



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**05/14/2018**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on May 14, 2018 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh called roll
- *Present: Bamman, Coleman, Headley, Stratton, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Darryl Jones

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Bamman

**ITEM V: APPROVAL OF AGENDA**

- No Changes

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- None

**ITEM VIII: CONSENT AGENDA**

- April 12, 2018 – Board of Aldermen Special Meeting Minutes
- April 23, 2018 – Board of Aldermen Regular Meeting Minutes
- April 30, 2018 – Board of Aldermen Special Meeting Minutes
- April, 2018 – Court Report
- May 15th, 2018 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Coleman*
  - No Discussion

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Finance Director Cathy Bowden  
 Community Development Director Rick Arroyo  
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- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- Chief Starbuck recognized William Stratton for his promotion to Sergeant

**ITEM XII: ORDINANCES**

**Bill No. B18-08:** An Ordinance Amending Chapter 700 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Banning of Lead in the Public Drinking Water System

- City Attorney Jim Cook read **Bill No. B18-08** by title only
- *Alderman Totton moved to accept first reading of **Bill No. B18-08** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Bamman*
  - Updates standards for water quality
  - Alderman Totton asked if any changes will need to be made to current infrastructures; most infrastructure already meets this requirement
- *Bill No. B18-08 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-08 Approved for a Second Reading: 6-0**

**ITEM XIII: RESOLUTIONS**

**Resolution No. R18-20:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter Into an Agreement with Springsted, Inc. for a Classification, Compensation and Benefit Study

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
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- City Attorney Jim Cook read **Resolution No. R18-20** by title only
- *Alderman West moved to accept Resolution No. R18-20 as read*
- *The Motion was Seconded by Alderman Headley*
  - Proposals were received from 3 companies; Springsted was the lowest and the best bid; Goal will be to have as much as the study available as possible by budget planning time
  - Alderman Headley asked if this included police officers and police staff; study will include all City employees
  - Alderman Bamman asked which entities will be used to compare to; they will try to match as closely as possible to City size and public sector
  - Alderman Totton asked if education and training will be considered; considering a STEP program which recognizes tenure as well as past experiences for those coming into the City
- *Resolution No. R18-20 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-20 Approved: 6-0-**

**Resolution No. R18-21:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter Into an Agreement with Earl Madison Company LLC For Abatement Services

- City Attorney Jim Cook read **Resolution No. R18-21** by title only
- *Alderman Headley moved to accept Resolution No. R18-21 as read*
- *The Motion was Seconded by Alderman Coleman*
  - Alderman Totton asked what is considered an unkept property; this agreement is for the company who will handle an abatement issue but the City will be the one to determine if a violation has occurred
  - Earl Madison is the current abatement company that is used by the City
- *Resolution No. R18-21 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-21 Approved: 6-0-**

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
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**Resolution No. R18-22:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter Into an Agreement with Netstandard for Information Technology Management Services

- City Attorney Jim Cook read **Resolution No. R18-22** by title only
- *Alderman Coleman moved to accept Resolution No. R18-22 as read*
- *The Motion was Seconded by Alderman Headley*
  - Assistant City Administrator Murphy provided an overview of our current technology contracts and systems and shared the need for entering into a more extensive technology agreement for IT needs
  - Representatives from Net Standard presented additional information regarding the transition to Clarity Managed IT Services
  - Alderman Bamman asked about password protocols; this falls under strategic planning and will be available for discussion
  - Alderman Headley asked for more details about environmental monitoring; details were provided
  - Alderman Headley asked for details around 3<sup>rd</sup> party software and problems that arise; this is part of the vendor management
  - Alderman West asked if the company will be involved with hardware purchases; NetStandard will assist with recommendations and will procure needs
- *Resolution No. R18-22 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-22 Approved: 6-0-**

**Resolution No. R18-23:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of a Street Light Near 209 Valley Drive

- City Attorney Jim Cook read **Resolution No. R18-23** by title only
- *Alderman Totton moved to accept Resolution No. R18-23 as read*
- *The Motion was Seconded by Alderman Coleman*
  - Resident requested a street light and provided a petition and it meets all requirements of the policy
- *Resolution No. R18-23 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-23 Approved: 6-0-**

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
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**Resolution No. R18-24:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Justin Tyson to the Grain Valley Planning and Zoning Commission for a Two Year Term

- City Attorney Jim Cook read **Resolution No. R18-24** by title only
- *Alderman Stratton moved to accept Resolution No. R18-24 as read*
- *The Motion was Seconded by Alderman Totton*
  - Mr. Tyson was introduced to the Board of Aldermen
- *Resolution No. R18-24 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-24 Approved: 6-0-**

**Resolution No. R18-25:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Shea Bass to the Grain Valley Planning and Zoning Commission for a Two Year Term

- City Attorney Jim Cook read **Resolution No. R18-25** by title only
- *Alderman Stratton moved to accept Resolution No. R18-25 as read*
- *The Motion was Seconded by Alderman Totton*
  - Mr. Bass was introduced to the Board of Aldermen
- *Resolution No. R18-25 was voted upon with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R18-25 Approved: 6-0-**

