



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
PAGE 1 OF 9

ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on April 24, 2017 at 7:01 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Coleman, Headley, Johnston, Palecek, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Ray Gurney

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman West

ITEM V: APPROVAL OF AGENDA

- No Changes

ITEM VI: POLICE OFFICER OATH OF OFFICE

- City Clerk Theresa Osenbaugh administered the Police Officer Oath of Office to the following:
 - Corene Hutchens
 - Daniel Cummings

ITEM VII: CITIZEN PARTICIPATION

- None

ITEM VIII: CONSENT AGENDA

- February 21, 2017 – Park Board Meeting Minutes
- March 8, 2017 – Planning & Zoning Commission Meeting Minutes
- April 10, 2017 – Board of Aldermen Regular Meeting Minutes
- April 24, 2017 – Accounts Payable

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
PAGE 2 OF 9

- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Johnston*
 - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: PRESENTATION

- None

ITEM XI: RESOLUTIONS

Resolution No. R 17-10: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter Into an Agreement with Jackson County, Missouri for Distribution of Combat Funds of \$78,764.00 for the 2017 Fiscal Year

- City Attorney Jim Cook read **Resolution No. R17-10** by title only
- *Alderman Arnold moved to accept Resolution No. R17-10 as read*
- *The Motion was Seconded by Alderman Headley*
 - Mr. Hunt explained the COMBAT Agreement was signed on April 27th in error as a resolution is needed for the agreement to be formally accepted
- *Resolution No. R17-10 was voted upon with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
 - *Nay: None*
 - *Abstain: None*

-RESOLUTION NO. R17-10 APPROVED: 6-0-

ITEM XII: ORDINANCES

Bill No. B17-04: An Ordinance Repealing Ordinance 1309 and Amending Section 115.050 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Compensation for the Positions of Mayor and Board of Aldermen

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
 PAGE 3 OF 9

- City Attorney Jim Cook read **Bill No. B17-04** for its second reading by title only
- *Alderman Johnston moved to accept second reading of **Bill No. B17-04** making it Ordinance #2406*
- *The Motion was Seconded by Alderman Coleman*
 - No Discussion
- **Bill No. B17-04** was voted upon with the following roll call vote:
 - Aye: Arnold, Coleman, Johnston, Palecek, West
 - Nay: Headley
 - Abstain: None

-Bill No. B17-04 BECAME ORDINANCE #2406: 5-1-

Bill No. B17-05: An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Amend the 2017 Budget to Reflect Both the Revenues and Expenditures that will be Accrued with the Administration of Youth Baseball and Softball

- City Attorney Jim Cook read **Bill No. B17-05** for its first reading by title only
- *Alderman Palecek moved to accept first reading of **Bill No. B17-05** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Arnold*
 - Mr. Hunt explained this Bill will update the City budget to reflect expenses and revenues now that the City is administering youth softball and baseball; two reads are requested so the budget can be updated in a timely manner
- **Bill No. B17-05** was voted upon with the following voice vote:
 - Aye: Arnold, Coleman, Headley, Johnston, Palecek, West
 - Nay: None
 - Abstain: None

-Bill No. B17-05 Approved for a Second Reading: 6-0

- City Attorney Jim Cook read **Bill No. B17-05** for its second reading by title only
- *Alderman Palecek moved to accept the second reading of **Bill No. B17-05** making it Ordinance #2407*
- *The Motion was Seconded by Alderman Arnold*
 - No Discussion
- **Bill No. B17-05** was voted upon with the following roll call vote:
 - Aye: Arnold, Coleman, Headley, Johnston, Palecek, West

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
PAGE 4 OF 9

- *Nay: None*
- *Abstain: None*

-BILL NO. B17-05 BECAME ORDINANCE #2407: 6-0-

Bill No. B17-06: An Ordinance Declaring the Results of the General Election Held in the City of Grain Valley, Missouri on April 4, 2017

- City Attorney Jim Cook read **Bill No. B17-06** for its first reading by title only
- *Alderman West moved to accept first reading of **Bill No. B17-06** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Palecek*
 - Mr. Hunt asked for a double read to the certify April 4, 2017 election results, allowing for the elected candidates to be appointed as Aldermen
- **Bill No. B17-06** was voted upon with the following voice vote:
 - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B17-06 Approved for a Second Reading: 6-0

