CITY OF GRAIN VALLEY BOARD OF ALDERMEN
REGULAR MEETING AGENDA

JUNE 27, 2016
7:00 P.M.
OPEN TO THE PUBLIC

LOCATED IN THE COUNCIL CHAMBERS OF CITY HALL
711 MAIN STREET – GRAIN VALLEY, MISSOURI

ITEM I: CALL TO ORDER
- Mayor Mike Todd

ITEM II: ROLL CALL
- City Clerk Chenéy Parrish

ITEM III: INVOCATION
- Wayne Geiger with First Baptist Church of Grain Valley

ITEM IV: PLEDGE OF ALLEGIANCE
- Alderman Bob Headley

ITEM V: APPROVAL OF AGENDA
- Community Development Director Ken Murphy

ITEM VI: PROCLAMATION
- None

ITEM VII: CITIZEN PARTICIPATION
- Citizens are Asked to Please Limit Their Comments to Two (2) Minutes

ITEM VIII: CONSENT AGENDA
- April 13, 2016 – Planning &Zoning Commission Minutes
- May 5, 2016 – Park Board Minutes
- May 17, 2016 – Park Board Minutes
- June 13, 2016 – Board of Aldermen Meeting Minutes
- June 27, 2016 – Accounts Payable

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS

- Request to approve 2016-2017 liquor license renewals for the following businesses in the City of Grain Valley
  - Burgess Renovations, LLC dba Valley Pub & Patio
  - Casey's General Store #2209
  - Casey's General Store #2808
  - Casey's General Store #3325
  - The Crow's Nest Saloon, LLC
  - Discount Liquor & Smokes
  - Dollar General Store #9597
  - EIE, LLC dba Whiskey Tango
  - GV Chamber of Commerce
  - Grain Valley Market, LLC
  - Grain Valley Truck Stop & Food Center dba Conoco Travel Center
  - Impact Motor Sports, LLC dba Valley Speedway
  - JY Amigos, Inc, dba El Maguey
  - The Red Baron, LLC dba Bodee's BBQ & Burgers
- New liquor license application
  - Steve's, LLC

ITEM XI: PRESENTATION

- None

ITEM XII: ORDINANCES

Item XII (A) **B16-13** ***1st Reading*** *Introduced by Alderman Yolanda West*	**An Ordinance Approving the Updated 2016 Compensation Plan of the City of Grain Valley, Missouri** To adopt an updated compensation plan, to include Communications Manager, for the 2016 Fiscal Year for the City of Grain Valley, Missouri

ITEM XIII: RESOLUTIONS

- None

ITEM XIV: CITY ATTORNEY REPORT

- City Attorney Jim Cook

ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS

- Community Development Director Ken Murphy
- City Clerk Chenéy Parrish
- Parks & Recreation Director Shannon Davies
- Chief of Police David Starbuck

ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
- Alderman Bob Headley
- Alderman Chuck Johnston
- Alderman Valerie Palecek
- Alderman Tranita Stanley
- Alderman Yolanda West

ITEM XVII: MAYOR REPORT

- Mayor Mike Todd

ITEM XVIII: EXECUTIVE SESSION

- Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended

ITEM XIX: ADJOURNMENT

PLEASE NOTE

THE NEXT SCHEDULED MEETING OF THE CITY OF GRAIN VALLEY BOARD OF ALDERMEN WILL TAKE PLACE JULY 11, 2016 AS A REGULAR MEETING AT 7:00 P.M. TO BE HELD IN THE COUNCIL CHAMBERS OF GRAIN VALLEY CITY HALL

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK AT 816.847.6211 AT LEAST 48 HOURS BEFORE THE MEETING

THE CITY OF GRAIN VALLEY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS

UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE BY CALLING 816.847.6211

INTENTIONALLY LEFT BLANK

Consent Agenda

INTENTIONALLY LEFT BLANK

City of Grain Valley
Planning & Zoning Commission
Meeting Minutes
Regular Meeting

ITEM I: CALL TO ORDER

- The Planning & Zoning Commission of the City of Grain Valley, Missouri, met in Regular Session April 13, 2016, at 7:01 p.m. in the Council Chambers in the Grain Valley City Hall
- The meeting was called to order by Mike Reneau

ITEM II: ROLL CALL

- Mike Reneau called roll
- *Present: James Pycior*
- *Present: Kevin Browning*
- *Present: Bob Dimmitt*
- *Present: Elijah Greene*
- *Present: Debbie Saffell*
- *Present: Mike Reneau*
- *Present: Haydn Ambrose*
- *Present: Craig Shelton*
- *Present: Dale Arnold*
- ***There was a quorum present***

ITEM III: APRROVAL OF MINUTES

- James Pycior motioned to approve the minutes from the February 10, 2016 regular meeting; the motion was seconded by Haydn Ambrose; Commission approved 8-0.

ITEM IV: CITIZEN PARTICIPATION

- None

ITEM V: PUBLIC HEARING

- None

ITEM VI: ACTION ITEMS

- Final Plat – Eagle Ridge Estates 2nd Plat
    - Ken Murphy gave an overview of the request for final plat approval. He stated that the preliminary plat was previously approved in its entirety by the Planning and Zoning Commission and the developer chose to divide project into phases.

Commissioners Present	Commissioners Absent	Staff Officials Present
Bob Dimmitt Mike Reneau Elijah Greene James Pycior Haydn Ambrose Craig Shelton Kevin Browning Dale Arnold Debbie Saffell		Community Development Director - Ken Murphy

This is the second phase of the subdivision. Mr. Murphy stated that the legal description had an error and the name of the Chairman and City Clerk are incorrect but will be corrected prior to going to the Board of Aldermen. Mr. Murphy stated that the plat is in accordance with City standards and engineering for the project had been approved by the City Engineer.

- Elijah Greene asked how much this was going to cost the City. Mr. Murphy stated that the developer pays a construction permit up front that is calculated based on the infrastructure being installed. Mr. Greene also asked how quickly this would be built. Clayton Ward with Ward Development stated that a house would take a month and a half and that it would depend on sales as to how fast the entire phase would be constructed. Mr. Greene asked Mr. Ward how much the homes would go for. Mr. Ward stated they would be in the one hundred fifty to one hundred eighty thousand price range.
- Mike Reneau asked Mr. Ward if they owned the land to the north. Mr. Ward stated that they did indeed own the land. Mr. Reneau also asked what the zoning was of the land to the east. Mr. Ward stated that it was either M-1 or Agricultural.
- James Pycior motioned to approve the final plat of Eagle Ridge Estates – 2nd Plat with the discussed language changes to easements and official names; the motion was seconded by Kevin Browning; Commission approved 8-0.

ITEM VII: PREVIOUS BUSINESS

- None

ITEM VIII: NEW BUSINESS

- Eastern Jackson County Yard Waste Facility
  - Mr. Murphy stated that the facility was open again and runs until the end of November. He also stated that the City Wide Cleanup was going to take place on June 4th and the Household Hazardous Waste Event was scheduled for October 1st.
- Board of Aldermen
  - Mr. Murphy stated that the Mayor and all incumbent Board of Aldermen members retained their seats.

ITEM IX: ADJOURNMENT

- There being no further business, James Pycior motioned to adjourn the April 13, 2016

Commissioners Present	Commissioners Absent	Staff Officials Present
Bob Dimmitt		Community Development Director - Ken Murphy
Mike Reneau		
Elijah Greene		
James Pycior		
Haydn Ambrose		
Craig Shelton		
Kevin Browning		
Dale Arnold		
Debbie Saffell		

Planning Commission Meeting; seconded by Mike Reneau; approved 8-0.

-The Regular Meeting Adjourned at 7:35 p.m.-

Commissioners Present	Commissioners Absent	Staff Officials Present
Bob Dimmitt		Community Development Director - Ken Murphy
Mike Reneau		
Elijah Greene		
James Pycior		
Haydn Ambrose		
Craig Shelton		
Kevin Browning		
Dale Arnold		
Debbie Saffell		

INTENTIONALLY LEFT BLANK

GRAIN VALLEY PARK BOARD
SPECIAL MEETING
MINUTES
May 5, 2016

Meeting called to order at 6:00 P.M. by President Jared English.

ROLL CALL:

PRESENT: Jared English (President), John Savala (Vice President), Brad Welle (Secretary), Norm Combs (Treasurer), Don Caslavka, Pam Coon, Shannon Davies (Director)

ABSENT: Derek Bell, Nathan Hays, Alderman Valerie Palecek [We have an open seat on the Park Board at this time]

OLD BUSINESS:

a. Park Board Roles & Authority/Memorandum of Understanding (MOU) – Group Discussion

   i. Motion by John Savala, second by Don Caslavka, to retain an attorney to determine the validity of the interpretation of statute presented by Matthew W. Geary at our previous meeting. Motion passed.
      - We discussed the inclusion the investigation of the ownership of park property by the attorney we retain.
      - Shannon will monitor the time and cost of the use of the attorney.

ADJOURNMENT:

Motion by Norm Combs, seconded by Pam Coon, to adjourn. Motion carried.
Meeting adjourned at 6:29 PM.

Next regular meeting will be May 17, 2016.

INTENTIONALLY LEFT BLANK

GRAIN VALLEY PARK BOARD
MINUTES
May 17, 2016

Meeting called to order at 7:02 P.M. by President Jared English.

ROLL CALL:

PRESENT: Jared English (President), John Savala (Vice President), Brad Welle (Secretary), Norm Combs (Treasurer), Don Caslavka, Pam Coon, Nathan Hays, Derek Bell, Alderman Valerie Palecek, Shannon Davies (Director)

ABSENT: [We have an open seat on the Park Board at this time]

CONSENT AGENDA:

a. **APPROVAL OF MINUTES:** Motion by Norm Combs, seconded by Pam Coon, to approve minutes of last regular meeting on April 26, 2016. Motion carried.
b. **APPROVAL OF MINUTES:** Motion by Norm Combs, seconded by Pam Coon, to approve minutes of the special meeting on May 5, 2016. Motion carried.