**ITEM XIV: CITY ATTORNEY REPORT**

- None

**ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - Police Advisory Board possibilities were discussed; Public Safety Commission would be 6-9 people in size and meet monthly to quarterly to address public safety issues; Public Safety Taskforce is formed for the expressed purpose to identify needs within the police department and support initiatives for the department such as a public safety sales tax initiative; 1/4 cent sales tax would be

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 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
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an additional \$230,000 to the police department, a full cent sales tax would add an additional \$920,000; Mayor Todd wants the police group to make a recommendation and oversee the tax to make sure it goes where it is supposed to be; Board consensus was to move forward with the planning process and review in July; Alderman Bamman asked about a levy rollback; Board needs to decide if the desire is to increase revenues for public safety or replace revenue for public safety; Alderman Totton how many police officers the City should have; currently have 14 patrol officers which is one officer per 1,100 residents based off the 2015 Missouri Unified Crime Reporting Program; Mayor would like representation of Board of Aldermen on the group; Alderman West asked how selection would be made; selection would be made by Mayoral Appointment from residents and business owners

- Assistant City Administrator Ken Murphy
  - OATS program will begin June 1<sup>st</sup> for transportation on Mondays, Wednesdays and Fridays
  - 3 shelters have been installed at Butterfly Trail; two are handicap accessible
  - City pool will open on May 26<sup>th</sup>
- Community Development Director Rick Arroyo
  - Citywide Spring Clean Up event will be held on June 2 from 8am-2pm; Seniors can arrange for pickup with public works staff
  - Provided an update on Creekside Village; September, 2017 final notices for code violations were sent and several areas were asphalted in late fall; this year curb repair is expected to occur in four locations; Mr. Cook has checked in on progress and no progress has been made regarding ownership of the area; Circuit Court will likely have to be used to determine who owns the property and what will happen for the future
- Finance Director Cathy Bowden
  - None
- City Clerk Theresa Osenbaugh
  - None
- Chief David Starbuck
  - None

**ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Chris Bamman
  - Bids for the addition at the high school came in and the district was pleased with the ability to move forward with the projects including a second phase which allows to improvements at the football field

**ELECTED OFFICIALS PRESENT**  
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 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
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 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
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- Alderman Jeff Coleman
  - Asked the size of engine that is legal to drive without tags on the street and if there is an age limit for driving these; 49CC is the limit
  - Would like Board to reconsider branding and logo discussion and also discuss if it makes sense to change to a Charter form of government
  - Congratulated Mr. Murphy and Mr. Davies on bringing OATS to Grain Valley
- Alderman Bob Headley
  - Thanked Chief and the Police Department as well as Mr. Murphy and Mr. Arroyo for responding to questions
- Alderman Jacyi Stratton
  - None
- Alderman Nancy Totton
  - Thanked Mr. Arroyo for the work on the streetlight
- Alderman Yolanda West
  - Congratulated the Park Board on the shelter additions to Butterfly Trail

**ITEM XVII: MAYOR REPORT**

- Mayor Mike Todd
  - Mayor Pro-Tem needs to be appointed for the upcoming year
    - *Alderman Coleman made a motion to appoint Alderman Chris Bamman as Mayor Pro-Tem*
    - *The motion was seconded by Alderman Headley*

**Motion to appoint Alderman Chris Bamman as Mayor Pro-Tem Approved: 6-0-**

- Board appointments
  - Alderman West will serve as the representative to the Economic Development Corporation
  - Alderman Bamman will serve as the representative to the Grain Valley School District
  - Alderman Headley will serve as the representative to the Planning & Zoning Committee
  - Alderman Totton will serve as the representative to the Traffic and Community Development Committees
  - Alderman Stratton will serve as the representative to the Parks and Recreation Department

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jacyi Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

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**ITEM XVIII: EXECUTIVE SESSION**

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021(3) and 610.021 (13), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Coleman*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 8:20 PM**

- *Alderman Coleman moved to open the Regular Meeting*
- *The motion was seconded by Alderman Bamman*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 9:22 PM**

**ITEM XIX: ADJOURNMENT**

- The meeting adjourned at 9:22 p.m

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Chris Bamman		City Administrator Ryan Hunt
Alderman Jeff Coleman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Jayci Stratton		Finance Director Cathy Bowden
Alderman Nancy Totton		Community Development Director Rick Arroyo
Alderman Yolanda West		Chief of Police David Starbuck





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Minutes submitted by:

\_\_\_\_\_  
Theresa Osenbaugh  
*City Clerk*

\_\_\_\_\_  
Date

Minutes approved by:

\_\_\_\_\_  
Mike Todd  
*Mayor*

\_\_\_\_\_  
Date

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**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Chris Bamman  
Alderman Jeff Coleman  
Alderman Bob Headley  
Alderman Jayci Stratton  
Alderman Nancy Totton  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
City Administrator Ryan Hunt  
Assistant City Administrator Ken Murphy  
City Clerk Theresa Osenbaugh  
Finance Director Cathy Bowden  
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Chief of Police David Starbuck