41.02	48.83	Hourly
Assistant City Administrator/Community Development Directo	10	5,755	7,110	8,464	Monthly
		69,063	85,316	101,568	Annually

** Police Officer Beginning Annual Salary is $37,000*

Compiled by the City of Grain Valley
Office of the City Administrator

Updated 07/11/2016

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Office of the City Administrator
711 Main Street
(816) 847-6200
(816) 847-6202
www.cityofgrainvalley.org

Position Description

Position Title			
Communications Manager			
Pay:	***$16.04-$22.98/hour***	***Pay Grade:***	***5***
Obligation:	***Part-Time***	***FLSA Status:***	***Non-Exempt***
Department:	***Administration***	***Job Group:***	***Administration***

Job Summary
Develops, coordinates & manages public information, public relations programs & projects.

Essential Functions

- Prepares and coordinates the City's strategic communications plan
- Produces and appropriately distributes pamphlets, articles, brochures, photographs and photo layouts, employee newsletter, mayoral newsletter, City award applications, and publications for citizens, including regularly released magazine and other promotional or informational materials. This includes message content, layout and production
- Coordinates with departmental staff to solicit and obtain information needed to produce printed and electronic information used to promote City meetings, events and programs
- Assists Administration and public safety staff with the communication of the City's Emergency Management Plan and communication during a crisis
- Position functions as the City's primary media contact and spokesperson, unless otherwise specified by the City Administrator. This includes speaking to the media and preparing and issuing press releases. Coordinates press conferences as needed with internal public safety staff and community partners
- Coordinates government cable access channel programming
- Attends public meetings as specified by the City Administrator
- Acts as the City's Webmaster and is responsible for design, content management, and training of departmental web contacts
- Responsible for social media content management to include feed scheduling, story development, programing and increasing public engagement
- Prepares and manages budget for public information function, and other related areas
- Acts as the special events coordinator for Citywide events and support staff for departmental events
- Represents the city in regional meetings and forums; may correspond with state and federal representatives on behalf of the City
- Coordinates responses to requests for services from the Board of Aldermen and the public, and prepares speeches, proclamations, resolutions, and other public presentations for the Mayor, Board of Aldermen and city administrative office as directed by the City Administrator
- Performs all work duties and activities in accordance with City policies and procedures

Office of the City Administrator
711 Main Street
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www.cityofgrainvalley.org

- Follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City's Safety Handbook
- Performs all other duties as assigned

Knowledge, Abilities and Skills

Knowledge of:

- Public engagement tools & methods
- Public relations
- Event coordination & management
- Research techniques, methods, and procedures
- Audience Targeting
- Social media marketing

Ability to:

- Convey complex job-specific information clearly and concisely, both verbally and in writing
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines
- Adapt readily and quickly to the changing dynamics of political environment
- Work with interruptions
- Multitask & regularly reassess priorities based off of the changing needs of the organization
- Operate standard office equipment, including a personal computer using program applications appropriate to assigned duties
- Establish and maintain effective communications, both verbally and written, with the public and other employees

Skills in:

- Public relations
- Self-motivation
- Project Management
- Visioning
- Communication

Supervision Received

- The work is performed under the supervision of the City Administrator

Supervision Exercised

- None

Minimum Qualifications

- Bachelor's degree in journalism, public relations, business communications or related field
- Two (2) to three (3) years' experience in journalism, public relations, business communication or related field

Preferred Qualifications

- Event management experience
- Local government experience
- Internal and/or external publication creation, layout and editing

Work Environment

- The primary duties of the position are typically performed in a general office environment with some field work

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively on the telephone and in person
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and to sort and file a variety of materials, written documents, and materials
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate a motor vehicle, operate standard office equipment including a personal computer, and make adjustments to equipment

Background check and pre-employment drug screen conducted prior to appointment

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Approved:

City Administrator	Date
Mayor	Date

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Memorandum

To: Mayor Todd & Members of the Board of Aldermen

From: Ryan Hunt, City Administrator

Date: 06/27/2016

Re: Addition of Communications Manager

At the direction of the Board of Aldermen, I have proceeded with the creation of a Communications Manager position. The purpose of the position is to enhance public outreach and communication, with both internal and external patrons. In this memorandum, you will find the target responsibilities and goals for the Communications Manager, the methodology used to identify the salary range of the position, and directions on the next steps for approving the position.