TREASURER'S REPORT:

a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:** Shannon highlighted and explained the more notable expenditures in the summary report.
    i. High school softball field improvements, tree spade services, Star Wars Lego Camp, and others.

CITIZEN COMMENTS: none

COMMITTEE REPORTS:

a. **Veteran's Tribute – Norm Combs**
    i. GVTV interviewed organizers of the Plaza.

OLD BUSINESS:

a. **Park Board Roles & Authority/Memorandum of Understanding (MOU) – Group Discussion**
    i. Paul Campo letter of understanding to provide legal services to the Grain Valley Park Board. Concern was raised by Nathan Hays regarding Mr. Campo having done previous legal work for the City.
    ii. Jared English recommended touching base with Rob Willard and Ryan Fry as potential candidates to provide legal services for the Park Board.
    iii. Nathan Hays intends to provide the name of another attorney for consideration to Shannon prior to our next meeting.
    iv. Jared English stressed the importance of timeliness and moving forward with this as quickly as possible.

b. **2016 Trails Project – Group Discussion**
   i. The Park Board requested that we proceed and continue to move forward with this project.

c. **Capital Improvements Program (CIP) – Group Discussion**

d. **Grant Funding for Parks – Shannon Davies**
   i. The TAP application has been submitted to MARC for funding to cover the cost of the pedestrian bridge across Blue Branch Creek at Cross Creek Park. It won't be until August until we know if we have been awarded any funding.

e. **Park Board Applications (Update) – Shannon Davies**
   i. Norm, Don, Brad, and Shannon interviewed applicants and recommend Terry Hill for the vacant seat on the Park Board.
   ii. Norm Combs motioned to recommend to the Mayor, that Terry Hill be appointed to the Park Board, second by Don Caslavka. Motion carried.
   iii. Shannon will have the Resolution on the agenda at the June 13th Board of Aldermen meeting.

NEW BUSINESS:

a. **Cross Creek Park Improvements/Community Forum – Group Discussion**
   i. A Public Notice was mailed to adjacent homeowners dated April 13, 2016. No residents requested a public forum.
   ii. Shannon suggests a follow up mailing with more information about the scope of work and benefits of these improvements to the adjacent homeowners. He will bring this to our next meeting.

b. **Park Board Reappointments – Shannon Davies**
   i. Norm Combs and John Savala are up for renewal. The new appointment would begin a three-year term. Shannon will have their reappointments via resolution at the May 23rd Board of Aldermen meeting.

DIRECTOR'S REPORT

1. **<u>Operational Updates</u>**
   a. Full-Time & Seasonal Park Maintenance Positions – Both the full-time and seasonal positions have been filled, effective yesterday.

2. **<u>City Updates</u>**
   a. 2016 City Wide Clean-up Event coming up in June.

3. **<u>Past Programs/Special Events</u>**
   a. Painting Party
   b. Mini Munchkins – Insect Invasion
   c. Pre-School Players (soccer)

d. Pathways of Honor, Handgun Raffle

4. **<u>Upcoming Programs/Special Events</u>**
   a. Movie in the Park
   b. Storybook Trail
   c. Water Aerobics
   d. Group & Private Swim Lessons
   e. Mini Munchkins – Under the Sea
   f. 2016 Tennis Lessons
   g. Popsicles in the Park

TOPICS FOR NEXT MEETING:

a. Park Board MOU
b. 2016 Trail Project
c. Park CIP
d. Grant Funding for Parks
e. Repositioning Campaign

ADJOURNMENT:

Motion by Norm Combs, seconded by Nathan Hays, to adjourn. Motion carried.
Meeting adjourned at 8:03 PM.

Next regular meeting will be June 21, 2016.

INTENTIONALLY LEFT BLANK

ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on June 13, 2016 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Chenéy Parrish called roll
- *Present: Arnold, Headley, Johnston, Palecek, Stanley, West*
- *Absent: None*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Chris Allen with Valley Baptist Church

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Dale Arnold

ITEM V: APPROVAL OF AGENDA

- City Administrator Hunt noted no changes to the agenda

ITEM VI: PROCLAMATIONS

- Mayor Todd presented John Dismer, Commander for the Department of Missouri Military Order of the Purple Heart, with a Proclamation in recognition of naming Grain Valley a Purple Heart City. GySgt Bryce Lockwood shared a brief history of the Purple Heart, while Commander Dismer presented a plaque to Mayor Todd.
- Mayor Todd shared that a Proclamation will be presented to the Community Services League – celebrating 100 years, at its celebration on June 15th.

ITEM VII: CITIZEN PARTICIPATION

- Mayor Todd opened the floor for citizen participation
  - Stacey Perry, 8112 S Fristoe Road, representing the Purple Peace Foundation, provided a brief overview of the Foundation's mission and purpose. On their behalf, she requested use of the pavilion and track for a car show, Saturday, August 6, 2016. The event will be held from 10:00 a.m. – 1:00 p.m.; they would need a few hours before to set up and a few hours after for cleanup.

Non-Official Copy

- Mayor Todd asked about the need to waive any ordinances, if approved; Parks & Recreation Director Shannon Davies stated that there is an ordinance concerning the sale of merchandise and concessions on City owned property. Also, cars have been allowed on the track in the past. His only concern is having moving vehicles where there is pedestrian traffic.

- *Alderman Johnston made a Motion to allow the Purple Peace Foundation use of the pavilion and track on August 6th, waving ordinances and allowing the sale of concessions.*
- *The Motion was Seconded by Alderman Headley*
- *Motion was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

-MOTION APPROVED: 6-0-

- Michael Switzer, 210 Cannon Street, provided the Board with an update on the Pathways of Honor, Legacy Plaza project. He provided a sample envelope that the committee would like to include in the water bill to get information out to the community. There will be no expense to the City, as the Legacy Plaza committee has agreed to pay all costs incurred for the project.

- *Alderman Johnston made a Motion to include the Pathways of Honor insert in the water bill.*
- *The Motion was Seconded by Alderman Stanley*
- *Motion was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*
  - *Alderman Johnston asked to amend the motion to waive payment of any additional postage.*
- *Alderman Johnston made an Amended Motion to include the Pathways of Honor insert in the water bill, waiving payment for any additional postage that may be incurred.*
- *The Motion was Seconded by Alderman Arnold*
- *Motion was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

Non-Official Copy

- City Administrator Ryan Hunt will work with Mr. Switzer on the timing of two mailings this year.

-MOTION APPROVED: 6-0-

ITEM VIII: CONSENT AGENDA

- September 8, 2015 – Board of Zoning Adjustment Minutes
- April 26, 2016 – Park Board Minutes
- May 2016 – Court Report
- May 23, 2016 – Board of Aldermen Minutes
- June 6, 2016 – Board of Aldermen Minutes
- June 13, 2016 – Accounts Payable

- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Palecek*
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS

- CIP Discussion
  - Community Development Director Ken Murphy shared a proposed budget and map for downtown road repairs. This proposal is a result of discussions during last year's budget sessions concerning transportation money that is still available. The project will provide road repairs to 14 roads. It is intended to extend the life of the current roads until funding is available for complete projects. Deep patching will fix humps and bumps in the roads – similar to what was recently done in the Foxtail project.
  - The Aldermen were in agreement that this project can be presented in a Resolution for their approval.

Non-Official Copy

ITEM XI: PRESENTATION

- None

ITEM XII: ORDINANCES

- None

ITEM XIII: RESOLUTIONS

Resolution No. R16-34: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Terry Hill to the Grain Valley Park Board for a Three Year Term

- City Attorney Matt Geary read **Resolution No. R16-34** by title only
- *Alderman Palecek moved to accept Resolution No. R16-34 as read*
- *The Motion was Seconded by Alderman Arnold*
- *Resolution No. R16-34 was voted upon with the following voice vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

-RESOLUTION NO. R16-34 APPROVED: 6-0-

ITEM XIV: CITY ATTORNEY REPORT

ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator *(City Administrator Ryan Hunt)*
  - *None*
- Finance *(Finance Director Cathy Bowden)*
  - *None*
- City Clerk *(City Clerk Chenéy Parrish)*
  - *None*
- Community Development (*Community Development Director Ken Murphy)*
  - *Community Development Director Ken Murphy shared that the Community-Wide Cleanup was a success. Over 150 cars participated, filling 6 dumpsters and 1 scrap metal dumpster. Approximately two dozen senior citizens utilized curbside pickup.*
  - *Murphy also provided a copy of the Traffic Calming Policy that was implemented in 2015 and a memorandum from City Engineer Richard Arroyo, explaining his process for determining speed device locations.*

Non-Official Copy

- *Alderman Arnold requested that the Board of Aldermen be notified in advance so they are aware of the areas where traffic studies are being done and where and when new speed humps are located.*

- *Community Development Director Murphy also reminded the Board of the Community Development event, scheduled for Thursday, June 16. It will be located at the pavilion and will be held from 5:00 p.m. – 7:00 p.m.*

- Parks & Recreation Department *(Parks & Recreation Director Shannon Davies)*
  - *Parks & Recreation Director Shannon Davies shared the 2016 GVAA Treasury Report through April 30, 2016. He also has a copy of their 990 form if anyone is interested in reviewing. He has not received payment from the GVAA for spring baseball/softball registrations but is keeping in touch with the GVAA. He noted a positive relationship with the Association. The Association would like the ability to zoom in on fields so they have a better view when complaints are voiced. Davies shared that the current equipment doesn't have the ability to zoom in with clarity – its original intent was to have a broader view of the fields. However, the GVAA is always welcome to view the tapes when there is an issue.*

- Police *(Chief of Police David Starbuck)*
  - *None*

ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
  - None
- Alderman Bob Headley
  - None
- Alderman Chuck Johnston
  - None
- Alderman Valerie Palecek
  - None
- Alderman Tranita Stanley
  - None
- Alderman Yolanda West
  - None

Non-Official Copy

ITEM XVII: MAYOR REPORT

- Mayor Todd
  - None

ITEM XVIII: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended and for Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended

- *Alderman Arnold moved to close the Regular Meeting for items related to Section 610.021(3), RSMo 1998, As Amended and Section 610.021(2), RSMo 1998, as Amended.*
- *The motion was seconded by Alderman West*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 7:46 PM

- *Alderman Johnston moved to open the Regular Meeting*
- *The motion was seconded by Alderman West*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Headley, Johnston, Palecek, Stanley, West*
  - *Nay: None*
  - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 8:29 PM

Item VI: ADJOURNMENT

- The meeting adjourned at 8:30 p.m.