- City Attorney Jim Cook read **Bill No. B17-06** for its second reading by title only
- *Alderman West moved to accept the second reading of **Bill No. B17-06** making it Ordinance #2408*
- *The Motion was Seconded by Alderman Palecek*
 - No Discussion
- **Bill No. B17-06** was voted upon with the following roll call vote:
 - *Aye: Arnold, Coleman, Headley, Johnston, Palecek, West*
 - *Nay: None*
 - *Abstain: None*

-BILL NO. B17-06 BECAME ORDINANCE #2408: 6-0-

- Mayor Todd presented plaques to Alderman Palecek and Alderman Johnston for their service to the City of Grain Valley

-MAYOR TODD CALLED FOR A RECESS AT 7:19PM; REFRESHMENTS WERE ENJOYED IN HONOR OF THE OUTGOING ALDERMEN; THE REGULAR MEETING WAS CONTINUED AT 7:33PM-

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
PAGE 5 OF 9

Item XIII: ELECTED OFFICIAL OATH OF OFFICE

- City Clerk Theresa Osenbaugh administered the Oath of Office to the following elected officials:
 - Chris Bamman, Alderman Ward I
 - Nancy Totton, Alderman Ward II
 - Jeff Coleman, Alderman Ward III

ITEM XIV: NEW BUSINESS

- Cannon Street Reconstruction
 - Mr. Arroyo gave a history of the downtown improvements as well as the nearby side streets and addressed the request to add curb and gutter to Cannon Street; a private contractor would need to be used; Front Street is the next street, according to phasing, that would be reconstructed; it would be more cost effective to reconstruct multiple streets and replace water lines at one time
 - Michael Switzer came forward to ask the Board to consider adding curbing and an approach to the 200 block of Cannon Street; Mr. Switzer is concerned about a lack of curb allowing cars to park in yards and would like to attach his driveway to the road; Alderman Totton inquired about no parking signs, however Mr. Switzer doesn't want to restrict parking completely
 - Mr. Arroyo explained the purpose of a curb is to drain storm water and the road will need to be lowered in order for a curb to be installed; Mr. Switzer voiced his concern that he was unable to attach his driveway to the road without a curb; it was clarified that a curb is not necessary for a concrete approach to tie in to the asphalt road, however, the city does not typically construct drive approaches unless it is attached to a municipal project for utility reconstruction-this is the responsibility of whomever maintains the driveway
 - Mayor Todd asked Mr. Switzer to clarify if he was asking for the City to provide a concrete approach; Mr. Switzer confirmed; Mayor Todd reaffirmed that this is not something the city would normally do and asked how far the City places approaches when part of a municipal project; Mr. Arroyo shared that when a reconstruction project occurs, the approach is usually 6 feet
 - Alderman Totton questioned if the City needed to buy the easements back from new property owners on Front Street
 - Alderman Arnold asked for staff to come back with a recommendation; Alderman Totton asked for more information on cost and expressed concern over reconstructing an Alderman's street (Cannon Street) before earlier planned phases

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
PAGE 6 OF 9

- Alderman Totton asked if eventually the street would need further reconstruction; Mr. Arroyo explained that in the future there are intentions for Cannon Street to be reconstructed and receive new water lines as well as sidewalks, potentially; if Cannon Street is reconstructed, it should be done in full and complete
- Mr. Hunt summed up the solutions-full reconstruction or an approach; Mr. Hunt shared it was problematic to do an approach without the reconstruction because it is difficult to justify, however, an estimate of cost can be provided
- Alderman Arnold asked for further clarification on why a curb couldn't be placed on one side; Mr. Arroyo shared more details about the street and why, from a structural standpoint, a curb cannot be placed on one side of the road only- photographs or Aldermen visiting the street might be helpful for further discussion
- Alderman Totton asked what to tell residents on Front street who ask her when Front Street will be reconstructed; Mayor Todd shared that a date has not been set yet; Alderman Totton reminded the Board that Front Street residents were told their road would be reconstructed next
- Mr. Arroyo will provide profile pictures and costs at a future meeting

ITEM XV: ORDINANCES

Bill No. B17-07: An Ordinance Approving the Final Plat of Rosewood Hills 8th Plat

- City Attorney Jim Cook read **Bill No. B17-07** for its first reading by title only
- *Alderman Arnold moved to accept first reading of **Bill No. B17-07** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Coleman*
- *Discussion:*
 - *Mr. Murphy stated this Plat approval is for the next phase of Rosewood Hills Subdivision; 58 lots are included in the Plat; an 8 foot trail will run along Dillingham; a new access point will come off of Dillingham*
- **Bill No. B17-07** was voted upon with the following roll call vote:
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B17-07 Approved for a Second Reading: 6-0