While drafting the job description, special attention was given to the areas identified as growth opportunities. Accordingly, the job description has clearly defined boundaries and includes roles that City Administration and the Board of Aldermen have identified as key outreach methods. Attached to this memo, you will see the job description that identifies job roles and responsibilities.

Based on the City's Code of Ordinances, the approval of a job description and hiring of a specific candidate is an administrative function of the City Administrator. The BOA must "create" the position by adding the job title to the compensation plan. The compensation plan was most recently approved with the adoption of ordinance number 2374. This ordinance approved and set the 2016 Budget for the City. Since the compensation plan was approved by ordinance, an amendment to the plan must be approved via the same legislative action.

The position pay grade was determined after performing a comprehensive analysis of 62 area public entities. Once the information was catalogued, the positions were sorted by title. To be sure that the sample group was reflective of the actual market conditions, the positions that were identified as "outlier" salary ranges were removed from the analysis. Simply put, the positions with the highest and lowest salary range were removed from the sample group. Although they are excluded from the calculation, they are still shown and identified as "Outliers."

Outliers (Top & Bottom Earning Positions in Survey)				
PLEASANT VALLEY	COMMUNICATIONS OFFICER	$ 19,760.00	$ 37,419.00	$ 26,184.00
OLATHE	COMMUNICATIONS DIRECTOR	$ 104,676.00	$ 163,724.00	$ 121,818.00

Below, I have included a table from the analysis, but will highlight some key points of the study. The market analysis indicated that the actual salary for Communications Officers range from $28,398-$69,912 per annum. Further review indicated that the salary grade range is $24,876-$82,972. *N.B.* the range is made up of the lowest value in the "Range Min" and the highest value in the "Range Max." This is not to be confuse with the mean "Range Min", "Range Max" or "Actual" salaries, as the mean only shows the average salaries from the entire study.

Entity Name	Job Title	Range Min	Range Max	Actual
BLUE SPRINGS	COMMUNICATIONS MANAGER	$ 50,091.40	$ 75,143.39	$ 65,849.51
GLADSTONE	COMMUNICATIONS OFFICER	$ 28,569.00	$ 48,221.00	$ 31,740.00
GRANDVIEW	PUBLIC INFORMATION OFFICER	$ 37,240.00	$ 52,114.00	$ 47,589.00
HARRISONVILLE	COMMUNICATIONS OFFICER	$ 29,752.00	$ 44,628.00	$ 38,246.00
JACKSON COUNTY	COMMUNICATIONS SPECIALIST	$ 24,876.00	$ 38,563.00	$ 28,398.00
JACKSON COUNTY	PUBLIC INFORMATION OFFICER	$ 43,326.00	$ 71,489.00	$ 63,044.00
JOHNSON COUNTY	PUBLIC INFORMATION OFFICER	$ 43,908.00	$ 73,176.00	$ 69,912.00
LAWRENCE	COMMUNICATIONS MANAGER	$ 55,478.00	$ 82,972.00	$ 67,575.00
LEAVENWORTH	COMMUNICATIONS SUPERVISOR	$ 36,396.00	$ 54,588.00	$ 44,349.00
LEAVENWORTH	PUBLIC INFORMATION OFFICER	$ 37,998.00	$ 56,998.00	$ 37,998.00
LEE'S SUMMIT	COMMUNICATIONS SPECIALIST	$ 32,832.00	$ 50,340.00	$ 36,156.00
LEE'S SUMMIT	COMMUNICATIONS SUPERVISOR	$ 38,832.00	$ 60,192.00	$ 55,380.00
LIBERTY	COMMUNICATIONS MANAGER	$ 45,876.00	$ 73,057.00	$ 69,120.00
MERRIAM	COMMUNICATIONS COORD	$ 37,188.00	$ 56,892.00	$ 56,892.00
NORTH KANSAS CITY	COMMUNICATIONS OFFICER	$ 32,544.00	$ 48,816.00	$ 43,742.00
NORTH KANSAS CITY	COMMUNICATIONS SUPERVISOR	$ 41,535.00	$ 62,303.00	$ 58,802.00
PLATTE COUNTY	COMMUNICATION OFFICERS	$ 29,748.00	$ 38,196.00	$ 33,972.00
PLATTE COUNTY	COMMUNICATION SUPERVISOR	$ 37,200.00	$ 49,752.00	$ 43,476.00
PLEASANT VALLEY	COMMUNICATIONS MANAGER	$ 30,160.00	$ 44,283.00	$ 40,539.00
PRAIRIE VILLAGE	COMMUNICATIONS SUPERVISOR	$ 46,380.00	$ 69,564.00	$ 64,212.00
RAYMORE	COMMUNICATIONS OFFICER	$ 34,587.00	$ 50,152.00	$ 34,807.00
RAYTOWN	PUBLIC INFORMATION OFFICER	$ 44,898.00	$ 64,899.00	$ 56,651.00
TOPEKA	PUBLIC INFORMATION OFFICER	$ 52,284.00	$ 78,468.00	$ 65,376.00
WARRENSBURG	PUBLIC INFORMATION/MRKTG	$ 28,908.00	$ 44,556.00	$ 36,228.00
	Mean Salary	**$ 38,358.60**	**$ 57,890.10**	**$ 49,585.56**