Non-Official Copy

Minutes submitted by:

_____ _____

Chenéy Parrish
City Clerk

Date

Minutes approved by:

_____ _____

Mike Todd
Mayor

Date

Non-Official Copy

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	None	City Attorney Matt Geary
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Bob Headley		City Clerk Chenéy Parrish
Alderman Chuck Johnston		Executive Administrative Assistant Khalilah Holland
Alderman Valerie Palecek		Community Development Director Ken Murphy
Alderman Tranita Stanley		Parks & Recreation Director Shannon Davies
Alderman Yolanda West		Chief of Police David Starbuck

INTENTIONALLY LEFT BLANK

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	2,386.54
		FAMILY SUPPORT PAYMENT CENTER	VANDER LINDEN CASE 6079233	184.62
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	873.91
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	105.21
			FLEX PLAN	177.50
		ICMA RC	ICMA 457 %	319.75
			ICMA 457	407.88
			MURPHY	11.25-
		INTERNAL REVENUE SERVICE	FEDERAL WH	6,659.51
			SOCIAL SECURITY	3,920.94
			MEDICARE	916.98_
			TOTAL:	15,941.59
HR/CITY CLERK	GENERAL FUND	ARC PHYSICAL THERAPY PLUS LP	PHYSICAL AGILITY TESTING	600.00
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	25.61
		VISA-CARD SERVICES 0139	IIMC HOTEL: PARRISH	529.02
		MIDWEST NEUROEDUCATIONAL SERVICES	EMPLOYMENT ASSESSMENT	650.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	49.74
			MEDICARE	11.64_
			TOTAL:	1,866.01
INFORMATION TECH	GENERAL FUND	NETSTANDARD INC	NETSTANDARD VIRTULIZATION	1,657.50
			NEW GVS1 VM	1,597.50
			JULY MONTHLY IT SERVICES	1,421.64
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	1.21
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	2.41
			MEDICARE	0.56_
			TOTAL:	4,680.82
BLDG & GRDS	GENERAL FUND	MISSOURI GAS ENERGY	596 BUCKNERY TARSNEY	70.19
			624 JAMES ROLLO CT	8.51
			711 S MAIN ST	29.80
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		COMCAST - HIERARCY ACCT	COMCAST 46122 CITY HALL	224.85
		H & H ENVIRONMENTAL SERVICES INC	Annual Backflow Tests	200.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	74.70
			MEDICARE	17.47_
			TOTAL:	675.52
ADMINISTRATION	GENERAL FUND	RICOH USA INC	MAILROOM C85075881	56.00
			ADMIN C85075927	176.18
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	62.99
		VISA-CARD SERVICES 0139	VARIDESK	1,660.00
		RICOH USA INC	MAILROOM C85075881	211.25
			ADMIN C85075927	211.25
		PURCHASE POWER	POSTAGE REFILL	1,000.00
		ICMA RC	EMPLOYEE DEDUCTIONS	100.03
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	209.93
			MEDICARE	49.09_
			TOTAL:	3,736.72
LEGAL	GENERAL FUND	JAMES T COOK	CITY ATTORNEY	350.00_
			TOTAL:	350.00
FINANCE	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	0.50
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	141.93
			MEDICARE	33.18_
			TOTAL:	225.93
COURT	GENERAL FUND	JAMES T COOK	CITY PROSECUTOR	725.00
		JOHNSON COUNTY SHERIFF	MAY 16 MONTHLY COSTS	2,640.00
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	2.24
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	109.40
			MEDICARE	25.59_
			TOTAL:	3,502.23
VICTIM SERVICES	GENERAL FUND	UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	120.28
			MEDICARE	28.13_
			TOTAL:	198.41
FLEET	GENERAL FUND	UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	101.71
			MEDICARE	23.79_
			TOTAL:	175.50
POLICE	GENERAL FUND	RICOH USA INC	PD C85075912	167.53
			PD C85075921	4.75
			PD DWN C85075930	34.58
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	947.76
		MISSOURI DARE OFFICERS ASSOCIATION	DARE OFFICERS CONFERENCE	175.00
			DARE OFFICERS CONFERENCE	175.00
			DARE OFFICERS CONFERENCE	175.00
		RICOH USA INC	PD C85075912	211.25
			PD C85075930	224.26
			PD DESK C85075921	29.56
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	1,089.17
			BULK GASOHOL/DIESEL	74.64
			BULK GASOHOL/DIESEL	747.20
			BULK GASOHOL/DIESEL	54.94
		ALAMAR UNIFORMS	POLICE VEST	749.00
			SHIPING	12.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	2,698.03
			MEDICARE	631.00_
			TOTAL:	8,200.67
ANIMAL CONTROL	GENERAL FUND	HAMPEL OIL INC	BULK GASOHOL/DIESEL	40.07
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	90.59
			MEDICARE	21.18_
			TOTAL:	151.84
PLANNING & ENGINEERING	GENERAL FUND	UMB BANK-HSA	HSA - GRAIN VALLEY, MO	153.11
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	61.00
			BULK GASOHOL/DIESEL	29.16
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	322.24
			MEDICARE	75.36_
			TOTAL:	640.87
NON-DEPARTMENTAL	PARK FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	361.90
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	70.96
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	228.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FLEX PLAN	91.67
		ICMA RC	ICMA 457 %	152.01
			ICMA 457	330.87
		INTERNAL REVENUE SERVICE	FEDERAL WH	1,231.52
			SOCIAL SECURITY	923.06
			MEDICARE	215.87_
			TOTAL:	3,606.83
PARK ADMIN	PARK FUND	NETSTANDARD INC	JULY MONTHLY IT SERVICES	164.83
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	124.66
		COMCAST - HIERARCY ACCT	COMCAST 46122 CITY HALL	37.47
			COMCAST 90898 TYER TOWER	99.85
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	180.06
			BULK GASOHOL/DIESEL	255.51
		ICMA RC	EMPLOYEE DEDUCTIONS	19.61
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	291.43
			MEDICARE	68.16_
			TOTAL:	1,241.58
PARKS STAFF	PARK FUND	MISSOURI GAS ENERGY	600 BUCKNER TARSNEY	41.03
			624 JAMES ROLLO CT	4.26
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	50.00
		WEST CENTRAL ELECTRIC COOP INC	04/27-05/27 BALLPARK COMPL	1,318.14
		H & H ENVIRONMENTAL SERVICES INC	Annual Backflow Tests	200.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	283.21
			MEDICARE	66.23_
			TOTAL:	1,962.87
RECREATION	PARK FUND	ALLIED REFRESHMENT	CONCESSION DRINKS	206.40
			CONCESSION DRINKS	309.60
		SAMS CLUB/GECRB	CONC PRODUCT & SUPPLIES	43.06
			CONC PRODUCT & SUPPLIES	67.00
			CONC PRODUCT & SUPPLIES	164.11
			CONC PRODUCT & SUPPLIES	232.83
			CONC PRODUCT & SUPPLIES	218.91
			CONC PRODUCT & SUPPLIES	210.80
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	71.72
			SOCIAL SECURITY	4.68
			MEDICARE	16.77
			MEDICARE	1.10_
			TOTAL:	1,546.98
COMMUNITY CENTER	PARK FUND	MELODY TAYLOR	04/29-06/10 SILVERSNEAKER	475.00
			05/02-06/13 SILVERSNEAKER	175.00
		RICOH USA INC	COMM CTR C85075928	50.90
			COMM CTR C85075922	19.06
		MISSOURI GAS ENERGY	713 S MAIN ST	87.62
			713 S MAIN ST #A	37.44
		GENA KRUGER	04/28-06/23 ZUMBA	268.20
		SALLY WHITAKER	05/02-07/11 PILATES	76.80
		PRISCILLA YOUNG	05/03-06/14 YOGA	127.80
		COMCAST - HIERARCY ACCT	COMCAST 46130 CC	90.56
		RICOH USA INC	COMM CTR C85075928	211.25
			CC DESK C85075922	29.58
		H & H ENVIRONMENTAL SERVICES INC	Annual Backflow Tests	50.00
		FREDAH JOHNSTON	04/28-06/14 LINE DANCING	464.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	177.81
			MEDICARE	41.58_
			TOTAL:	2,383.10
POOL	PARK FUND	ALLIED REFRESHMENT	CONCESSION DRINKS	309.60
			CONCESSION DRINKS	464.40
		SAMS CLUB/GECRB	CONC PRODUCT & SUPPLIES	64.58
			CONC PRODUCT & SUPPLIES	100.52
			CONC PRODUCT & SUPPLIES	246.17
			CONC PRODUCT & SUPPLIES	349.25
			CONC PRODUCT & SUPPLIES	328.37
			CONC PRODUCT & SUPPLIES	316.21
		H & H ENVIRONMENTAL SERVICES INC	Annual Backflow Tests	50.00
		MIDWEST POOL MANAGEMENT	Backflow Repair	521.88
			Lifejackets	822.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	79.46
			SOCIAL SECURITY	14.75
			MEDICARE	18.59
			MEDICARE	3.44_
			TOTAL:	3,689.22
NON-DEPARTMENTAL	TRANSPORTATION	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	133.78
		FAMILY SUPPORT PAYMENT CENTER	SNODGRASS CASE 91536266	20.60
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	77.21
		ICMA RC	ICMA 457	21.40
			MURPHY	11.25-
		INTERNAL REVENUE SERVICE	FEDERAL WH	383.38
			SOCIAL SECURITY	240.92
			MEDICARE	56.35_
			TOTAL:	922.39
TRANSPORTATION	TRANSPORTATION	NETSTANDARD INC	JULY MONTHLY IT SERVICES	103.02
		RICOH USA INC	PW C85075929	4.69
		MISSOURI GAS ENERGY	405 JAMES ROLLO DR	8.91
			624 JAMES ROLLO CT	8.51
			711 S MAIN ST	2.55
			405 JAMES ROLLO DR	8.40
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	117.26
		COMCAST - HIERARCY ACCT	COMCAST 46122 CITY HALL	22.48
			COMCAST 69165 PW	25.18
		BLUE SPRINGS WINWATER CO	STORM/SEWER SUPPLIES	415.34
		VANCE BROTHERS INC	ASPHALT	1,200.00
		RICOH USA INC	PW C85075929	42.25
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	46.71
			BULK GASOHOL/DIESEL	74.83
		MKEC ENGINEERING	SW EAGLES PKWY SIDEWALK	4,125.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	240.93
			MEDICARE	56.36_
			TOTAL:	6,502.42
NON-DEPARTMENTAL	MKTPL TIF-PR#2 SPE	UMB BANK	PROJECT #2	5,552.80_
			TOTAL:	5,552.80
NON-DEPARTMENTAL	MKT PL CID-PR2 SAL	UMB BANK	CID/USE	4,419.83_
			TOTAL:	4,419.83

