



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

10/14/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on October 14, 2019 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Pastor Mike Cassidy of Faith United Methodist Church

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Boy Scouts Pack 321

ITEM V: APPROVAL OF AGENDA

- No Change

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- Mike Switzer, with Pathways of Honor, shared they held a chili cookoff this past weekend and thanked the City and the Board of Aldermen for their support and also thanked the Parks and Recreation department for their help setting up the event

ITEM VIII: CONSENT AGENDA

- September 9, 2019 – Park Board Meeting Minutes
- September 23, 2019 – Board of Aldermen Regular Meeting Minutes
- October 14, 2019 – Accounts Payable
- October 14, 2019 – City Clerk Destruction Certificate
- October 14, 2019 – Police Destruction Certificate
- October 14, 2019 – Court Destruction Certificate
- *Alderman West made a Motion to Approve the Consent Agenda*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
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- *The Motion was Seconded by Alderman Headley*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- Liquor License Request TempStop; requested a motion to approve the liquor license
- Alderman Headley made a Motion to Approve the liquor license
- The Motion was Seconded by Alderman Bass
 - No Discussion
- *Motion to Approve the liquor license for TempStop was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATIONS

- Grain Valley Partnership Annual Report; Tasha Lindsey the Executive Director of the Partnership, shared a brief history of how the Partnership formed two years ago by joining the two separate entities EDC and the Chamber
 - Over the past two years, the partnership has worked to increase visibility and trust after merging the EDC and Chamber; They have welcomed more than 50 new partners and worked to reestablish old partners
 - Ms. Lindsey sees the Partnership’s biggest challenges as outdated software and building awareness and trust of the Partnership with those not currently aware of them and what they do
 - The software, LOIS (Location One), was previously updated through a company that has been out of business for the last 1 ½ years; the data is currently out of date and not presentable; potential business owners

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looking to buy or lease property in Grain Valley do not have current information available to them at this time until the software is updated

- The Partnership would like to build a brochure that would be accessible on the city and partnership’s websites to explain why people would want to come to Grain Valley
- Ms. Lindsey is working on the CecD credentials, which will make her a Certified Economic Developer; the leading industry designation; will help bring businesses to this city
- Alderman Cleaver questioned what they do to keep the current businesses; Ms. Lindsey shared they work to stay in front of all the businesses when possible, and share the network of resources they have that they can connect them with
- Alderman Cleaver asked what functions Ms. Lindsey attends to attract new business; Ms. Lindsey shared she networks with many groups including the MO Partnership which provides her with various projects they send her way
- Alderman Stratton asked if the census in 2020 will help the Partnership determine what types of businesses we can try to attract; Ms. Lindsey shared the census data/demographics will assist those trying to determine if they want to come to Grain Valley and what we have to offer
- Alderman Cleaver asked if the communication between the City and the Partnership was good; Ms. Lindsey shared she feels the Alderman and the city staff are very supportive and she would like to be less of a burden and take on more of the projects; Ms. Lindsey would like the communication to continue

ITEM XII: PUBLIC HEARING

-Mayor Todd Opened the Public Hearing for Planning and Zoning Commission Establishment at 7:25 p.m.-

- Community Development Director, Mr. Trosen shared the appointment, term, roles, and powers and duties of the Planning and Zoning Commission as it pertains to the Missouri State statute; Mr. Trosen shared changes need to be made to be fully transparent; The Planning and Zoning Commission amended the make-up of the Commission to include seven voting members and one Alderman liaison non-voting member

Mayor Todd opened the floor to citizens for comment:

- No Comments

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-Mayor Todd Closed the Public Hearing for Planning and Zoning Commission Establishment at 7:29 p.m.-

-Mayor Todd Opened the Public Hearing for Planning and Zoning Vacation of Right of Way and Utility Easements at 7:29 p.m.-

- Community Development Director, Mr. Trosen shared this ordinance would establish a process for property owners located on either side of a utility easement; Mr. Trosen shared a property owner would complete an application for a vacation of right-of-way and follow the process set forth in the application

Mayor Todd opened the floor to citizens for comment:

- Mike Switzer; 210 Cannon Street asked how storm water easements would be treated; Mr. Switzer clarified he wanted to know if it would be treated as a utility or other; he asked how to get water off of his property and asked if he should have permission for storm water to run on his property and is saying the drainage goes across his property and the easements around his property are not handling all the water; Mr. Murphy shared the vacation of easement is a different issue; Mr. Switzer shared they should not vacate easements that aren't being used; Mr. Lauber shared subdivision regulations and developers are responsible for storm water; storm water in MO law storm water is a reasonable use since the 1990s; unless the city has curb and gutters than the cities are typically no responsible for storm waters

-Mayor Todd Closed the Public Hearing for Planning and Zoning Vacation of Right-of-Way and Utility Easements 2019 at 7:39 p.m.-

ITEM XIII: ORDINANCES

Bill No. B19-27: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Regarding the Planning & Zoning Commission and that Section 400.360 be Amended to Address the Appointment of Members of the Board of Adjustment

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-27*
- *The Motion was Seconded by Alderman Totton*

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- *Motion to make the first reading of Bill No. B19-27 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B19-27 was read by City Attorney Joe Lauber

Bill No. B19-27: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Regarding the Planning & Zoning Commission and that Section 400.360 be Amended to Address the Appointment of Members of the Board of Adjustment