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
PAGE 7 OF 9

Item XVI: Resolutions

Resolution No. R17-11: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter Into an Agreement with SG360 for Custodial Services of City Facilities

- City Attorney Jim Cook read **Resolution No. R17-11** by title only
- *Alderman West moved to accept Resolution No. R17-11 as read*
- *The Motion was Seconded by Alderman Headley*
 - Mr. Davies explained earlier this year the City’s full-time employee handling custodial duties retired; significant savings could be achieved by contracting this service out; bids were obtained and references were checked leading to SG360 being the selected applicant for custodial services
- *Resolution No. R17-11 was voted upon with the following voice vote:*
 - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R17-11 Approved: 6-0-

ITEM XVII: CITY ATTORNEY REPORT

- None

ITEM XVIII: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
 - City will provide “City of Grain Valley” apparel for the Board of Aldermen; Executive Administrative Assistant Khalilah Holland will need each Alderman to connect with her for ordering
 - Aldermen will be having professional headshots as well as a group photo taken on May 8th; Aldermen are asked to wear professional attire that evening
 - Special Board of Aldermen Workshop will be held to discuss benefits; Mr. Hunt asked the Board to save May 15th and May 17th until a date is confirmed
- Assistant City Administrator Ken Murphy
 - Sound check was conducted at Valley Speedway on April 8th; results were in compliance with the maximum levels allowed; the loudest measurements (77.5 and 77.3) were recorded when trains were going by; outside of those times, the loudest record was a level of 73.1, making them under the maximum level; maximum level allowed is 85 until 10pm; sound tests are conducted in the Spring and Fall unless complaints warrant special testing

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

04/24/2017
PAGE 8 OF 9

- Community Development Director Rick Arroyo
 - None
- Finance Director Cathy Bowden
 - None
- City Clerk Theresa Osenbaugh
 - None
- Parks & Recreation Director Shannon Davies
 - None
- Chief David Starbuck
 - Prescription drop-off will be held Saturday, April 29 at 9AM at City Hall

ITEM XIX: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
 - Pleased to see the staff report shows drops in police reports
- Alderman Chris Bamman
 - Would like Mayor Todd to appoint a member of the Board as well as a member of the Grain Valley Partnership to review scholarship applications for the Booster Club; Mayor Todd will review for the Board of Aldermen and Alderman Coleman will assist with an appointment from the Partnership
 - Asked for clarification on the requirements for those building new homes and sidewalks being ADA compliant; Mr. Arroyo noted that ADA requirements include accessible sidewalks and this is noted on the Plat drawings before development begins
- Alderman Jeff Coleman
 - Noted that the pothole on BB was in need of repair; staff shared that MODOT has been contacted; Alderman Arnold also indicated that a pothole at Old 40 Hwy and BB was in need of repair
- Alderman Bob Headley
 - None
- Alderman Nancy Totton
 - Thanked voters for electing her to office; thanked neighborhood watch group for their diligence
- Alderman Yolanda West
 - Residents have concerns about trash pick-up; questioned if now would be a time to discuss the number of days pickups are allowed; Alderman Totton feels the multiple days set for recycling are well utilized; Mayor Todd asked staff to gather a list of licensed providers and days they pickup trash for further discussion

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Chris Bamman
Alderman Jeff Coleman
Alderman Bob Headley
Alderman Chuck Johnston
Alderman Valerie Palecek
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Attorney Jim Cook
City Administrator Ryan Hunt
Assistant City Administrator Ken Murphy
City Clerk Theresa Osenbaugh
Finance Director Cathy Bowden
Community Development Director Rick Arroyo
Chief of Police David Starbuck
Parks & Recreation Director Shannon Davies



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/24/2017
 PAGE 9 OF 9

ITEM XX: MAYOR REPORT

- Mayor Mike Todd
 - None

ITEM XXI: EXECUTIVE SESSION

- None

ITEM XXII: ADJOURNMENT

- The meeting adjourned at 8:25 p.m.

Minutes submitted by:

 Theresa Osenbaugh
City Clerk

 Date

Minutes approved by:

 Mike Todd
Mayor

 Date

Non-Official

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Chris Bamman
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Chuck Johnston
 Alderman Valerie Palecek
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
 City Attorney Jim Cook
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
 Community Development Director Rick Arroyo
 Chief of Police David Starbuck
 Parks & Recreation Director Shannon Davies