DEPARTMENT	FUND	VENDOR NAME		DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	WATER/SEWER FUND	MO DEPT OF REVENUE		MISSOURI WITHHOLDING	851.78
		FAMILY SUPPORT PAYMENT CENTER		SNODGRASS CASE 91536266	82.40
		UMB BANK-HSA		HSA - GRAIN VALLEY, MO	568.80
		MISCELLANEOUS	WHITTON, DAVID	10-213000-00	5.84
			FENSTERMAKER, BRIAN	10-227700-03	111.13
			JONES, PATRICIA L	10-234600-06	15.54
			KLEPZIG, TERRI	10-241300-06	64.08
			VALENZUELA, ARTURO J	10-243800-04	15.54
			PANUCO, SONJA	10-250500-07	2.39
			HEMAN, PAMELA	10-301800-03	15.54
			RUHL, EVERETT	10-317100-01	30.73
			WENCEWICZ, JUDITH	10-317700-01	14.75
			SCHROEDER, AMBER	10-363000-09	20.88
			MARTIN, JIM	10-371480-07	34.28
			JOHNSON, WILLIAM	10-376000-01	22.94
			QUILICO, CYNTHIA L	10-377800-05	65.54
			LANDMARK EQUITY GROU	10-423500-13	15.54
			COLLINS, EMILY	10-466500-04	1.05
			PREMIUM CUSTOM HOMES	10-517000-03	15.54
			KINDER, PAUL	10-830241-01	31.08
			SLIMAK, LOUIS	10-830400-06	33.00
			LEDBETTER, NICOLE	10-830840-05	65.54
			MEYERS, MICHAEL	10-831210-03	28.67
			GORE, DEAN	10-900540-00	32.89
			HUBER, DEBBIE	10-809480-02	87.58
		CITY OF GRAIN VALLEY -FLEX		FLEX - DEPENDENT CARE	82.50
		ICMA RC		ICMA 457 %	199.76
				ICMA 457	164.85
				MURPHY	52.50-
		INTERNAL REVENUE SERVICE		FEDERAL WH	2,585.62
				SOCIAL SECURITY	1,541.49
				MEDICARE	360.50_
				TOTAL:	7,115.27
WATER	WATER/SEWER FUND	NETSTANDARD INC		JULY MONTHLY IT SERVICES	185.43
		RICOH USA INC		PW C85075929	9.39
				CD C85075926	47.57
		CITY OF INDEPENDENCE UTILITIES		20018 100CF 04/18-05/19	29,492.46
		MISSOURI GAS ENERGY		405 JAMES ROLLO DR	17.84
				624 JAMES ROLLO CT	10.65
				711 S MAIN ST	5.11
				405 JAMES ROLLO DR	16.81
		UMB BANK-HSA		HSA - GRAIN VALLEY, MO	357.43
		BARTLETT & WEST INC		WATER MAIN REPLACEMENT	1,549.50
		COMCAST - HIERARCY ACCT		COMCAST 46122 CITY HALL	44.97
				COMCAST 69165 PW	50.36
		TRI-COUNTY WATER AUTHORITY		CONSUMPTION	21,872.69
				DEBT	65,542.18
		CREATIVE CARNIVALS & EVENTS LLC		CD ANNUAL EVENT	1,295.00
		RICOH USA INC		PW C85075929	84.50
				CD C85075926	131.47
		HAMPEL OIL INC		BULK GASOHOL/DIESEL	115.16
				BULK GASOHOL/DIESEL	170.96
		ICMA RC		EMPLOYEE DEDUCTIONS	39.22
		INTERNAL REVENUE SERVICE		SOCIAL SECURITY	770.73
				MEDICARE	180.24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			TOTAL:	121,989.67
SEWER	WATER/SEWER FUND	NETSTANDARD INC	JULY MONTHLY IT SERVICES	185.43
		RICOH USA INC	PW C85075929	9.39
			CD C85075926	47.57
		MISSOURI GAS ENERGY	405 JAMES ROLLO DR	17.86
			624 JAMES ROLLO CT	10.64
			711 S MAIN ST	5.11
			405 JAMES ROLLO DR	16.84
		UMB BANK-HSA	HSA - GRAIN VALLEY, MO	357.41
		COMCAST - HIERARCY ACCT	COMCAST 46122 CITY HALL	44.97
			COMCAST 69165 PW	50.36
		BLUE SPRINGS WINWATER CO	STORM/SEWER SUPPLIES	92.30
		RICOH USA INC	PW C85075929	84.50
			CD C85075926	131.47
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	115.16
			BULK GASOHOL/DIESEL	170.96
		ICMA RC	EMPLOYEE DEDUCTIONS	39.22
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	770.73
			MEDICARE	180.24_
			TOTAL:	2,330.16
NON-DEPARTMENTAL	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	149.61
			PPO	33.79
			PPO	304.03
			HSA	517.59
			HSA	996.30
			HSA	104.37
		KCMO CITY TREASURER	KC EARNINGS TAX WH	41.89
		DELTA DENTAL OF MO LOCKBOX	DENTAL	75.21
			DENTAL	131.80
			DENTAL	76.52
		FRATERNAL ORDER OF POLICE	EMPLOYEE DEDUCTIONS	270.00
		HAMPEL OIL INC	CJC FUEL	150.78
			CJC FUEL	243.17
		AFLAC	AFLAC AFTER TAX	71.37
			AFLAC CRITICAL CARE	6.78
			AFLAC PRETAX	249.70
			AFLAC-W2 DD PRETAX	216.69
		BRIAN SCOTT	FAIRBRASS RESTITUTION	100.00
		UMB BANK NA	GV15 NID NOTES	318.00
		VISION SERVICE PLAN - IC	VISION	36.16
			VISION	19.22
			VISION	29.14
			VISION	8.85_
			TOTAL:	4,150.97
HR/CITY CLERK	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	97.21
		US HEALTHWORKS	HOLLAND	74.00
			SQUIERS	43.00
			SICKLE	46.00
			JEFFERY	46.00
			STRATTON	46.00
			CHANCE	74.00
			DOUTT SCREENING	74.00
		CBIZ PAYROLL	JUNE 16 COBRA	61.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		DELTA DENTAL OF MO LOCKBOX	DENTAL	9.18
		FASTENAL COMPANY	EYEWASH BOTTLE	34.08
		HILTON HOTELS & RESORTS	CHENEY LODGING: IIMC CONF	529.02
			CHENEY LODGING: IIMC CONF	529.02-
			TOTAL:	605.19
INFORMATION TECH	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	4.61
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	3.20
		EREPUBLIC INC	PARKISON REGISTRATION	25.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	0.44_
			TOTAL:	33.25
BLDG & GRDS	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	189.78
		MAINTENANCE SUPPLY CO INC	3) TORK UNIVERSAL ROLL TOW	152.59
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	98.80
		SHERWIN WILLIAMS	PAINT FOR COURT ROOM& OFFI	57.93
		OFFICE DEPOT	LINER	30.90
			LINER	41.69
		DELTA DENTAL OF MO LOCKBOX	DENTAL	17.92
		KORNIS ELECTRIC SUPPLY INC	30) T8 LAMP 41K CITY HALL	66.00
			6) 40W 3500K LONG 4 PIN T5	51.00
		CRW FLAGS INC	2) 4X6' THIN BLUE LINE FLA	87.50
		ALL NATIONS FLAG CO INC	US POLYESTER FLAG/MO 4X6'	247.27_
			TOTAL:	1,041.38
ADMINISTRATION	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	297.09
			HSA	140.56
			HSA	46.29
		US POSTAL SERVICE	STAMPS FOR CITY	9.40
		KANSAS CITY STAR	400087445 2016-2017 RENEWA	316.68
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	272.20
		AMAZON.COM	DISHWASHER SIGN	5.98
		54TH STREET GRILL & BAR	HUNT LUNCH: PERFORMANCE RE	29.45
			HUNT LUNCH: PIO JOB DESC	31.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	29.53
			DENTAL	13.24
			DENTAL	4.37
		AMERICAN AIRLINES VACATIONS	HUNT CHECKED BAGGAGE FEE	60.00
			HUNT CHECKED BAGGAGE FEE	60.00
		VARIDESK LLC	4) COMPUTER STANDS	1,660.00
			4) COMPUTER STANDS	1,660.00-
		HARPOS	LUNCH MGT: STRATEGY DOWNTO	36.46
		BALLYS MONORAIL	HUNT: MONORAIL 3 DAY PASS	28.00
		FLAMINGO LAS VEGAS	HUNT RESORT FEE	97.44
		KANSAS CITY INTERNATIONAL AIRPORT	HUNT PARKING FOR ICSC CONF	92.00
		VISION SERVICE PLAN - IC	VISION	7.36_
			TOTAL:	1,577.05
FINANCE	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	191.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	189.13
		DELTA DENTAL OF MO LOCKBOX	DENTAL	8.96
			DENTAL	12.28
		MO DEPT OF REVENUE	MAY 16 MONTHLY SALES TAX R	35.00_
			TOTAL:	436.37
COURT	GENERAL FUND	LAFAYETTE COUNTY SHERIFF	PRISONER HOUSING	90.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		DONNPAUL GRAPHIX LLC	6) GV COURT ADMINISTRATOR	146.10
		BLUE CROSS BLUE SHIELD OF KC	HSA	198.28
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	145.66
		PETTY CASH	PRISONER LUNCH	3.45
			PRISONER LUNCH	6.90
		OFFICE DEPOT	PAPER/CHAIRMAT	79.55
		DELTA DENTAL OF MO LOCKBOX	DENTAL	0.80
			DENTAL	24.26
		ROSS MILLER CLEANERS	MAY 16 CLEANING	24.00_
			TOTAL:	719.00
VICTIM SERVICES	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	275.17
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	110.55
		DELTA DENTAL OF MO LOCKBOX	DENTAL	25.92_
			TOTAL:	411.64
FLEET	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	189.78
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	4.94
			PW/WOLTZ UNIFORMS	4.95
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	135.49
		OREILLY AUTOMOTIVE INC	STARTER ROPE	38.00
			WATER TREAT	53.99
			TOOL	11.43
			1GAL BRAKE FLD	19.99
			PRIMARY WIRE	368.00
			MOLY GREASE	83.68
			TRAILER CABLE	141.30
			7.5OZ GSKMAKR	23.99
		DELTA DENTAL OF MO LOCKBOX	DENTAL	24.26
		NAPA	VALVE CAPPER	26.98_
			TOTAL:	1,126.78
POLICE	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	275.17
			PPO	389.04
			HSA	825.51
			HSA	1,889.30
			HSA	1,945.20
			HSA	294.16
		MISSOURI LAGERS	EMPLOYER CONTRIBUTIONS	3,385.85
			MONTHLY CONTRIBUTIONS	367.76
		PETTY CASH	HYVEE WATERMELONS FOR CIT	18.86
			CARE PKG FOR CHANCE	33.22
			CARE PKG FOR CHANCE	15.11
		ADVANCE AUTO PARTS	OIL FILTER	5.99
		OFFICE DEPOT	PAPER/PEN/TAPE	65.22
			STAPLE REMOVER	10.00
		ED M FELD EQUIPMENT CO INC	THUMBDRIVE HOLSTER/GLOCK 1	208.00
		OREILLY AUTOMOTIVE INC	MIRCO V-BELT/PULLEY	57.67
			OIL FITLR GSK	7.75
			REAR AXLE KT/1QT GEAR OIL	238.01
			FOG CAPSULE	12.98
		S & S PRINTING	250) RECEIPT FOR PROPERTY	110.00
			100) PROPERTY REQUEST FORM	50.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	77.76
			DENTAL	160.48
			DENTAL	160.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			DENTAL	97.04
		GRAIN VALLEY MARKET	CITIZENS ACADEMY GRAD MEAL	16.87
		PAYPAL.COM	KANINE 5.0/ONE TIME LICENS	99.00
		T-MOBILE USA INC	GPS LOCATE	200.00
		PHILLIPS	GAS FROM TRAINING	24.00
		COUNTRY INNS & SUITES	BEALE LODGING: MANGE DEV C	234.00
		PLOWBOYS BBQ	CITIZENS ACADEMY GRAD MEAL	43.05
			CITIZENS ACADEMY GRAD MEAL	86.10
		LEXISNEXIS RISK DATA MGMT INC	MAY 16 ACTIVITY	50.00
		GOODYEAR COMMERCIAL TIRE	3) GY245/55R18 EAG RSA VSB	381.00
		MISCELLANEOUS	LAW OFFICES OF LES D WIGHT	25.00
		ALAMAR UNIFORMS	YOUNGS UNIFORMS	100.00
			SOLE UNIFORMS	100.00
		METRO FORD	PANEL	144.26
		MIRROR IMAGE EXPRESS CARWASH	MAY 16 WASHES	88.00
		ROSS MILLER CLEANERS	MAY 16 CLEANING	69.00
		ANTHONY VIGLIATURO	VEST REIMBURSEMENT	100.00
		NEW SIGNS	GV POLICE DEPT VEHICLE LET	260.00
			GV POLICE DEPT VEHICLE LET	260.00
			GV POLICE DEPT VEHICLE LET	260.00
		MO STATE HIGHWAY PATROL	NORRIS/THOMPSON REGISTRATI	450.00
		MOLLE CHEVROLET INC	2) MOUNTS	198.82_
			TOTAL:	13,889.83
ANIMAL CONTROL	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	189.78
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	107.87_
			TOTAL:	297.65
PLANNING & ENGINEERING	GENERAL FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	426.52
			HSA	286.95
		MO DEPT OF NATURAL RESOURCES	8/2016 PERMIT MOR040082	250.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	451.71
		DELTA DENTAL OF MO LOCKBOX	DENTAL	14.26
			DENTAL	45.01
		EARL MADISON COMPANY LLC	1507 RUST RD: MOWING	87.50
			1112 NW GOLFVIEW DR: MOWIN	125.00
			MADISON ,RUST,WOODBURY RET	83.50_
			TOTAL:	1,770.45
NON-DEPARTMENTAL	PARK FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	149.61
			PPO	33.79
			HSA	179.16
		KCMO CITY TREASURER	KC EARNINGS TAX WH	19.27
		DELTA DENTAL OF MO LOCKBOX	DENTAL	16.31
			DENTAL	26.36
			DENTAL	1.16
		AFLAC	AFLAC CRITICAL CARE	3.48
			AFLAC PRETAX	15.03
			AFLAC-W2 DD PRETAX	20.99
		MISCELLANEOUS	BRIAN CATES: REFUND	25.00
			MELISSA DAVIS: REFUND	50.00
			MATAYIA BRADLEY: REFUND	25.00
			MICHELLE SOUTH: REFUND	50.00
			MELISSA MORRIS: REFUND	50.00
		VISION SERVICE PLAN - IC	VISION	6.61_
			TOTAL:	671.77