When considering a salary range based off of a large sampling pool, it is important to understand the full range is not always the most appropriate range. In this case if the City set the range based off of the overall spread in the KC Metro area, there would be a $58,096 gap between the minimum and maximum salary. To avoid such drastic spreads in the range, we employ the 25th-75th percentile method of setting the range. To illustrate how this is applied, you must look at the minimum salary as being the 0 percentile and the maximum being the 100th percentile. As you can see in the table below, if we use the 25%-75% it narrows the range to $39,400-$68,448.

Range & Percentiles Within the Range		
Minimun Salary	$	24,876.00
25th Perentile	$	39,400.00
50th Percentile	$	53,924.00
75th Percentile	$	68,448.00
Maximum Salary	$	82,972.00

By using the consolidated range, we are able to compare and set the range in the compensation plan. To do that we simply find the pay grade that most closely matches the range we've assigned to the position. As you can see below, this position will be assigned to the compensation plan as a Grade 7 position.

Title	***Grade***	***Minimum***	***Median***	***Maximum***	
Concessions Worker - Seasonal	1	Minimum Wage	8.75	10.00	Hourly
Community Center Front Desk Attendant			1,517	1,733	Monthly
Seasonal Park Maintenance Worker			18,198	20,796	Annually
Swim Instructor					
Building Maintenance Worker	2	12.08	14.71	17.35	Hourly
Receptionist/Cashier		2,094	2,551	3,007	Monthly
		25,128	30,606	36,084	Annually
Animal Control Officer	3	13.32	16.17	19.01	Hourly
Codes & Inspections Assistant		2,309	2,802	3,295	Monthly
Park Maintenance Worker		27,708	33,624	39,540	Annually
Police Clerk					
Public Works Maintenance Assistant					
Public Works Maintenance Worker					
Accounting Clerk	4	15.06	18.25	21.44	Hourly
Court Administrator		2,610	3,163	3,716	Monthly
Utility Clerk		31,320	37,956	44,592	Annually
Victim Advocate					
Assistant to the Director of Community Development	5	16.04	19.51	22.98	Hourly
Codes Enforcement Officer		2,780	3,382	3,983	Monthly
Deputy City Clerk/Human Resources Assistant		33,365	40,579	47,792	Annually
Executive Administrative Assistant					
Fleet Maintenance					
GIS/IT Specialist					
Permit Technician					
*Police Officer (Including SRO & Reserve)					
Recreation Supervisor					
Utility Billing Supervisor					
Accountant	6	18.27	22.21	26.15	Hourly
Building Official		3,167	3,850	4,533	Monthly
Community Center Manager		38,004	46,200	54,396	Annually
Detective					
Executive Administrative Assistant/Deputy City Clerk					
Park Maintenance Superintendent					
Public Works Maintenance Superintendent					
City Clerk	7	19.84	24.15	28.46	Hourly
City Planner		3,438	4,185	4,932	Monthly
Police Department Operations Manager		41,259	50,223	59,187	Annually
Public Works Operations Manager					
Communication Manager (PIO)					
Sergeant					
Captain	8	28.68	34.79	40.90	Hourly
City Engineer		4,971	6,030	7,089	Monthly
		59,652	72,360	85,068	Annually
Chief of Police	9	29.29	35.88	42.47	Hourly
Community Development Director		5,076	6,219	7,362	Monthly
Finance Director		60,916	74,628	88,339	Annually
Human Resources Director					
Human Resources Director/City Clerk					
Parks & Recreation Director					
Assistant City Administrator	10	33.20	41.02	48.83	Hourly
Assistant City Administrator/Community Development Direct		5,755	7,110	8,464	Monthly
		69,063	85,316	101,568	Annually