- *Alderman Headley moved to accept the first reading of Bill No. B19-27 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Totton*
 - Mayor Todd clarified the new make up would not kick any current members off of the current committee; Mr. Trosen stated it would not
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-27 Approved for a Second Reading: 6-0-

Bill No. B19-28: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Establishing a Process for the Vacation of Right-of-Way and Utility Easements

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-28*
- *The Motion was Seconded by Alderman Cleaver*
- *Motion to make the first reading of Bill No. B19-28 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

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Bill No. B19-28 was read by City Attorney Joe Lauber

Bill No. B19-28: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Establishing a Process for the Vacation of Right-of-Way and Utility Easements

- *Alderman Headley moved to accept the first reading of Bill No. B19-28 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Cleaver*
 - No Discussion
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-28 Approved for a Second Reading: 6-0-

Bill No. B19-29: An Ordinance Amending Section 140.050, Development and Construction Fees to Include a \$250 Application Fee for Vacation of Right-of-Way and Utility Easements

- Alderman Headley moved to make the first reading by title only of Bill No. B19-29
- The Motion was Seconded by Alderman Cleaver
 - Alderman Totton requested clarification on who would pay for the right-of-way applications; Applicant would pay
- Motion to make the first reading of Bill No. B19-29 was voted upon with the following voice vote:
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B19-29 was read by City Attorney Joe Lauber

Bill No. B19-29: An Ordinance Amending Section 140.050, Development and Construction Fees to Include a \$250 Application Fee for Vacation of Right-of-Way and Utility Easements

- Alderman Headley moved to accept the first reading of Bill No. B19-29 bringing it back for a second reading by title only at the next meeting

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- The Motion was Seconded by Alderman Cleaver
- Alderman Headley wanted to know if the city will guide the applicant through the process with the utilities providing contacts; Mr. Trosen shared they are working on a draft now that they will give to applicants to help guide them through the process; Alderman West asked who is responsible for paying for the fee to put propane or whichever utility on the property; Mr. Trosen shared this ordinance does not pertain to establishing new utilities but rather of a utility company decided not to use an easement at one point, it would allow a property owner to vacate that easement
- The Motion was voted on with the following voice vote:
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-29 Approved for a Second Reading: 6-0-

ITEM XIV: RESOLUTIONS

- None

ITEM XV: CITY ATTORNEY REPORT

- Mr. Lauber shared Jennifer Baird and Jeremy Cover have been named partners in their firm as of October 1; Julian Hartner is leaving the firm; they have hired a new associate to replace her

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- Deputy City Administrator Ken Murphy
 - Budget books are available on the conference room table for the Aldermen to pick up after the meeting
 - Shared a lot goes into putting the haybales out including the artwork done by Ray Draper, Public Works and Jerry organizing the bales, and Sara Nadeau organizing the photo shoot
- Assistant City Administrator Theresa Osenbaugh
 - There is a public meeting regarding community campus 6:30 on 10/29 at Sni-a-bar elementary; Sapp design will be there to discuss the three options; water bill credit incentives are being offered
 - Website is envisiongrainvalley.com is up and going to share details for this project

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- Chief James Beale
 - On October 26, 2019, there is a shred event 9:00-Noon for citizens only and a prescription drug take back event 10:00-2:00 PM
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - Annual Trail or Treat event is 10/25/19 from 6:30-8:30 PM; the Chiefs haybales have been set on 40 highway; Trail or Treat will include 30+ local organizations passing out candy, hay play, hayride, etc.; Grain Valley Assistance Council is collecting non-perishable items; if interested in volunteering please contact Sara Nadeau
- Community Development Director Mark Trosen
 - On October 5th, The Household Hazardous Waste event was held at Jackson County Public Works; 168 cars came through
 - 2019 road program completed; focused on Greystone subdivision and deep patching at Woodbury
 - Shout out to Public Works for installing Pedestrian crossing signals
- City Clerk Jamie Logan
 - Budget Workshop 10/17/19 at Grain Valley High School at 6:00 PM
 - Invited Aldermen to the Community Prayer Breakfast is 11/8/19 at 6:30AM at Adams Pointe

ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
 - None
- Alderman Tom Cleaver
 - None
- Alderman Bob Headley
 - Thanked Shannon Davies for teams work on the chili cookoff assistance
- Alderman Jayci Stratton
 - Thanked Shannon Davies for showing her the new walking trail; It is not complete yet, but she enjoyed getting to see it
- Alderman Nancy Totton
 - Thank you to Public Works about the pedestrian crossing and for their help on water leak
- Alderman Yolanda West
 - None

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ITEM XVII: MAYOR REPORT

- Mayor Mike Todd
 - Forgot his chili cookoff trophy or he would have shared it tonight with everyone

ITEM XVIII: EXECUTIVE SESSION

- Mayor stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended*
- *The motion was seconded by Alderman Stratton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 7:59 PM-

- *Alderman Stratton moved to open the Regular Meeting*
- *The motion was seconded by Alderman Headley*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 11:00 PM

ITEM XIX: ADJOURNMENT

- The meeting adjourned at 11:00 P.M.

ELECTED OFFICIALS PRESENT

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 Alderman Tom Cleaver
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 Alderman Yolanda West

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Minutes submitted by:

 Jamie Logan
 City Clerk

 Date

Minutes approved by:

 Mike Todd
 Mayor

 Date

Non-Official

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