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
PARK ADMIN	PARK FUND	BLUE CROSS BLUE SHIELD OF KC	HSA	58.24
			HSA	577.26
			HSA	56.22
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	414.24
		OFFICE DEPOT	SCISSORS/PAPER	13.92
		DELTA DENTAL OF MO LOCKBOX	DENTAL	5.79
			DENTAL	28.46
			DENTAL	3.54
			DENTAL	32.13
			DENTAL	2.39
		VISION SERVICE PLAN - IC	VISION	1.44
		ALEXANDER APPAREL	GV PARKS & REC STAFF SHIRT	256.00_
			TOTAL:	1,449.63
PARKS STAFF	PARK FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	275.17
			PPO	189.78
			HSA	189.78
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	265.17
		MISSOURI VOCATIONAL ENTERPRISES	FLATE PLATE	18.56
		AMAZON.COM	E-Z READ JUMBO RAIN-GAUGE	15.45
			SWING-A-WAY CAN OPENER	13.20
		MUSCO SPORTS LIGHTING LLC	REPL-CAPACITOR, SINGLE 32	143.06
		LOWES	CONCESSION STAND/POOL SUPP	53.28
		DELTA DENTAL OF MO LOCKBOX	DENTAL	53.76
		FASTENAL COMPANY	SAFETY TAPE POOL SLIDE/FOU	20.19
		HOME DEPOT CREDIT SERVICES	COMM GARDEN/ARMSTRONG SIGN	155.68
			80LB CONCRETE MIX: COMM GA	46.80
		FRY & ASSOCIATES INC	BENCH FRAMES FOR COMM GARD	380.00
		MEYER LABORATORY INC	10) LINER TRU MIL 21X17X58	252.20
			PARKS SUPPLIES	492.25
		CHUX TRUX	REPLACEMENT PUSH BUTTON KI	17.00
		TRI STAR SEED CO	MARKING DUST	222.20_
			TOTAL:	2,803.53
RECREATION	PARK FUND	SAMS CLUB/GECRB	SWIM LESSON TREATS	17.96
		WALMART COMMUNITY	CONSESSION PRODUCTS	75.38
			MINI MUNCHKINS/CONCESSION	25.71
			MINI MUNCHKINS/CONCESSION	48.10
			CONSESSION PRODUCTS	28.86
			RETURN	19.46-
		BARNES & NOBLE BOOKSELLERS	STORYBOOK TRAIL SUPPLIES	7.98
		HASTY AWARDS	PRESCHOOL SOCCER SUPPLIES	96.83_
			TOTAL:	281.36
COMMUNITY CENTER	PARK FUND	UNIFIRST CORPORATION	CC JANITORIAL SUPPLIES	68.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	131.43
		OFFICE DEPOT	SCISSORS/PAPER	16.21
		AUTHORIZE.NET	MAY SIGNUPS	53.50
		DELTA DENTAL OF MO LOCKBOX	DENTAL	17.92
		MODERN FIRE SAFETY LLC	SEMI-ANNUAL MAINTENANCE	135.00
		MEYER LABORATORY INC	CC JANITORIAL SUPPLIES	21.06_
			TOTAL:	443.12
POOL	PARK FUND	SAMS CLUB/GECRB	POOL CLEANING SUPPLIES	44.37
			SWIM LESSON TREATS	26.94
		WALMART COMMUNITY	CONSESSION PRODUCTS	113.06