Based on the analysis performed at the direction of the Board of Aldermen, the next steps for creating the position are as follows:

- June 27, 2016 - BOA 1st read and approval of the updated compensation plan
- July 11, 2016 - BOA 2nd read and approval of the updated compensation plan
- July 12, 2016 - Advertise the position and collect applications
- August 1, 2016 - Begin interviewing and select the new employee (if identified)
- August 29, 2016 - Start date

It should be noted that the funding for this position will require no additional allocation in FY 2016. Between the left over funding from the Public Information Officer contract and turnover during the year, the position will be paid for with funds that have already been programed for 2016 salaries. Additionally, my intention is to hire this as a part time position (approximately 32 hours per week) for the remainder of 2016. In 2017, if the need exists, the position can be switched to a full time assignment. Regardless of the work status, the job will be an hourly position.

In conclusion, I would like to thank the Board of Aldermen for consideration of this position. One of the largest areas of citizen dissatisfaction has been communication of City information and events. This area of concern has been routinely raised by citizens, elected officials and City staff. Due to the consistent feedback, this has been a high priority under my administration. As you know, when citizens voice concerns we must listen. When citizens consistently complain about the same issue, we must act. Approving this position via the compensation plan will be the most effective step to take action in response to what the citizens have requested.

Please let me know if you have any questions regarding the position, compensation analysis, or hiring process.

Resolutions

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CITY OF GRAIN VALLEY BOARD OF ALDERMEN AGENDA ITEM		
MEETING DATE	7/11/2016	
BILL NUMBER	R16-35	
AGENDA TITLE	**A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI AUTHORIZING THE USE OF JACKSON COUNTY'S 2016 PAVEMENT MAINTENANCE PHASE 1 ASPHALT OVERLAY CONTRACT FOR THE CITY'S 2016 STREET MAINTENANCE**	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Ken Murphy, Community Development Director	
FISCAL INFORMATION	Cost as recommended:	1) $125,300 2) $707,000
	Budget Line Item:	1) 210-55-79400 2) 295-00-79900
	Balance Available	1) $139,550 2) $707,000
	New Appropriation Required:	[ ] Yes [x] No
PURPOSE	To provide an edge mill and overlay to Golfview Drive and Long Drive along with asphalt work on Cannon Street, Gregg, Young, Broadway, Concord, South, Front, Harris, Elizabeth, Yennie, Willow, and Garden Street. Eagles Parkway from Sni-A-Bar to Minter will also be included along with an anticipated micro seal on Rust Road.	
BACKGROUND	Since 2011 the City has worked with Jackson County successfully and with competitive prices for roadway overlay work. The City has worked with Jackson County and their asphalt contractor for roadway work in 2013, 2014, and 2015 with positive results.	
SPECIAL NOTES	N/A	
ANALYSIS	Memo attached	

PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
DEPARTMENT RECOMMENDATION	Staff recommends approval
REFERENCE DOCUMENTS ATTACHED	Memo, Jackson County bid tab

CITY OF GRAIN VALLEY | **STATE OF MISSOURI**

July 11, 2016

RESOLUTION NO *R16-35*

SPONSORED BY: *ALDERMAN PALECEK*

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI AUTHORIZING THE USE OF JACKSON COUNTY'S 2016 PAVEMENT MAINTENANCE PHASE 1 ASPHALT OVERLAY CONTRACT FOR THE CITY'S 2016 STREET MAINTENANCE

WHEREAS, the Board of Aldermen of the City of Grain Valley, Missouri, must approve all expenditures and agreements; and

WHEREAS, the Board of Aldermen are committed to providing its community with safe and reliable infrastructure and improving substandard infrastructure in the most cost effective manner possible; and

WHEREAS, the Board of Aldermen has adopted the 2015-2019 Capital Improvements Program, which identifies surface transportation improvements to be completed; and

WHEREAS, the Board of Aldermen find it to be in the best interest of the City;

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The use of Jackson County's 2016 Pavement Maintenance Phase 1 Asphalt Overlay contract for the City's 2016 Street Maintenance is hereby authorized.

