



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/08/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on April 8, 2019 at 7:02 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Bamman, Bass, Headley, Stratton, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Darryl Jones

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Totton

ITEM V: APPROVAL OF AGENDA

- None

ITEM VI: POLICE OFFICER OATH OF OFFICE

- City Clerk Theresa Osenbaugh administered the Police Officer Oath of Office to Michael Staat

ITEM VII: PROCLAMATIONS

- None

ITEM VIII: CITIZEN PARTICIPATION

- Jim Cook addressed the Board of Aldermen regarding the decision to make a change in legal council
- **Melody Smith**, Director of Operations Midwest ADP, address the Board of Aldermen regarding her involvement with Mr. Cook and the Municipal Court

ITEM IX: CONSENT AGENDA

- February 20, 2019– Planning and Zoning Commission Meeting Minutes
- March 7, 2019– Board of Aldermen Workshop Meeting Minutes
- March 11, 2019– Board of Aldermen Regular Meeting Minutes

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Shea Bass
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
 Finance Director Cathy Bowden
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- March 25, 2019 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM X: PREVIOUS BUSINESS

- None

ITEM XI: NEW BUSINESS

- Fireworks Permit Applications
 - Ben Stowe, representing the Grain Valley Band Parent Association, requested approval of their 2019 Application for Permit to Sell Fireworks
 - City Clerk, Theresa Osenbaugh, confirmed that the application has been received and is complete
 - Applicant is requesting that their application be approved for selling in the parking lot of Price Chopper; Alderman Headley asked for confirmation that this has been approved by Central Jackson County Fire Protection District; CJCFPD has signed off on the location
 - *Alderman Headley made a Motion to Approve Grain Valley Band Parent Association's Application for Permit to Sell Fireworks.*
 - *The Motion was Seconded by Alderman West*
 - *No discussion*
 - *Motion to Approve Grain Valley Band Parent Association's Application for Permit to Sell Fireworks was voted on with the following voice vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

- Tasha Lindsey, representing the Grain Valley Partnership, requested approval of their 2019 Application for Permit to Sell Fireworks

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Shea Bass
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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- City Clerk, Theresa Osenbaugh, confirmed that the application has been received and is complete
- *Alderman West made a Motion to Approve Grain Valley Partnership’s Application for Permit to Sell Fireworks*
- *The Motion was Seconded by Alderman Headley*
 - *No Discussion*
- *Motion to Approve Grain Valley Partnership’s Application for Permit to Sell Fireworks was voted on with the following voice vote:*
- *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
- *Nay: None*
- *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM XII: PRESENTATIONS

- Human Resources Assistant Khalilah Holland provided an update on health benefits renewal rates for the upcoming year
 - Alderman Bamman asked if MPR is self insured; MRP is self insured
 - Alderman Headley asked for further information regarding the difference between 2018 and 2019 costs; City Administrator Hunt expects that it can be covered within the budget set for this year

ITEM XIII: PUBLIC HEARING

- None

ITEM XIV: ORDINANCES

Bill No. B19-09: An Ordinance Amending Section 700.070 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Disconnection in the Event of Delinquency—Deposits for Reconnection—Delinquent Bill in General

City Attorney Joe Lauber read **Bill No. B19-09** for its second reading by title only

- *Alderman West moved to accept the first reading of Bill No. B19-09 making it Ordinance #2462*
- *The Motion was Seconded by Alderman Bamman*
 - Clarifies the delinquent fee which is charged for reconnection
- *Bill No. B19-09 was voted upon with the following voice vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Shea Bass
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

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- *Nay: None*
- *Abstain: None*

-Bill No. B19-09 BECAME ORDINANCE #2462: 6-0-

Bill No. B19-10: An Ordinance Amending Chapter 600 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to Alcoholic Beverages

City Attorney Joe Lauber read **Bill No. B19-10** for its first reading by title only

- *Alderman Bamman moved to accept the first reading of Bill No. B19-10 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman West*
 - Staff has reviewed Chapter 600, Alcoholic Beverages; Assistant City Administrator Osenbaugh reviewed some of the larger changes to the Ordinance:
 - Non-intoxicating beer has been removed as it is no longer regulated by the State
 - Classes have been updated and licenses have been added for manufacturing, wine tasting and catering license was clarified; Class M license is now a Class L license and will no longer be issued to new applicants (renewals only) after the passage of the ordinance
 - Employee permit cards will be required for those establishments serving “by the drink”
 - Population requirements were removed
 - Local regulations for issuing licenses near schools/churches were changed to match the State requirements
 - Section 600.270 will need to be updated to remove the dollar amount and language will state that fees will be listed in the comprehensive fee schedule
- *Bill No. B19-10 was voted upon with the following voice vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-10 Approved for a Second Reading: 6-0-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Shea Bass
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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Bill No. B19-11: An Ordinance Amending the 2019 Comprehensive Fee Schedule of the City of Grain Valley, Missouri

City Attorney Joe Lauber read **Bill No. B19-11** for its first reading by title only