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			MINI MUNCHKINS/CONCESSION	72.14
			POOL PRODUCTS	26.64
			CONSESSION PRODUCTS	99.77
		OFFICE DEPOT	SCISSORS/PAPER	30.56
		AMAZON.COM	2 REGISTER DRAWERS FOR POO	104.32
		LOWES	CONCESSION STAND/POOL SUPP	49.98
		FASTENAL COMPANY	SAFETY TAPE POOL SLIDE/FOU	31.90
		MEYER LABORATORY INC	POOL SUPPLIES	481.86
		TNEMEC COMPANY INC	POOL PAINT	340.76
		MIDWEST POOL MANAGEMENT	POOL SAFETY SIGNS	81.98_
			TOTAL:	1,504.28
NON-DEPARTMENTAL	TRANSPORTATION	BLUE CROSS BLUE SHIELD OF KC	PPO	29.92
			HSA	55.51
			HSA	119.55
			HSA	20.87
		KCMO CITY TREASURER	KC EARNINGS TAX WH	3.60
		DELTA DENTAL OF MO LOCKBOX	DENTAL	9.65
			DENTAL	15.81
			DENTAL	2.35
		AFLAC	AFLAC PRETAX	6.28
			AFLAC-W2 DD PRETAX	8.05
		VISION SERVICE PLAN - IC	VISION	1.11
			VISION	5.82
			VISION	1.77_
			TOTAL:	280.29
TRANSPORTATION	TRANSPORTATION	BLUE CROSS BLUE SHIELD OF KC	PPO	55.03
			HSA	178.87
			HSA	169.90
			HSA	233.42
			HSA	58.83
		K C BOBCAT	ADPT RD DR/HEX BIT	45.00
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	18.47
			PW/WOLTZ UNIFORMS	18.71
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	347.06
		ADVANCE AUTO PARTS	BRAKE LINE 1/4 ROLL	4.18
			TUBE NUT	0.71
		WALMART COMMUNITY	CITY WIDE CLEAN UP MEAL/BL	0.77
			CITY WIDE CLEAN UP MEAL/BL	4.39
		OREILLY AUTOMOTIVE INC	BRAKE LINE	8.36
			UNION/STEEL NUT	1.42
			LONG STL NUT	0.22
			FUEL FILTER/OIL FILTER	9.96
			UNION	0.43
		OUTLETSHIRTS.COM	36) TSHIRTS	23.67
		DELTA DENTAL OF MO LOCKBOX	DENTAL	16.84
			DENTAL	8.88
			DENTAL	19.29
			DENTAL	4.85
		QUIKTRIP #00150	HUNT: PREMIUM GAS	7.41
		FASTENAL COMPANY	HCS 5/8-11 X 4.5 YZ8	7.58
			LG5ML NAT LTX GLV 100CT	8.74
			PIN BLT DRV 1/4X1 1/2	13.38
			PIN BLT DRV 1/4 X 1 1/2	40.14
		GV CONOCO	WEIGH/REWEIGH	14.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		HOME DEPOT CREDIT SERVICES	1X12-12FT COMMON BOARD	113.88
			HYDRANT PAINTINT PROGRAM	14.86
			COLD PATCH BAG	2.58
			COLD PATCH BAG	1.20
			COLD PATCH BAG	65.82
		ANDERSON RENTALS & SALES	CONCRETE MIXING TRAILERS	114.00
			CONCRETE MIXING TRAILERS	25.00_
			TOTAL:	1,658.35
PUBLIC HEALTH	PUBLIC HEALTH	GRAIN VALLEY SCHOOL DISTRICT	SNIOR CITIZEN LUNCHEON	487.50
		WALMART COMMUNITY	CITY WIDE CLEAN UP MEAL/BL	99.08_
			TOTAL:	586.58
NON-DEPARTMENTAL	MKT PLACE NID- PR#	UMB BANK NA	GV15 NID NOTES	318.00-
			TOTAL:	318.00-
NON-DEPARTMENTAL	MKT PLACE NID- PR#	UMB BANK NA	GV15 NID NOTES	318.00_
			TOTAL:	318.00
NON-DEPARTMENTAL	WATER/SEWER FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	119.69
			HSA	272.54
			HSA	478.23
			HSA	187.87
		KCMO CITY TREASURER	KC EARNINGS TAX WH	24.60
		DELTA DENTAL OF MO LOCKBOX	DENTAL	47.43
			DENTAL	63.27
			DENTAL	25.81
		AFLAC	AFLAC PRETAX	37.40
			AFLAC-W2 DD PRETAX	64.32
		GILA LLC	MAY 16 COLLECTIONS	28.43
		VISION SERVICE PLAN - IC	VISION	11.77
			VISION	23.32
			VISION	7.08_
			TOTAL:	1,391.76
WATER	WATER/SEWER FUND	AMERICAN BACKFLOW PREV ASSOC	LANDERS NATL & LOCAL DUES	77.00
		BLUE CROSS BLUE SHIELD OF KC	PPO	110.07
			HSA	116.48
			HSA	439.08
			HSA	617.71
			HSA	466.85
			HSA	264.75
		K C BOBCAT	ADPT RD DR/HEX BIT	90.00
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	36.93
			PW/WOLTZ UNIFORMS	37.43
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,001.99
		SAMS CLUB/GECRB	COMM DEV EVENT	375.55
		ADVANCE AUTO PARTS	BRAKE LINE 1/4 ROLL	8.35
			TUBE NUT	1.44
		WALMART COMMUNITY	CITY WIDE CLEAN UP MEAL/BL	1.55
			CITY WIDE CLEAN UP MEAL/BL	8.78
		OREILLY AUTOMOTIVE INC	BRAKE LINE	16.70
			UNION/STEEL NUT	2.86
			LONG STL NUT	0.42
			FUEL FILTER/OIL FILTER	19.94
			UNION	0.84

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		OUTLETSHIRTS.COM	36) TSHIRTS	143.87
			36) TSHIRTS	47.32
		BLUE SPRINGS WINWATER CO	MARKING PAINT	370.00
		DELTA DENTAL OF MO LOCKBOX	DENTAL	11.58
			DENTAL	41.36
			DENTAL	40.45
			DENTAL	38.55
			DENTAL	26.62
		QUIKTRIP #00150	HUNT: PREMIUM GAS	14.84
		FASTENAL COMPANY	LG5ML NAT LTX GLV 100CT	17.50
		ORIENTAL TRADING	MEGA PUNCH BALL ASSORTMENT	64.98
		HOME DEPOT CREDIT SERVICES	HYDRANT PAINTINT PROGRAM	29.71
			COLD PATCH BAG	5.15
			COLD PATCH BAG	2.38
		MIRROR IMAGE EXPRESS CARWASH	MONTHLY REOCCURING CHARGE	15.50
		VISION SERVICE PLAN - IC	VISION	2.88_
			TOTAL:	4,567.41
SEWER	WATER/SEWER FUND	BLUE CROSS BLUE SHIELD OF KC	PPO	110.07
			HSA	116.49
			HSA	439.07
			HSA	617.69
			HSA	466.85
			HSA	264.74
		K C BOBCAT	ADPT RD DR/HEX BIT	90.00
		UNIFIRST CORPORATION	PW/WOLTZ UNIFORMS	36.93
			PW/WOLTZ UNIFORMS	37.43
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,001.97
		ADVANCE AUTO PARTS	BRAKE LINE 1/4 ROLL	8.35
			TUBE NUT	1.44
		WALMART COMMUNITY	CITY WIDE CLEAN UP MEAL/BL	1.55
			CITY WIDE CLEAN UP MEAL/BL	8.78
		OREILLY AUTOMOTIVE INC	BRAKE LINE	16.70
			UNION/STEEL NUT	2.86
			LONG STL NUT	0.42
			FUEL FILTER/OIL FILTER	19.94
			UNION	0.84
		OUTLETSHIRTS.COM	36) TSHIRTS	47.32
		SHAWN V HELT	16 CU YDS PULVERIZED TOPSO	448.00
			8CU YDS PULVERIZED TOPSOIL	224.00
		BLUE SPRINGS WINWATER CO	MARKING PAINT	466.00
			2) 261-00090520-000	484.36
		DELTA DENTAL OF MO LOCKBOX	DENTAL	11.59
			DENTAL	41.36
			DENTAL	40.45
			DENTAL	38.55
			DENTAL	26.64
		QUIKTRIP #00150	HUNT: PREMIUM GAS	14.84
		FASTENAL COMPANY	LG5ML NAT LTX GLV 100CT	17.50
		HOME DEPOT CREDIT SERVICES	HYDRANT PAINTINT PROGRAM	29.71
			COLD PATCH BAG	5.15
			COLD PATCH BAG	2.38
		MIRROR IMAGE EXPRESS CARWASH	MONTHLY REOCCURING CHARGE	15.50
		VISION SERVICE PLAN - IC	VISION	2.89_
			TOTAL:	5,158.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	POOLED CASH FUND	VISA-CARD SERVICES 1184	VISA-CARD SERVICES 1184	366.66
		VISA-CARD SERVICES 1317	VISA-CARD SERVICES 1317	697.27
		VISA-CARD SERVICES 1325	VISA-CARD SERVICES 1325	590.52
		VISA-CARD SERVICES 0139	VISA-CARD SERVICES 0139	5.98
		VARIDESK LLC	4) COMPUTER STANDS	1,660.00
		HILTON HOTELS & RESORTS	CHENEY LODGING: IIMC CONF	529.02
		VISA-CARD SERVICES 0749	VISA-CARD SERVICES 0749	511.84
		VISA-CARD SERVICES 1028	VISA-CARD SERVICES 1028	394.54_
			TOTAL:	4,755.83

========== FUND TOTALS ==========

100	GENERAL FUND	66,405.67
200	PARK FUND	21,584.27
210	TRANSPORTATION	9,363.45
230	PUBLIC HEALTH	586.58
302	MKTPL TIF-PR#2 SPEC ALLOC	5,552.80
310	MKT PLACE NID- PR#2	0.00
321	MKT PL CID-PR2 SALES/USE	4,419.83
600	WATER/SEWER FUND	142,552.63
999	POOLED CASH FUND	4,755.83
	GRAND TOTAL:	255,221.06

