



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

11/27/2017
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on November 27, 2017 at 7:05 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Coleman, Headley, Totton, West*
- *Absent: Bamman*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Wayne Geiger

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Totton

ITEM V: APPROVAL OF AGENDA

- City Administrator Ryan Hunt requested to add a discussion under Agenda Item X, Previous Business regarding the addition of aquatic venue inspections to the Agreement for Environmental Services with Jackson County (R17-40)
- *Alderman Coleman made a Motion to add a discussion regarding R17-40 under Agenda Item X*
- *The Motion was Seconded by Alderman Headley*
- *Motion to add aquatic venue inspection discussion under Agenda Item X was voted on with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

ITEM VI: PROCLAMATIONS

- None

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Dale Arnold
 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Chris Bamman

STAFF OFFICIALS PRESENT
 City Attorney Matt Geary
 City Administrator Ryan Hunt
 Assistant City Administrator Ken Murphy
 City Clerk Theresa Osenbaugh
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ITEM VII: CITIZEN PARTICIPATION

- Chuck Johnston, 611 Cross Creek Drive, requested that the City consider waiving the weight restrictions which do not allow him to park the “Santa Bus” in his driveway; Mayor Todd asked for clarification on the times when the bus will be parked in the driveway; parking will mostly occur Fridays-Sundays, seasonally; Mayor Todd asked City Attorney Geary for his recommendation on the process of waiving the restriction; Alderman Headley asked how the bus is treated different than a motor home; the bus is not over the weight restriction but it is rated for higher weights which violate the Municipal Code; Alderman Totton questioned if kids will be upset when they see Santa’s bus in the driveway; Mr. Johnston noted that kids think he is Santa all year long, even when he isn’t with the bus; Mayor Todd asked City Attorney Geary to assist with this process

ITEM VIII: CONSENT AGENDA

- November 13, 2017 – Board of Aldermen Regular Meeting Minutes
- November 27, 2017 – Accounts Payable
- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Coleman*
 - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 5-0-

ITEM X: PREVIOUS BUSINESS

- Aquatic Venue Inspection Discussion-R17-40:
 - Mr. Davies addressed questions regarding R17-40, Amending the Agreement with Jackson County to add Aquatic Venue Inspections:
 - Fees were listed in the agreement on page 48-Mr. Davies passed out and reviewed the fees; there is no fee for municipalities
 - Having an entity in place to manage inspections on public pools is similar to the existing agreement involving food establishments
 - Several local Parks and Recreation Departments met multiple times with the County to review the document, share concerns and negotiate changes before it was approved for presentation to the Board

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 Alderman Jeff Coleman
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
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- HOA facilities are not large enough to warrant a lifeguard; each facility will have to designate a contact person for the County; generally companies are contracted to clean the pools and they will have to be certified or have a previous certification
- o Alderman Totton asked if others were happy with the inspections; from a municipal standpoint a third party completing the inspections is welcomed; this accomplishes health and safety standards; Mr. Davies couldn't provide an answer on behalf of hotels and homeowner's associations
- o Alderman Totton shared concerns about fees; Mr. Hunt clarified that the aquatic fee is the only fee that has been added or changed-the other fees listed have been in place previously
- o Alderman Arnold asked if citizens have been notified of this change; no notifications have been made yet
- o Alderman Coleman asked for clarification of the plan review fee; this is for a new facility; existing pools will be exempt from this fee
- o Alderman Totton asked what the average facility pays; home owner association fees were discussed; fee is split amongst homeowners so for minimal cost safety measures will be in place for those using the pool
- o Alderman Coleman would also like to contact those being affected by the resolutions so they can address the Board with any concerns they may have; Mayor Todd asked for this to be done before the next meeting
- o Mr. Hunt shared that Jackson County has statutory authority to put this program in place and they do plan on implementing this regardless of the amended agreement; agreement is a courtesy to partner cities; staff will reach out to HOA's and commercial users to make them aware of the upcoming resolution; Mr. Hunt would like Deb Sees, Jackson County Environmental Health Division, to be present at that meeting
- o Alderman Headley asked if the re-inspection fee was for situations when the initial inspection is not passed; this fee is for facilities that do not pass initial inspections
- o Alderman Headley asked for the number of inspections that will occur each year; indoor facilities will received a minimum of three inspections/year; outdoor facilities will receive minimum of two inspections/year; annual fee will be charged for each aquatic venue needing an inspection; Mayor Todd asked for staff to clarify if a hot tub and a pool in the same facility are considered one venue
- o Alderman Headley asked if the records of the pool management company will be reviewed; pool management companies typically keep records of the daily