- *Alderman West moved to accept the first reading of Bill No. B19-11 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Bamman*
 - Comprehensive fee schedule is being updated to reflect the fees for Chapter 600
 - Alderman Headley asked if the fees were comparable to other cities; other fees were reviewed and previous fees were comparable; new license classes have been priced accordingly with local rates
- *Bill No. B19-11 was voted upon with the following voice vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-11 Approved for a Second Reading: 6-0-

ITEM XV: RESOLUTIONS

Resolution No. R19-21: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into An Agreement with Utility Service Company, Inc. to Provide Maintenance for City Owned Water Towers

- City Attorney Joe Lauber read **Resolution No. R19-21** by title only
- *Alderman Totton moved to accept Resolution No. R19-21 as read*
- *The Motion was Seconded by Alderman Headley*
 - Company has been used for several years to maintain water towers; this is a budgeted item
- *Resolution No. R19-21 was voted upon with the following voice vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-21 Approved: 6-0-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Shea Bass
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

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ITEM XVI: CITY ATTORNEY REPORT

- City Officials Training Seminar will be held on April 19th at MPR in Independence; this training is for Elected Officials and City Staff; other locations include Jefferson City, Platte City, Rolla and Windsor; this training is free of cost to the City
- Ordinances are currently being read before a motion to make and accept the first reading of the ordinances are made; recommending that Board of Aldermen makes a motion for the first reading and have discussion at that point with a vote following to accept the first reading and bring back the item for second meeting; the next motion would be for a second reading and discussion with a final vote to approve a second reading with a roll call vote for the final approval of the ordinance; this allows the opportunity for the Board to not even consider bringing forward a motion before it is read
- Resolutions are not required to have same procedural emphasis that ordinances have; ordinances are the law of the City once passed; resolutions are written down motions and vote and therefore they don't have to be read in full by title only; resolutions can be summarized

ITEM XVII: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Hunt
 - Comments from Board of Aldermen on the Elected Officials Operating Guidelines will be reviewed over the next week; Board Members still needing to make comments should reach out to Mr. Hunt; social media was added and the guide has been sent to legal for review
Electronic Devices will be being replaced; if Board Members have an aging piece of equipment they should let Mr. Hunt know and if Aldermen prefer a specific device they should also make Mr. Hunt aware
- Deputy City Administrator Ken Murphy
 - Updated the Board of Aldermen for the RFQ process for the Construction Manager at Risk (CMR); RFQ 2019-03 responses were received on March 20th; McGowen Gordon and JE Dunn responded; RFP's were sent out to those firms and those were due today at 3PM; both organizations did submit RFP's; interviews are scheduled for later this week with a recommendation to the Board of Aldermen following; CMR is newly allowed by state statute and certain guidelines need to be followed
- Parks & Recreation Director Shannon Davies
 - None
- Finance Director Cathy Bowden
 - Auditors are finished with their field work at City Hall; presentation will be given to the Board of Aldermen around June

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Chris Bamman
 Alderman Shea Bass
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

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- Chief of Police James Beale
 - None
- Assistant City Administrator Theresa Osenbaugh
 - Unofficial Election Results were reviewed; Aldermen for the upcoming year will be: Ward 1-Tom Cleaver, Ward 2-Nancy Totton, Ward 3-Shea Bass; transition of the Board of Aldermen will occur at the next meeting provided the official election certification is received

ITEM XVIII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Chris Bamman
 - None
- Alderman Shea Bass
 - None
- Alderman Bob Headley
 - None
- Alderman Jacyi Stratton
 - None
- Alderman Nancy Totton
 - Thanked the voters and her campaign volunteers
- Alderman Yolanda West
 - None

ITEM XIX: MAYOR REPORT

- Mayor Mike Todd
 - None

ITEM XX: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021 (3)
- *Alderman Bamman moved to close the Regular Meeting for items related to Section 610.021 610.021(3), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Headley*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd Alderman Chris Bamman Alderman Shea Bass Alderman Bob Headley Alderman Jacyi Stratton Alderman Nancy Totton Alderman Yolanda West	(None listed)	City Administrator Ryan Hunt Deputy City Administrator Ken Murphy City Clerk Theresa Osenbaugh Finance Director Cathy Bowden Chief of Police James Beale Parks and Recreation Director Shannon Davies City Attorney Joe Lauber



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-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 8:10PM-

- *Alderman Bamman moved to open the Regular Meeting*
- *The motion was seconded by Alderman Stratton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bamman, Bass, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 8:34 PM

- Sponsors will be removed from bills moving forward
- Discussion occurred regarding the appointment of a Judge for Municipal Court; Mayor Todd ask the Board of Aldermen if Judge Watkins was performing to their satisfaction or if they had an interest in putting out an RFQ; Process will be clarified and discussed at the next meeting
- Mr. Lauber noted that the 1st reading of the cooperative agreement will be coming

ITEM XXI: ADJOURNMENT

- The meeting adjourned at 8:42 P.M.

Minutes submitted by:

 Theresa Osenbaugh
Assistant City Administrator/City Clerk

 Date

Minutes approved by:

 Mike Todd
Mayor

 Date

ELECTED OFFICIALS PRESENT

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 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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