PASSED and APPROVED (-) this 11th day of July, 2016.

_____

Mike Todd
Mayor

ATTEST:

_____

Chenéy Parrish
City Clerk

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Bid Tabulation for 2016 Pavement Maintenance Phase 1
Asphalt Overlay

Jackson County PN 3195 - Bid No. PW-01-2016

Department of Public Works - Engineering Division

Bid Opening Date and Time: April 26, 2016 at 2:05 p.m.

Numbers highlighted in Yellow denote mathematical error

This project is funded and Administered by Jackson County, MO.				1 Superior Bowen Asphalt Co., LLC Kansas City, MO.		2 Ideker, Inc. St. Joseph, MO.		3 Metro Asphalt, Inc. Independence, MO.		Engineers Estimate		Avg. unit $ of 3 lowest Bids Received
Item No	Description	Unit	No. Units	Unit Price	Total Amt. Bid	Unit Price	Total Amt. Bid	Unit Price	Total Amt. Bid	Unit Price	Total Amt. Estimated	
	Roadway Items											
1	1.75" Thick Asphaltic Concrete Overlay (Virgin Mix) Type 3-01	TON	17,029	50.47	859,453.63	54.70	931,486.30	59.75	1,017,482.75	$54.00	919,566.00	54.97
2	1.75" Milling	SY	149,942	1.54	230,910.68	1.75	262,398.50	2.05	307,381.10	$1.25	187,427.50	1.78
3	Force Account	FA	1	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	
	Total Amount Base Bid for Project (Items 1 to 3) =				$1,120,364.31		$1,223,884.80		$1,354,863.85		$1,136,993.50	

ALTERNATE BID ITEM - DEDUCT

4	**Deduction for using 1.75" Thick Recycled Asphaltic Concrete Surface (RAC or RC Type 3-01)**	TON	12970	($4.00)	($51,880.00)	($5.00)	($64,850.00)	($5.40)	($70,038.00)	($3.50)	($45,395.00)	($4.80)

Received BASE Bid Totals 4-26-2016	$1,120,364.31	$1,223,884.80	$1,354,863.85
Math or Extension Error Total Amount	$0.00	$0.00	$0.00
Extension error line (s) (Item No. Above) ??			

Notes:

1. **The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate available funds.**

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Memorandum

To: Board of Aldermen/Ken Murphy

From: Richard Arroyo, P.E.

Date: 07/01/16

Re: 2016 Street Maintenance

In continuing our search for reducing costs associated with roadway maintenance, staff recommends teaming again with Jackson County on a street maintenance contract. Like last season, Grain Valley will again benefit from lower asphalt bid cost due to the economy of scale when compared with Jackson County's asphalt repair quantities.

Under this agreement Jackson County has bid asphalt road maintenance items and selected Superior Bowen Asphalt Co, LLC as the low bidder identified in the Jackson County bid tab. The selected contractor will extend all contractual prices and warranties associated with their current bid to the City of Grain Valley. The City would be responsible for inspections. Staff recommends we move forward with utilizing Jackson County's 2016 Pavement Maintenance program to complete this year's overlay projects.

This year's CIP street maintenance program anticipates the edge milling and overlaying of approximately 1,400 linear feet of Golfview drive and a portion of Long Drive approximately 950 linear feet along Butterfly Park. City crews will be repairing curbs and sidewalks in preparation of the roadway work. This contract will also provide asphalt work on Cannon Street, Gregg, Young, Broadway, Concord, South, Front, Harris, Elizabeth, Yennie, Willow, and Garden Street. A portion of Eagles Parkway from Sni-A-Bar to Minter will also be included. Rust Road is anticipated to be a micro seal with patching to extend the life of the pavement.

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