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF GRAIN VALLEY
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 6/04/2016 THRU 6/17/2016
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:YES

INTENTIONALLY LEFT BLANK

Ordinances

INTENTIONALLY LEFT BLANK

CITY OF GRAIN VALLEY BOARD OF ALDERMEN AGENDA ITEM		
MEETING DATE	06/27/2016	
BILL NUMBER	B16-13	
AGENDA TITLE	**AN ORDINANCE APPROVING THE UPDATED 2016 COMPENSATION PLAN OF THE CITY OF GRAIN VALLEY, MISSOURI**	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Ryan Hunt, City Administrator	
FISCAL INFORMATION	Cost as recommended:	$10,158-$14,571
	Budget Line Item:	100-10-61100 200-22-61100 210-55-61100 600-60-61100 600-65-61100
	Balance Available:	$592,546
	New Appropriation Required:	[ ] Yes [X] No
PURPOSE	To adopt an updated compensation plan, to include Communications Manager, for the 2016 Fiscal Year for the City of Grain Valley, Missouri	
BACKGROUND	See Staff Memo	
SPECIAL NOTES	N/A	
ANALYSIS	See Staff Memo	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	N/A	

DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Staff Memo, Compensation Plan

CITY OF GRAIN VALLEY | **STATE OF MISSOURI**

BILL NO. *B16-13*

INTRODUCED BY:
ALDERMAN WEST

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

AN ORDINANCE APPROVING THE UPDATED 2016 COMPENSATION PLAN OF THE CITY OF GRAIN VALLEY, MISSOURI

WHEREAS, the Board of Aldermen has appointed the City Administrator to prepare and update the salary compensation plan; and

WHEREAS, the Board of Aldermen directed the City Administrator to create a new position of Communications Manager; and

WHEREAS, the 2016 budget allows for the addition of the position and remains balanced as required by the Statutes in the State of Missouri;

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: 2016 City of Grain Valley Compensation Plan
The attached compensation plan, marked as Exhibit A, is hereby incorporated by reference as the compensation plan by which the City Administrator may lawfully exercise his authority over the hiring and compensation of Grain Valley personnel.

Read two times and PASSED by the Board of Aldermen this _____ day of _____, *2016*, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD	_____	ALDERMAN HEADLEY	_____
ALDERMAN JOHNSTON	_____	ALDERMAN PALECEK	_____
ALDERMAN STANLEY	_____	ALDERMAN WEST	_____

MAYOR _____
(in the event of a tie only)

Approved as to form:

_____
James Cook
City Attorney

_____
Mike Todd
Mayor

ATTEST:

_____

Chenéy Parrish
City Clerk

City of Grain Valley
2016 Compensation Plan

Title	*Grade*	*Minimum*	*Median*	*Maximum*	
Concessions Worker - Seasonal			8.75	10.00	Hourly
Community Center Front Desk Attendant	1	Minimum	1,517	1,733	Monthly
Seasonal Park Maintenance Worker		Wage	18,198	20,796	Annually
Swim Instructor					
Building Maintenance Worker		12.08	14.71	17.35	Hourly
Receptionist/Cashier	2	2,094	2,551	3,007	Monthly
		25,128	30,606	36,084	Annually
Animal Control Officer		13.32	16.17	19.01	Hourly
Codes & Inspections Assistant		2,309	2,802	3,295	Monthly
Park Maintenance Worker	3	27,708	33,624	39,540	Annually
Police Clerk					
Public Works Maintenance Assistant					
Public Works Maintenance Worker					
Accounting Clerk		15.06	18.25	21.44	Hourly
Court Administrator	4	2,610	3,163	3,716	Monthly
Utility Clerk		31,320	37,956	44,592	Annually
Victim Advocate					
Assistant to the Director of Community Development		16.04	19.51	22.98	Hourly
Codes Enforcement Officer		2,780	3,382	3,983	Monthly
Deputy City Clerk/Human Resources Assistant		33,365	40,579	47,792	Annually
Executive Administrative Assistant					
Fleet Maintenance	5				
GIS/IT Specialist					
Permit Technician					
*Police Officer (Including SRO & Reserve)					
Recreation Supervisor					
Utility Billing Supervisor					
Accountant		18.27	22.21	26.15	Hourly
Building Official		3,167	3,850	4,533	Monthly
Community Center Manager		38,004	46,200	54,396	Annually
Detective	6				
Executive Administrative Assistant/Deputy City Clerk					
Park Maintenance Superintendent					
Public Works Maintenance Superintendent					
City Clerk		19.84	24.15	28.46	Hourly
City Planner		3,438	4,185	4,932	Monthly
Police Department Operations Manager	7	41,259	50,223	59,187	Annually
Public Works Operations Manager					
Communication Manager (PIO)					
Sergeant					
Captain		28.68	34.79	40.90	Hourly
City Engineer	8	4,971	6,030	7,089	Monthly
		59,652	72,360	85,068	Annually
Chief of Police		29.29	35.88	42.47	Hourly
Community Development Director		5,076	6,219	7,362	Monthly
Finance Director	9	60,916	74,628	88,339	Annually
Human Resources Director					
Human Resources Director/City Clerk					
Parks & Recreation Director					
Assistant City Administrator		33.20	41.02	48.83	Hourly
Assistant City Administrator/Community Development Directo	10	5,755	7,110	8,464	Monthly
		69,063	85,316	101,568	Annually

** Police Officer Beginning Annual Salary is $37,000*

Compiled by the City of Grain Valley
Office of the City Administrator

Updated 07/11/2016

INTENTIONALLY LEFT BLANK

Memorandum

To: Mayor Todd & Members of the Board of Aldermen

From: Ryan Hunt, City Administrator

Date: 06/27/2016

Re: Addition of Communications Manager

At the direction of the Board of Aldermen, I have proceeded with the creation of a Communications Manager position. The purpose of the position is to enhance public outreach and communication, with both internal and external patrons. In this memorandum, you will find the target responsibilities and goals for the Communications Manager, the methodology used to identify the salary range of the position, and directions on the next steps for approving the position.

While drafting the job description, special attention was given to the areas identified as growth opportunities. Accordingly, the job description has clearly defined boundaries and includes roles that City Administration and the Board of Aldermen have identified as key outreach methods. Attached to this memo, you will see the job description that identifies job roles and responsibilities.

Based on the City's Code of Ordinances, the approval of a job description and hiring of a specific candidate is an administrative function of the City Administrator. The BOA must "create" the position by adding the job title to the compensation plan. The compensation plan was most recently approved with the adoption of ordinance number 2374. This ordinance approved and set the 2016 Budget for the City. Since the compensation plan was approved by ordinance, an amendment to the plan must be approved via the same legislative action.

The position pay grade was determined after performing a comprehensive analysis of 62 area public entities. Once the information was catalogued, the positions were sorted by title. To be sure that the sample group was reflective of the actual market conditions, the positions that were identified as "outlier" salary ranges were removed from the analysis. Simply put, the positions with the highest and lowest salary range were removed from the sample group. Although they are excluded from the calculation, they are still shown and identified as "Outliers."

Outliers (Top & Bottom Earning Positions in Survey)				
PLEASANT VALLEY	COMMUNICATIONS OFFICER	$ 19,760.00	$ 37,419.00	$ 26,184.00
OLATHE	COMMUNICATIONS DIRECTOR	$ 104,676.00	$ 163,724.00	$ 121,818.00

Below, I have included a table from the analysis, but will highlight some key points of the study. The market analysis indicated that the actual salary for Communications Officers range from $28,398-$69,912 per annum. Further review indicated that the salary grade range is $24,876-$82,972. *N.B.* the range is made up of the lowest value in the "Range Min" and the highest value in the "Range Max." This is not to be confuse with the mean "Range Min", "Range Max" or "Actual" salaries, as the mean only shows the average salaries from the entire study.

Entity Name	Job Title	Range Min	Range Max	Actual
BLUE SPRINGS	COMMUNICATIONS MANAGER	$ 50,091.40	$ 75,143.39	$ 65,849.51
GLADSTONE	COMMUNICATIONS OFFICER	$ 28,569.00	$ 48,221.00	$ 31,740.00
GRANDVIEW	PUBLIC INFORMATION OFFICER	$ 37,240.00	$ 52,114.00	$ 47,589.00
HARRISONVILLE	COMMUNICATIONS OFFICER	$ 29,752.00	$ 44,628.00	$ 38,246.00
JACKSON COUNTY	COMMUNICATIONS SPECIALIST	$ 24,876.00	$ 38,563.00	$ 28,398.00
JACKSON COUNTY	PUBLIC INFORMATION OFFICER	$ 43,326.00	$ 71,489.00	$ 63,044.00
JOHNSON COUNTY	PUBLIC INFORMATION OFFICER	$ 43,908.00	$ 73,176.00	$ 69,912.00
LAWRENCE	COMMUNICATIONS MANAGER	$ 55,478.00	$ 82,972.00	$ 67,575.00
LEAVENWORTH	COMMUNICATIONS SUPERVISOR	$ 36,396.00	$ 54,588.00	$ 44,349.00
LEAVENWORTH	PUBLIC INFORMATION OFFICER	$ 37,998.00	$ 56,998.00	$ 37,998.00
LEE'S SUMMIT	COMMUNICATIONS SPECIALIST	$ 32,832.00	$ 50,340.00	$ 36,156.00
LEE'S SUMMIT	COMMUNICATIONS SUPERVISOR	$ 38,832.00	$ 60,192.00	$ 55,380.00
LIBERTY	COMMUNICATIONS MANAGER	$ 45,876.00	$ 73,057.00	$ 69,120.00
MERRIAM	COMMUNICATIONS COORD	$ 37,188.00	$ 56,892.00	$ 56,892.00
NORTH KANSAS CITY	COMMUNICATIONS OFFICER	$ 32,544.00	$ 48,816.00	$ 43,742.00
NORTH KANSAS CITY	COMMUNICATIONS SUPERVISOR	$ 41,535.00	$ 62,303.00	$ 58,802.00
PLATTE COUNTY	COMMUNICATION OFFICERS	$ 29,748.00	$ 38,196.00	$ 33,972.00
PLATTE COUNTY	COMMUNICATION SUPERVISOR	$ 37,200.00	$ 49,752.00	$ 43,476.00
PLEASANT VALLEY	COMMUNICATIONS MANAGER	$ 30,160.00	$ 44,283.00	$ 40,539.00
PRAIRIE VILLAGE	COMMUNICATIONS SUPERVISOR	$ 46,380.00	$ 69,564.00	$ 64,212.00
RAYMORE	COMMUNICATIONS OFFICER	$ 34,587.00	$ 50,152.00	$ 34,807.00
RAYTOWN	PUBLIC INFORMATION OFFICER	$ 44,898.00	$ 64,899.00	$ 56,651.00
TOPEKA	PUBLIC INFORMATION OFFICER	$ 52,284.00	$ 78,468.00	$ 65,376.00
WARRENSBURG	PUBLIC INFORMATION/MRKTG	$ 28,908.00	$ 44,556.00	$ 36,228.00
	Mean Salary	**$ 38,358.60**	**$ 57,890.10**	**$ 49,585.56**