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inspections and owners records will be reviewed as well

- *Alderman West made a Motion to Take from the Table the resolution on amending the agreement, adding an aquatic inspection provision, with Jackson County for a reading at the next meeting*
- *The Motion was Seconded by Alderman Coleman*
 - No Discussion
- *Motion to Take from the Table the R17-40 was voted on with the following voice vote:*
- *Aye: Arnold, Coleman, Headley, Totton, West*
- *Nay: None*
- *Abstain: None*

-MOTION APPROVED: 5-0-

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATIONS

- None

ITEM XII: PUBLIC HEARING

- None

ITEM XIII: ORDINANCES

Bill No. B17-24: An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 3, 2018

- City Attorney Matt Geary read **Bill No. B17-24** for its second reading by title only
- *Alderman Coleman moved to accept the second reading of **Bill No. B17-24** making it Ordinance #2425*
- *The Motion was Seconded by Alderman Headley*
 - This allows for the election to be held on April 3, 2018 for three Aldermen and Mayor
- *Bill No. B17-24 was voted upon with the following roll call vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-BILL NO. B17-24 BECAME ORDINANCE #2425: 5-0-

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Bill No. B17-25: An Ordinance Amending the Budget of the City of Grain Valley, Missouri for the Fiscal Year 2017

- City Attorney Matt Geary read **Bill No. B17-25** for its first reading by title only
- *Alderman West moved to accept first reading of **Bill No. B17-25** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Coleman*
 - Amendment allows the budget to be adjusted to reflect expenditures and revenues accurately; Mr. Hunt asked Ms. Bowden to clarify the Park Fund; funds from previous trail amendment need to be added to revenue in the amount of \$37,500; this will be accurately reflected on the 2nd reading of the bill
- *Bill No. B17-25 was voted upon with the following roll call vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B17-25 Approved for a Second Reading: 5-0-

Bill No. B17-26: An Ordinance Approving the 2018 Fiscal Year Budget, Comprehensive Fee Schedule and Compensation Plan of the City of Grain Valley, Missouri

- City Attorney Matt Geary read **Bill No. B17-26** for its first reading by title only
- *Alderman West moved to accept first reading of **Bill No. B17-26** bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Headley*
 - This is the final proposed budget; Comprehensive Fee Schedule was adjusted to increase animal control fees for future years; Compensation Plan adds the position of Engineer Inspector/Technician
 - Alderman Totton asked for more information on animal control fees; the fee charged per day for boarding has increased; Alderman Totton asked if there was a limit on the days an animal would be held; Chief Starbuck shared that after 5 days animals can be moved for adoption
 - Alderman West shared concerns about the total capital equipment requests; Mr. Hunt reminded the Board that each expenditure will be approved individually before purchase; Alderman Arnold reminded all that a large portion of those expenditures were added during budget talks and agreed that it was a large amount of money
 - Alderman Arnold asked if an update had been received on the tire loader

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inspection; report is still out and staff are currently testing demo tire loaders

- *Bill No. B17-26 was voted upon with the following roll call vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B17-26 Approved for a Second Reading: 5-0-

ITEM XIV: RESOLUTIONS

Resolution No. R17-42: A Resolution Authorizing the City Administrator to Enter Into an Agreement with the Mid-America Regional Council (MARC) Solid Waste Management District as Related to Grain Valley’s Participation in the 2018 Regional Household Hazardous Waste Collection Program

- City Attorney Matt Geary read **Resolution No. R17-42** by title only
- *Alderman Arnold moved to accept Resolution No. R17-42 as read*
- *The Motion was Seconded by Alderman Coleman*
 - Resolution allows the City to continue the partnership with MARC
- *Resolution No. R17-42 was voted upon with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R17-42 Approved: 5-0-

Resolution No. R17-43: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter Into an Agreement with Ace Pipe Cleaning, Inc. to Provide Wet Well Lining of the City Owned Lift Stations