When considering a salary range based off of a large sampling pool, it is important to understand the full range is not always the most appropriate range. In this case if the City set the range based off of the overall spread in the KC Metro area, there would be a $58,096 gap between the minimum and maximum salary. To avoid such drastic spreads in the range, we employ the 25th-75th percentile method of setting the range. To illustrate how this is applied, you must look at the minimum salary as being the 0 percentile and the maximum being the 100th percentile. As you can see in the table below, if we use the 25%-75% it narrows the range to $39,400-$68,448.

Range & Percentiles Within the Range		
Minimun Salary	$	24,876.00
25th Perentile	$	39,400.00
50th Percentile	$	53,924.00
75th Percentile	$	68,448.00
Maximum Salary	$	82,972.00

By using the consolidated range, we are able to compare and set the range in the compensation plan. To do that we simply find the pay grade that most closely matches the range we've assigned to the position. As you can see below, this position will be assigned to the compensation plan as a Grade 7 position.

Title	***Grade***	***Minimum***	***Median***	***Maximum***	
Concessions Worker - Seasonal	1	Minimum Wage	8.75	10.00	Hourly
Community Center Front Desk Attendant			1,517	1,733	Monthly
Seasonal Park Maintenance Worker			18,198	20,796	Annually
Swim Instructor					
Building Maintenance Worker	2	12.08	14.71	17.35	Hourly
Receptionist/Cashier		2,094	2,551	3,007	Monthly
		25,128	30,606	36,084	Annually
Animal Control Officer	3	13.32	16.17	19.01	Hourly
Codes & Inspections Assistant		2,309	2,802	3,295	Monthly
Park Maintenance Worker		27,708	33,624	39,540	Annually
Police Clerk					
Public Works Maintenance Assistant					
Public Works Maintenance Worker					
Accounting Clerk	4	15.06	18.25	21.44	Hourly
Court Administrator		2,610	3,163	3,716	Monthly
Utility Clerk		31,320	37,956	44,592	Annually
Victim Advocate					
Assistant to the Director of Community Development	5	16.04	19.51	22.98	Hourly
Codes Enforcement Officer		2,780	3,382	3,983	Monthly
Deputy City Clerk/Human Resources Assistant		33,365	40,579	47,792	Annually
Executive Administrative Assistant					
Fleet Maintenance					
GIS/IT Specialist					
Permit Technician					
*Police Officer (Including SRO & Reserve)					
Recreation Supervisor					
Utility Billing Supervisor					
Accountant	6	18.27	22.21	26.15	Hourly
Building Official		3,167	3,850	4,533	Monthly
Community Center Manager		38,004	46,200	54,396	Annually
Detective					
Executive Administrative Assistant/Deputy City Clerk					
Park Maintenance Superintendent					
Public Works Maintenance Superintendent					
City Clerk	7	19.84	24.15	28.46	Hourly
City Planner		3,438	4,185	4,932	Monthly
Police Department Operations Manager		41,259	50,223	59,187	Annually
Public Works Operations Manager					
Communication Manager (PIO)					
Sergeant					
Captain	8	28.68	34.79	40.90	Hourly
City Engineer		4,971	6,030	7,089	Monthly
		59,652	72,360	85,068	Annually
Chief of Police	9	29.29	35.88	42.47	Hourly
Community Development Director		5,076	6,219	7,362	Monthly
Finance Director		60,916	74,628	88,339	Annually
Human Resources Director					
Human Resources Director/City Clerk					
Parks & Recreation Director					
Assistant City Administrator	10	33.20	41.02	48.83	Hourly
Assistant City Administrator/Community Development Direct		5,755	7,110	8,464	Monthly
		69,063	85,316	101,568	Annually

Based on the analysis performed at the direction of the Board of Aldermen, the next steps for creating the position are as follows:

- June 27, 2016 - BOA 1st read and approval of the updated compensation plan
- July 11, 2016 - BOA 2nd read and approval of the updated compensation plan
- July 12, 2016 - Advertise the position and collect applications
- August 1, 2016 - Begin interviewing and select the new employee (if identified)
- August 29, 2016 - Start date

It should be noted that the funding for this position will require no additional allocation in FY 2016. Between the left over funding from the Public Information Officer contract and turnover during the year, the position will be paid for with funds that have already been programed for 2016 salaries. Additionally, my intention is to hire this as a part time position (approximately 32 hours per week) for the remainder of 2016. In 2017, if the need exists, the position can be switched to a full time assignment. Regardless of the work status, the job will be an hourly position.

In conclusion, I would like to thank the Board of Aldermen for consideration of this position. One of the largest areas of citizen dissatisfaction has been communication of City information and events. This area of concern has been routinely raised by citizens, elected officials and City staff. Due to the consistent feedback, this has been a high priority under my administration. As you know, when citizens voice concerns we must listen. When citizens consistently complain about the same issue, we must act. Approving this position via the compensation plan will be the most effective step to take action in response to what the citizens have requested.

Please let me know if you have any questions regarding the position, compensation analysis, or hiring process.

Office of the City Administrator
711 Main Street
(816) 847-6200
(816) 847-6202
www.cityofgrainvalley.org

Position Description

Position Title			
Communications Manager			
Pay:	***$19.84-$28.46/hour***	***Pay Grade:***	***7***
Obligation:	***Part-Time***	***FLSA Status:***	***Non-Exempt***
Department:	***Administration***	***Job Group:***	***Administration***

Job Summary
Develops, coordinates & manages public information, public relations programs & projects.

Essential Functions

- Prepares and coordinates the City's strategic communications plan
- Produces and appropriately distributes pamphlets, articles, brochures, photographs and photo layouts, employee newsletter, mayoral newsletter, City award applications, and publications for citizens, including regularly released magazine and other promotional or informational materials. This includes message content, layout and production
- Coordinates with departmental staff to solicit and obtain information needed to produce printed and electronic information used to promote City meetings, events and programs
- Assists Administration and public safety staff with the communication of the City's Emergency Management Plan and communication during a crisis
- Position functions as the City's primary media contact and spokesperson, unless otherwise specified by the City Administrator. This includes speaking to the media and preparing and issuing press releases. Coordinates press conferences as needed with internal public safety staff and community partners
- Coordinates government cable access channel programming
- Attends public meetings as specified by the City Administrator
- Acts as the City's Webmaster and is responsible for design, content management, and training of departmental web contacts
- Responsible for social media content management to include feed scheduling, story development, programing and increasing public engagement
- Prepares and manages budget for public information function, and other related areas
- Acts as the special events coordinator for Citywide events and support staff for departmental events
- Represents the city in regional meetings and forums; may correspond with state and federal representatives on behalf of the City
- Coordinates responses to requests for services from the Board of Aldermen and the public, and prepares speeches, proclamations, resolutions, and other public presentations for the Mayor, Board of Aldermen and city administrative office as directed by the City Administrator
- Performs all work duties and activities in accordance with City policies and procedures

Office of the City Administrator
711 Main Street
(816) 847-6200
(816) 847-6202
www.cityofgrainvalley.org

- Follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City's Safety Handbook
- Performs all other duties as assigned

Knowledge, Abilities and Skills

Knowledge of:

- Public engagement tools & methods
- Public relations
- Event coordination & management
- Research techniques, methods, and procedures
- Audience Targeting
- Social media marketing

Ability to:

- Convey complex job-specific information clearly and concisely, both verbally and in writing
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines
- Adapt readily and quickly to the changing dynamics of political environment
- Work with interruptions
- Multitask & regularly reassess priorities based off of the changing needs of the organization
- Operate standard office equipment, including a personal computer using program applications appropriate to assigned duties
- Establish and maintain effective communications, both verbally and written, with the public and other employees

Skills in:

- Public relations
- Self-motivation
- Project Management
- Visioning
- Communication

Supervision Received

- The work is performed under the supervision of the City Administrator

Supervision Exercised

- None

Minimum Qualifications

- Bachelor's degree in journalism, public relations, business communications or related field
- Two (2) to three (3) years' experience in journalism, public relations, business communication or related field

Preferred Qualifications

- Event management experience
- Local government experience
- Internal and/or external publication creation, layout and editing

Work Environment

- The primary duties of the position are typically performed in a general office environment with some field work

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively on the telephone and in person
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and to sort and file a variety of materials, written documents, and materials
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate a motor vehicle, operate standard office equipment including a personal computer, and make adjustments to equipment

Background check and pre-employment drug screen conducted prior to appointment

---

Approved:

City Administrator	Date
Mayor	Date

INTENTIONALLY LEFT BLANK