- City Attorney Matt Geary read **Resolution No. R17-43** by title only
- *Alderman Coleman moved to accept Resolution No. R17-43 as read*
- *The Motion was Seconded by Alderman Headley*
 - Mr. Arroyo shared the City has two lift stations and wet wells which need to be lined so no infiltration gets into the sewer system; 10 year warranty is placed on the lining, however, it is expected that the lining will last approximately 20 years
 - Mayor Todd asked if this is the first year that it has been lined; Mr. Arroyo shared at some point the entire wet well will need to be replaced but for now, lining is acceptable

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd	Alderman Chris Bamman	City Attorney Matt Geary
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Jeff Coleman		Assistant City Administrator Ken Murphy
Alderman Bob Headley		City Clerk Theresa Osenbaugh
Alderman Nancy Totton		Community Development Director Rick Arroyo
Alderman Yolanda West		Chief David Starbuck
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- Alderman Totton asked the cost of wet well lining versus replacement; replacement costs three times as much as the lining
- *Resolution No. R17-43 was voted upon with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R17-43 Approved: 5-0-

Resolution No. R17-44: A Resolution by the Board of Aldermen of the City of Grain Valley to Approve the Installation of Six Street Lights Along NW High View Drive and NW Hilltop Lane

- City Attorney Matt Geary read **Resolution No. R17-44** by title only
- *Alderman Totton moved to accept Resolution No. R17-44 as read*
- *The Motion was Seconded by Alderman Arnold*
 - Alderman Totton shared she had not seen lights in the area; this is Eagle Ridge Estates Phase II, a new development
 - Alderman Totton asked how long it takes to get the lights; this has been worked on since the beginning of this year so it is a long process
- *Resolution No. R17-44 was voted upon with the following voice vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R17-44 Approved: 5-0-

ITEM XV: CITY ATTORNEY REPORT

- None

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
 - Price Chopper Tour will occur on December 7th
- Community Development Director Rick Arroyo
 - Public Works Department held a contest for Grain Valley High School students to submit artwork to be painted on two city snowplows; winners have been selected and will be on display at Holiday Fest
- Finance Director Cathy Bowden
 - None

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- City Clerk Theresa Osenbaugh
 - Business Licenses have been audited for renewals; certified letters will be sent with a final deadline for application before citations are issued
- Chief David Starbuck
 - None
- Parks and Recreation Director Shannon Davies
 - Dillingham Walking Trail has already had some usage with the nice weather; City will hold a ribbon cutting on December 5th at 2:00PM to officially open the trail
 - Holiday Fest will be on November 30th in Armstrong Park, beginning at 6:00PM; bows and garland have been placed on Main Street and Christmas lights will be placed on Main Street and City Hall; lights will be turned on with the Mayor's Christmas Tree

ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Dale Arnold
 - Thanked those who were able to attend his retirement from CJC
- Alderman Jeff Coleman
 - Alderman Coleman asked Mr. Arroyo to address Board regarding his findings of the trash at the theater; theater changed trash service and in the process trash bags were removed from the dumpster and put in the trash enclosure; the new trash service provider was unable to put dumpster in enclosure due to the bags; most of the trash has been removed from the trash enclosure and the theater has been made aware that the dumpsters need to be placed in the enclosure; a letter is being sent to give notice and deadline for correction
- Alderman Bob Headley
 - Congratulated Alderman Arnold on retirement
- Alderman Nancy Totton
 - Thanked the citizens in her Ward for their help recently; hopes all had a wonderful Thanksgiving
- Alderman Yolanda West
 - None

ITEM XIII: MAYOR REPORT

- None

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 Alderman Yolanda West

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ITEM XIX: EXECUTIVE SESSION –

- Mayor Todd stated a need to hold an Executive Session for Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended, Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended, and Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- *Alderman Arnold moved to close the Regular Meeting for items related to Section 610.021(13), RSMo. 1998 and Section 610.021 (2), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Coleman*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 5-0-

-THE REGULAR MEETING CLOSED AT 7:56 PM

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Coleman*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Arnold, Coleman, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 5-0-

-THE REGULAR MEETING OPENED AT 9:20 PM

ITEM XX: ADJOURNMENT

- The meeting adjourned at 9:21 P.M.

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 Alderman Jeff Coleman
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Minutes submitted by:

 Theresa Osenbaugh
City Clerk

 Date

Minutes approved by:

 Mike Todd
Mayor

 Date

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